



PERTH & KINROSS INTEGRATION JOINT BOARD REPORTING FORWARD PLANNER 2023/24 (Version 3) (Report No. G/23/40)

This work plan outlines the major items the Integration Joint Board has to consider as part of its schedule of work for the year. This plan will continue to be kept under review throughout the year.

Item	Responsibility	21 June	20 Sept	29 Nov 2023	14 Feb 2024	27 Mar 2024	Comments (for decision/information)
Chief Officer Strategic Update	Chief Officer	✓	✓	✓	✓	✓	<i>Standing Item</i>
Mental Health Services Update	Chief Officer		✓	✓	✓	✓	<i>Standing Item</i>
Adult Support & Protection Annual Report 2022/23	Chair P&K Adult Support & Protection				✓		For information
Audit & Performance Committee Update & Minutes	APC Chair/ Chief Finance Officer		✓				Standing item
Audit & Performance Committee Annual Report	APC Chair/Chief Finance Officer		✓				
Strategic Planning Group – updates & Minutes	Head of ASWSC – Commissioning (ZR)	✓	✓	✓	✓	✓	<i>Standing Item</i>
IJB Direction Policy	Chief Officer/Sarah Rodgers	✓					
P&K HSCP Annual Performance Report 2021/22	Chief Finance Officer		✓				For information only
Strategic Risk Management Update	Phil Jerrard/Chris Jolly	✓					
Annual Update on Community Adult Mental Health Service	Senior Service Manager (CL)			✓			
Primary Care Strategic Delivery Plan	Associate Medical Director	✓					
Strategy for Improving participation and engagement	Chief Officer	✓					

General Practice Premises P&K	Associate Medical Director	✓					
Care at Home Review Update	Head of Adult Social Work & Social Care	✓					
3 year Workforce Plan	Head of Adult Social Work & Social Care (KO/FL)		✓				6 monthly update (June -Dec) Last update submitted March 2023
Tayside Winter Planning Report 2022/23	Head of Health			✓			
Update on Older Peoples Strategy	Head of Health	✓					
Strategic Delivery Plan – Learning Disabilities & Autism	Head of Adult Social Work & Social Care (KO)				✓		Last update submitted Feb 2023
Update on the Redesign of Substance use Services in P&K	Chair of the Alcohol & Drug Partnership		✓				Last update submitted Feb 2023 (6 mthly update)
IJB Membership Update	Standards Officer						AS REQUIRED
Review of Standing Orders	Standards Officer	✓			✓		
Chief Social Work Officer Report	Chief Social Work Officer				✓		
Revised Carers Strategy 2023-26	Chief Officer	✓					



PERTH & KINROSS INTEGRATION JOINT BOARD DEVELOPMENT SESSION WORK PLAN 2023-24

This development sessions work plan outlines the major items the Integration Joint Board has to consider as part of its schedule of work for the year. This plan will continue to be kept under review throughout the year.

IJB Development Sessions Item	Responsibility	05 May 2023	11 Aug 2023	27 Oct 2023	26 Jan 2024	15 Mar 2024		Comments
Finance	Chief Finance Officer				✓	✓		
Digital Innovation/Technology	Interim Head of ASWSC (Operational)		✓					Date to be confirmed
Equality & Diversity	Sarah Rodger/David McPhee/Scott Hendry	✓						Date to be confirmed
Carers Strategy	Interim Head of ASWSC (Commissioning)	✓						As requested at IJB Pre Agenda Meeting Feb 2023
Participation & Engagement Strategy	Chief Officer	✓						
Care Home Activity & Partnership Working	Interim Head of ASWSC (Commissioning)		✓					Date to be confirmed
Social Prescribing	Consultant Public Health Pharmacy/Associate MD			✓				Date to be confirmed
Clinical Care Governance		✓						Date to be confirmed Action point from APC 26/09/22
Mental Health & Wellbeing Update				✓				Date to be confirmed
P&K HSCP Quality Safety & Efficiency in Prescribing	Associate Medical Director			✓				Defer to June 2023 – progress delayed due to covid pandemic
IJB MEMBERS INDUCTION								Date to be confirmed ? June