



PERTH & KINROSS INTEGRATION JOINT BOARD

15 February 2019

APPLICATION TO AMEND GMS CONTRACT and TO CLOSE THE BRANCH SURGERY PREMISES IN ST MADDOES FOR THE CARSE MEDICAL PRACTICE, ERROL

Report by Associate Medical Director, Hamish Dougall (Report No. G/19/14)

PURPOSE OF REPORT

The purpose of this report is to outline the current issues relating to the general practice provision for the Carse Medical Practice, Errol and to consider the Practice's request to vary their GMS Contract. The practice are proposing the closure of their branch surgery in St Madoes and providing general medical services from the main practice centre in Errol.

Although the application is to amend the hours for the practice and close the St Madoes branch surgery, the core hours of business will remain the same when the practice moves back to Errol.

1. RECOMMENDATIONS

The Integration Joint Board is asked to:

- Note the application made by the Carse Medical Practice to close their branch surgery premises in St Madoes in accordance with Part 8 - Variation and Termination of Contracts of the National Health Service (General Medical Services Contracts) (Scotland) Regulations 2018;
- Support the aim of the Carse Medical Practice that all current patients will have the opportunity to remain registered with the Carse Medical Practice and continue to see their current GP team;
- Note the preferred option is for the Carse Medical Practice to consolidate its services on one site to maintain the sustainability of the practice, subject to approval by NHS Tayside Board; and
- Approve further consultation with the GPs and the GP practice population is held to inform a Health Needs Assessment that will support the development of new GP practice premises in the longer term.

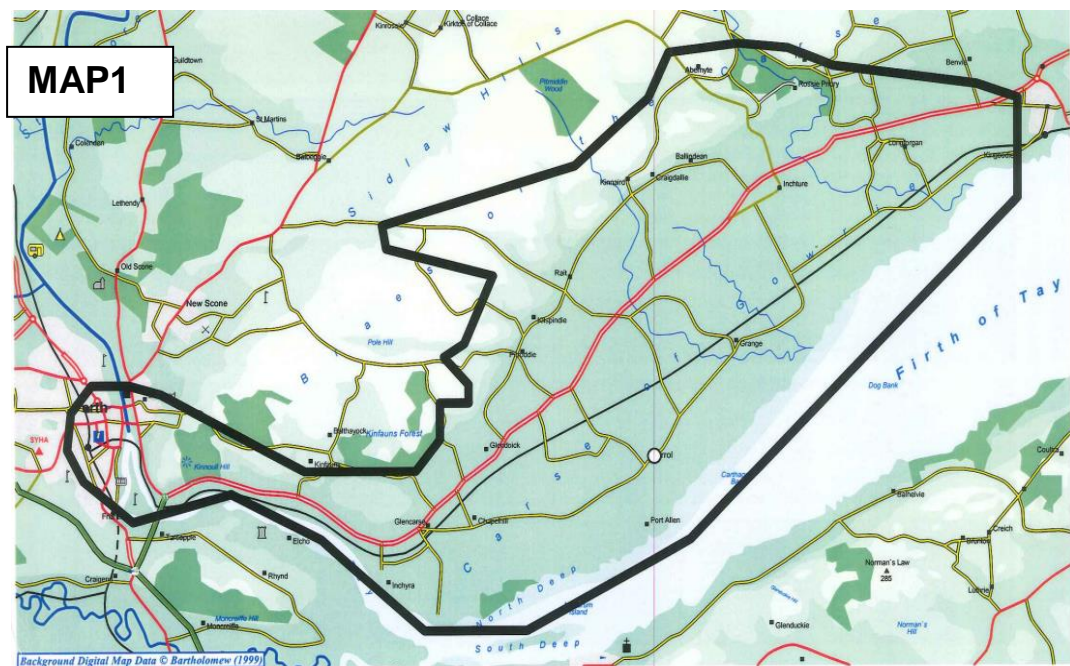
2. SITUATION/BACKGROUND / MAIN ISSUES

2.1 The Carse Medical Practice

The Carse Medical Practice currently has three part-time GPs providing 13 sessions per week (one session equates to 4 hours). One of the three part time GPs left the practice on 31st December 2018. An extended locum GP has been appointed in the practice from 1st January 2019 working 3 sessions per week. Additional sessions are being worked by the GPs to suit the needs and demands of the practice.

