

Minute

(Report No. G/23/82)

Perth & Kinross Health & Social Care Partnership

P & K HSCP Strategic Planning Group Minute

Minute of the above meeting held on 25 April 2023 at 1pm via Microsoft Teams

(Recorded for Minute purposes only)



Present

Jacquie Pepper	Chief Officer, P&K Health & Social Care Partnership (Chair)
Zoe Robertson	Interim Head of ASWSC/Commissioning (Vice Chair)
Kenny Ogilvy	Interim Head of ASWSC/Operations
Evelyn Devine	Head of Health
Danny Smith	GP Clinical Lead
Christopher Jolly	Service Manager Business Planning & Performance
Angie McManus	AHP Lead
Melvyn Gibson	Carers' Representative
Angela Milne	North Locality Manager
Karyn Sharp	Service Manager
Bernie Campbell	Carer Representative
Maureen Summers	Chair of Carers' Voice & Carers'
Dave Henderson	Scottish Care – Independent Sector Lead
Rhona Pollok	Team Leader, Planning & Commissioning
Jillian Milne	Chief Executive, Mindspace/Third Sector Forum
Maureen Taggart	Alzheimer Scotland/Older People
Ingrid Hainey	Hillcrest Futures/Substance Use Rep
Valerie Davis	Lead Nurse
Lisa Milligan	Service Manager, Primary Care
Andy Park	Independent Advocacy
Phil Jerrard	Business Support, HSCP
Bill Wood	Sense Scotland/Learning Disability Rep
Shara Lumsden	(Minutes)

Apologies

David Stokoe	CPP
Ian McCartney	Service User Representative
Sandra Young	Tayside Services Manager, Supporting Mind Scotland
Donna Mitchell	Interim Chief Finance Officer
Christopher Lamont	Senior Service Manager - Mental Health services
Anna Cunningham	Locality Integration Programme Manager
Sandra Auld	Service User Representative
Angie Ferguson	Perth Autism Support CEO/Autism Rep
Julie Hutton	Chief Executive of Independent Advocacy
Amanda Taylor	Senior Service Manager for Older People, Palliative and Urgent Care
Raymond Jamieson	Young Carers' Rep (PKAVS)
Alison Fairlie	Service Manager

In Attendance

Michael Ross	Integration Governance & Evidence, Scottish Government
--------------	--

1. WELCOME AND APOLOGIES

JP welcomed everyone to the meeting.

2. Primary Care Strategic Delivery Plan

DS provided an overview of the Strategic Delivery Plan and the progress to date:

- Primary Care Improvement Plan – supporting redesign of GP role as an expert medical generalist and creation of MDTs.
- Development of 6 priority areas – Pharmacotherapy, Vaccinations, CCATS, First Contact Physiotherapy, Social Prescribing, Urgent Care, Home Visiting Service, Primary Care Mental health & Wellbeing Nurses.
- All 23 Practice offered access to most services by 31 March 2023 – challenges with pharmacotherapy and MH Services.
- More work to be done to develop urgent care model.
- First Contact Physiotherapy – evaluation report published.
- Medlink procurement for GP Practices.
- Medical Records Back Scanning project underway.
- Prescribing incentive scheme launches in June 2023.
- Increasing numbers of staff based in the community and within GP Premises – approximately 120 different members of staff to be accommodated.
- Completion of Tayside GP Practice sustainability surveys.
- 6 monthly reporting of PCIP progress to Scottish Government.

Communication and engagement, consulted widely but not with the public yet on the Strategic Development Plan. Social media assets have been developed along with a Communication, Participation and Engagement Plan. Public engagements are planned as part of an ongoing process and approach.

3. Primary Care Premises Strategy

The Primary Care Premises Strategy highlights issues with premises and how it links to the quality of care provided to patients, including the challenges and opportunities through the current partnership model of general practice.

New GP Contracts made it clear that the long-term plan will be moved to not having responsibility for the premises either through ownership or leasing.

There is a need to consider what is required to deliver the new services and where the 120 staff members will be accommodated within GP Practices.

Individual practice teams are already evolving including GP Trainees, Medical Students etc.

Demographics where new housing developments are crucial to plan strategically where premises are. It also highlights the issues around long-term sustainability of general practice and what it means for the local population.

Dundee and Angus HSCP have developed their own Premises Strategies which will allow easy development of a Tayside Premises Strategy in the future.

Key priority areas:

- Perth/Bridge of Earn/Abernethy/Almond Valley
- Perth CCATS

- The Carse/Errol – currently in temporary accommodation and require a long-term plan.
- Lease Assignations/Liabilities/Property Ownership
- Branch Surgeries
- Opportunities for better value
- Map PCIP opportunities and barriers
- Assess potential improvements to premises.
- Premises efficiency review

Progress to date:

- Primary Care Team have now been invited by Perth & Kinross Council to comment on planned housing initiatives.
- Closer working with Angus and Dundee HSCPs to help minimise risk to GP sustainability across Tayside.
- Several Practices have received funding for premises improvement in 2022/2023 and bids for funding for 2023/2024 being sought.

