

PERTH AND KINROSS COUNCIL**Enterprise and Infrastructure Committee****2 April 2014****Perth and Kinross Local Development Plan 2018-2028
Development Plan Scheme****Report by Executive Director (Environment).**

This report seeks approval of the publication of a Development Plan Scheme as a key stage in the preparation of the next Perth and Kinross Local Development Plan 2018-2028.

1. BACKGROUND

- 1.1 The Perth and Kinross Local Development Plan was adopted on 3 February 2014 and sets out the strategy to guide future land use and development within Perth & Kinross up to 2024. Section 16 of the Act requires planning authorities to prepare and update Local Development Plans (LDP) for their area at intervals of no more than 5 years. With the adoption of the current Local Development Plan in February 2014, the Council therefore has to adopt a new LDP by February 2019.
- 1.2 As required under Section 20B of the Planning etc (Scotland) Act 2006, the Planning Authority is required to prepare a Development Plan Scheme. This sets out the proposed timetable for the preparation of the LDP, details of what will be involved at each stage as well as setting out the Council's commitment to consultation and engagement in the Participation Statement.

2. PROPOSALS**Development Plan Scheme**

- 2.1 With the adoption of the current LDP in February 2014 and the legislative requirement in the Act to have this updated within 5 years, the Council needs to look ahead at how it will prepare the new plan. The first stage of the new LDP is to prepare the Development Plan Scheme.
- 2.2 The Development Plan Scheme (DPS) as set out in Appendix 1 sets out the proposed timetable for the next LDP 2018-2028 (see table below), it details what will be involved at each stage and includes a Participation Statement which sets out the "when, who, how and why" of consultation/engagement at each stage of the Plan preparation.

| | Plan Process | Assessment Processes | Timescale |
|-------------------------|--|---|-------------------|
| Stage 1 | Monitoring and Review Plan | | January 2014 |
| | Development Plan Scheme (including Participation Scheme) | | April 2014 |
| Stage 2 | Pre-MIR Consultation (as per participation statement) | SEA Scoping Report Equality Impact Assessment | January 2015 |
| Stage 3 | ↓ Publish Main Issues Report and Monitoring Statement | ↓ SEA Draft Environmental Report | September 2015 |
| | ↓ MIR Consultation | ↓ Draft Environmental Report Consultation | September 2015 |
| Stage 4 | ↓ Publish Proposed Plan | ↓ SEA Final Environmental Report | September 2016 |
| | ↓ Plan Consultation | ↓ Appropriate Assessment Equality Impact Assessment | September 2016 |
| Stage 4a* (optional) | ↓ Modified Plan Consider representations and whether to modify | ↓ SEA Modified Environmental Report and update HRA Review EQIA | January 2017 |
| Stage 5 | ↓ Submit Proposed Plan to Scottish Ministers for Examination | ↓ Submit SEA and HRA with proposed plan | June 2017 |
| | ↓ Modifications to Proposed Plan | ↓ Amend Environmental Report Update HRA | January 2018 |
| Stage 6 | ↓ Adoption | ↓ Finalised Environmental Report Post Adoption Statement | May 2018 |
| | ↓ Action Programme | ↓ | September 2018 |
| Stage 7 | ↓ Monitoring and Review of Plan | ↓ Monitoring and Review of SEA Equality Impact Assessment Review | Ongoing 2018-2023 |

013: Development Planning paragraph 87 emphasises the expectation from Scottish Ministers that Planning Authorities should progress to adoption as quickly as possible. Modifications can cause significant delays and should not be undertaken as a matter of course. The Planning Authority should only undertake the Modified Plan stage if significant changes are proposed.

- 2.3 The DPS follows a similar outline to the Development Plan Schemes used for the Council's adopted LDP. Given that this is the same process as the adopted LDP, the DPS has been amended to reduce the amount of explanatory text. It focuses on the process that has been used and a timetable for the preparation of the plan. The Participation Statement focuses on the consultation timetable.
- 2.4 In accordance with Section 20B (2)b of the Act, the Development Plan Scheme will be updated annually and will be available to view online and in public libraries and local offices. This is to keep the public and interested parties up to date on what stage of the plan the Council is currently progressing.

What happens next?