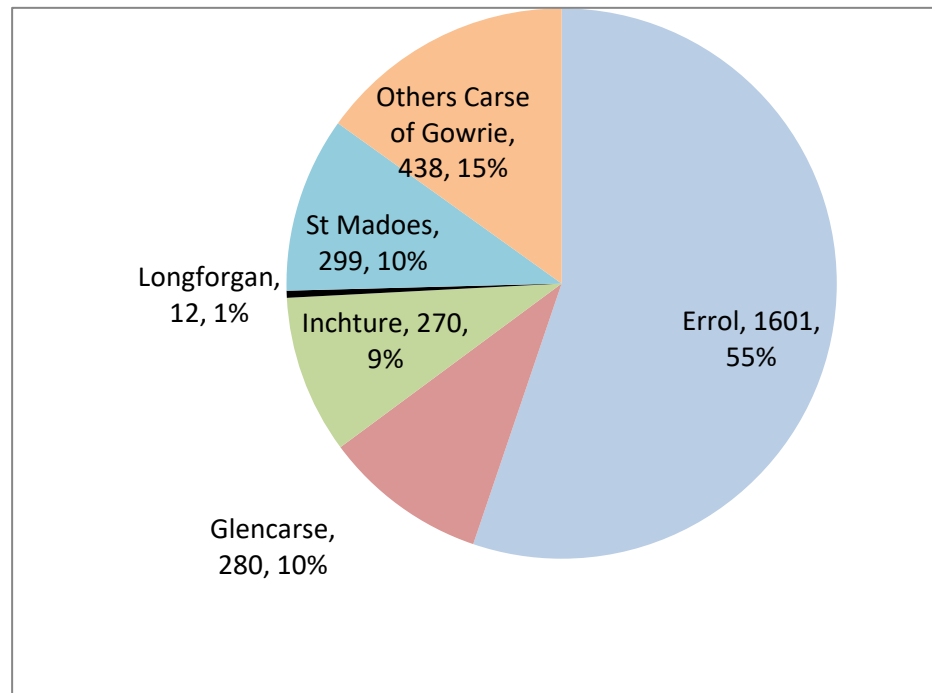
The practice has a patient list size of 2,900 patients of whom almost 300 patients (10%) are recorded as having a St Madoes address. Not all of these patients attend the St Madoes surgery.

A map detailing the Carse Medical Practice GP practice boundary is also listed below (Map 1). (Source: Primary Care Services, NHS Tayside).



The areas of residence of patients within the Carse Medical Practice are noted in table 1 below.

Table 1 From the GP Practice list, the number of patients currently registered with Carse Medical Practice by location.



The Carse Medical Practice patient population is 2,900 patients. The Invergowrie Practice, which also serves the Carse of Gowrie, has a registered patient list of 2,100 patients. All other patients in the Carse of Gowrie seek medical services from other practices in Perth & Kinross and Dundee.

Only a limited number of services are provided in St Madoes, however there is often only one GP or nurse and receptionist at St Madoes. This has created difficulty not just providing appointments but in terms of ensuring the health and safety of both staff and patients. The staff, because of the limited capacity at St Madoes, has limited support available to them on-site.

Patients will remain registered with the Carse Medical Practice and will continue to see the GP team they have been seeing. This has been one of the main areas of concern received from patients during the consultation phase. Whilst the consultation raised a number of issues, overall the majority of those patients that had participated were satisfied with the proposals and very well received. The overall view was that the patients were in favour of the proposals put forward, especially the provision of new premises.

2.2 GP Practice Premises Issues in the Carse of Gowrie

Historically, the Carse Medical Practice has operated from two practice premises in the Carse of Gowrie, the main surgery in Errol and the branch surgery in St Madoes. Errol had always been the main centre of business and St Madoes the smaller branch surgery.

In April 2017, the owner of the premises in Errol terminated the lease agreement with NHS Tayside on the premises. Despite an exhaustive search to locate alternative GP premises in Errol, the practice were forced to locate their business to St Madoes. Whilst being unacceptable to all concerned due to the state of the premises in St Madoes, the practice had no alternative other than to move to St Madoes. From the outset, patients have been advised of the practice's intention to make application to NHS Tayside to transfer all of the GP business to Errol.

The GPs have continued to fight strenuously to provide adequate GP premises in the Carse of Gowrie. In April 2018, approval was given by NHS Tayside to locate temporary accommodation in Errol for a five year period. This will enable the practice to continue the provision of general medical services in Errol and serve all patients in the Carse of Gowrie. These premises are scheduled to open at the end of February 2019. The date is yet to be confirmed.

NHS Tayside has a five year planning approval to proceed to build new purpose built GP premises in Errol. The planning permission applies from April 2018. This build process will be subject to formal approval of NHS Tayside's Asset Management Group, appropriate planning provision, land feasibility study, a Health Needs Assessment, capital finance support from NHS Tayside, etc.

