

# PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Wednesday 26 June 2019 at 2.00pm.

## **Present:**

### **Voting Members**

Dr R Peat, Tayside NHS Board (Chair)  
Councillor C Stewart, Perth and Kinross Council (Vice-Chair)  
Councillor E Drysdale, Perth and Kinross Council  
Councillor X McDade, Perth and Kinross Council  
Councillor C Purves, Perth and Kinross Council  
Mr B Benson, Tayside NHS Board

### **Non-Voting Members**

Mr G Paterson, Chief Officer / Director – Integrated Health & Social Care  
Dr D Lowden, NHS Tayside  
Ms J Smith, Chief Financial Officer

### **Stakeholder Members**

Ms B Campbell, Carer Public Partner  
Mr A Drummond, Staff Representative, NHS Tayside (until Item 9.1)  
Mr S Hope, Staff Representative, Perth and Kinross Council (until Item 9.1)  
Ms C Gallagher, Independent Advocacy Perth and Kinross  
Ms S Auld, Service User Public Partner (substituting for Ms L Lennie)

## **In Attendance:**

K Reid, Chief Executive, Perth and Kinross Council; S Hendry, A Taylor, C Paton, P Turner and S Watson (from Item 8.1) (all Perth and Kinross Council); C Jolly, Diane Fraser, D Mitchell, E Devine, H Dougall, D Hubbard, D Fraser, V Aitken, P Jerrard (all Perth and Kinross Health and Social Care Partnership); and L Denvir (NHS Tayside).

## **Apologies:**

Ms L Birse-Stewart, Tayside NHS Board  
Ms P Kilpatrick, Tayside NHS Board  
Ms J Pepper, Chief Social Work Officer, Perth and Kinross Council  
Ms L Lennie, Service User Public Partner

## **1. WELCOME AND APOLOGIES**

Dr Peat welcomed all those present to the meeting and apologies were noted as above.

## **2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

## **3. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 1 MAY 2019**

The minute of meeting of the Perth and Kinross Integration Joint Board of 1 May 2019 was submitted and approved as a correct record.

## **4. ACTION POINT UPDATE**

There was submitted and noted the action point update for the Perth and Kinross Integration Joint Board as at 26 June 2019 (G/19/108).

## **5. MATTERS ARISING**

### **Board Membership Update (Item 6 refers)**

The Chief Officer advised that a meeting has been convened with the Public Partner representatives on the Board to progress the process of electing a carer representative onto the Board.

## **6. BOARD MEMBERSHIP UPDATE**

### **Resolved:**

Ms Sarah Dickie, NHS Tayside, be appointed as a non-voting member to replace Mr Jim Foulis.

## **7. FINANCE AND GOVERNANCE**

### **7.1 2018/19 FINANCIAL POSITION**

There was submitted a report by Chief Financial Officer (G/19/67) providing an update on the year-end outturn for 2018/19.

### **Resolved:**

- (i) The overall year-end overspend of £1.160m for Perth & Kinross IJB for 2018/19 be noted.
- (ii) It be noted that this compares to a gap of £0.920m in the IJB's approved Financial Plan for 2018/19.
- (iii) It be noted that this compares to a £4.200m forecast overspend before implementation recovery plan actions.
- (iv) It be noted that NHS Tayside and Perth & Kinross Council have allocated additional budget of £0.319m and £0.841m respectively to allow the IJB to break-even in line with the Integration Scheme.
- (v) It be noted that for core health and social care services, savings of £4.802m have been delivered against a target of £5.325m. The in year gap of £0.523m will reduce to £0.311m on a full year basis.
- (vi) It be noted that earmarked reserves of £2.470m will be carried forward to meet

future year commitments in relation to a number of Scottish Government priority areas for investment.

## **7.2 GP PRESCRIBING AND OTHER HOSTED SERVICES BUDGET 2019/20:2021/22**

There was submitted a report by the Chief Financial Officer (G/19/110) recommending settling the 2019/20 budget for GP Prescribing and Other Hosted Services and indicative budgets for 2020/21 and 2021/22 for Other Hosted Services.

### **Resolved:**

- (i) The 2019/20 Financial Plan for GP Prescribing be approved and note the gap of £0.752m which remains, with the Chief Officer to bring forward further proposals to deliver balance in 2019/20, as well as a 3 Year Plan for consideration.
- (ii) The Other Hosted Services 2019/20 Financial Plan and the indicative 2020/21 and 2021/22 Other Hosted Services Financial Plan be approved.
- (iii) The Chief Officer to issue the necessary Direction, as attached at Appendix 4 to Report G/19/110, to NHS Tayside to implement the actions within the Financial Plan.
- (iv) It be noted that the 3 Year Financial Plan for Inpatient Mental Health Services is still under development.
- (v) The Board's opinion of the current budget position be noted as inadequate with further discussions to take place with NHS Tayside.

*IT WAS AGREED TO VARY THE ORDER OF BUSINESS AT THIS POINT.*

## **7.3 AUDIT AND PERFORMANCE COMMITTEE UPDATE**

### **Verbal Update by Chair of Audit and Performance Committee**

Councillor Purves, Chair of the Audit and Performance Committee, provided the board with an update from the recent meeting of the Audit and Performance Committee that had taken place on 18 June 2019.

[Audit & Performance Committee - 18 June 2019 - Link to Recording of Meeting](#)

K Reid suggested that there should be standing items on future IJB agendas on strategic risk, performance and health and safety as well as discussions at the Audit and Performance Committee.

The Board noted the position.

## **7.4 AUDIT AND PERFORMANCE COMMITTEE - ANNUAL REPORT 2018/19**

There was submitted a report by the Chair of the Audit and Performance Committee (G/19/112) summarising the work of the Committee during the year 2018/19.