- 2.5 The first stage of the Plan preparation requires the Council to monitor the vision, strategies and proposals outlined in the adopted LDP 2014 to ensure that they are up-to-date and effective for the purposes of its implementation. As indicated within the timetable, this has already started and will continue until the preparation of the Main Issues Report to allow a period of time to consider the effectiveness of the current Plan.
- 2.6 The Main Issues Report has been prepared for the new Strategic Development Plan (SDP) which is under consideration by this Committee. In the preparation of a new LDP, the Council must consider implications of any change in vision, strategy or proposals which may affect the scope of the LDP and subsequent updates which may be required. The preferred strategy is, however, largely in line with the current plan.

3. CONCLUSION AND RECOMMENDATION(S)

- 3.1 The Development Plan Scheme has been drafted for the preparation of a new Perth and Kinross Local Development Plan. It sets out a proposed timetable for the preparation of the plan as well as the Participation Statement for consultation on the plan.
- 3.2 It is recommended that the Council:
- i) Agree the proposed Perth & Kinross Council Development Plan Scheme and authorise the Executive Director (Environment) to submit the Scheme to the Scottish Ministers;
 - ii) Remit to the Executive Director (Environment) to submit an annual progress report to the Enterprise and Infrastructure Committee detailing any changes to the Development Plan Scheme.

Author(s)

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|-----------------|--|--|
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Approved

| Name | Designation | Date |
|---------------|----------------------------------|---------------|
| Jim Valentine | Executive Director (Environment) | 21 March 2014 |

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1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| Strategic Implications | Yes / None |
|---|-------------------|
| Community Plan / Single Outcome Agreement | Yes |
| Corporate Plan | Yes |
| Resource Implications | |
| Financial | No |
| Workforce | No |
| Asset Management (land, property, IST) | No |
| Assessments | |
| Equality Impact Assessment | Yes |
| Strategic Environmental Assessment | Yes |
| Sustainability (community, economic, environmental) | Yes |
| Legal and Governance | Yes |
| Risk | No |
| Consultation | |
| Internal | Yes |
| External | No |
| Communication | |
| Communications Plan | Yes |

1. Strategic Implications

Community Plan / Single Outcome Agreement

- 1.1 The Development Plan Scheme contributes to the following Perth and Kinross Community Plan/Single Outcome Agreement priorities:

- (ii) Developing educated, responsible and informed citizens
- (iii) Promoting a prosperous, inclusive and sustainable economy
- (v) Creating a safe and sustainable place for future generations

Corporate Plan

- 1.2 The Development Plan Scheme contributes to the achievement of the following Council Corporate Plan priorities:

- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (v) Creating a safe and sustainable place for future generations.

2. Resource Implications

Financial

- 2.1 The Head of Finance has been consulted in the preparation of this report. There are no financial implications arising from the recommendations of this report.

Workforce

- 2.2 None.

Asset Management (land, property, IT)

- 2.3 None.

3. Assessments

Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The Development Plan Scheme was considered under the Corporate Equalities Impact Assessment process (EqIA) through an Integrated Appraisal with the following outcome:
- (i) Assessed as **relevant** and the following positive outcomes expected following implementation:
 - a. The DPS will contribute towards encouraging vibrant and safe communities, where everyone has an opportunity to participate in community life and local decision-making.
 - b. The DPS will promote equal access and inclusiveness. The overall aim of the Participation Statement is to provide an opportunity for all in the Perth and Kinross Council area to get involved in consultation/engagement and benefit from it.
 - c. The DPS will promote opportunities for lifelong learning with opportunities for active citizenship in learning and participating in the preparation of the LDP.

Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and in relation to the Local Development Plan, referred to in the Development Plan Scheme, further action is required.
- 3.5 Due to the nature of the plan there are likely to be significant environmental effects, as a consequence, an environmental assessment of the Local Development Plan is compulsory under the Act. The Local Development Plan is considered to be a 'qualifying' plan under the Act so it does not require screening.
- 3.6 The next stage is to prepare a scoping report as part of the Local Development plan process. This will determine the scope of the environmental assessment and will be submitted to the Consultation Authorities for comment.

Sustainability

- 3.7 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.8 Under the Council's Integrated Appraisal it was considered that whilst the Development Plan Scheme is concerned with the process and consultation of the various stages in the preparation of the LDP, the Local Development Plan would seek to achieve sustainable development through its emerging vision, strategies, policies and proposals.

Legal and Governance

- 3.9 Legal Services have contributed to the interpretation of the relevant legislation contained in this report.

Risk

- 3.10 None

4. Consultation

Internal

- 4.1 Legal Services have been consulted in the preparation of this report.