2.3 The GP Practice Premises in St Madoes

Regulation 24, Schedule 3 of the National Health Service (General Medical Services Contracts) (Scotland) Regulations 2018 details the minimum standards which a General Medical Practitioner must provide at their practice premises. This regulation also makes provision for payments to be made under the NHS General Medical Services rent and rates scheme to GPs provided that the premises meet the standards set out in Schedule 3 to these regulations. In pursuance of these obligations, NHS Tayside has formally inspected the branch surgery premises of the Carse Medical Practice sited in St Madoes. The premises have been found to be unfit for purpose and the practice has been working with the Estates Department of NHS Tayside and Perth & Kinross Health & Social Care Partnership to resolve the various issues, one of which is the payment of rent and rates for sub standard accommodation.

The practice has had to invoke business continuity plans on a number of occasions to close the premises in St Madoes through holiday periods, flooding, and repairs, at times agreed with Primary Care Services. The St Madoes branch surgery could be closed for two to six weeks in each case. In these circumstances, all of the practice services provided in St Madoes have been accessed at the Carse Medical premises in Errol.

Perth & Kinross Council Planning Department have held discussions with the practice and Perth Kinross Health & Social Care Partnership

intimating that the land on which the premises in St Madoes are sighted has support from the local community.

The conclusion has been that the Practice move all business to a single site in the Carse of Gowrie, namely Errol. Overall patients were supportive of the proposals from practice.

3. PROPOSALS

The Carse Medical Practice have requested an amendment of their contractual arrangements to consolidate all of their services on one site and to close the St Madoes branch surgery.

The GP Practice entered into a consultation and engagement process around the proposal to close the branch surgery in St Madoes. In considering the impact of the request for closure a range of mechanisms have been used. This has been in collaboration between the practice and the Health & Social Care Partnership to seek feedback from patients about any concerns they have about this proposal and any mitigation they would like to be put in place.

The Consultation and engagement plan is detailed in bullet point 4 of Annex of this report.

4. CONCLUSION

The Perth & Kinross HSCP has worked with the practice to agree and complete the consultation with patients, the details of which are contained in this report. Following this, the potential options will be considered by the key partners involved, including the practice.

It is recommended that the IJB notes the reasons for the request by the Carse Practice to close the St Madoes branch surgery and supports the request. If the proposal to close is supported by the IJB, this will be confirmed with NHS Tayside, (and it would subsequently be for NHS Tayside Board to approve the application as the holders of the contract with the Practice). An agreed closure date would be agreed with the Practice and the patients notified of this. If they choose to, patients could register with an alternative practice.

Author(s)

Name	Designation	Contact Details
Jim Devine	Primary Care Manager	01738 473106

NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
HSCP Strategic Commissioning Plan	Yes
Transformation Programme	N/A
Resource Implications	
Financial	Yes
Workforce	Yes
Assessments	
Equality Impact Assessment	Yes
Risk	Yes
Other assessments (enter here from para 3.3)	
Consultation	
External	Yes
Internal	Yes
Legal & Governance	
Legal	N/A
Clinical/Care/Professional Governance	N/A
Corporate Governance	N/A
Communication	
Communications Plan	Yes

1. Strategic Implications

1.1 This report supports the following outcomes of the Community Plan in relation to the following priorities:

- prevention and early intervention,
- person centred health, care and support
- work together with communities
- inequality, inequity and healthy living
- best use of facilities, people and resources

2. Resource Implications

2.1 Financial Implications

In accordance with the 2018/19 SEHD GMS Statement of Financial Entitlements, GPs are entitled to reimbursement of acceptable accommodation for rent and rates. Rents are normally based on cost or by notional sum agreed by the District Valuer's Office, NSS Scotland.

St Madoes

The rental payments relating to the St Madoes surgery will cease once they cease to be used. This is currently forecasted for the end of January 2019. The current rental costs both land and portakabin, associated with

the premises in St Madoes are £26,916 pa. The rates payment is £1,223 pa.

Errol

Former Premises - All rental payments associated Errol ceased when the former lease on 30 Errol Road, Errol was terminated by the former owner in April 2018. The previous rental cost associated with the former premises in Errol was £18,000 pa. The payment for rates was £5,907 pa.

Temporary Premises - The lease for the new temporary premises in Errol has been agreed by the NHS Scotland District Valuation Office and NHS Tayside at £65,000 pa. The details around the lease is being finalised by the Scottish Office Central Legal Office and NHS Tayside.

