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• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
Perth
PH1 5PH

24/10/2023

A hybrid meeting of the **Audit and Risk Committee** will be held in **the Council Chamber** on **Monday, 30 October 2023** at **09:30**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

THOMAS GLEN
Chief Executive

Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.

Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.

Members:

Councillor David Illingworth (Convener)
Councillor Andy Chan (Vice-Convener)
Councillor Liz Barrett
Councillor Ken Harvey
Councillor Iain MacPherson
Councillor Colin Stewart
Councillor Grant Stewart

Audit and Risk Committee

Monday, 30 October 2023

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

1. **WELCOME AND APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE OF MEETING OF THE AUDIT AND RISK COMMITTEE 5 - 8
OF 26 JUNE 2023 FOR APPROVAL**
(copy herewith)
4. **OUTSTANDING BUSINESS STATEMENT 9 - 10**
(copy herewith 23/282)
5. **INTERNAL AUDIT FOLLOW UP 11 - 14**
Report by Chief Internal Auditor (copy herewith 23/284)
6. **INTERNAL AUDIT UPDATE 15 - 18**
Report by Chief Internal Auditor (copy herewith 23/283)
- 7.(i) **COMMUNITIES**
- 7.(i) **21-07 - AGENCY WORKERS 19 - 32**
(a) (copy herewith 23/285)
- 7.(i)(b) **FOOD, HEALTH AND SAFETY**
(copy to follow)
8. **INTERNAL AUDIT PLAN**
Report by Chief Internal Auditor (copy to follow)

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.