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Council Building
2 High Street
Perth
PH1 5PH

Tuesday, 20 June 2017

A Meeting of the **Perth Common Good Fund Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 28 June 2017** at **11:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are in silent mode.

Members:

Councillor Chris Ahern
Councillor Bob Band
Councillor Peter Barrett
Councillor Ian Campbell
Councillor Harry Coates
Councillor Dave Doogan
Councillor Eric Drysdale
Councillor Michael Jamieson
Councillor Sheila McCole
Councillor Andrew Parrott
Councillor John Rebbeck
Councillor Caroline Shiers
Councillor Willie Wilson

Perth Common Good Fund Committee

Wednesday, 28 June 2017

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 APPOINTMENT OF CONVENER**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE PERTH COMMON GOOD FUND COMMITTEE OF WEDNESDAY 26 APRIL 2017 5 - 8**
- 4 APPLICATIONS FOR FINANCIAL ASSISTANCE 9 - 24**
Report by Director (Environment) (copy herewith 17/226)
- 5 2017/18 FINANCIAL STATEMENT 25 - 34**
Joint Report by Head of Finance and Director (Environment) (copy herewith 17/227)

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PERTH COMMON GOOD FUND COMMITTEE

Minute of meeting of the Perth Common Good Fund Committee held in the Council Chambers, Ground Floor, Council Building, 2 High Street, Perth on Wednesday 26 April 2017 at 9.30am.

Present: Councillors A Munro (Convener), B Band, P Barrett, D Doogan, J Flynn, C Gillies, A Grant, E Maclachlan, A MacLellan, I Miller, A Parrott, A Stewart, and W Wilson.

In Attendance: S Merone (The Environment Service); D Coyne, C Flynn, L Potter, J Salisbury, and D Williams (all Corporate and Democratic Service).

Apologies: Councillor H Stewart.

Councillor A Munro, Convener, Presiding.

251. WELCOME AND APOLOGIES

Councillor A Munro welcomed all present to the meeting and an apology was noted as above.

252. DECLARATIONS OF INTEREST

Councillors A MacLellan and A Parrot both declared a non-financial interest in Art. 255(10) in terms of the Councillors' Code of Conduct.

253. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth Common Good Fund Committee of 14 December 2016 (Arts. 839-846) was submitted, approved as a correct record and authorised for signature.

254. MATTERS ARISING

There were no matters arising.

255. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by the Director (Environment) (17/163), asking the Committee to consider ten applications for financial assistance.

Resolved:

(1) Young Person

Young person be awarded a grant of £400 towards the costs of volunteering in South Africa for one year.

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- (2) **Tulloch Primary School Parent Council**
Tulloch Primary School Parent Council be awarded a grant of £700 towards the costs of Summer trips.
- (3) **Perth Grammar**
Perth Grammar be awarded a grant of £300 each for 5 pupils facing financial hardship towards the costs of a trip to Madrid in June 2017.
- (4) **Jeanfield Swifts 2003 Football Club**
Jeanfield Swifts 2003 Football Club be awarded a grant of £600 towards the costs of attending the Costa Daurada Cup international tournament in Spain between 27 June and 1 July 2017.
- (5) **St. John's Academy**
St. John's Academy be awarded a grant of £500 towards the costs of organising a 'Grease' musical production in June 2017.
- (6) **Scottish Chamber Orchestra**
Scottish Chamber Orchestra be awarded a grant of £3,150 towards the costs of organising 2 concerts on 9 February (RSNO) and 10 March 2017 (BBC SSO).
- (7) **City of Perth Early Education Centre Parent Council**
The City of Perth Early Education Centre be awarded a grant of £525 towards the costs of the nursery trip to Auchingarrich Wildlife Centre in Comrie on 28 April 2017.
- (8) **Wednesday Tea Dance**
Wednesday Tea Dance be awarded a grant of £175 towards the costs of their Summer outing to Dumfries on 20-22 August 2017.
- (9) **Kinnoull Junior Football Club**
Kinnoull Junior Football Club be awarded a grant of £2,500 towards the costs of a Perth World Cup football tournament in June 2017.
- (10) **JD Fergusson Arts Awards Trust**
The JD Fergusson Arts Awards Trust be awarded a grant of £1,900 towards the costs of a travel award.

256. 2016/17 & 2017/18 FINANCIAL STATEMENT

There was submitted a Joint Report by Head of Finance and Director (Environment) (17/164) detailing the Income and Expenditure and the projected outturn to 31 March 2017 for Financial Year 2016/17; and the Income and Expenditure to 7 April 2017 and the projected outturn to 31 March 2018 for Financial Year 2017/18.

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Resolved:

- (i) The Perth Common Good Fund Income and Expenditure and the projected outturn to 31 March 2017 for Financial Year 2016/17, be noted.
- (ii) The Perth Common Good Income and Expenditure to 7 April 2017 and the projected outturn to 31 March 2018 for Financial Year 2017/18, be noted.

257. VALIDICTORY

This being the last meeting of the Committee before the forthcoming Local Government Elections on 4 May 2017, the Convener thanked all elected members on the Committee for their attendance and participation since 2012, and also thanked the officers involved in the work of the Committee.

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## PERTH AND KINROSS COUNCIL

## Perth Common Good Fund Committee

28 June 2017

## Applications for Financial Assistance

## Report by Director (Environment)

The report asks Perth Common Good Fund Committee to consider 16 applications for financial assistance.

**1. BACKGROUND**

- 1.1 Perth and Kinross Council owns land and property which forms part of the common good of the former burghs in Perth & Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland ) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated common good funds.
- 1.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grant. These grant awards allow individuals and local organisations to carry out a wide range of community based activities. For each application, the level of previous grant awarded is listed, but variances between years could be due to the numbers of participants. Retrospective applications are not accepted. However, if an application is received before the activities take place and cannot be considered at the following meeting because the papers have already been issued, the application will be considered at the following next meeting even if the activities have taken place between meetings. Therefore, the Committee decision will only be known after the activities have taken place, and if the grant is not awarded, the applicant will have to fund the activities from its own funds.
- 1.3 The 2017/18 Financial Assistance budget for Perth Common Good Fund was approved by this Committee at the meeting on 22 February 2017 (Report 17/78 refers). The approved budget, the value of funding approved to date, together with the remaining budget is summarised below:-

|                                                                                    |           |
|------------------------------------------------------------------------------------|-----------|
| Approved 2017/18 Financial Assistance Budget                                       |           |
| Small Grants                                                                       | £60,000   |
| Capital Grants                                                                     | £40,000   |
| <b>Value of grants committed</b>                                                   |           |
| Small Grants                                                                       | (£11,950) |
| Capital Grants                                                                     | 0         |
| <b>Value of applications to be considered at Committee meeting on 28 June 2017</b> |           |
| Small Grants                                                                       | (£15,546) |

|                                                                                                                       |                |
|-----------------------------------------------------------------------------------------------------------------------|----------------|
| Capital Grants                                                                                                        | (£40,000)      |
| <b>Remaining Financial Assistance Budget</b> (assuming approval of the applications to be considered on 28 June 2017) |                |
| <b>Small Grants</b>                                                                                                   | <b>£32,504</b> |
| <b>Capital Grants</b>                                                                                                 | <b>0</b>       |

## 2. PROPOSALS

### Young Person

- 2.1 An application has been received from a young person residing in Perth seeking a grant towards the costs of attending the Scottish Ballet in Glasgow between 31 August 2017 and 31 July 2018 and a local dance school in Perth. The total costs amount to £460 (£360 for fees and £100 for transport). The applicant is applying for £460. The applicant has not previously benefited from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £150 in line with the guidance (see Appendix 1 – Criteria 7.5). The grant will contribute to social inclusion and lifelong learning.