New Permanent Premises – it anticipated that new permanent premises will come into full practice use at a date to be agreed. This date will be determined and agreed by NHS Tayside Asset Management Group, agreement with a contractor, Primary Care Services, Perth & Kinross HSCP, a land survey, planning permission and a feasibility survey. The previous rent and rates costs associated with the former premises in Errol and St Madoes will be available to cover the rental cost associated with the temporary and permanent new premises.

2.2 Workforce

There are no direct Human Resources issues associated with this proposal. GPs are independent contractors. Their contract is held with NHS Tayside.

GP practice staff are employees of the practice and therefore they are accountable to the GP practice for discharge of the responsibilities.

There are workforce issues relating to the recruitment and retention of GPs in general practice which the New GMS Contract 2018 is designed to address. The Primary Care Improvement Plan and its associated funding is being used to support other/additional staff to support new models of care in general practice.

3. Assessments

3.1 Equality Impact Assessment

An integrated impact assessment has been undertaken. This proposal has potential implications for some protected characteristic groups. Those with a physical disability, along with older people and those with young children (who are more likely to have mobility issues) may be negatively impacted because of the issues for travel. Those on low incomes may also be impacted negatively because of travel costs. However it is anticipated that the number of people affected will be small for the former, and limited for the latter. The practice has recognised the risk of requiring more home visits.

3.2 Risk

The practice has requested to amend their General Medical Services (GMS) contract to allow the closure of the branch surgery in St. Madoes. In considering the implications of this request other options have been considered:

- Option 1 - status quo - If the Practice is not granted authority to close the branch surgery there are a number of risks, as highlighted in the report. Additionally there is a risk that this would further destabilise the Practice. The Practice could become unsustainable longer term.
- Option 2- all services move to Errol- This is of specific note as there is only one practice in the Errol area. Although there is only one GP practice in the area it is well serviced and provides a comprehensive range of general medical services. However the former premises in Errol have ceased. The temporary premises are planned to commence at the end of February 2019. The temporary premises in Errol, whilst welcome, will not be large enough to accommodate all services of a fully functional general medical practice supported by a health and social care team. A strategic assessment of accommodation needs will be developed in conjunction with the Asset Management Group of NHS Tayside. Further consultation with patients around the services to be provided in any new purpose built premises will be undertaken.

This is the preferred option by the practice as all patients will retain the same General Practice Team providing a level of continuity of care and would enable the practice to maintain sustainability. From the consultation process it is assumed that the majority of the patient population will remain with the practice, which will support the wider Primary Care services to retain the current level of stability.

- Option 3- the Practice is granted authority to close St Madoes, subject to the HSCP commissioning another Practice to deliver services in the area - this is not seen as a viable option for a range of complex reasons. No other Practice has the capacity to take on this number of additional patients. Losing up to 20% of the patient list would be destabilizing for the practice.

Risk 1 Description	<p>Risk Associated with not consolidating to one site.</p> <p>If the proposal to close the branch surgery is not agreed the Practice would continue to have significant periods where they cannot safely staff two sites and would require short term closures. It would reduce the likelihood of recruiting new partners. It would also lead to ongoing issues in terms of safety for patients and staff in the Carse Medical practice premises in Errol. The practice would likely resign their contract with NHS Tayside</p>
Risk Category	Operational
Inherent Risk Level	likelihood (5) x Impact (4) = Risk Scoring 20
Mitigating Actions	Centralise all services on one site including timescales and resources
Residual Risk Level	Likelihood (3) x Impact (3)= Risk Scoring 9
Planned Risk Level	Likelihood (3) x Impact (3)= Risk Scoring 9
Approval recommendation	If this paper is supported there is no requirement to approve this risk.

Risk 2 Description	<p>Risk Associated with consolidating to one site</p> <p>If the proposal is agreed the key risk is the potential difficulty for some to access services at Errol. The distance is relatively small, although does have challenges for those with a disability or low income. The Practice has mitigated for this and would make house calls where necessary.</p>
Risk Category	Operational
Inherent Risk Level	Likelihood (5) x Impact (2) =Risk Scoring 10
Mitigating Actions (including timescales and resources)	Longer term the discussions around transport may support this risk.
Residual Risk Level	Likelihood (4) x Impact (2) = Risk Scoring 8
Planned Risk Level	Likelihood (3) x Impact (2)7 Risk Scoring 6
Approval recommendatio	The balance of risk is such that this risk should be accepted.

3.3 IT Assessment

The IT network for General Practice forms part of the network for NHS Tayside. The NHS Tayside IT Service supports the installation and development of all IT network software, hardware, communications and protocols for GP practices. The service has been disconnected from the previous premises at the Rowans, Errol. An enhanced network has been established in St Madoes on a temporary basis and a new network is in place for the temporary premises in Errol scheduled to open towards the end of February 2019.