Communication and engagement, consulted widely but not with the public yet on the GP Premises Strategy. A Communication, Participation and Engagement Plan has been developed. Public engagements are planned as part of an ongoing process and approach. Public consultation will be tailored to the level of anticipated change. GP premises public survey planned like Dundee and Angus.

Next Steps:

- Establish a Perth and Kinross Primary Care Premises Planning Group to lead implementation.
- Recruit a Perth and Kinross Premises Programme Manager (subject to approval)
- Build on progress already made across each priority area.
- Develop detailed plans to support each priority area.
- Engage with local communities on an ongoing basis.
- Work with NHS Tayside to help inform priorities and decision making around premises and infrastructure.
- Support development of a Tayside wide Premises Strategy.

A query was raised around the Branch Surgery closing in Blair Atholl where there is a high seasonal and older population. DS advised that Pitlochry held the branch surgery and there are many risks around lone working and buildings no longer fit for purpose.

MG raised the issue of rural transport- and access to appointments, this was acknowledged and needs to be considered as we move forwards, volunteer transport was suggested as one option for those who experience difficulty in attending appointments.

A question was asked with regards to the new planned housing initiatives would it include new Care Homes. ED confirmed applications have been received previously and sometimes proposed new Care Homes haven't gone ahead due to the ability to comment.

It was acknowledged that the Health & Social Care Partnership can comment on any major development from a housing planning perspective. There was a

recent pre-planning application for a housing support service for people with complex disabilities, so the engagement does happen.

JM (Third Sector representative) expressed that they could offer additionality within this strategy, this would allow them to support more easily as they already do in some rural areas. Third Sector organisations can work in partnership with clinical staff to provide holistic support not just clinical, they help with lifestyle which includes access to additional support services.

Right services, right place, and right time.

Branch Surgeries do not necessarily need to close but it might need to change or adapt the services that are provided and what the communities might benefit from.

The **STRATEGIC PLANNING GROUP** third sector membership will be connected in with Primary Care leads to ensure a whole system collaborative approach to the use of facilities.

4. **Strategic Commissioning Plans: Statutory Guidance Refresh**

Michael Ross, Scottish Government provided a brief overview. Statutory Guidance to support the 2014 Public Bodies Joint Working Act which established Integration Joint Boards.

The 2 guidance documents which are focussed on:

- The need for Integration Authorities (IJB) to produce Strategic Commissioning Plans
- A requirement to produce an Annual Performance Report.

A working group was set up with key partners to refresh the guidance documents. The first draft of the guidance has been produced and agreed by the group. Due to the ministerial change, the documents are currently going through internal Scottish Government legal checks. Once this has been completed, the documents will go out for wider consultation through the citizen space consultation website.

The aforementioned documents and guidance will be shared with the **STRATEGIC PLANNING GROUP** once available for consultation.

5. **Risk Appetite Presentation**

Perth and Kinross Integration Joint Board (IJB) along with Dundee and Angus IJBs approved a refresh to the Tayside wide Integration Joint Boards. It provides consistency across Tayside and how Strategic Risk Management is dealt with and creates opportunities across the board. There was a need to update the Risk Appetite Statement and then refresh the framework for Perth and Kinross.

There are 3 key aspects:

- The role of the Executive Management Team who are the Strategic Risk Owners.
- Audit and Performance Committee has delegated responsibility from the IJB for reviewing the adequacy and effectiveness of the systems and processes.

- Integration Joint Board seeks assurance of the Strategic Risks and the effectiveness of the systems in place.

The next steps:

- IJB Risk Appetite Development Session
- Risk Appetite Statement Developed
- EMT Approval of Risk Appetite Statement
- IJB Risk Appetite Paper Preparation
- IJB Approval of Risk Appetite
- Implementation

The **STRATEGIC PLANNING GROUP** noted the requirement for a risk appetite statement.

6. A.O.C.B.

Planning with People

<https://www.gov.scot/publications/planning-people-community-engagement-participation-guidance/>

Letter was received from the new Cabinet Secretary for NHS Recovery Health & Social Care and jointly signed by the Spokesperson for Health & Social Care for COSLA. Refreshing the guidance on Planning with People Community Engagement and Participation Guidance with some recommendations. The outcome from the Self-Assessment will be pulled together as a composite report on our own self evaluation of how well the partnership is doing. The report will come back to this group with a series of recommendations about how we might move forward regarding ongoing engagement and enhancing the Planning with People.

Carers Strategy

All the feedback has been received in relation to the draft Strategic Delivery Plan and will remain with the 7 outcomes. The draft Strategic Delivery Plan will go to the IJB in June for approval. A further meeting will be set up for the Strategic Planning Group to have input to the plan.

The **STRATEGIC PLANNING GROUP** agreed that this would allow them more time to consider the content of the strategy before approval.

PEOLC patient / carer advert

BC asked for the bullet point regarding 'Good communication skills and commitment to be edited ensuring the advert does not reinforce behaviours and a style of communication which may be perceived as, discriminatory, unfair, or unconstructive'. BC to be invited to the group to help with reviewing the wording.

VD confirmed the bullet point will be removed moving forward and reassured the membership that there is a commitment to ensuring involvement is highly respectful to both carers and service users. MG is already part of the meeting as a carer.

An advert has already gone out, with a good level of interest.

Date of Next Meeting: TBC