### Recommendation

- 2.2 Young person be awarded a grant of £150 towards the costs of attending Scottish Ballet and a local dance school.

### Young Person

- 2.3 An application has been received from a young person residing in Perth seeking a grant towards the costs of attending the Scottish Ballet in Glasgow between 31 August 2017 and 31 July 2018. The total costs amount to £280 (£160 for fees and £120 for transport). The applicant is applying for £280. The applicant has not previously benefited from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £150 in line with the guidance (see Appendix 1 – Criteria 7.5). The grant will contribute to social inclusion and lifelong learning.

### Recommendation

- 2.4 Young person be awarded a grant of £150 towards the costs of attending Scottish Ballet.

### Young Person

- 2.5 An application has been received from a young person residing in Perth seeking a grant towards the costs of three month volunteering in Zambia (June-September 2017) with Restless Development as part of International Citizen Service (ICS). The young person will work in an HIV/AIDS awareness programme for young adults in disadvantage areas along with Zambian volunteers. The total costs amount to £800 (contribution to the ICS programme). The applicant is applying for £250. The applicant has not previously benefited from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £250 in line with the guidance (see

Appendix 1 – Criteria 7.4). The grant will contribute to social inclusion and lifelong learning.

### **Recommendation**

- 2.6 Young person be awarded a grant of £250 towards the costs of participating in volunteering programme in Zambia.

### **Breathe Easy Perthshire**

- 2.7 An application has been received from Breathe Easy Perthshire seeking a grant towards the costs of their Summer outing to Loch Katrine on 18-20 May 2017 and the annual costs of taxis for members to attend group meetings. The total costs for the outing for the 24 members amount to £828.45 and the taxi annual costs amount to £288. (Members cannot use British Lung Foundation for taxi costs and some will not be able to attend the meeting as they cannot use public transport.) The applicant is applying for £168 for the outing and £288 for taxis. The applicant has previously benefited from the Fund in 2014/15 (£350), in 2015/16 (£450) and in 2016/17 (£455). The application was received before the activities took place. Assistance to day-to-day running costs are not eligible. It is recommended that Perth Common Good Fund Committee award a grant of £168 towards outing in line with the guidance (see Appendix 1 – Criteria 7.6). The grant will contribute to social inclusion.

### **Recommendation**

- 2.8 Breathe Easy Perthshire be awarded a grant of £168 towards the costs of their outing to Loch Katrine on 18-20 May 2017.

### **Perth Academy**

- 2.9 An application has been received from Perth Academy seeking a grant towards the costs of an S1 trip to France between 29 May and 3 June 2017 for 4 pupils facing financial hardship. The programme will aim to promote confidence and responsibility in pupils and raise their awareness through sporting and cultural activities (e.g. visit to World War Museum and sea-life centre) and visit to Ypres war graves in Belgium). 4 of the selected pupils, residing in Perth, are facing financial hardship. The costs for 1 pupil are £515 and each has been asked to contribute £515. The applicant has applied for £300 for each. The applicant has benefited from the fund in 2016/17 (£300), 2015/16 (£1,725) and in 2014/15 (£5,710). The application was submitted before the activities took place. It is recommended that a grant of £300 for each pupil facing financial hardship is awarded in line with the guidance (see Appendix 1 – Criteria 7.8). The grant will contribute to social inclusion.

### **Recommendation**

- 2.10 Perth Academy be awarded a grant of £300 each for 4 pupils (£1,200 in total) facing financial hardship towards the costs of a trip to France 29 May – 3 June 2017.

### **Perth Academy School Hockey Team**

- 2.11 An application has been received from Perth Academy seeking a grant towards the costs of the hockey tour to Peebles between 31 May and 2 June 2017. The programme will aim to improve playing skills and techniques in training and competition. The costs are £100 for transport and £50 for sports kit. The applicant has applied for £150. The applicant has benefited from the fund in 2016/17 (£300), 2015/16 (£1,725) and in 2014/15 (£5,710). The application was submitted before the activities took place. It is recommended that a grant of £150 is awarded in line with the guidance (see Appendix 1 – Criteria 7.7). The grant will contribute to sport development.

### **Recommendation**

- 2.12 Perth Academy be awarded a grant of £150 towards the costs of the hockey tour to Peebles between 31 May and 2 June 2017.

### **Vision PK (formerly known as Perth & Kinross Society for the Blind)**

- 2.13 An application has been received from Vision PK seeking a grant towards the costs of their Summer outing in August 2017 (day trip destination in Scotland still to be determined). The total costs for the outing for the 49 members amount to £1,500 (meals and coach hire). The applicant is applying for £343. The applicant has previously benefited from the Fund in 2015/16 (£980). It is recommended that Perth Common Good Fund Committee award a grant of £343 towards outing in line with the guidance (see Appendix 1 – Criteria 7.6). The grant will contribute to social inclusion.

### **Recommendation**

- 2.14 Vision PK be awarded a grant of £343 towards the costs of their Summer outing in August 2017.

### **Perthshire Chamber of Commerce**

- 2.15 An application has been received from Perthshire Chamber of Commerce seeking a grant towards the costs of 'Perthshire On A Plate' event which will take place at the Perth Show on 4 and 5 August 2017. This food festival will showcase the very best of local produce and culinary skills, in turn increasing footfall to the Perth Show. Although the produce will come from Perth and Kinross, this specific event will generate additional footfall in Perth City and at the Show which will benefit Perth. The total costs are £22,300 including PR & Marketing (£2,000), sales and market management (£3,000), photographer/filming (£1,000), printed press/online promotion (£2,500), Celebrity Chef (£6,100), banners/brochures/cards (£2,000), website (£1,000), branded aprons/shirts/food for demos (£700) and marquee/stand/utilities (£4,000). The applicant has asked for £6,120. The applicant will provide cash of £7,180. £4,000 will be provided from stand charges for exhibitors and £5,000 from private sector sponsorship. Entry to the event will be free to the general public attending Perth Show. The applicant has benefited from the fund in 2016/17 (£6,150). It is recommended that a grant of £6,120 is awarded

in line with the guidance (see Appendix 1 – Criteria 7.2). The grant will contribute to promote tourism and Perth City.

**Recommendation**

- 2.16 Perthshire Chamber of Commerce be awarded a grant of £6,120 towards the costs of 'Perthshire On A Plate' event in August 2017.

**Black Watch Castle and Museum**

- 2.17 An application has been received from the Black Watch Castle and Museum seeking a grant towards the costs of 'Art, Poetry and Sculpture at the Castle' programme which will take place between 1 June and 31 December 2017. The programme will include the Kelpies at the Castle (1-20 June 2017) with talk and family craft sessions, innovative corbenic portable poetry path (1-31 July 2017) with live poetry performance and willow works at the Castle. This has been developed by a multi-faceted arts company based in Crieff and run by artist June McEwan with willow weaving workshops (June- Dec 2017). It is anticipated that the programme will attract 10,000 people over the period. The total costs are £2,910 including Kelpies at the Castle (£1,650), Willow works (£460), Corbenic poetry path (£300) and marketing (£500). The applicant has asked for £1,455. The applicant will provide a contribution of £1,455. Kelpies and poetry path entries will be free and there will be a charge for talks and sessions. The applicant has benefited from the fund in 2016/17 (£21,375 – Weeping Window - Poppies). The application was submitted before the activities began. It is recommended that a grant of £1,164 is awarded in line with the guidance (see Appendix 1 – Criteria 7.2). The grant will contribute to promote tourism and Perth City.

