

PERTH AND KINROSS LICENSING BOARD

Board Meeting: 16 August 2023

FINANCIAL REPORT

Report by Clerk to the Licensing Board

PURPOSE OF REPORT

This report provides the Board with an annual financial report that is required under Section 9B of the Licensing (Scotland) Act 2005.

1. BACKGROUND / MAIN ISSUES

Background

1. The Perth and Kinross Licensing Board is required under Section 9B of the Licensing (Scotland) Act 2005 to publish an annual financial report within 3 months of the end of the relevant financial year.

The information included within this report is for financial year 2022/23 and covers the period 1 April 2022 to 31 March 2023.

The audit of Perth & Kinross Council's annual financial statements is currently underway and therefore the information contained within this report is unaudited.

2. CONCLUSION AND RECOMMENDATIONS

- 2.1 It is recommended that the Board:

- (i) Note the contents within the Financial Statement as shown as Appendix 1
- (ii) Publish the report

Author(s)

Name	Designation	Contact Details
Debra Gilkison	Licensing Manager	Ext. No. [REDACTED] Email: [REDACTED]

Approved

Name	Designation	Signature
Sarah Rodger	Legal Manager	[REDACTED]
Date: 27/07/2023		

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Council Text Phone Number 01738 442573

ANNEX

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Statement of Policy	No
Resource Implications	
Financial	No
Workforce	No
Assessments	
Equality Impact Assessment	None
Consultation	
Internal	Yes
External	No
Communication	
Communications Plan	No

1. CONSULTATION

- 1.1 The terms of this Report have been considered internally with the Assistant Accounts Exchequer Manager.

2. APPENDICES

- 2.1 Financial Report – Financial year 2022-2023.

APPENDIX 1

Licensing (Scotland) Act 2005 Perth and Kinross Council Board Financial Report Financial Year: 2022-2023

The Perth and Kinross Licensing Board is required under Section 9B of the Licensing (Scotland) Act 2005 to publish an annual financial report.

The information set out below covers the period 1 April 2022 to 31 March 2023 and is currently unaudited pending completion of the audit of Perth & Kinross Council's annual financial statements.

The financial statement is as follows:

Income

Premises/Provisional/Confirmation Licences	£14,658
Annual Fees	£207,363
Transfers	£1,970
Major/Minor Variations	£10,156
Extended Hours	£20,00
Occasional Licence	£12,500
Personal Licence	£5,930
Total	£252,597

Direct Staff Costs

Licensing Standards Officers	£43,243
Administrative Support	£63,026
Legal Services	£52,171
Total	£158,440

Other Direct Costs

Board Members	£12,237
Northgate licensing management system	£5,348
Training and Development	£1,260
Supplies and Services	£1,801
Travel	£178
Total	£20,824

Indirect Costs	£52,120
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Financial
Services/Procurement/Accommodation/Some
overheads

N/A*

* The accommodation and some overhead costs for 2 High Street are a single figure incurred by the Council therefore an accurate figure for accommodation in respect of the Licensing Board cannot be determined at the present time, however if these were factored in it is likely the costs would increase resulting in a **deficit** rather than the surplus identified below.

Net Surplus

£21,213