4. Consultation and Engagement Plan - June 2018

Consultation Plan

1.SERVICE AREA	Perth & Kinross Health & Social Care Partnership
2. NAME OF PROJECT / SERVICE CHANGE	The Carse Medical Practice: Application to close the St Madoes branch surgery of The Carse Medical Practice, Errol.
3. DESCRIPTION AND BACKGROUND OF PROJECT / SERVICE CHANGE	<p>In April 2018, the lease agreement between the landlord and the GP practice for the premises operated by the Carse Medical Practice, Errol, was terminated by the landlord. Having explored other options for temporary premises, the practice had no alternative than to re-locate their business to what was their branch surgery in St Madoes.</p> <p>The practice premises in St Madoes are not fit for purpose and are frequently closed during adverse weather conditions. NHS Tayside has approved temporary premises in Errol, which are scheduled to open for business at the end of February 2019.</p> <p>The Carse Medical Practice made application to NHS Tayside dated 2 October 2018 to vary their hours to operate and maintain a single site for provision of General Medical Services in the Carse of Gowrie. The preferred single site is Errol, and the practice wish to close their surgery premises in St Madoes.</p>
4. AIM / PURPOSE OF ENGAGEMENT	<p>There has been local interest in the GP Practice in the Carse Medical Practice, and Perth & Kinross and NHS Tayside are very keen to secure the best possible service for the patients registered with the practice within our financial constraints. The central purpose of the public consultation is to obtain your ideas and views, as well as those of others living and working in the Carse of Gowrie. We aim to consult as widely as possible through the distribution of information, the organisation of 'drop in' sessions and targeted sessions at different events, social media and other online opportunities to provide feedback.</p> <p>We invite you to help us improve health care services for everyone associated with the Carse Medical Practice. We would like to obtain the views and comments from the local community and the practice population on the operation of a single GP practice model in the Carse of Gowrie in Errol, which will involve the closure of the branch surgery in St Madoes.</p> <p>Involving communities, patients, carers, NHS staff and the public is an important part of improving the quality of health services. The views, perceptions and feedback on local health services of these stakeholders are invaluable for learning and improvement and evaluating their involvement will check how well NHS Boards are listening.</p> <p>An inclusive process must be able to demonstrate that the NHS listens, is supportive and takes account of views and suggestions. Stakeholders have to be involved. This public consultation will inform stakeholders of the proposals for change to general medical services in the Carse of Gowrie. Views, suggestions and concerns will be listened to ensuring people are involved at an early stage and throughout the process to produce the final business case for change.</p>

5. PROJECT / SERVICE LEAD	James Devine, Primary Care Manager, Perth & Kinross Health & Social Care Partnership, 2 High Street, Perth, PH1 5PH
6. TIMETABLE <ul style="list-style-type: none"> ▪ PROJECT ▪ ENGAGEMENT / CONSULTATION 	<p>1. This consultation sets out the proposals to re-design the provision of General Medical Services in the Carse of Gowrie. Consultations on the proposals were formally consulted on. Other than the patients themselves, other groups were all invited to participate</p> <ul style="list-style-type: none"> • The staff and management responsible for Primary Care Services; • Staff within the Perth & Kinross Council Planning Department; • The Chief Officer for Health & Social Care Partnership has commented and supported various issues relating to the services provided by the practice; • The Head of Health and the Associate Medical Director have supported the practice on various issues relating to Errol and St Madoes; • Locality Managers for the HSCP have also been consulted on the proposals; • The Associate Medical Director for Primary Care Services at NHS Tayside has been heavily involved in supporting the practice achieve this position; • Internal Communication with Perth & Kinross Planning Department; • Communication with other GP Practices in Perth & Kinross; • NHS Tayside Councillors for Errol and St Madoes • Primary Care Services at NHS Tayside who directly manage the contractual arrangements for all GP practices in Tayside. • Perth & Kinross HSCP • Patients registered with the Carse Medical Practice • The GP Cluster for South Perthshire Locality • GP Group for Perth & Kinross HSCP <p>2. Patients were invited to submit their views in a range of ways, namely:-</p> <ul style="list-style-type: none"> • To Perth & Kinross Health & Social Care Partnership at 2 High Street, Perth • Telephone the Carse Medical Practice on 01738 860860 • Questionnaire set by the practice for use of patients • Primary Care Services at NHS Tayside Telephone Number 01382 424179. <p>The practice distributed notices around the area in Errol and St Madoes to publicise their proposals. Communication with local Councillors and the Community Council was also undertaken.</p> <p>In addition, the practice held an open consultation event in April 2018. This was held in the practice premises in St Madoes and was facilitated by the GP partners, the Practice Manager. Local Councillor Alasdair Bailey also attended.</p> <p>Prior to this Consultation, other significant consultation meetings had been held as follows:</p>