**Recommendation**

- 2.18 Black Watch Castle and Museum be awarded a grant of £1,164 towards the costs of 'Art, Poetry and Sculpture at the Castle' programme between 1 June and 31 December 2017.

**Perth Highland Games (1997) Ltd**

- 2.19 An application has been received from Perth Highland Games seeking a grant towards the costs of the games on 13 August 2017. The event proposes community based cultural and sporting events that attract visitors and competitors worldwide and is an integral part of Scottish culture and heritage (e.g. dancing, piping, running, cycling, heavy weights). The event usually attracts 5,000 to 6,000 visitors. The total costs are £36,721 including grounds services and labour (£9,346), equipment rentals (£7,025), prize money and trophies (£10,912), official expenses (£2,553), professional fees and honoraria (£3,503), catering (£1,161), permits and licenses (£288), PR & Marketing (£809) and administration/insurance (£1,124). The applicant has asked for £10,000. The applicant will provide cash from gate receipts. Programme sales, entry fees, stand fees and sponsorship (£1,300 has been secured so far) totalling £33,755 leaving a shortfall of £2,966. Last year event generated a surplus of £3,135. Entries to the event are £8 for adult and £4 for children and concessions. The applicant has benefited from the fund in 2014/15 (£1,600), in 2015/16 (£10,000) and in 2016/17 (£7,253 towards equipment rental and marketing costs). It is recommended that a grant of £2,966 towards shortfall is

awarded in line with the guidance (see Appendix 1 – Criteria 7.2). The support from Perth Common Good Fund will have to be explicitly recognised in advertising material. The grant will contribute to promote tourism and Perth City.

### **Recommendation**

- 2.20 Perth Highland Games be awarded a grant of £2,966 towards the costs of Perth Highland Games 2017.

### **Perth Grammar School**

- 2.21 An application has been received from Perth Grammar seeking a grant towards the costs of the school award ceremony on 26 June 2017. The total costs are £3,040 including £2,124 for Concert Hall hire, £600 for prizes, £262 trophies and medals and £54 for flowers. The applicant has applied for £3,040. The applicant has benefited from the fund in 2014/15 (£4,648), 2015/16 (£3,726) and 2016/17 (£600). The application was received before the event took place. It is recommended that a grant of £1,216 is awarded in line with the guidance (see Appendix 1 – Criteria 7.3 - 40% of total costs). The grant will contribute to the promotion of lifelong learning.

### **Recommendation**

- 2.22 Perth Grammar be awarded a grant of £1,216 towards the costs of the school ceremony on 26 June 2017.

### **St John's Academy**

- 2.23 An application has been received from St John's Academy seeking a grant towards the costs of a visit to the Romania Mercy Project between 5 and 12 October 2017. The Project aims to offer opportunities for 8 S6 pupils (and 2 staff) to volunteer at a hospital for children in Bucharest in Romania. The total costs amount to £2,400 including transport, accommodation and subsistence. The applicant will raise the rest of the funding through parents and fundraising. The applicant is applying for £600. The applicant has previously benefited from the Fund in 2014/15 (£2,850), in 2015/16 (£1,500), in 2016/17 (£1,000) and in 2017/18 (£500). It is recommended that Perth Common Good Fund Committee award a grant of £600 in line with the guidance (see Appendix 1 – Criteria 7.7). The grant will contribute to social inclusion and lifelong learning.

### **Recommendation**

- 2.24 St John's Academy be awarded a grant of £600 towards the costs of a visit to the Romania Mercy Project between 5 and 12 October 2017.

### **Perth and District Childminding Association**

- 2.25 An application has been received from the Perth and District Childminding Association located at the Threshold (St John's Church, Princess Street, Perth) seeking a grant towards the costs of the Autumn 2017 outing (Noah's

Ark) (£137.50), a Spring 2018 outing (Noah's Ark) (£137.50), and towards the costs of replacing toys (£125). The total costs are £400. The applicant is applying for £400. The applicant has previously benefited from the Fund in 2015/16 (£500). It is recommended that Perth Common Good Fund Committee award a grant of £137.50 and £31 in line with the guidance (see Appendix 1 – Criteria 7.6 and Criteria 8.3). The grant will contribute to social inclusion.

### **Recommendation**

- 2.26 Perth and District Childminding Association be awarded a grant of £137.50 and £31 towards costs of the Autumn and Spring outings and toy replacement.

### **Perth and Kinross District Scout Council**

- 2.27 An application has been received from Perth and Kinross District Scout Council seeking a grant towards the costs of the Explorer Belt Poland 2017 Expedition for 6 people in the Summer 2017 (15 days). The Explorer Belt is a challenge of a lifetime focusing on an expedition that provides a real understanding of a different country, its culture and way of life. By travelling in small teams through Poland, explorers will complete a series of projects and meet local people. The total costs are £22,303. The applicant will raise the rest of the funding through grants, parents and fundraising. The applicant is applying for £150 for each individual. The applicant has not previously benefited from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £150 for each individual in line with the guidance (see Appendix 1 – Criteria 7.5). The grant will contribute to lifelong learning.

### **Recommendation**

- 2.28 Perth and Kinross District Scout Council be awarded a grant of £150 for each individual, 6 in total (£900), towards the costs of the Explorer Belt Poland 2017 Expedition in the Summer 2017.

### **St Ninian's Cathedral (Scottish Episcopal Church)**

- 2.29 An application has been received from St Ninian's Cathedral (Scottish Episcopal Church) seeking a grant towards the costs of a major restoration project through its Perth Cathedral restoration appeal launched in March 2016. The restoration of the grade A list building will be in 3 phases between January 2017 and September 2019. Phase 1 aims to make the building waterproof through roof and rainwater goods repairs which is the most urgent. Phase 2 aims to restore stonework and phase 3 is to repair the stained glass. It is the intention that the Cathedral would develop as a hub for community activity even further. The total costs for the restoration are £3.5m (750K for phase 1, £2M for phase 2 and £750K for phase 3). The applicant has applied for £40,000. The applicant has secured £320,600 (including £144,900 from Heritage Lottery Fund and £96,700 from Historic Environment Scotland). The applicant has applied to a number of Trusts and foundations. The applicant will contribute £250,000 from its own funds. The applicant has not benefited from the fund over the past 3 years. It is recommended that Perth Common Good Fund Committee award a grant of

£30,000 in line with the guidance (see Appendix 1 – Criteria 8.4 - 25% of total costs maximum). The grant will contribute to promote heritage and cultural activities.

### **Recommendation**

- 2.30 St Ninian's Cathedral (Scottish Episcopal Church) be awarded £30,000 towards the costs of the Perth Cathedral major restoration project.

### **St John's Kirk of Perth Trust**

- 2.31 An application has been received from St John's Kirk of Perth Trust seeking a grant towards the costs of emergency stonework repairs. The Kirk has just completed a major restoration project amounting to £3.75m and funding has been allocated to works at the West Door due to be completed within 18 months. During a stonework inspection, unplanned emergency repairs have been identified. The total costs for the repairs are £40,000 including removal of loose stonework (£12,500), emergency stonework repairs (£11,500), sundry repairs (£5,000), replacement of rainwater goods (£7,500) and contingencies (£3,500). The applicant has applied for £40,000. The applicant has benefited from the fund in 2013/14 (£2,940 – carillon recitals), in 2015/16 (£700 – carillon recitals) and in 2016/17 (£1,000 – carillon recitals). In addition, the Trust for St. John's Kirk received £100,000 funding from 2010/11 to 2012/13 - £60,000 for seating and £40,000 as a contribution to additional works. It is recommended that Perth Common Good Fund Committee award a grant of £10,000 in line with the guidance (see Appendix 1 – Criteria 8.4 – 25% of total costs maximum). The grant will contribute to protect heritage.

