

CHIEF EXECUTIVE APPOINTMENT SUB-COMMITTEE

Minutes of Meeting of the Chief Executive Appointment Sub-Committee held virtually via Microsoft Teams on Wednesday 20 January 2021 at 2.00pm.

Present: Councillors P Barrett, J Duff, G Laing, M Lyle and F Sarwar.

In attendance: F Lees, Independent Professional Adviser; V Wood, Solace in Business; K Donaldson, Chief Operating Officer and C Irons, Committee Officer (both Corporate and Democratic Services).

Councillor Lyle in the Chair

1. DECLARATIONS OF INTEREST

There were no declarations of interest made in terms of the Councillors' Code of Conduct.

IT WAS AGREED THAT THE PUBLIC AND PRESS BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH WAS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

2. APPOINTMENT OF CHIEF EXECUTIVE

The Chief Operating Officer provided a verbal update on the recruitment process proposed for the recruitment and selection arrangements for the appointment of a new Chief Executive. F Lees and V Wood also provided information on the proposed process, timescale and stakeholder panel.

Resolved:

- (i) The alterations to the timeline of the recruitment process, be noted.
- (ii) The vacancy now be advertised as soon as possible and promoted on MyJobScotland and a range of social media channels, be approved.
- (iii) The Chief operating Officer compile a list of bodies/representatives to be invited to join the stakeholder panel for circulation to the members for approval, be noted.
- (iv) That refresher fair selection training for member would be arranged, be noted.