

PERTH COMMON GOOD FUND COMMITTEE

19 June 2019

Applications for Financial Assistance

Report by Depute Chief Executive (Report No. 19/183)

The report asks Perth Common Good Fund Committee to consider seven applications for financial assistance (five for small grants and two for capital grants).

1. BACKGROUND

- 1.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 1.2 Local residents and organisations can apply to Common Good Funds for support to develop projects in the Common Good area. These grants allow individuals and local organisations to carry out a wide range of community based activities. Retrospective applications are not accepted. However, if an application is received before the project takes place and cannot be considered at the following meeting because papers have already been issued, the application will be considered at the next meeting even if the activities have taken place. Therefore, the Committee decision will only be known after the activities have taken place, and if the grant is not awarded, the applicant will have to fund the activities from its own funds.
- 1.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. The Perth Common Good Fund is larger, and receives a much higher number of applications than the other Funds. Therefore, additional criteria are applied to assist with assessing applications (see Appendix 1).
- 1.4 The 2019/20 Financial Assistance budget for Perth Common Good Fund was approved by this Committee at the meeting on 27 February 2019 ([Report 19/55](#) refers). The approved budget, the value of funding approved to date, together with the remaining budget and value of applications to be considered at this meeting is summarised below:

Approved 2019/20 Financial Assistance Budget	
Small Grants	£60,000
Capital Grants	£40,000
Value of grants committed	
Small Grants	£19,632
Capital Grants	£6,300
Remaining Financial Assistance Budget	
Small Grants	£40,368

Capital Grants	£33,700
Value of applications to be considered at Committee meeting on 19 June 2019	
Small Grants	(£4,679)
Capital Grants	(£2,337)

2. PROPOSALS

SMALL GRANTS

Friends of St. John's Kirk of Perth

- 2.1 An application for £500 has been received from Friends of St. John's Kirk of Perth, seeking a grant towards the costs of a St. John's Carillon Recording. The total costs amount to £991. This includes £420 for the Carillonneur fee; £295 to produce the CDs; £85 for a copyright license; £81 for VAT; £60 for downloading and streaming via Amazon; and £50 for a copyright application. The applicant will contribute £491 towards these costs. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee consider awarding a grant in line with criterion 9.8 within Appendix 1 and no financial recommendation is made by officers. The grant will allow the music of the Carillon to be kept for posterity and shared with interested people.

Recommendation

- 2.2 In line with guidance, the Committee is asked to consider the request and no financial recommendation is made by Officers.

Headway Perth and Kinross

- 2.3 An application for £228 has been received from Headway Perth and Kinross, seeking a grant towards the costs of a Summer Coach Trip to Dunfermline. The total costs amount to £908. This includes £468 for high tea for 36 people (32 of whom are Perth residents); £340 for coach hire; £70 for lunch bags; and £30 for gratuities. The applicant will contribute £610 towards these costs. Another source of funding is Friends of Headway (£70). The applicant has previously benefitted from the Fund in 2018/19 (£105), 2017/18 (£350 and £329) and 2016/17 (£343). It is recommended that Perth Common Good Fund Committee award a grant of £224 in line with the guidance (see Appendix 1 – Criterion 9.6). This grant will reduce social isolation amongst people with brain injuries.

Recommendation

- 2.4 Headway Perth and Kinross be awarded a grant of £224 towards the costs of a Summer Coach Trip to Dunfermline.

Jar of Jewels

- 2.5 An application for £2,055 has been received from Jar of Jewels, seeking a grant towards the costs of a Pakistan Independence Day Celebration. The applicant has estimated that 75% of beneficiaries are residents of Perth. The total costs amount to £2,055. This includes £1,400 for food; £430 for a venue; £150 for entertainment and £75 for decorations. The applicant has previously benefitted from the Fund in 2019/20 (£1,800), 2018/19 (£1,600) and 2017/18 (£1,200). It is recommended that Perth Common Good Fund Committee award a grant of £822 in line with the guidance (see Appendix 1 – Criterion 9.2). This grant will raise awareness of Pakistani communities within Perth and will promote social inclusion.

Recommendation

- 2.6 Jar of Jewels be awarded a grant of £822 towards the costs of a Pakistan Independence Day Celebration.

