

# PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Wednesday 1 May 2019 at 2.00pm.

## **Present:**

### **Voting Members**

Dr R Peat, Tayside NHS Board (Chair)  
Councillor C Stewart, Perth and Kinross Council (Vice-Chair)  
Councillor E Drysdale, Perth and Kinross Council  
Councillor X McDade, Perth and Kinross Council  
Councillor C Purves, Perth and Kinross Council  
Mr B Benson, Tayside NHS Board  
Ms L Birse-Stewart, Tayside NHS Board (from Item 7.1 onwards)

### **Non-Voting Members**

Mr J Foulis, NHS Tayside  
Mr G Paterson, Chief Officer / Director – Integrated Health & Social Care  
Ms J Smith, Chief Financial Officer

### **Stakeholder Members**

Ms B Campbell, Carer Public Partner (from Item 3 (i) onwards)  
Ms L Lennie, Service User Public Partner  
Ms S Watts, Perth Citizens Advice Bureau (substituting for Ms C Gallagher)

## **In Attendance:**

K Reid, Chief Executive, Perth and Kinross Council (up to and including Item 8.1); S Hendry, A Taylor and L Gowans (all Perth and Kinross Council); C Jolly (until Item 8.1), D Mitchell (until Item 9.1), M Rapley, E Devine (until Item 9.2), H Dougall, D Hubbard and V Aitken (all Perth and Kinross Health and Social Care Partnership); A Wood (up to and including Item 8.1), L Denvir, L Hamilton (up to and including Item 8.1), K Russell (up to and including Item 8.1) and K Matthews (up to and including Item 8.1) (all NHS Tayside).

## **Apologies:**

P Kilpatrick, Tayside NHS Board  
Dr D Lowden, NHS Tayside  
Ms C Gallagher, Independent Advocacy Perth and Kinross  
Mr A Drummond, Staff Representative, NHS Tayside  
Ms J Pepper, Chief Social Work Officer, Perth and Kinross Council

## **1. WELCOME AND APOLOGIES**

Dr Peat welcomed all those present to the meeting and apologies were noted as above. Dr Peat particularly welcomed Gordon Paterson to his first meeting of the Board as the new Chief Officer/Director – Integrated Health & Social Care. It was also noted that this was Jim Foulis's last meeting prior to his retiral from NHS

Tayside. Board members thanked him for his contribution to the work of the Board and wished him well for the future.

## **2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

## **3. MINUTES OF PREVIOUS MEETINGS**

### **(i) MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 15 FEBRUARY 2019**

The minute of meeting of the Perth and Kinross Integration Joint Board of 15 February 2019 was submitted and approved as a correct record.

### **(ii) MINUTE OF SPECIAL MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 22 MARCH 2019**

The minute of the special meeting of the Perth and Kinross Integration Joint Board of 22 March 2019 was submitted and approved as a correct record, subject to amending the attendance list to show S Watts representing Perth Citizens Advice Bureau.

## **4. ACTION POINT UPDATE**

There was submitted and noted the action point update for the Perth and Kinross Integration Joint Board as at 1 May 2019 (G/19/65).

The Chief Officer agreed to further investigate the possibility of an additional development session for board members during the summer.

## **5. MATTERS ARISING**

There were no matters arising from the previous minute.

## **6. BOARD MEMBERSHIP UPDATE**

There was submitted a report by the Clerk to the Board (G/19/66) (1) updating the Board on the membership of both voting and non-voting members of the Board; and (2) outlining proposals made in terms of the appointment of a member of the Board to the Audit and Performance Committee.

### **Resolved:**

- (i) The updates in both the voting and non-voting membership of the Board be noted.
- (ii) It be agreed that Ms B Campbell, carer representative, and Ms M Summers (substitute) continue in their respective roles until the conclusion of an election process for these board positions.
- (iii) The appointment of Ms P Kilpatrick to the Audit and Performance Committee as a voting member be approved.

## **7. FINANCE AND GOVERNANCE**

### **7.1 2018/19 FINANCIAL POSITION**

There was submitted a report by Chief Financial Officer (G/19/67) providing an update on the year-end financial forecast for 2018/19 based on the 11 months to 28 February 2019.

- (i) The overall projected overspend of £1.559m for Perth & Kinross IJB for 2018/19; an improvement of £0.395m from the last report, be noted.
- (ii) The progress made with 2018/19 savings delivery, as set out in Report G/19/67, be noted.
- (iii) The update regarding IJB reserves, as set out in Report G/19/67, be noted.
- (iv) It be noted that further discussions would take place between the Chief Executives of Perth and Kinross Council and NHS Tayside, the Chief Officer, as well as the Chair and Vice-Chair of the IJB regarding the issue of financial overspends.

L BIRSE-STEWART ENTERED THE MEETING DURING THE ABOVE ITEM.

## **8. DEVELOPING STRATEGIC OBJECTIVES**

### **8.1 MENTAL HEALTH/LEARNING DISABILITY SERVICE REDESIGN PROGRAMME / TAYSIDE MENTAL HEALTH ALLIANCE**

A Wood, L Hamilton, K Russell and K Matthews provided the Board with a slide based presentation on the Mental Health / Learning Disability Service Redesign Programme and the Tayside Mental Health Alliance.

#### **Resolved:**

The Board noted the current position.

