

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
13 JUNE 2018

STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of meeting of the Strategic Policy and Resources Committee held in the Council Chamber, Council Building, 2 High Street, Perth on Wednesday 13 June 2018 at 10.00am.

Present: Councillors M Lyle, P Barrett, C Stewart, A Bailey, B Band, S Donaldson, D Doogan, A Forbes, G Laing, R McCall, S McCole, Provost D Melloy (Up to Art. (Item 7)), Councillors A Parrott, C Purves, C Shiers and L Simpson.

In Attendance: B Malone, Chief Executive; J Valentine, Depute Chief Executive and Chief Operating Officer; K Donaldson, L Law, C Mackie, M Mahmood, F Robertson, L Simpson, G Taylor, S Walker and C Irons (all Corporate and Democratic Services); S Devlin (Education and Children's Services); B Renton, L Cameron, F Crofts, F Kerr, C Mailer, K McNamara and M Mitchell (all Housing and Environment).

Councillor M Lyle, Convener, Presiding.

. **WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting. There were no apologies.

. **DECLARATIONS OF INTEREST**

In terms of the Councillors' Code of Conduct, Councillors A Forbes, A Parrott and C Shiers declared a non-financial interest in Art. (Item 5) – Cultural Trusts Transformation Project: Outline Business Case and Next Steps.

. **MINUTES OF PREVIOUS MEETINGS**

(i) **Strategic Policy and Resources Committee**

The minute of the meeting of the Strategic Policy and Resources Committee of 18 April 2018 (Arts. 192 - 200) was submitted, approved as a correct record and authorised for signature.

(ii) **Executive Sub-Committee of the Strategic Policy and Resources Committee**

The minute of the meeting of the Executive Sub-Committee of 24 April 2018 was submitted and noted. (*Appendix I*)

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
13 JUNE 2018

(iii) Chief Executive Appointments Sub-Committee of the Strategic Policy and Resources Committee

The minutes of the meetings of the Chief Executive Appointments Sub-Committee of 14 March, 26 March, 24 April, 3 May and 22 May 2018 were submitted and noted. **(Appendix II)**

(iv) Property Sub-Committee of the Strategic Policy and Resources Committee

The minutes of the meeting of the Property Sub-Committee of 25 October 2017 and the Special meeting of the Property Sub-Committee of 15 December 2017, were submitted and noted. **(Appendix III)**

(v) Provost's Sub-Committee of the Strategic Policy and Resources Committee

The minute of the meeting of the Provost's Sub-Committee of 28 March 2018 was submitted and noted. **(Appendix IV)**

(vi) Economy and Lifelong Learning Outcome Delivery Group

The minutes of the meetings of the Economy and Lifelong Learning Outcome Delivery Group of 8 December 2017 and 23 February 2018 were submitted and noted. **(Appendix V)**

(vii) Tay Cities Region Joint Committee

The minute of the meeting of the Tay Cities Region Joint Committee of 8 December 2017 was submitted and noted. **(Appendix VI)**

. AUTHORITY TO WRITE OFF DEBTS AND OBSOLETE STOCK

There was submitted a report by the Head of Finance (18/193), seeking (1) approval to write off identified debts in respect of Sales Ledger; Council Tax (including Water and Waste Charges); Non-Domestic Rates; Irrecoverable Rents; Housing Benefit Overpayments and Car Park Trading Account Income and (2) approval to write off obsolete stock and write on outstanding credit balances.

Resolved:

- (i) That all amounts as detailed in Section 2 of and in Appendices 1 to 5 to Report 18/193 be written off or on for accounting purposes, be approved.
- (ii) That files would not be closed and every effort would be made to collect the outstanding debt, be noted.

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
13 JUNE 2018

**CULTURAL TRUSTS TRANSFORMATION PROJECT: OUTLINE
BUSINESS CASE AND NEXT STEPS**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (18/194) on the scope for reviewing current delivery models for culture services commissioned by the Council, as part of the wider 2018/19 Transformation Programme.