External

- 4.2 None

5. Communication

- 5.1 Not applicable.

2. BACKGROUND PAPERS

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing the above report.

- The Planning etc (Scotland) Act 2006
- Planning Circular 6/2013: Development Planning
- Report to Enterprise and Infrastructure committee on Development Plan Scheme 25th March 2009

3. APPENDICES

Appendix 1: Draft Development Plan Scheme April 2014
Appendix 2: DPS Integrated Appraisal



Development Plan Scheme

Perth & Kinross Council - The Environment Service

April 2014



Development Plan Scheme ► Main Issues Report ► Proposed Plan ►

Modifications ► Examination ► Adoption



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- *Examination*
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3. What are the stages in preparing the LDP and what are the timescales?

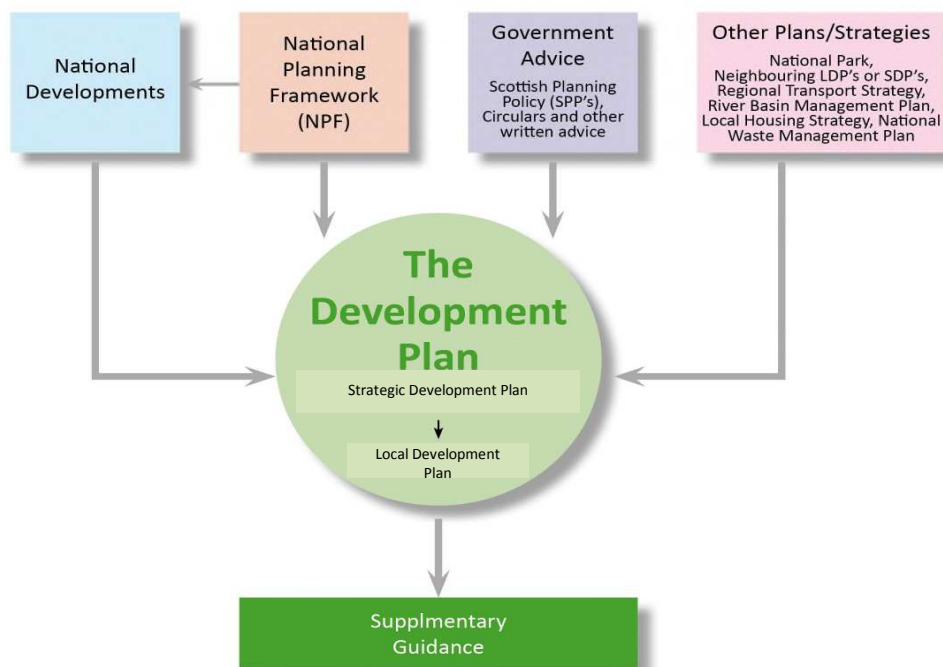
- *LDP Process Timetable*

4. Participation Statement

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- *Why do we consult?*
- *Who do we consult?*
- *How to get involved*
- *Contact Details*

1. What is a Development Plan?

Development Plans are prepared for every local authority area in Scotland. They set out an authority's policies and proposals for the use and development of land in its area, including the appearance of cities, towns and rural areas. They are concerned mainly with the use of land and guide future development to the most appropriate locations. They must provide clear guidance on what development will or will not be allowed and where. They address a wide range of policy issues, including housing, shopping, business, industry, transport, recreation, built and natural heritage.



Key:

- *The Development Plan consists of the Strategic Development Plan (SDP) and Local Development Plan (LDP). The LDP must be consistent with the SDP.*
- *The Development Plan needs to take into account the National Planning Framework (NPF). National developments are contained in the NPF and are projects which are essential elements for Scotland's long term development.*
- *The Development Plan needs to have regard to the other plans and strategies outlined*
- *Supplementary Guidance must be specifically identified in the Development Plan. It has a separate adoption process.*



Decisions on planning applications must be in accordance with the Development Plan unless material considerations (i.e. significant issues relating to the use and development of land) indicate otherwise.

The Development Plan must be produced and reviewed at 5 yearly intervals to ensure that an up-to-date Plan is always in place that can guide the future development of the area. The Plan's Action Programme will also be reviewed and updated every two years.

Sustainable Development & Sustainable Economic Growth

The Council has a statutory duty to carry out their development planning functions with the objective of contributing to sustainable development. Sustainable development is most commonly defined as "development that meets the needs of the present without compromising the ability of future generations to meet their own needs".