### **Recommendation**

- 2.32 St John's Kirk of Perth Trust be awarded a grant of £10,000 towards the costs of emergency stonework repairs.

## **3. RECOMMENDATION**

- 3.1 The Committee is requested to approve the recommendations in the report.

### **Author**

| <b>Name</b>  | <b>Designation</b> | <b>Contact Details</b>                                                                             |
|--------------|--------------------|----------------------------------------------------------------------------------------------------|
| Serge Merone | Investment Manager | 01738 475000<br><a href="mailto:TESCommitteeReports@pkc.gov.uk">TESCommitteeReports@pkc.gov.uk</a> |

### **Approved**

| <b>Name</b>    | <b>Designation</b>     | <b>Date</b> |
|----------------|------------------------|-------------|
| Barbara Renton | Director (Environment) | 2 June 2017 |



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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>No</b>         |
| Asset Management (land, property, IST)              | <b>No</b>         |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendation contained within this report will be funded from the contributions to organisations provision for 2017/18.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.
- 3.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: No further action is required as the items summarised in the committee report do not require further assessment as they do not have an impact on people's wellbeing or equality protected characteristics.

#### Strategic Environmental Assessment

- 3.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. The proposals in this report will encourage social equity and opportunities for cultural, leisure, community, sport and other activities.

### **4. Consultation**

#### Internal

- 4.1 The Head of Democratic Services, the Head of Finance and the Head of Legal and Governance have been consulted.

### **2. BACKGROUND PAPERS**

- 2.1 16 applications for financial assistance

### **3. APPENDICES**

- 3.1 Appendix 1 – Perth Common Good Fund Criteria



**PERTH COMMON GOOD FUND  
FINANCIAL ASSISTANCE CRITERIA  
WITH EFFECT FROM 1 APRIL 2017**

1. Within the boundary of the Perth common good area and if funding is available, applications will be considered from individuals either in full time education or of senior citizen status and from groups whose members qualify on the same basis or which are operating within the same boundary.
2. The Perth common good area is restricted to Elected Member Ward 10 Perth City South, Ward 11 Perth City North, and Ward 12 Perth City Centre. Applications for Financial Assistance from individuals residing or groups operating outwith the boundary of the Perth common good area must clearly demonstrate that the project or activity to be undertaken will provide benefit to the inhabitants of the City of Perth.
3. The Financial Year for the Perth Common Good Fund covers the period 1 April to 31 March. The Perth Common Good Fund Committee meets five times per year to consider applications for Financial Assistance and other business matters; Committee meeting and application deadline dates are available at Perth & Kinross Council Grants Direct [Community advice - grants - Perth & Kinross Council](#)
4. Applications for Financial Assistance must be submitted to Perth Common Good Fund Committee in advance of the project or activity taking place. Retrospective applications where expenditure is incurred during the time between the application submission deadline date and the date of the Committee meeting will be considered however the applicant must be aware that funding may not be approved by Committee.
5. A separate Capital Grants fund will be maintained to support applications for Financial Assistance towards the funding of building improvement works, and the acquisition of equipment. Applications for funding assistance must be submitted to the first Perth Common Good Fund Committee meeting of the new Financial Year, which normally takes place during April or May. The Capital Grants fund will normally close until commencement of the next Financial Year, however Committee may consider late applications if Capital Grant funding remains available.
6. The following conditions shall apply to all applications for Financial Assistance:-
  - 6.1 The application for Financial Assistance must demonstrate that the funding will provide benefit to the inhabitants of the City of Perth. The Perth Common Good Fund Committee must be satisfied that all disbursements from the fund meet this requirement and the Committee decision in this regard is full and final.

- 6.2 The Perth Common Good Fund should not be viewed as a resource to supplement the funding of Council services; applications for Financial Assistance from Council services are therefore not encouraged. Any application submitted by a Council service will be considered by the Perth Common Good Fund Committee on its own merits.
- 6.3 All awards must be claimed on completion of the project or within 3 months of the activity taking place. Funding for awards not claimed will be returned to the Fund.
7. Small Grants:-
- 7.1 Applications for Financial Assistance will be considered by the Perth Common Good Fund Committee in line with the criteria below:-
- 7.2 Organisation of events/games/festivals including prize awards up to a maximum of 40% of the total costs
- 7.3 Hire of hall and provision of prizes for school prizegiving ceremonies – up to a maximum of 40% of total costs
- 7.4 Voluntary work overseas:-
- 6 months or more: up to £400 per individual
  - 1 – 5 months: up to £250 per individual
- 7.5 Attendance at summer schools/events:-
- Less than 1 month but more than 2 weeks: up to £150 per individual
  - One to two weeks: up to £100 per individual
- 7.6 Excursions/Parties (up to 2 applications per year per group):-
- Contribution of up to 50% towards the actual costs. Each organisation is permitted a maximum of 2 applications during the course of a financial year. Overall grant to be capped at £7 per individual with an overall maximum grant of up to £700.
- 7.7 Visits by and from School/Youth/Sport/Music groups:-
- Contributions of up to £600 for groups less than 20 individuals and up to £1,000 for groups over 20 individuals for youth groups, senior citizen or vulnerable groups for activities exceeding 1 day.
- 7.8 Any other purpose where it can be demonstrated that there is a benefit to the inhabitants of the Perth common good area.

8. Capital Grants:-

- 8.1 The funding of applications for Capital Grant funding will be restricted to the available annual budget.
  - 8.2 It is expected that the total funding available will be fully committed at the first meeting of the Perth Common Good Fund Committee at the start of the new financial year. In the event that funding is not fully committed, the Common Good Fund Committee may choose to either roll forward the unallocated funding to the next financial year, or consider further applications during the year.
  - 8.3 Acquisition of equipment - consideration on merits up to a maximum of 25% of total cost and up to £2,500, subject to the budget available.
  - 8.4 Provision and improvement of buildings - consideration on merits up to a maximum of 25% of total cost and up to £50,000, subject to the budget available. Note that the facilities must be available to the general public.
9. Expenditure which is not eligible for funding awards:-
- 9.1 Assistance with further or higher education fees
  - 9.2 Charity fundraising, e.g. sponsored walk/cycle/bungee etc
  - 9.3 Town twinning activities other than those qualifying through the age/occupation criteria
  - 9.4 Organisations with religious or political associations where there are restrictions on usage or availability
  - 9.5 Core funding of the voluntary sector
  - 9.6 Assistance with day to day running costs, e.g. the rental of premises, employee costs, etc





## PERTH COMMON GOOD FUND COMMITTEE

28 June 2017

## 2017/18 FINANCIAL STATEMENT

## Joint Report by Head of Finance &amp; Director (Environment)

**PURPOSE OF REPORT**

This report provides an update on 2016/17 Income and Expenditure, and details of the Income and Expenditure to 23 May 2017 and the projected outturn to 31 March 2018 for the Perth Common Good Fund.

**1. BACKGROUND / MAIN ISSUES**

- 1.1 The Committee approved the Perth Common Good Fund budget at the meeting of 22 February 2017 (Report 17/78 refers). This report provides an update on the final outturn for 2016/17, subject to audit, and the monitoring position and projected outturn for the Financial Year 2017/18.