Resolved:

- (i) The background to selecting the area for review of the Cultural Trusts, be noted.
- (ii) The outline business case for the Transformation Project, as detailed in Report 18/194, be approved.
- (iii) The timescale for delivery of the Project, as set out in paragraph 2.7 of Report 18/194, be noted.
- (iv) An interim report be submitted to this Committee in September 2018 if there was progress to report and the recommendations be made to this Committee in November 2018 with monitoring of the review considered by the Modernising Governance Member/Officer Working Group.
- (v) The work undertaken in 2011 and 2015 on the consideration of a single culture and leisure trust be noted and the outcome of the 2015 review be circulated to members of this Committee.

**DEVELOPMENT OF THE CREATIVE EXCHANGE IN THE FORMER
ST JOHN'S PRIMARY SCHOOL. PERTH**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (18/195) on the development of the Creative Exchange in the former St John's Primary School, Perth to include the Famous Grouse Ideas Centre.

Resolved:

- (i) The progress made in launching the Famous Grouse Ideas Centre, delivering the business support programmes for creative businesses and the staging of the successful final showcase event for the first accelerator cohort on 9 May 2018, be noted.
- (ii) The proposal to progress the project to convert the former St John's Primary School, Perth to a Creative Exchange Hub, be approved.
- (iii) The funding envelope as detailed in Report 18/195, be approved with authority delegated to the Depute Chief Executive and Chief Operating Officer to allocate funding to the project following announcement of the Tay Cities Deal.
- (iv) The disposal of the former St John's Primary School by way of a long lease to Workshop and Artists' Studios Provision Scotland (WASPS) on the terms referred to in Report 18/195, be approved.
- (v) Authority be delegated to the Executive Director (Housing and Environment) in consultation with the Head of Legal and Governance, to finalise the Service Level Agreement with WASPS.
- (vi) A sub-lease from WASPS in favour of the Council, be approved in respect of two of the completed units to provide accommodation for the proposed

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
13 JUNE 2018

Famous Grouse Ideas Centre, on terms detailed in Report 18/195 or otherwise on terms to be agreed by the Executive Director (Housing and Environment) and the Head of Legal and Governance.

- (vii) A presentation given to the Perth City Development Board in September 2017, be made available to all elected members.
- (viii) Figures be provided to the members of this Committee on Developing the Young Workforce and Modern Apprentice opportunities within the cultural sector.

COMMUNITY INVESTMENT FUND

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (18/196) on (1) the distribution of the new Community Investment Fund and (2) the role of the Local Action Partnerships in assessing and making recommendations to this Committee on how the Community Investment Fund be spent.

Resolved:

- (i) The background to establishing the Community Investment Fund, be noted.
- (ii) The rationale for recommending Local Action Partnerships as the managing bodies for the Fund, as set out in Report 18/196, be noted.
- (iii) The proposed role of the Local Action Partnerships, advised by Grant Assessment Panels at ward level, in making recommendations to this Committee on the distribution of the Fund, be approved.
- (iv) The evaluation arrangements for the Fund, as detailed in Report 18/196, be approved.
- (v) The Depute Chief Executive and Chief Operating Officer be instructed to submit an evaluation report and any improvement recommendations to this Committee by March 2019.

THE PROVOST LEFT THE MEETING DURING CONSIDERATION OF THE ABOVE ITEM.

TRANSFORMATION PROGRAMME 2015-2020

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (18/197), providing (1) an update on the Transformation Programme approved by Council on 1 July 2015; (2) feedback on the Can Do Challenge Bid and (3) an update on Collaborative Working with Dundee City and Angus Councils.

There was a video presentation to the Committee providing information on two Transformation Projects: Home First and MyPKC.

Resolved:

- (i) The progress related to the Transformation Programme, as detailed in Appendices 1 and 2 to Report 18/197, be noted.
- (ii) The confirmation of funding for the Can Do Challenge Fund bid for Perth Smart Energy Network be noted.

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
13 JUNE 2018

- (iii) The Tayside Collaborative Working update be noted.

. **PROCUREMENT UPDATE 2017/18**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (18/198) on the progress made by Perth and Kinross Council during 2017/18 in delivering the Procurement Strategy, published in 2015.

Resolved:

- (i) Progress made with the 2016/17 Procurement Action Plan, be noted.
- (ii) The Procurement Annual Report for 2017/18, attached as Appendix 1 to Report 18/198, be approved.

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