A WOOD, L HAMILTON, K RUSSELL, K MATTHEWS AND K REID ALL LEFT THE MEETING AT THIS POINT.

### **8.2 CHIEF OFFICER STRATEGIC UPDATE**

There was submitted a report by the Chief Officer (G/19/68) updating Board members on progress against tasks outlined in the rolling actions list.

#### **Resolved:**

The contents of Report G/19/68 and the following strategic updates be noted:

- (i) The update on the Strategic Plan refresh;
- (ii) Joint inspection of Adult Services by Care Inspectorate and Health Improvement Scotland;
- (iii) Ministerial Strategic Group Review of Progress with Integration of Health and Social Care and Self-Evaluation;
- (iv) Implementation of Free Personal Care;
- (v) Updates on Programmes of Care.

### **8.3 PERTH AND KINROSS HEALTH & SOCIAL CARE PARTNERSHIP - WINTER PLAN**

There was submitted a report by Head of Health / Head of Adult Care (G/19/69) providing an update on the progress of the Unscheduled Care, Winter Planning actions put in place for Perth and Kinross for the period 1 November 2018 to 31 March 2019.

#### **Resolved:**

- (i) The implementation and impact of the Tayside and local winter planning actions, as set out in Report G/19/69, be noted;
- (ii) NHS Tayside's aim to take a year round planning approach, which will sit within a 3-year USC operational plan, to meet times of increasing demand throughout the year, and not only for winter, be supported.

## **9 STRATEGIC PROGRAMMES OF CARE**

### **9.1 TAYSIDE PRIMARY CARE IMPROVEMENT PLAN - IMPLEMENTATION UPDATE REPORT**

There was submitted a report by Associate Medical Director (G/19/70) providing an update on progress made in respect of the implementation of the Tayside Primary Care Improvement Plan in so far as it relates to the Perth and Kinross Health and Social Care Partnership.

H Dougall made reference to a minor error in the report, Page 60 – Table 3, '489' should read '389'.

#### **Resolved:**

- (i) The progress made to date with the implementation of the Tayside Primary Care Improvement Plan be noted.
- (ii) The plans for continued service development into year 2 of the programme, 2019/20, be approved.
- (iii) A further update on progress to be provided to the Board in 12 months' time.

D MITCHELL LEFT THE MEETING DURING THE ABOVE ITEM.

THERE FOLLOWS A RECESS AND THE MEETING RECONVENED AT 5.05PM.

**IN TERMS OF STANDING ORDER 5.3, THE CHAIR RULED THAT THE FOLLOWING ITEM BE CONSIDERED AS AN URGENT ITEM IN ORDER TO ALLOW THE IJB TO CONSIDER THE MATTER AS PART OF THE TIMESCALES INVOLVED IN THE PROJECT.**

### **9.2 APPLICATION TO AMEND GMS CONTRACT and TO CLOSE THE BRANCH SURGERY PREMISES IN BANKFOOT FOR THE STANLEY MEDICAL PRACTICE, STANLEY**

There was submitted a report by the Chief Officer (G/19/71) (1) outlining the current issues relating to the general practice provision for the Stanley Medical Practice, Stanley; and to consider the Practice's request to amend their GMS

Contract; and (2) advising of the Practice's proposal to close their branch surgery in Bankfoot and to provide general medical services from their main practice centre in Stanley.

**Resolved:**

- (i) The application made by the Stanley Medical Practice to close their branch surgery premises in Bankfoot, in accordance with Part 8 - Variation and Termination of Contracts of the National Health Service (General Medical Services Contracts) (Scotland) Regulations 2018, be noted.
- (ii) The aim of the Stanley Medical Practice, that all current patients would have the opportunity to remain registered with the Stanley Medical Practice and continue to see their current GP team, be supported.
- (iii) The preferred option for the Stanley Medical Practice to consolidate its services on one site to maintain the sustainability of the practice be noted.
- (iv) It be noted that it is subsequently for NHS Tayside Board to approve the application for closure as the holders of the contract with the Practice. A closure date would be agreed with the Practice and the patients notified of this. If they choose to, patients could register with an alternative practice.
- (v) Further detailed information on such areas as opening hours, transport options and consultation to be provided to board members by the Chief Officer.

E DEVINE LEFT THE MEETING DURING THE ABOVE ITEM.

**IN TERMS OF STANDING ORDER 5.3, THE CHAIR RULED THAT THE FOLLOWING ITEM BE CONSIDERED AS AN URGENT ITEM IN ORDER TO ALLOW THE IJB TO PROVIDE FURTHER ASSURANCES ON THE SUBJECT OF RECENT MEDIA COVERAGE**

**9.3 RECENT MEDIA COVERAGE**

R Peat referred to the newspaper article in the Courier newspaper on 30 April 2019 regarding Four Seasons Health Care going into administration.

**Resolved:**

Following a discussion by Board members, the Chief Officer gave an assurance that the situation was being closely monitored by staff. It was agreed that the Chief Officer would submit a report to a future meeting of the Board, in the context of revising the Strategic Commissioning Plan, examining the market for types and models of care in relation to both the public and private sector.

**10 FUTURE IJB MEETING DATES 2019**

Wednesday 26 June 2019 at 2.00pm  
Friday 27 September 2019 at 9.30am  
Wednesday 4 December 2019 at 2.00pm

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