	<ul style="list-style-type: none"> • Practice Audit – Confirmed patients use both sites • PKC HSCP St Madoes Questionnaire – relocation of GP Service • Outcome from PKC HSCP questionnaire • Planning Application/Practice Statement • Emergency meeting with NHS Tayside and Perth & Kinross HSCP held in Errol 2 November 2017 • HSCP Public Meeting in the Madoch Centre 28 November 2017 • Attendance at Community Council Meeting from January 2018 onwards • 2nd Emergency meeting PRI – Planners/HSCP/Primary Care Service 13 March 2018 • Open event for patients in March 2018 • Responding to media Reports re the proposed closure from October 2017 - various • Meeting with Perth & Kinross Council Planning Department regarding the land which is leased by the practice to the Council. The Council wish to utilise this land for other community purposes. <p>3. Preferred Option for Consultation</p> <p>The consultation set out the rationale and proposals from the Carse Medical Practice to close their branch surgery premises in St Madoes. The practice identified that they wished to provide the best high-quality, person-centred, safe, effective, sustainable service model that can be delivered within available resources to optimise General Medical Services.</p> <p>This public consultation centred on the preferred option for change: to progress to a single site General Medical Services practice in the Carse of Gowrie and to close the St Madoes surgery. Through this option, NHS Tayside and Perth & Kinross HSCP aims to improve the quality of care and achieve more sustainability, resilience and certainty for all patients across the Carse of Gowrie.</p> <p>The consultation was undertaken by Perth & Kinross HSCP in collaboration with the Carse Medical Practice.</p> <p>Although NHS Tayside is consulting on the preferred option, no final decision has been made. The feedback from the public consultation will allow further opportunities for local communities and staff to influence the Board recommendation. After the consultation closes all responses will be reviewed and any points considered. A report will be made by Perth & Kinross HSCP to the NHS Tayside Board who will consider all the work, including feedback from the consultation and will make a recommendation on the way forward.</p> <p>Throughout this whole process the practice has ensured that our patients and staff have been kept informed and have gone to the wider community in an attempt to explain the decisions.</p>
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4. Involving communities

Communication with the registered patient population has been viewed as very important by the practice. This is seen as a crucial part of improving the quality of health services in the area. The practice has communicated their proposals to their patients, carers, NHS staff and the views, perceptions and feedback on local health services of these stakeholders are invaluable for learning and improvement, and evaluating their involvement will check how well NHS Boards are listening.

An inclusive process must be able to demonstrate that the NHS listens, is supportive and takes account of views and suggestions. Stakeholders have to be involved.

This public consultation will inform stakeholders of the proposals for change to general medical services in the Carse of Gowrie. Views, suggestions and concerns will be listened to ensuring people are involved at an early stage and throughout the process to produce the final business case for change.

5. The public consultation organised in collaboration between Perth & Kinross HSCP and the Practice.

Consultation Reporting

A summary of the issues arising from the consultation process can be summarised as follows:-

Proposed Closure of St Madoes (Survey Questionnaire)

The issues raised directly with practice during the consultation process were:

"The services were frequently closed due to adverse weather conditions." "some patients were not aware of any closures"

"Heard previously that the former GP in Errol was leaving so expected this issue to arise. Disappointed that the St Madoes will not be upgraded"

"This has been known by the population in St Madoes"

"There requires to be a definite plan in place for the provision of medical care for the residents in St Madoes and Glencarse"

"It is unacceptable to close St Madoes with no proposal for replacement"

"something more modern would be nice"

"More doctors, inc a male GP"

"additional clinics, such as podiatry, warfarin, AHPs, physio, family planning, smoking, mental health, alcohol control"

"parking for wheelchairs"

"More available appointments"

“improved surgery opening times”

“Continuation of excellent pharmacy collection and delivery service.”

“A suitable location”

Open Events

Open event organised by some of the local Councillors on 28 November 2017. The event was held in the Madoch Centre, St Madoes. The event was facilitated by the Councillors and Murdo Fraser MSP. Around 30 people attended. Some of the issues raised were:

- Concern around the loss of Errol and St Madoes practice and where the GPs would be housed. It was reported that only proposals to close St Madoes had been considered.
- There was a query about whether or not there were adequate doctors in the practice.
- Given the proposals from the practice, bus travel in the Carse would need to be reviewed.

