

FINANCE AND RESOURCES COMMITTEE

Minute of hybrid meeting of the Finance and Resources Committee held in the Council Chamber, 2 Hight Street, Perth on Wednesday 7 June 2023 at 2.00pm.

Present: Councillors S Donaldson and G Laing, Bailies C Ahern and A Bailey, and Councillors P Barrett, A Chan, D Cuthbert, E Drysdale, J Duff, D Illingworth (substituting for Councillor A Forbes) S McCole (substituting for Depute Provost A Parrott), Provost X McDade, T McEwen and J Rebbeck

In Attendance: T Glen, Chief Executive; L Simpson, Head of Legal and Governance Services; B Renton, Executive Director (Communities); S Devlin, Executive Director (Education and Children's Services); C Mailer (Chief Executive's Service); K Donaldson, Chief Operating Officer; S MacKenzie, Head of Finance, E Ritchie (Communities), S Walker, L Brady, K Fraser, P Johnstone, S Crawford, A Taylor, N Sutherland, K Molley, R Ramsay and M Pasternak (all Corporate and Democratic Services).

Apology: Depute Provost Parrott, Councillors A Forbes, and C Stewart.

Councillor S Donaldson, Convener, Presiding.

1. WELCOME AND APOLOGIES

The Convener welcomed all those present to the meeting and apologies were noted above.

2. DECLARATIONS OF INTEREST

There were no declarations made in terms of the Councillors' Code of Conduct.

3. MINUTE OF PREVIOUS MEETINGS

The minute of meeting of the Finance and Resources Committee of 26 April 2023 was submitted and approved as a correct record.

4. OUTSTANDING BUSINESS STATEMENT

Resolved:

- (i) The contents of the Outstanding Business Statement, be noted.
- (ii) The removal of all completed actions from the Outstanding Business Statement, be agreed.

5. AUTHORITY TO WRITE OFF DEBTS AND OBSOLETE STOCK

There was submitted a report by Head of Finance (23/174) (1) seeking approval to write off identified debts in respect of Sales Ledger; Council Tax (including Water & Wastewater charges); Non-Domestic Rates; Irrecoverable Rents; Housing Benefit Overpayments and Car Park Trading Account Income; (2) seeking approval to write off obsolete stock and write off other miscellaneous balances.

Amendment (Councillors J Rebbeck and P Barrett)

On a one off / non-recurring basis and specifically in relation to school meal / breakfast club debt, this Amendment proposes to write off the balance at 31 March 2023 of **£12,871**.

Councillors S Donaldson and G Laing agreed to incorporate Councillors J Rebbeck and P Barrett's amendment into their motion.

Resolved:

- (i) All amounts detailed in section 4 and the attached appendices to this report are written off for accounting purposes, be approved.
- (ii) It be noted, that whilst these amounts are written off, the files are not closed, and every effort will be made to collect outstanding debt where recovery is cost effective.
- (iii) The removal of charges for services for people seeking asylum for a further year – see section 5, be approved.
- (iv) It be approved, that on a one off / non-recurring basis in relation to school meal / breakfast club debt, to write off the balance at 31 March 2023 of **£12,871**.

6. SERVICE ANNUAL PERFORMANCE REPORT 2022/23 CORPORATE & DEMOCRATIC SERVICES

There was submitted a report by Chief Operating Officer (23/175) (1) presenting the Service Annual Performance Report 2022/23 for Corporate and Democratic Services (CDS); and (2) detailing progress over the last year against improvement actions contained within the 2022/23 Service Business Management Improvement Plan.

Resolved:

The Corporate and Democratic Services' Annual Performance Report 2022/23 (23/175), be approved.