



PERTH & KINROSS INTEGRATION JOINT BOARD REPORTING FORWARD PLANNER 2023/24 (Version 4) (Report No. G/23/83)

This work plan outlines the major items the Integration Joint Board has to consider as part of its schedule of work for the year. This plan will continue to be kept under review throughout the year.

Item	Responsibility	20 Sept 2023	29 Nov 2023	14 Feb 2024	27 Mar 2024	Comments (for decision/information)	Notes
Chief Officer Strategic Update	Chief Officer	✓	✓	✓	✓	Standing Item	
Mental Health Services Update	Chief Officer	✓	✓	✓	✓	Standing Item	
Audit & Performance Committee Update & Minutes	APC Chair/Chief Finance Officer	✓	✓	✓	✓	Standing item	
Strategic Planning Group – updates & Minutes	Head of ASWSC – Commissioning (ZR)	✓	✓	✓	✓	Standing Item	
IJB Reserve Policy	Chief Finance Officer	✓					
Financial Regulations	Chief Finance Officer	✓					
Update on Older Peoples Strategy	Head of Health	✓				Deferred from June 2023 meeting	
Audit & Performance Committee Annual Report 2022/23	APC Chair/Chief Finance Officer	✓					
P&K HSCP Annual Performance Report 2022/23	Head of ASWSC – Commissioning (ZR)	✓				For information only	
Update on the Redesign of Substance use Services in P&K	Chair of the Alcohol & Drug Partnership	✓				Last update submitted Feb 2023 (6 mthly update)	
Strategy for Improving Participation and Engagement	Chief Officer	✓				Deferred from June 2023 meeting – date to be confirmed	
3 year Workforce Plan	Interim Head of Adult Social Work & Social Care (KO/FL)	✓				6 monthly update (June - Dec) Last update submitted March 2023	

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Care at Home Review Update	Interim Head of Adult Social Work & Social Care (Commissioning) (ZR)	✓				Deferred from June 2023 meeting – date to be confirmed	
Public Sector Equalities Duty	Chief Officer	✓					
Audited Annual Accounts	Chief Finance Officer		✓			For information	
Budget Update	Chief Finance Officer		✓				
Annual Update on Community Adult Mental Health Service P&K	Senior Service Manager (CL)		✓				
Tayside Winter Planning Report 2023/24	Head of Health		✓				
Chief Social Work Officer Report	Chief Social Work Officer			✓			
Adult Support & Protection Annual Report 2022/23	Chair P&K Adult Support & Protection			✓		For information	
Strategic Delivery Plan – Learning Disabilities & Autism	Interim Head of Adult Social Work & Social Care (KO)			✓		12 month update - last update submitted Feb 2023	
Review of Standing Orders	Standards Officer			✓			
IJB Membership Update	Standards Officer					As required	
Transitions from Children's Services to Adult Services	Chief Officer					Date to be confirmed	



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