Open Event organised by the GP practice was held in March 2018. The event was held in the practice premises in St Madoes. The meeting was facilitated by the GP partners and the Practice Manager. Councillor Alasdair Bailey attended. Around 30 people attended.

- The practice reported that a very successful meeting was held with patients of the Carse Medical Practice in April 2018. Feedback at the meeting was very positive from the patients. The services which the practice provide for the practice population was also very well received by the patients.
- There were positive and helpful comments from the patients as to why the proposals had been made, especially about the issue of recruiting new GP's for the area. The key issue raised was the fear of a lack of local facilities and the convenience that the St Madoes surgery gives the people close to it. There is a bus services from Errol to Longforgan, St Madoes and around the Carse area. However, bus times can be infrequent relating to surgery appointments
- Overall patients were supportive of the practice and their proposals.

Consultation Communications

Communication Team NHS Tayside : Notices between Carse Medical Practice & their patients

“Carse Medical Practice: A spokesperson for Perth and Kinross Health and Social Care Partnership said, “Local GPs, Perth and Kinross Health and Social Care Partnership and NHS Tayside continue to work closely together and are committed to ensuring GP services continue to be provided in the Carse of Gowrie area.”

	<p>“The GPs at Errol Practice have said that their building is up for sale and the practice must vacate the premises by April 2018.”</p> <p>“These circumstances have provided an opportunity to review the current service model in the Carse of Gowrie to consider, with local communities, the best options to build sustainable primary care health services”</p> <p>“Following a very productive meeting this week with elected representatives for the Carse ward, NHS Tayside, Perth & Kinross Council Planning Department, Perth & Kinross Health and Social Care Partnership and the Carse Medical Practice, agreement was reached to further explore the provision and location of temporary GP practice premises. “</p> <p>“This is significant step forward for the practice in their continuing commitment to provide medical services to their practice population across the Carse of Gowrie.”</p> <p>“Plans outlining the next steps and future engagement are currently being developed and details will be shared with the patients of the practice in due course. This will also include details of local consultation with patients on new purpose built permanent premises for the Carse of Gowrie.”</p> <p><u>From Carse Medical Practice</u></p> <p>“We are pleased to inform you that as of Friday 20 July 2018, the planning application for a temporary surgery to be located near Errol has been approved. As soon as we have more information we will keep you updated as to the progress of this.”</p> <p><u>From Carse Medical Practice</u></p> <p>“The Practice would like to update you with information regarding the next phase of the new temporary building.”</p> <p>“Planning permission was granted in July this year and we have now been informed that the modular build will be arriving week commencing 22nd October 18.”</p> <p>“We hope to be moving to this new temporary site in the first week in December (weather permitting).”</p> <p>“As always we will endeavour to keep you updated as and when the building progresses.”</p> <p><u>Updated Premises Notice</u></p> <p>“Due to unforeseen circumstances, our move to the new temporary premises has been delayed. We are now looking to be moving mid to late January 2019.</p> <p>Thank you for your patience and we will keep you informed as we get closer to moving</p> <p>Thank you”</p>
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	<p>The feedback from the public consultation will allow further opportunities for local communities and staff to influence the Board recommendation. After the consultation closes all responses will be reviewed and any points considered.</p> <p>Consultation Summary</p> <p>The report of the consultation organised by Perth & Kinross HSCP states that 161 questionnaires were sent to patients on the GP practice list. There were 60 respondents. Overall, patients were unsure of the consultation and expressed that view that they did not want to lose access to the St Madoes surgery.</p> <p>Following the consultation process and the event held by the practice in St Madoes, patients had more information, understanding and appreciation of what the practice was proposing and why new facilities were necessary. The proposals outlined by the practice team were very well received by those patients whom had attended. The overall view was that the patients were in favour of the proposals put forward, especially the provision of new premises.</p>
<p>7. STAKEHOLDERS (Identify and consider equalities of participants and list e.g. patient groups; carers; relatives; public partners; voluntary organisations; general public; staff; clinicians, spiritual care team etc)</p>	<p>Patients registered in the practice Local communities served by the GP practice within their practice boundary Local Councillors Members of Errol Community Council MP, and MSPs for the constituency Staff employed by the GP practice Perth & Kinross Health & Social Care Partnership HSCP Locality Managers GP Cluster leads GP Group</p>
<p>8. METHODS OF ENGAGEMENT (Consider appropriate methods – e.g. questionnaire surveys; focus groups; one to one with patients; media press releases, online etc and support needs of participants)</p>	<p>1.Public notices displayed in the practice and community premises Various</p> <p>2.Open event held by the GP Practice in April 2018 April 2018</p> <p>3.Meetings with Errol Community Council Various</p> <p>4.Significant communications meeting held and attended by the practice</p> <ul style="list-style-type: none"> • Emergency meeting held in Errol 2 November 2017 • HSCP Public Meeting in the Madoch Centre 28 November 2017