PKAVS Mental Health and Wellbeing Hub

- 2.7 An application for £1,328.40 has been received from PKAVS Mental Health and Wellbeing Hub, seeking a grant towards the costs of Open Studios leading into an End of Year Production. (Open Studios is an annual nine day event which takes place throughout Perth and Kinross and offers art groups the opportunity to exhibit their work.) The applicant has estimated that approximately 60% of those who will take part in the event are residents of Perth. The total costs amount to £11,094. This includes £5,052 for two Activity Engagement Workers; £1,800 for the Open Studios (comprising £1,000 for art materials and display stands, £400 for refreshments, £250 for publication materials and £150 for a registration fee); and £4,242 for the End of Year Production (comprising £864 for minibus expenses, £700 for wood work materials, £500 for costume materials/sourcing, £400 for props and set art materials, £400 for volunteer expenses, £400 for service promotional materials, £378 for three days of room hire of the North Inch Community Campus, £300 for printing costs, £200 for catering and £100 for client/performers' refreshments). The applicant will contribute £5,052 towards the costs of the Activity Engagement Workers. The applicant has previously benefitted from the Fund in 2018/19 (£253). It is recommended that Perth Common Good Fund Committee award a grant of £1,329 in line with guidance (see Appendix 1 – Criterion 9.2). This grant will raise awareness of mental health and wellbeing and gives those involved the opportunity to enhance their skills and gain confidence.

Recommendation

- 2.8 PKAVS Mental Health and Wellbeing Hub be awarded a grant of £1,329 towards the costs of Open Studios leading to an End of Year Production.

Tay Foundation

- 2.9 An application for £1,800 has been received from the Tay Foundation, seeking a grant towards the costs of their Tay Calendar Project. The total costs amount to £1,800 for the production of 500 A4 calendars. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee consider awarding a grant in line with criterion 9.8 within Appendix 1 and no financial recommendation is made by officers. This grant will allow income to be raised to fund projects to conserve and protect species and habitat within the River Tay.

Recommendation

- 2.10 In line with guidance, the Committee is asked to consider the request and no financial recommendation is made by Officers.

CAPITAL GRANTS

North Inch Bowling and Sports Club

- 2.11 An application for £2,037 has been received from the North Inch Bowling Club, seeking a grant towards the costs of Phase 2 of a Club House Extension. The applicant has estimated that 98% of beneficiaries are residents of Perth. The total costs amount to £8,148. This includes the Phase 2 detailed drawings and building warrant application. The applicant will contribute £3,500 towards these costs.. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £2,037 in line with guidance (see Appendix 1 – Criterion 10.4). This grant will enable groups who use the Club to continue enjoying a healthy and active lifestyle.

Recommendation

- 2.12 North Inch Bowling and Sports Club be awarded a grant of £2,037 towards the costs of Phase 2 of a Club House Extension.

River Tay Community Sport Hub

- 2.13 An application for £600 has been received from River Tay Community Sport Hub, seeking a grant towards the costs of the Purchase of a Defibrillator. The total costs amount to £1,200 for a British Heart Foundation approved automated external defibrillator. Another source of funding is the British Heart Foundation (£600). The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £300 in line with guidance (see Appendix 1 – Criterion 10.3). This grant will allow a defibrillator to be publicly available at all times, thereby improving the safety of those in proximity.

Recommendation

- 2.14 River Tay Community Sport Hub be awarded a grant of £300 towards the costs of the Purchase of a Defibrillator.

5. CONCLUSION AND RECOMMENDATIONS

- 5.1 The Committee is requested to consider and approve the recommendations in the report.

Author

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ANNEX

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	Yes
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	No
Asset Management (land, property, IST)	No
Assessments	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

2. Resource Implications

Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2019/20 Financial Assistance budget.

3. Assessments

Equality Impact Assessment

- 3.1 Under the equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.
- 3.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: No further action is required as the items summarised in the committee report do not require further assessment as they do not have an impact on people's wellbeing or equality protected characteristics.

Strategic Environmental Assessment

- 3.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. The proposals in this report will encourage social equity and opportunities for cultural, leisure, community, sport and other activities.

4. Consultation

Internal

- 4.1 The Head of Finance and the Head of Legal and Governance have been consulted.

5. BACKGROUND PAPERS

- 5.1 Seven applications for financial assistance.

6. APPENDICES

6.1 Appendix 1 – Perth Common Good Fund Criteria.