The Scottish Government believes that a properly functioning planning system is essential to achieving its central purpose of increasing sustainable economic growth. It believes strongly in the value of forward-looking, visionary and ambitious Development Plans that will guide development.

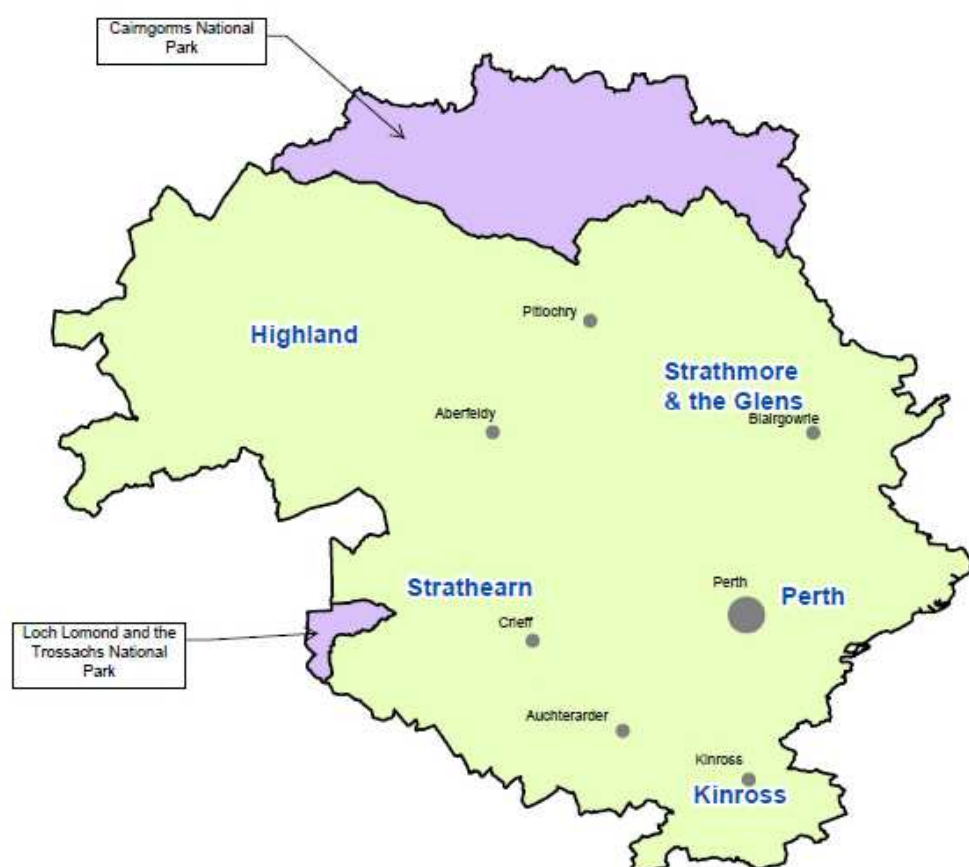


Perth & Kinross Council's Development Plan

The Development Plan for an area is made up of more than one Plan. In Perth and Kinross (excluding the National Parks) it comprises the following:-

- *TAYplan Strategic Development Plan June 2012*
www.tayplan-sdpa.gov.uk
- *Perth & Kinross Local Development Plan February 2014*
www.pkc.gov.uk/article/2258/Local-Development-Plan

Map 1 – Local Development Plan Area for Perth and Kinross Council



Whilst part of the Loch Lomond and The Trossachs National Park and the Cairngorms National Park are within the Perth and Kinross Council boundary they will be covered by their own Local Development Plans, as and when they are adopted.

It should be noted however that until the adoption of the single-tier Cairngorms National Park LDP, the development plans for that area will comprise of:

- TAYplan SDP 2012
- Highland Area Local Plan 2000
- Eastern Area Local Plan 1998

Supplementary Planning Guidance

Certain policy matters within the Development Plan require further guidance and explanation to aid understanding. These detailed issues are currently produced as supplementary planning guidance i.e. formal policy that has been prepared and approved by the Council. It includes Design Guidance, Development Briefs and Policy Guidance on particular issues.