	<ul style="list-style-type: none"> • Attendance at Community Council Meeting 25 January 2018 • 2nd Emergency meeting PRI – Planners/HSCP/Primary Care Service 13 March 2018 • Open Evening for patients 17 April 2018 • Media Reports re closure – various
9. KEY CONTACT FOR IEC PLAN	James Devine, Primary Care Manager, Perth & Kinross Health & Social Care Partnership , 2 High Street, Perth, PH1 5PH
10. DETAILS OF ANY EARLIER RELATED ENGAGEMENT / CONSULTATION ACTIVITY	<p>Questionnaire to random sample of the practice population affected</p> <p>Meeting with local Councillors in Madoch Centre, St Madoes in November 2017</p>

5. Legal and Governance

5.1 None

5.2 There are no Directions from the IJB to NHS Tayside or Perth & Kinross Council identified or required at this stage.

6. Communication

The Carse Practice wrote to NHS Tayside in September 2018 to request a contractual change and to close the St Madoes branch for the reasons described in the report. The HSCP has worked and agreed with the practice to agree and complete the consultation with patients by the HSCP. Details of which are contained in this report. Following this, the potential options would be considered by the key partners involved, including the practice.

6.1 Internal

Consultation has been extensive and has involved a varied group of internal Health and Social Care staff. This has included in particular

- The staff and management responsible for Primary Care Services.
- Staff within the Perth & Kinross Council Planning Department.
- The Chief Officer for Health & Social Care Partnership has commented and supported various issues relating to the services provided by the practice.
- The Head of Health and the Associate Medical Director have supported the practice on various issues relating to Errol and St Madoes
- Locality Managers for the HSCP have also been consulted on the proposals
- The Associate Medical Director for Primary Care Services at NHS Tayside has been heavily involved in supporting the practice achieve this position

6.2 External Communication with Perth & Kinross Planning Department

There are a very limited number of new houses being built in the Carse area currently. The Longforgan developments have concluded. Plans are currently being considered for new housing in Errol, although these are at an early stage and will require formal planning approval.

6.3 Communication with other GP Practices in Perth & Kinross

The nearest GP surgeries to the Carse Medical Practice are:

- 7 Perth City GP practices, including branch surgeries in Methven and Scone. Apart from Methven, all surgeries are within a 9 mile trip to Errol. However, of the practices concerned only Caledonian Road Surgery serves both Errol and St Madoes. Whitefriars Green surgery only serves patients from St Madoes.
- Invergowrie Medical Practice, which is around 9 miles from Errol, accepts patients residing in Errol, but not St Madoes.
- Westgate HC, Dundee, which is around 11 miles from Errol, accepts patients residing in Errol.
- NHS Tayside has confirmed that the Muirhead Medical Practice does not accept patients residing in Errol.

6.4 Councillors for the Errol and St Madoes Ward

Regular communications have been held with the local councillors for the ward around the proposals to consolidate services in Errol and the proposed close of the branch surgery in St Madoes.

The Community Council has also been consulted by the practice on all of their proposals over the past 18 months.

These discussions have been very active and helpful in the process.

6.5 NHS Tayside

Regular communications have been held with Primary Care Services at NHS Tayside who directly manage the contractual arrangements for all GP practices in Tayside.

Guidance around the contractual arrangements has been supported by Primary Care Services

6.6 Perth & Kinross HSCP

Over the past 18 months, regular communications and meetings have been held with the GP practice in Errol to ensure clarity of proposals and to ensure that the right support was in place from within NHS Tayside and Perth & Kinross Health & Social Care Partnership.

Staff within the partnership has been part of the project team assessing service issues.

6.7 Patients

Regular and frequent communications from the practice have been undertaken by the practice over the past 18 months. Public notices have been distributed in the practice and in various community premises.

These will continue as the practice moves to the temporary premises in Errol and then to the new building.

6.8 GP Cluster for the South Locality

Consultation and support from the Cluster team has been agreed and supported by the GP Cluster.

6.9 GP Group for Perth & Kinross HSCP

The GP Group for the partnership fully support the proposals submitted to consolidate services and close St Madoes. The Group recognise that unless this proposal is reported the practice will have little option than to resign their NHS contract with NHS Tayside.

6.10 A further communication plan will be developed to support engagement with relevant parties if the application is approved.

7. BACKGROUND PAPERS/REFERENCES

N/A

8. APPENDICES