**2. PROPOSALS**2.1 Financial Statement 2016/17

Report 17/164 considered by Committee on 26 April 2017 included year-end projections for Income and Expenditure to 31 March 2017. Following closure of the 2016/17 accounts, which remain subject to audit by KPMG, the projected surplus has increased by £15,843 resulting in a surplus for the year of £51,066.

- 2.2 The movement from the previously reported surplus is mainly due to final adjustments for:-

- £1,372 additional underspend on Property related expenditure
- £5,993 unclaimed and withdrawn financial assistance applications
- £3,348 underspend on Christmas Events costs
- £3,859 increase in rental income during the year
- £1,189 increase on interest on investments

- 2.3 Appendix 1 provides detail of the Income and Expenditure for year ended 31 March 2017 for the Fund. Also included within Appendix 1 are the total variances from the Approved Budget, all of which have been explained in Financial Statement reports to the Committee during the 2016/17 Financial Year. The total Revenue Account Balance at 31 March 2017 is projected at £1,645,726.

#### 2.4 Financial Statement 2017/18

On the basis of Appendix 2, which includes the updated Revenue Account Balance noted in Section 2.3, it is anticipated that there will be surplus of £2,860 in 2017/18 and that the total Revenue Account Balance of the Fund will be £1,648,586 at 31 March 2017.

- 2.5 Of the total Revenue Account Balance, a minimum balance of £1,000,000 is set aside to ensure the longer term sustainability of the Fund, and £300,000 remains in an earmarked Repair and Renewal Reserve for Common Good property upgrade projects. The projected uncommitted balance available for the funding of additional discretionary expenditure is therefore £348,586.

### 3. CONCLUSION AND RECOMMENDATION

- 3.1 The Committee is requested to:-

- (i) Note the unaudited Perth Common Good Fund Income and Expenditure outturn for the year ended 31 March 2017
- (ii) Note the Income and Expenditure to 23 May 2016 and the projected outturn to 31 March 2018

#### Author(s)

| Name         | Designation       | Contact Details       |
|--------------|-------------------|-----------------------|
| Donald Coyne | Senior Accountant | CHXFinance@pkc.gov.uk |

#### Approved

| Name       | Designation     | Date        |
|------------|-----------------|-------------|
| John Symon | Head of Finance | 23 May 2017 |

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## ANNEX

## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### 1.1 Corporate Plan

1.1.1 The Council's Corporate Plan 2013 – 2018 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.1.2 This report relates to all objectives.

### 2. Resource Implications

#### 2.1 Financial

2.1.1 There are no direct financial implications arising from this report other than

those reported within the body of the main report.

### **3. Assessments**

#### **3.1 Equality Impact Assessment**

3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### **3.2 Strategic Environmental Assessment**

3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### **3.3 Sustainability**

3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### **4.1 Internal**

4.1.1 The Chief Executive has been consulted in the preparation of this report.

### **5. BACKGROUND PAPERS**

5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **6. APPENDICES**

Appendix 1 – Unaudited Perth Common Good Fund Final Financial Statement for Financial Year 2016/17.

Appendix 2 – Perth Common Good Fund Financial Statement for period to 23 May 2017 for Financial Year 2017/18.

**PERTH COMMON GOOD FUND**  
**UNAUDITED PERTH COMMON GOOD FUND FINAL FINANCIAL STATEMENT FOR FINANCIAL YEAR 2016/17**

|                                                               | <b>Approved 2016/17<br/>Budget</b> | <b>Actual to<br/>31 March 2017</b> | <b>Expenditure<br/>Committed</b> | <b>Total to<br/>31 March 2017</b> | <b>Unaudited<br/>Outturn</b> | <b>Over/(Under)<br/>Spend</b> |
|---------------------------------------------------------------|------------------------------------|------------------------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|
|                                                               | £                                  | £                                  | £                                | £                                 | £                            | £                             |
| <b>Expenditure</b>                                            |                                    |                                    |                                  |                                   |                              |                               |
| <u>Property Costs</u>                                         |                                    |                                    |                                  |                                   |                              |                               |
| Rent, Rates & Feu Duties                                      | 1,000.00                           | 738.15                             | 0.00                             | 738.15                            | 738.15                       | (261.85)                      |
| Repairs and Maintenance                                       | 87,500.00                          | 5,389.63                           | 0.00                             | 5,389.63                          | 5,389.63                     | (82,110.37)                   |
| Depreciation & Impairment                                     | 7,000.00                           | 7,240.00                           | 0.00                             | 7,240.00                          | 7,240.00                     | 240.00                        |
|                                                               | <b>95,500.00</b>                   | <b>13,367.78</b>                   | <b>0.00</b>                      | <b>13,367.78</b>                  | <b>13,367.78</b>             | <b>(82,132.22)</b>            |
| <u>Supplies and Services</u>                                  |                                    |                                    |                                  |                                   |                              |                               |
| Financial Assistance                                          | 100,000.00                         | 87,770.36                          | 0.00                             | 87,770.36                         | 87,770.36                    | (12,229.64)                   |
| Administration Charges                                        | 10,000.00                          | 10,000.00                          | 0.00                             | 10,000.00                         | 10,000.00                    | 0.00                          |
| Printing, Stationery, Advertising and Postages                | 500.00                             | 393.00                             | 0.00                             | 393.00                            | 393.00                       | (107.00)                      |
|                                                               | <b>110,500.00</b>                  | <b>98,163.36</b>                   | <b>0.00</b>                      | <b>98,163.36</b>                  | <b>98,163.36</b>             | <b>(12,336.64)</b>            |
| <u>Christmas Events</u>                                       |                                    |                                    |                                  |                                   |                              |                               |
| Rent, Rates & Feu Duties (storage for Christmas lights)       | 14,000.00                          | 11,764.11                          | 0.00                             | 11,764.11                         | 11,764.11                    | (2,235.89)                    |
| Electricity                                                   | 300.00                             | 0.00                               | 0.00                             | 0.00                              | 0.00                         | (300.00)                      |
| Erect, Dismantle and Maintain Christmas Lights                | 23,000.00                          | 29,187.86                          | 0.00                             | 29,187.86                         | 29,187.86                    | 6,187.86                      |
| Switch on Ceremony                                            | 39,000.00                          | 49,000.00                          | 0.00                             | 49,000.00                         | 49,000.00                    | 10,000.00                     |
|                                                               | <b>76,300.00</b>                   | <b>89,951.97</b>                   | <b>0.00</b>                      | <b>89,951.97</b>                  | <b>89,951.97</b>             | <b>13,651.97</b>              |
| <b>Total Expenditure</b>                                      | <b>282,300.00</b>                  | <b>201,483.11</b>                  | <b>0.00</b>                      | <b>201,483.11</b>                 | <b>201,483.11</b>            | <b>(80,816.89)</b>            |
| <b>Income</b>                                                 |                                    |                                    |                                  |                                   |                              |                               |
| Rents, Fees & Charges                                         | 236,000.00                         | 239,859.48                         | 0.00                             | 239,859.48                        | 239,859.48                   | 3,859.48                      |
| Interest on Investments                                       | 10,000.00                          | 11,189.27                          | 0.00                             | 11,189.27                         | 11,189.27                    | 1,189.27                      |
| Fishing Permits                                               | 1,400.00                           | 1,500.81                           | 0.00                             | 1,500.81                          | 1,500.81                     | 100.81                        |
| <b>Total Income</b>                                           | <b>247,400.00</b>                  | <b>252,549.56</b>                  | <b>0.00</b>                      | <b>252,549.56</b>                 | <b>252,549.56</b>            | <b>5,149.56</b>               |
| <b>Surplus/(Deficit)</b>                                      | <b>(34,900.00)</b>                 | <b>51,066.45</b>                   | <b>0.00</b>                      | <b>51,066.45</b>                  | <b>51,066.45</b>             | <b>85,966.45</b>              |
| Opening Balance 01/04/16                                      | 1,273,296.78                       |                                    |                                  |                                   | 1,273,296.78                 |                               |
| Surplus / (Deficit)                                           | (34,900.00)                        |                                    |                                  |                                   | 51,066.45                    |                               |
| <b>Uncommitted Balance at 31 March 2017</b>                   | <b>1,238,396.78</b>                |                                    |                                  |                                   | <b>1,324,363.23</b>          |                               |
| Earmarked in Reserves:-                                       |                                    |                                    |                                  |                                   |                              |                               |
| Upgrade works to 2-4 North Methven Street, Perth              | 0.00                               |                                    |                                  |                                   | (25,000.00)                  |                               |
| <b>Projected Uncommitted Closing Balance at 31 March 2017</b> | <b>1,238,396.78</b>                |                                    |                                  |                                   | <b>1,299,363.23</b>          |                               |
| Other Useable Reserves                                        |                                    |                                    |                                  |                                   | 346,363.08                   |                               |
| <b>Total Common Good Fund Balance at 31 March 2017</b>        |                                    |                                    |                                  |                                   | <b>1,645,726.31</b>          |                               |