**Resolved:**

- (i) The contents of the Annual Report for the year 2018/19 be noted.
- (ii) The input provided to the Audit and Performance Committee from its members and those supporting the Committee be acknowledged.
- (iii) The Chair of the Audit and Performance Committee be instructed to provide a further Annual Report for 2019/20 in June 2020.

## **7.5 UNAUDITED ANNUAL ACCOUNTS 2018/19**

There was submitted a report by the Chief Financial Officer (G/19/111) presenting the Integration Joint Board's (IJB) Unaudited Annual Accounts for the financial year 2018/19 in accordance with the Local Authority Accounts (Scotland) Regulations 2014.

**Resolved:**

The Chief Officer be authorised to sign the Unaudited Annual Accounts as detailed in Report G/19/111.

## **8. DEVELOPING STRATEGIC OBJECTIVES**

### **8.1 CHIEF OFFICER STRATEGIC UPDATE**

There was submitted a report by the Chief Officer (G/19/113) updating Board members on progress with key strategic developments and on intended future action.

**Resolved:**

The contents of Report G/19/113 and the following strategic updates be noted:

- (i) The Development of Perth and Kinross HSCP's Strategic Commissioning Plan;
- (ii) The joint inspection of Perth and Kinross Health and Social Care Partnership (HSCP) by the Care Inspectorate and Healthcare Improvement Scotland;
- (iii) The publication of the interim report from the Independent Inquiry into Mental Health Services in Tayside;
- (iv) Perth and Kinross HSCP's self-evaluation of progress on integration in response to the Ministerial Strategic Group's national review.
- (v) A special meeting of the IJB to be arranged by the end of July to discuss the interim report from the Independent Inquiry into Mental Health Services in Tayside.

S WATSON ARRIVED DURING THE ABOVE ITEM.

THERE FOLLOVED A RECESS AND THE MEETING RECONVENED AT 3.55PM.

S HOPE AND A DRUMMOND BOTH LEFT THE MEETING AT THIS POINT.

## **9. STRATEGIC PROGRAMMES OF CARE**

### **9.1 Perth and Kinross Alcohol & Drug Partnership Update Report**

There was submitted a report by the Alcohol and Drug Partnership Chair (G/19/114) providing updates on (i) the new national substance use strategy; Rights, Respect & Recovery, the Alcohol Framework 2018; and (ii) the redesign of substance use services and the implementation of a Recovery Oriented System Of Care (ROSC) in Perth and Kinross.

#### **Resolved:**

- (i) Progress to date be noted.
- (ii) The DAISy Information system be endorsed.
- (iii) Host organisations be requested to implement a robust performance management system so information is available to determine the impact of services and supports for people with substance use issues in Perth and Kinross.

### **9.2 PROGRESS REPORT ON THE DEVELOPMENT OF JOINT CARERS' STRATEGY FOR 2019-2022**

There was submitted a report by the Head of Adult Social Work and Social Care (G/19/115) (i) presenting an update on the development of the Joint Carers' Strategy 2019-2022, for Young and Adult Carers which will be presented to a later meeting for consideration and direction by the Integration Joint Board; and (ii) detailing the needs of our carers and the consultation activity undertaken to ensure that the views of carers were taken into consideration to inform the strategy.

#### **Resolved:**

- (i) The contents of Report G/19/115 regarding the development of the Carers' Strategy which will further improve outcomes for carers living and caring in Perth & Kinross be noted.
- (ii) Perth & Kinross Council and NHS Tayside be directed to make the necessary arrangements to complete the Carers' Strategy 2019 – 2022.

### **9.3 PROGRESS MADE BY THE CARERS PROGRAMME BOARD IN THE IMPLEMENTATION OF CARERS (SCOTLAND) ACT 2016**

There was submitted a report by the Head of Adult Social Work and Social Care (G/19/116) presenting information about progress in the implementation of the Carers (Scotland) Act 2016 as part of the work which is now being undertaken by the Carers' Programme Board.

#### **Resolved:**

- (i) The progress made in implementing the Carer's (Scotland) Act 2016, as outlined at section 2 of Report G/19/116, be noted.
- (ii) Perth & Kinross Council be directed to make the necessary arrangements to continue to implement the Carer (Scotland) Act 2016, with particular regard to commissioning, community engagement and statutory services.

- (iii) NHS Tayside be directed to make the necessary arrangements to continue to implement the Carer (Scotland) Act 2016, with particular regard to activities surrounding hospital discharge planning, bereavement and Primary Care.

## **10. PRIMARY CARE PROGRAMME BOARD UPDATE**

### **10.1 PRESCRIBING UPDATE REPORT**

There was submitted a report by the Programme Managers, Perth and Kinross Health and Social Care Partnership (G/19/117) updating on (i) the current financial position in respect to primary care prescribing; and (ii) on progress to date in respect of the 2019/20 programme.

#### **Resolved:**

- (i) The progress to date in managing the financial position via the 2018/19 programme be noted.
- (ii) The update with respect to the 2019/20 programme be noted.

## **11 FOR INFORMATION**

### **11.1 EQUALITIES OUTCOME PROGRESS REPORT**

There was submitted a report by the Chief Officer (G/19/118) providing an annual update to the Equality Outcomes Report which was required to be published by all Integration Joint Boards by 30 April 2016.

#### **Resolved:**

- (i) The strong basis for continuing Joint Equalities activity be noted.
- (ii) The annual progress report in relation to the Integration Board Joint Equality Outcomes be noted.

## **12. FUTURE IJB MEETING DATES 2019**

Friday 27 September 2019 at 9.30am  
Wednesday 11 December 2019 at 1.00pm