The list below contains the Council's current approved guidance: -

| Supplementary Planning Guidance | Date Approved |
|--|---------------|
| <u>Design Guidance</u> | |
| Guidance on the Siting and Design of Houses in Rural Areas | 1995 |
| Pitlochry Conservation Area Appraisal | April 2014 |
| Coupar Angus Conservation Area Appraisal | April 2014 |
| Blairgowrie Conservation Area Appraisal | April 2014 |
| Blair Atholl Conservation Area Appraisal | April 2014 |
| Grandtully and Strathtay Conservation Area Appraisal | April 2014 |
| Perth Central Conservation Area Appraisal | April 2014 |
| Aberfeldy Conservation Area Appraisal | April 2014 |
| Crieff Conservation Area Appraisal | April 2014 |
| Scotlandwell Conservation Area Appraisal | April 2014 |
| Errol Conservation Area Appraisal | April 2014 |
| Perth Kinnoull Conservation Area Appraisal | April 2014 |
| Dunning Conservation Area Appraisal | April 2014 |



| | |
|--|----------------|
| Kinross Conservation Area Appraisal | April 2014 |
| Comrie Conservation Area Appraisal | April 2014 |
| Muthill Conservation Area Appraisal | April 2014 |
| Dunkeld Conservation Area Appraisal | April 2014 |
| Kenmore Conservation Area Appraisal | April 2014 |
| Abernethy Conservation Area Appraisal | April 2014 |
| Rait Conservation Area Appraisal | April 2014 |
| Longforgan Conservation Area Appraisal | April 2014 |
| <u>Development Briefs</u> | |
| Mill Street, Perth | June 2000 |
| Mill of Ogilvie, Blackford | December 2000 |
| Inchtute | May 2001 |
| Kinnaird (Pitlochry) | October 2002 |
| Kindallachan | October 2002 |
| Errol North Bank Site | December 2002 |
| Kinross Western Edge | June 2005 |
| Auchterarder expansion Townhead and North East Development Framework | April 2014 |
| <u>Policy Guidance</u> | |
| Statutory Guidance | |
| Telecommunications Guidance | March 2003 |
| Wind Energy | May 2005 |
| A Guide to Incorporating Biodiversity into Development | Published 2008 |
| Housing in the Countryside Policy | November 2012 |
| Affordable Housing Guide (which contains further detailed guidance on the 2005 policy) | November 2012 |
| Developer Contributions | April 2014 |
| Loch Leven Special Protection Area and Ramsar Site Advice to planning applicants for phosphorus and foul drainage in the catchment | April 2014 |
| Renewable and Low Carbon Energy generation, Climate Change, Carbon Reduction and Sustainable Construction | April 2014 |
| Flood Risk and Flood Risk Assessments | April 2014 |
| Developer Contributions Transport Infrastructure | April 2014 |



| | |
|-------------------------------------|------------|
| Employment and Mixed Use Areas | April 2014 |
| Non-statutory Guidance | |
| River Tay SAC Advice for Developers | |
| Householders' Guide to Biodiversity | |
| Biodiversity: A Developer's Guide | |

All of the current supplementary planning guidance is available on the Council's website at:-

www.pkc.gov.uk/article/2206/Development-plan---supplementary-planning-guidance

The following is a list of Supplementary Guidance which is currently being prepared:

Policy Guidance

- *Forest and Woodland Strategy*
- *Spatial Strategy for Wind*

The following is a list of Supplementary Guidance which is programmed to be prepared during the lifetime of the current LDP:

Policy Guidance

- *Open Space Provision and Developer Contributions*
- *Green Infrastructure*
- *Green Belt Management Plan*
- *Landscape Guidance*
- *Delivering Zero Waste in Perth and Kinross*

Design Guidance

- *Placemaking Guide*
- *Guidance on the Siting and Design of Houses in Rural Areas*
- *Transport Standards Guide*

Development Briefs/Masterplans/Development Frameworks

- *Development Framework – West/North West Perth*
- *Bertha Park*
- *Tulloch Marshalling Yards*
- *Newton Farm, Perth*
- *Broxden, Perth*
- *James Hutton Institute, Invergowrie*
- *Luncarty*
- *Ruthvenfield Road, Perth*
- *Stanley*
- *Scone North*
- *Binn Farm*
- *Borlick, Aberfeldy*
- *Lathro Farm, Kinross*



- *Gartwhinzean, Powmill*
- *Auchterarder*
- *Broich Road, Crieff*
- *Welton Road, Blairgowrie*
- *West Blairgowrie*
- *Forfar Road, Meigle*
- *Perth West*



2. How Is The Plan Created?

Development Plan Scheme

The first stage in preparing the LDP is to publish a **DEVELOPMENT PLAN SCHEME (DPS)**. This is the document in front of you. It sets out the programme for preparing and reviewing the Local Development Plan and includes the following:

- *A programme and timetable for preparing and publishing the Plan;*
- *Sets out what is involved at each stage of preparing the Plan;*
- *Includes a Participation Statement, which indicates the involvement of all parties in the Plan, i.e. when, how and with whom consultation will take place.*

The DPS is reviewed at least annually to provide an up-to-date picture of how we are progressing with preparing the Plan. It is made widely available on the Council's website, in Council Offices and in public libraries.