|                                                                                                         |                    |                |
|---------------------------------------------------------------------------------------------------------|--------------------|----------------|
| <b>Grants</b>                                                                                           |                    |                |
| <u>Actual</u>                                                                                           | <u>Amount</u>      | <u>Meeting</u> |
| Ad-Lib Theatre Arts - Purchase of equipment (final instalment)                                          | £ 125.00           | 25/06/2014     |
| Live Active Leisure - No Limits cycling project 2016                                                    | £ 10,000.00        | 16/12/2015     |
| Bowerswell Social Fund - outing to Perth Amateur Operatic Group's production 9 April 2016 for 23 people | £ 161.00           | 18/05/2016     |
| Street Dance Crew - UDO World Street Dance Championships August 2016                                    | £ 1,000.00         | 18/05/2016     |
| Wednesday Tea Dance - outing to Dumfries August 2016                                                    | £ 175.00           | 18/05/2016     |
| 2 Perth Grammar School pupils - Iowa Exchange Programme October 2016                                    | £ 600.00           | 22/06/2016     |
| MacMillan Cancer Support-Perth Committee - Event on 5-7 May 16 at the Royal George Hotel, Perth         | £ 114.00           | 22/06/2016     |
| Perth Grammar School - prizegiving event on 27 June 2016                                                | £ 2,363.00         | 22/06/2016     |
| Methven Community Council - Medal Awards and Certificates                                               | £ 750.00           | 22/06/2016     |
| Fair City Baton Twirlers - attending Dardas Diamond Summer School for 5 participants July 2016          | £ 500.00           | 22/06/2016     |
| Perth Highland Games - equipment rental and advertising costs for Perth Highland Games 2016             | £ 7,253.00         | 18/05/2016     |
| JSK Perth Club - purchase of equipment for a new training venue                                         | £ 1,645.00         | 22/06/2016     |
| Revive Youth Project - trip to Alton Towers for 7 young people 17-19 June 2016                          | £ 600.00           | 22/06/2016     |
| Young Person attending the Northern Ballet School over 3 years                                          | £ 150.00           | 22/06/2016     |
| Perth Chamber Music Society - Celebration Concert Season October 2016 to April 2017                     | £ 200.00           | 05/10/2016     |
| Tulloch Primary School Parent Council - school panto on 30 November 2016                                | £ 450.00           | 05/10/2016     |
| Bowerswell Social Tenants Group - Christmas Party                                                       | £ 175.00           | 05/10/2016     |
| People With a Mission Ministries - Perth senior citizens Christmas 2016 appeal                          | £ 1,500.00         | 14/12/2016     |
| Perth & Strathearn 200 Round Table - Perth Fireworks & Bonfire Display 5 November 2016                  | £ 13,000.00        | 05/10/2016     |
| Perth Sub Aqua Club - purchase of new trailer                                                           | £ 769.00           | 14/12/2016     |
| Young Person - School adventure course to Dalguise                                                      | £ 100.00           | 14/12/2016     |
| The Friendly Group - Christmas Party                                                                    | £ 210.00           | 05/10/2016     |
| Perth and Kinross Association of Voluntary Services - carers family fun day June 2016                   | £ 1,000.00         | 18/05/2016     |
| St John's Kirk - 7 carillon recitals in 20165                                                           | £ 1,000.00         | 22/06/2016     |
| Perthshire Chamber of Commerce - Perthshire On A Plate event 5 & 6 August 2016                          | £ 6,150.00         | 22/06/2016     |
| Perth & District Badminton Association - Scottish Badminton Championships February 2017                 | £ 3,000.00         | 05/10/2016     |
| Headway Perth and Kinross - summer outing to Fife Coast on 20 August 2016                               | £ 343.00           | 05/10/2016     |
| South Perth Community Partnership - Fun Day 17 September 2016                                           | £ 998.00           | 05/10/2016     |
| Our Lady's Primary School Parent Council - outing to Edinburgh Zoo 17 June 2016 for 240 pupils          | £ 700.00           | 18/05/2016     |
| Wednesday Tea Dance Group - New Year Party                                                              | £ 280.00           | 14/12/2016     |
| St. Johns RC Academy - Hong Kong Exchange Programme October 2016 (4 pupils)                             | £ 1,000.00         | 05/10/2016     |
| Breathe Easy Perthshire - Summer outing to Brechin Castle Garden Centre 19 May 2016 for 35 people       | £ 245.00           | 18/05/2016     |
| Perthshire Musical (Competition) Festival Association - Annual Competition March 2016                   | £ 1,500.00         | 18/05/2016     |
| J.D. Fergusson Arts Awards Trust - J.D. Awards Competition 2016/17                                      | £ 1,500.00         | 18/05/2016     |
| St John's R.C. Academy Parent Council - Pupil Awards Ceremony June 2016                                 | £ 1,266.36         | 18/05/2016     |
| Perth Polish Group - cultural event on 10 December 2016                                                 | £ 400.00           | 05/10/2016     |
| Perthshire Chinese Community Association - Chinese New Year 30 January 2017                             | £ 1,500.00         | 05/10/2016     |
| Jar of Jewels - 2 multicultural events October 2016 to April 2017                                       | £ 1,000.00         | 05/10/2016     |
| PKAVS - Big Spring Event 28 May 2016                                                                    | £ 170.00           | 22/06/2016     |
| Street Dance Crew - UK street dance competition                                                         | £ 1,000.00         | 14/12/2016     |
| Perth YMCA - Perth Alive 2016                                                                           | £ 2,000.00         | 05/10/2016     |
| Young Person - attending Under 16 Golf Scotland Team                                                    | £ 150.00           | 22/06/2016     |
| Royal Scottish Geographical Society - draught-proofing and double glazing the Fair Maid's House         | £ 2,322.00         | 22/06/2016     |
| Tulloch Primary School Parent Council - trip to Camperdown Park June 2016 for 346 pupils                | £ 700.00           | 18/05/2016     |
| Our Lady's Primary School Parent Council - outing to Perth pantomime 19 December 2016                   | £ 700.00           | 22/02/2017     |
| Perth & Strathearn 200 Round Table - Perth Fireworks & Bonfire Display 5 November 2016                  | £ 2,450.00         | 05/10/2016     |
| Young Person - Project Trust trip to Honduras                                                           | £ 400.00           | 22/02/2017     |
| Music in Hospitals - 10 concerts in care units October 2016 to March 2017                               | £ 1,050.00         | 05/10/2016     |
|                                                                                                         | <b>£ 74,664.36</b> |                |

