

PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the hybrid meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers, 2 High Street, Perth on Wednesday 14 December 2022 at 1.00pm.

Present: **Voting Members:**

Mr B Benson, Tayside NHS Board (Chair)
Mr M Black, Tayside NHS Board
Ms B Hamilton, Tayside NHS Board
Ms J Jensen, Tayside NHS Board
Councillor C Stewart, Perth and Kinross Council (Vice Chair)
Councillor D Illingworth, Perth and Kinross Council
Councillor S McCole, Perth and Kinross Council
Councillor M Frampton, Perth and Kinross Council (from Item 7.2 onwards)

Non-Voting Members

Ms J Pepper, Chief Officer / Director – Integrated Health & Social Care, Chief Social Work Officer, Perth and Kinross Council
Ms J Smith, Head of Finance and Corporate Services, Perth and Kinross Health and Social Care Partnership
Ms S Dickie, NHS Tayside
Dr S Peterson, NHS Tayside
Dr E Fletcher, NHS Tayside (from Item 7.1 onwards)

Stakeholder Members

Ms S Auld, Service User Public Partner (up to and include Item 8.1)
Mr I McCartney, Service User Public Partner
Ms B Campbell, Carer Public Partner
Ms M Summers, Carer Public Partner
Mr S Hope, Staff Representative, Perth and Kinross Council
Ms L Glover, Staff Representative, NHS Tayside (from Item 7.2 onwards)

In Attendance:

S Hendry, A Taylor, A Brown, M Pasternak and M Grant (all Perth and Kinross Council); K Ogilvy, E Devine, H Dougall, C Jolly, A Taylor, D Huband, A McManus, C Lamont, V Aitken, V Davis and P Jerrard (all Perth and Kinross Health and Social Care Partnership); and D Henderson (Scottish Care Sector).

1. WELCOME AND APOLOGIES

B Benson welcomed all those present to the meeting and no formal apologies were noted. He specifically welcomed Dave Henderson, Scottish Care Sector Representative to his first meeting of the Board.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 26 OCTOBER 2022

The minute of the meeting of the Perth and Kinross Integration Joint Board of 26 October 2022 was submitted and approved as a correct record.

4. ACTIONS POINT UPDATE

The Chief Officer provided a verbal update on the status of the various action points.

Councillor Stewart advised that following discussion with senior officers and as a result of the consultation to the proposal to close services at the Blair Atholl Branch Practice an additional action was required to be included on the Action Points Update providing details of the agreed position where comments would be circulated to the Board seeking agreement of the combined paper which would then be submitted to NHS Tayside for their consideration and decision.

Resolved:

The action points update (G/22/197) was submitted and noted, subject to the additional action detailed above being incorporated as soon as possible.

5. MATTERS ARISING

There were no matters arising.

6. IJB MEMBERSHIP UPDATE AND ROLES / RESPONSIBILITIES

There was a verbal report by the Clerk updating the Board on the current membership of the Board.

Resolved:

- (i) It be agreed that following the recent retiral of Ms Lynn Blair from Scottish Care, Mr Dave Henderson, Scottish Care be appointed as a non-voting member to the Board as the new Independent Sector Lead.
- (ii) It be noted that following change of membership within NHS Tayside there was now a vacancy on the Audit and Performance Committee for a voting member from NHS Tayside which would be considered with a new appointment confirmed at the next meeting of the IJB in February.
- (iii) It be noted that it was intended that a further report on IJB Member Roles and Responsibilities which will tie in with the annual review of the Standing Orders of the IJB would be submitted to the next meeting of the IJB in February.

7. DELIVERING ON STRATEGIC OBJECTIVES

7.1 CHIEF OFFICER STRATEGIC UPDATE

There was a verbal report by the Chief Officer providing an update on key strategic matters since the last IJB meeting in October.

The Chief Officer informed IJB Members that Donna Mitchell would be commencing in the role of Interim Chief Financial Officer from 23 December 2022.

The IJB were informed that the 2020-2025 Strategic Commissioning Plan (SCP) is in process of being revised mid-term with a proposal expected to be brought to the IJB by April 2023. This revised SCP will take account of the impacts of Covid and any potential budget constraints the IJB may be facing. The Strategic Planning Group (SPG) will be fully engaged in this process. The Chief Officer stressed the importance of the SPG as the key strategic group assisting the IJB to achieve its core purpose. The important and crucial role of public partners, service users and carers representatives was also recognised and as such, IJB Members were advised of the intention to invite a public partner to assume the role of Co-Chair of the SPG.

Resolved:

The Board noted the position.

7.2 MENTAL HEALTH SERVICES UPDATE

There was a verbal report by the Chief Officer along with a [slide-based presentation](#) on Mental Health Services

Resolved:

The Board noted the position.

7.3 ANNUAL UPDATE ON COMMUNITY ADULT MENTAL HEALTH SERVICES – PERTH AND KINROSS

There was submitted a report by the Senior Service Manager (Mental Health Service P&K HSCP) (G/22/198) (1) providing the Board with an update on progress to date of Perth and Kinross' Community Mental Health and Wellbeing Strategy; and (2) highlighting areas of success along with key challenges faced.

Chris Lamont, Senior Service Manager (Mental Health Service P&K HSCP) also provided the Board with a [slide-based presentation](#).

S Peterson noted that the report discusses remote consultations which are being undertaken by Psychiatry Services within Mental Health and requested that there be a recognition of this being an acceptable way of undertaking Psychiatry assessment of patients in Primary Care settings, as sometimes it was felt there was some barriers to Primary Care taking this approach. C Lamont stated that he is happy to feed this request back.