**PERTH COMMON GOOD FUND****UNAUDITED PERTH COMMON GOOD FUND FINAL FINANCIAL STATEMENT FOR FINANCIAL YEAR 2016/17**

| <u>Committed</u>                                                                                   | <u>Amount</u>      | <u>Meeting</u> |
|----------------------------------------------------------------------------------------------------|--------------------|----------------|
| J.D. Fergusson Arts Awards Trust - J.D. Awards Competition 2016/17                                 | £ 500.00           | 18/05/2016     |
| Perth and Kinross Credit Union - grant towards cost of upgrading its IT facilities                 | £ 3,730.00         | 18/05/2016     |
| Perth and District YMCA - rental costs, shower upgrade and travel costs                            | £ 3,700.00         | 18/05/2016     |
| Vale of Atholl Pipers Association - Pipe band development Programme October 2016 to September 2017 | £ 1,750.00         | 05/10/2016     |
| Adventure Circus - circus showcase November 2016                                                   | £ 1,059.00         | 05/10/2016     |
| Scottish Brass Band Association - 26 & 27 November 2016                                            | £ 3,500.00         | 05/10/2016     |
| Dalreoch Friendship Club - outing to Pitlochry                                                     | £ 70.00            | 14/12/2016     |
| Solas Festival - arts festival Tibbermore                                                          | £ 800.00           | 14/12/2016     |
| Breathe Easy Perthshire                                                                            | £ 210.00           | 14/12/2016     |
| St Johns Kirk of Perth - Carillon Recitals                                                         | £ 2,760.00         | 22/02/2017     |
| Perth Academy Pupils - Trip to Valencia October 2017                                               | £ 300.00           | 22/02/2017     |
| Be Yourself - International Women's Day Event                                                      | £ 420.00           | 22/02/2017     |
|                                                                                                    | <u>£ 18,799.00</u> |                |

| <u>Under Consideration</u> | <u>Amount</u> | <u>Meeting</u> |
|----------------------------|---------------|----------------|
|                            | <u>£ -</u>    |                |

Funding Approved - Subsequently Withdrawn

|                                                                                                      |                     |  |
|------------------------------------------------------------------------------------------------------|---------------------|--|
| <u>2015/16</u>                                                                                       |                     |  |
| Bowerswell Social Group - Christmas Party (40 people)                                                | (£ 280.00)          |  |
| Sweet Street Dance Crew - 3 day World Street Dance Championships in Glasgow 28-30 August 2015 (Grant | (£ 1,000.00)        |  |
| Wednesday Tea Dance - Summer Outing Weekend for 24 people to Dumfries 16-18 August 2015              | (£ 168.00)          |  |
| Perth City Club - bus trip for 35 people to Ayr 25 May 2015                                          | (£ 245.00)          |  |
| Perth & District Badminton Association - staging the 2016 Scottish Badminton Championships           | (£ 3,000.00)        |  |
| St John's RC Academy Pupil - volunteering in Romania 10-18 October 2015                              | (£ 100.00)          |  |
| The Friendly Group - Christmas social event 14 December 2015                                         | (£ 200.00)          |  |
| Syrian Refugees - Welcome evening Burns Supper 28 January 2016                                       | (£ 700.00)          |  |
|                                                                                                      | <u>(£ 5,693.00)</u> |  |

**Total** £ 87,770.36

Funding Approved - No longer required

|                                                                             |                   |            |
|-----------------------------------------------------------------------------|-------------------|------------|
| <u>2016/17</u>                                                              |                   |            |
| Scottish Fire and Rescue - Safe Drive, Stay Alive Event 13-14 November 2016 | £ 1,680.00        | 22/06/2016 |
| Perth Academy - Lille trip December 2016 (1 pupil)                          | £ 185.00          | 05/10/2016 |
|                                                                             | <u>£ 1,865.00</u> |            |

**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 23 MAY 2017 FOR FINANCIAL YEAR 2017/18**

|                                                                   | <u>Approved<br/>2017/18 Budget</u> | <u>Actual<br/>to date</u> | <u>Expenditure<br/>Under<br/>Consideration<br/>and Committed</u> | <u>Total</u>     | <u>Projected<br/>Outturn</u> | <u>Projection<br/>Over/(Under)<br/>Spend</u> |
|-------------------------------------------------------------------|------------------------------------|---------------------------|------------------------------------------------------------------|------------------|------------------------------|----------------------------------------------|
|                                                                   | £                                  | £                         | £                                                                | £                | £                            | £                                            |
| <b><u>Expenditure</u></b>                                         |                                    |                           |                                                                  |                  |                              |                                              |
| <u>Property Costs</u>                                             |                                    |                           |                                                                  |                  |                              |                                              |
| Rent, Rates & Feu Duties                                          | 1,000.00                           | 0.00                      | 0.00                                                             | 0.00             | 1,000.00                     | 0.00                                         |
| Repairs and Maintenance - General                                 | 15,000.00                          | 500.00                    | 0.00                                                             | 500.00           | 15,000.00                    | 0.00                                         |
| Repairs and Maintenance - Specific Projects                       | 20,000.00                          | 0.00                      | 0.00                                                             | 0.00             | 20,000.00                    | 0.00                                         |
| Depreciation & Impairment                                         | 7,240.00                           | 0.00                      | 0.00                                                             | 0.00             | 7,240.00                     | 0.00                                         |
|                                                                   | <b>43,240.00</b>                   | <b>500.00</b>             | <b>0.00</b>                                                      | <b>500.00</b>    | <b>43,240.00</b>             | <b>0.00</b>                                  |
| <u>Supplies and Services</u>                                      |                                    |                           |                                                                  |                  |                              |                                              |
| Financial Assistance - Fireworks                                  | 15,000.00                          | 0.00                      | 0.00                                                             | 0.00             | 15,000.00                    | 0.00                                         |
| Financial Assistance - Small Grants                               | 60,000.00                          | 0.00                      | 27,495.50                                                        | 27,495.50        | 60,000.00                    | 0.00                                         |
| Financial Assistance - Capital Grants                             | 40,000.00                          | 0.00                      | 40,000.00                                                        | 40,000.00        | 40,000.00                    | 0.00                                         |
| Administration Charges                                            | 10,000.00                          | 0.00                      | 0.00                                                             | 0.00             | 10,000.00                    | 0.00                                         |
| Printing, Stationery, Advertising and Postages                    | 500.00                             | 0.00                      | 0.00                                                             | 0.00             | 500.00                       | 0.00                                         |
|                                                                   | <b>125,500.00</b>                  | <b>0.00</b>               | <b>67,495.50</b>                                                 | <b>67,495.50</b> | <b>125,500.00</b>            | <b>0.00</b>                                  |
| <u>Christmas Events</u>                                           |                                    |                           |                                                                  |                  |                              |                                              |
| Rent, Rates & Feu Duties (storage Christmas lights)               | 14,000.00                          | 34.00                     | 0.00                                                             | 34.00            | 14,000.00                    | 0.00                                         |
| Electricity                                                       | 300.00                             | 0.00                      | 0.00                                                             | 0.00             | 300.00                       | 0.00                                         |
| Erect, Dismantle and Maintain Christmas Lights                    | 23,000.00                          | 0.00                      | 0.00                                                             | 0.00             | 23,000.00                    | 0.00                                         |
| Switch on Ceremony                                                | 40,000.00                          | 0.00                      | 0.00                                                             | 0.00             | 40,000.00                    | 0.00                                         |
|                                                                   | <b>77,300.00</b>                   | <b>34.00</b>              | <b>0.00</b>                                                      | <b>34.00</b>     | <b>77,300.00</b>             | <b>0.00</b>                                  |
|                                                                   |                                    |                           |                                                                  |                  |                              |                                              |
| <b>Total Expenditure</b>                                          | <b>246,040.00</b>                  | <b>534.00</b>             | <b>67,495.50</b>                                                 | <b>68,029.50</b> | <b>246,040.00</b>            | <b>0.00</b>                                  |
| <b><u>Income</u></b>                                              |                                    |                           |                                                                  |                  |                              |                                              |
| Rents, Fees & Charges                                             | 236,500.00                         | 90,630.00                 | 0.00                                                             | 90,630.00        | 236,500.00                   | 0.00                                         |
| Interest on Investments                                           | 11,000.00                          | 0.00                      | 0.00                                                             | 0.00             | 11,000.00                    | 0.00                                         |
| Fishing Permits                                                   | 1,400.00                           | 196.66                    | 0.00                                                             | 196.66           | 1,400.00                     | 0.00                                         |
| <b>Total Income</b>                                               | <b>248,900.00</b>                  | <b>90,826.66</b>          | <b>0.00</b>                                                      | <b>90,826.66</b> | <b>248,900.00</b>            | <b>0.00</b>                                  |
|                                                                   |                                    |                           |                                                                  |                  |                              |                                              |
| <b>Surplus/(Deficit)</b>                                          | <b>2,860.00</b>                    | <b>90,292.66</b>          | <b>(67,495.50)</b>                                               | <b>22,797.16</b> | <b>2,860.00</b>              | <b>0.00</b>                                  |
|                                                                   |                                    |                           |                                                                  |                  |                              |                                              |
| Opening Balance 01/04/17<br>(Unaudited)                           | 1,645,726.31                       |                           |                                                                  |                  | 1,645,726.31                 |                                              |
| Adjustment for 2016/17 Earmarked Reserves                         | 25,000.00                          |                           |                                                                  |                  | 25,000.00                    |                                              |
| Surplus / (Deficit)                                               | 2,860.00                           |                           |                                                                  |                  | 2,860.00                     |                                              |
| <b>Total Common Good Funds Balance<br/>at 31 March 2018</b>       | <b>1,673,586.31</b>                |                           |                                                                  |                  | <b>1,673,586.31</b>          |                                              |
| Earmarked in Reserves:-                                           |                                    |                           |                                                                  |                  |                              |                                              |
| Minimum Revenue Account Balance                                   | (1,000,000.00)                     |                           |                                                                  |                  | (1,000,000.00)               |                                              |
| Repair and Renewal Reserve                                        | (300,000.00)                       |                           |                                                                  |                  | (300,000.00)                 |                                              |
| <b>Projected Uncommitted Closing Balance<br/>at 31 March 2018</b> | <b>373,586.31</b>                  |                           |                                                                  |                  | <b>373,586.31</b>            |                                              |
|                                                                   |                                    |                           |                                                                  |                  |                              |                                              |



**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 23 MAY 2017 FOR FINANCIAL YEAR 2017/18**

| <b>Grants</b>                                                                               |                     |                       |                |
|---------------------------------------------------------------------------------------------|---------------------|-----------------------|----------------|
| <u>Actual</u>                                                                               | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
|                                                                                             | £                   | -                     | £ -            |
| <u>Committed</u>                                                                            | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
| Young Person - Project Trust Trip to South Africa for 1 Year                                | £ 400.00            |                       | 26/04/2017     |
| Tulloch Primary School Parent Council - Summer Trip to McCrosty Park                        | £ 700.00            |                       | 26/04/2017     |
| Perth Grammar - Trip to Madrid June 2017                                                    | £ 1,500.00          |                       | 26/04/2017     |
| Jeanfield Swifts 2003 Football Club - Attending Costa Daurada Cup July 2017                 | £ 600.00            |                       | 26/04/2017     |
| St John's Academy - Grease Musical Production                                               | £ 500.00            |                       | 26/04/2017     |
| Scottish Chamber Orchestra - Organising 2 Concerts                                          | £ 3,150.00          |                       | 26/04/2017     |
| City of Perth Early Education Centre Parent Council - Trip to Auchingarrich Wildlife Centre | £ 525.00            |                       | 26/04/2017     |
| Wednesday Tea Dance - Summer Outing to Dumfries August 2017                                 | £ 175.00            |                       | 26/04/2017     |
| Kinnoull Junior Football Club - Organising Perth World Cup Football Tournament              | £ 2,500.00          |                       | 26/04/2017     |
| JD Fergusson Arts Awards Trust - Travel Award Grant                                         | £ 1,900.00          |                       | 26/04/2017     |
|                                                                                             | £ 11,950.00         | £ -                   |                |
| <u>Under Consideration</u>                                                                  | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
| Young Person - Attending Scottish Ballet in Glasgow                                         | £ 150.00            |                       | 28/06/2017     |
| Young Person - Attending Scottish Ballet in Glasgow                                         | £ 150.00            |                       | 28/06/2017     |
| Young Person - 3 Months Volunteering in Zambia                                              | £ 250.00            |                       | 28/06/2017     |
| Breathe Easy Perthshire - Summer Outing to Loch Katrine                                     | £ 168.00            |                       | 28/06/2017     |
| Perth Academy - S1 Trip to France for 4 Pupils                                              | £ 1,200.00          |                       | 28/06/2017     |
| Perth Academy Hockey Team - Hockey Tour to Peebles                                          | £ 150.00            |                       | 28/06/2017     |
| Vision PK - Summer Outing August 2017                                                       | £ 343.00            |                       | 28/06/2017     |
| Perthshire Chamber of Commerce - Perthshire on a Plate Event                                | £ 6,120.00          |                       | 28/06/2017     |
| Black Watch Castle & Museum - 'Art, Poetry and Sculpture at the Castle' Event               | £ 1,164.00          |                       | 28/06/2017     |
| Perth Highland Games (1997) Ltd - Staging of Perth Highland Games                           | £ 2,966.00          |                       | 28/06/2017     |
| Perth Grammar School - School Awards Ceremony                                               | £ 1,216.00          |                       | 28/06/2017     |
| St Johns Academy - Romania Mercy Project in Bucharest                                       | £ 600.00            |                       | 28/06/2017     |
| Perth and District Childminding Association - Summer Outings and replacement of Toys        | £ 168.50            |                       | 28/06/2017     |
| Perth and Kinross District Scout Council - Explorer Belt Poland 2017 Expedition             | £ 900.00            |                       | 28/06/2017     |
| St Ninians Cathedral - Major Restoration                                                    |                     | £ 30,000.00           | 28/06/2017     |
| St Johns Kirk of Perth Trust - Emergency Stonework Repairs                                  |                     | £ 10,000.00           | 28/06/2017     |
|                                                                                             | £ 15,545.50         | £ 40,000.00           |                |
| <b>Total</b>                                                                                | <b>£ 27,495.50</b>  | <b>£ 40,000.00</b>    |                |
| <u>Funding Approved - No longer required</u>                                                | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
|                                                                                             | £                   | -                     | £ -            |