S Dickie queried the development of advanced practitioner roles and of the funding which was stated to have been revoked and asked for clarification on this. C Lamont advised that it was agreed 2 years ago with NHS Tayside that an advanced nurse practitioner role within Perth and Kinross would be funded as part of the medical budget. However, a recent notification stated that this funding is no longer available. J Smith clarified that the landscape has very much altered since then, but that this discussion will be taken forward as part of the budget process and will form part of what comes back to the IJB and will also be considered in the financial framework for mental health which is currently being developed. However, J Smith confirmed that, whilst these funding discussions are ongoing, there are no barriers preventing the service recruiting to these posts.

S Dickie stated she was somewhat surprised to not see premises as part of the key challenges highlighted in the report. C Lamont advised that there is a red risk on the risk register in relation to premises and that the crisis hub as referenced is a third sector organisation, who deliver from their own premises, and this is not therefore part of the Health and Social Care Partnership's risk. However, he advised that if this is seen as part of the wider mental health family then it potentially does need recognised and can be added as part of the key challenges.

Resolved:

- (i) The local and pan Tayside developments that are being progressed in accordance with our Community Mental Health and Wellbeing Strategy, as detailed in Report G/22/198, be noted.
- (ii) The continuation and direction of the Community Mental Health and Wellbeing Strategy be approved for year two.

THERE FOLLOWED A SHORT RECESS AND THE MEETING RECONVENED AT 3.05PM.

7.4 STRATEGIC PLANNING GROUP MINUTES AND UPDATE

A copy of the draft minute of the Perth and Kinross Health and Social Care Partnership Strategic Planning Group of 11 October 2022 (G/22/199) was submitted and noted for information.

7.5 TAYSIDE WINTER PLANNING REPORT 2022/23

There was submitted a report by A Taylor, Senior Service Manager (G/22/200), (1) informing the Board of the whole system approach in Tayside to Winter Planning and; (2) providing resilience to manage expected winter pressures.

M Black queried the lack of an Equalities Impact Assessment (EQIA) completed in the report annex. A Taylor advised that it was her understanding that the EQIA was completed as part of the Tayside approach. J Pepper stated that it was acknowledged that there was a gap in impact assessment completion and that it is recognised as an area for improvement and that it is the intention that every report which comes to the IJB in 2023 will have a completed EQIA.

S Peterson commented on the lack of any mention of how Primary Care can be supported during Winter as they can make a significant difference to what happens in secondary care. A Taylor agreed to pass on this feedback for next year.

Resolved:

The overarching Tayside Winter Planning report and the whole system collaborative approach taken in preparation for the anticipated winter challenges, be noted.

8. FINANCE AND GOVERNANCE

8.1 2023/24 : 2025/26 BUDGET UPDATE

There was submitted a report by the Head of Finance and Corporate Services (G/22/201) providing an update to the Board on the development of the 2023:26 budget.

The IJB heard that, based on current assumptions, a recurring gap of £10.3M is anticipated over the next 3 years. This is largely driven by the unprecedented scale of pay and price pressures, in particular across Social Care Services which, at this stage, is not set to be offset significantly by any Scottish Government funding. J Smith advised that there appears to be minimal opportunity for our Partners investment in Health and Social Care Partnership services over and above the funding passed through by the Scottish Government due to the scale of financial challenge they are both facing. The focus to remain financial stable must be to maximise all opportunities for increased efficiency, integration and redesign. Benefits must also be realised in the significant investment made in this financial year, particularly in Older Peoples Services, to ensure a re-shifting of the balance of care away from bed-based services and the setting of clear trajectories in reducing admissions, lengths of stay and levels of delayed discharges. However, this is unlikely to be enough and further difficult decisions may be necessary and IJB Members may have to oversee the contraction of its strategic commissioning plan. Strong communication will be key in reassuring all stakeholders that all is being done to minimise impacts.

Resolved:

- (i) The progress made in the development of a 3-Year Budget for 2023:26 for Perth and Kinross IJB, be noted.
- (ii) The Chief Officer be instructed to ensure that all opportunities for additional redesign and efficiency are identified across all services.
- (iii) The Chief Officer be instructed to develop a range of contraction that may be required to support delivery of financial balance over the near three years.

9. AUDIT AND PERFORMANCE

9.1 AUDIT AND PERFORMANCE COMMITTEE – UPDATE

Beth Hamilton, Chair of the Audit and Performance Committee provided the Board with an update from the recent meeting of the Audit and Performance Committee that had taken place on 28 November 2022.

The Board noted the position.

10. FOR INFORMATION

10.1 INTEGRATION JOINT BOARD REPORTING FORWARD PLANNER 2022/23 (G/22/162)

Resolved:

The contents of Report G/22/202 be noted.

10.2. FUTURE IJB MEETING DATES 2022/23

Wednesday 15 February 2023 at 1.00pm
Wednesday 29 March 2023 at 1.00pm
Wednesday 21 June 2023 at 1.00pm
Wednesday 20 September 2023 at 1.00pm
Wednesday 29 November 2023 at 1.00pm
Wednesday 14 February 2024 at 1.00pm
Wednesday 27 March 2024 at 1.00pm

Future IJB Development Sessions 2022/23

25 January 2023

15 March 2023

Resolved:

- (i) The above meeting dates be agreed.
- (ii) It be noted that further IJB Development Sessions would be communicated to IJB Members via email in due course.

11. VALEDICTORY FOR JANE SMITH, HEAD OF FINANCE AND CORPORATE SERVICES

B Benson, the Chair of the IJB led tributes on behalf of Officers and Members to Jane in advance of her imminent departure early in the new year from her role to take up a new post as Chief Operating Officer with the national charity body CHAS.

Jane responded by thanking board members and staff for their support and all their best wishes.