Main Issues Report

Following the publication of the Development Plan Scheme, we will work with local communities, Key Agencies and others to identify what the local planning issues are and invite the public and private sector developers and landowners to submit proposals for consideration. This information will be used to produce a **MAIN ISSUES REPORT (MIR)**. The MIR is not a draft Plan but has enough detail in it to ensure that people are able to comment on the key issues that are changing from the adopted Local Development Plan 2014. It sets out the following:

- *Perth & Kinross Council's general proposals for development in the area and in particular proposals as to where development should and should not occur. The proposals will be explained sufficiently in a clear and precise way to help people to understand what is proposed and to make meaningful comments;*
- *Contain one or more reasonable alternative sets of proposals; and*
- *Draw attention to the ways in which the favoured and alternative proposals differ from the spatial strategy of the existing adopted Plans.*



Monitoring Statement

A **MONITORING STATEMENT** will be prepared covering the adopted Local Development Plan and will be published at the same time as the Main Issues Report. This document focuses on what has changed since the adoption of the existing LDP; for example, the extent to which the key assumptions made in the Plan are still realistic, whether land allocations have proved viable and that the necessary investment in infrastructure has occurred. Monitoring is one of the methods used to help identify the issues for discussion in the Main Issues Report.

Main Issues Report Consultation

The content of the MIR will focus on the key issues and changes from the adopted LDP. The MIR is seen as the most important consultative stage in the plan-making process as it is when everyone can become effectively involved in shaping the final content of the LDP.

The consultation on the Environmental Report will take place at the same time as the MIR. The purpose of the Environmental Report is to identify, describe and evaluate the likely significant effects on the environment of implementing the LDP and if necessary identify ways to mitigate those effects.

The consultation responses from the Main Issues Report will be used to help compile the **PROPOSED PLAN**.



Proposed Plan

The Proposed Plan contains the following: -

- A **vision statement** – *this is a broad statement of how the development of Perth and Kinross could and should occur and what the area might look like in the future.*
- A **spatial strategy** – *this is a detailed statement of the policies and development proposals which will help achieve the vision.*
- **Policies and Proposals** – *detailed policies and proposals to guide future development*

The LDP Proposed Plan is the settled view of the Council and includes all the relevant strategies, policies and development proposals to enable representations to be made on them. It includes maps and other illustrative material in order to explain the proposals in more detail and aid understanding.

An important part of the Plan is to address any investments in infrastructure that may be required as a consequence of planned growth within the area, for example; schools, public transport, drainage etc. Proposals for new development are assessed in terms of their impact on existing community facilities. Where appropriate 'developer contributions' that might be required to mitigate this impact are identified.

Upon publication of the Proposed Plan a period of representation is carried out for at least 6 weeks to allow key agencies, developers, landowners, members of the public and other interested parties to make representations on the content of the plan.

Following the period of representation the Council will consider the representations received and the issues raised within them. At this point in the process it will become clear whether there will be a requirement for a modification stage to the plan. **Modifications can cause significant delays and should not be undertaken as a matter of course but only if significant changes are proposed.**



Examination

Following a period of representation on the Proposed Plan/Proposed Plan as modified the Council will assess and consider the representations made. Following Council approval the following will be submitted to Scottish Ministers for examination:

- The Proposed Plan
- Associated Documents e.g. SEA and HRA
- All the Representations received
- The Councils response to the representations
- Statement of Conformity with the Participation Statement.

The examination starts following the Reporters consideration of the Statement of Conformity. This statement is examined to ensure that the Council has conformed to its Participation Statement and to the legislative requirements in relation to engagement.

The Ministers appoint independent Reporters to examine the issues which remain unresolved from the representations. How these will be resolved will be either through written submission, hearings or public local inquiries, which will be at the discretion of the reporter according to the complexity and issues being dealt with.

Upon completion of the examination the Reporter will prepare a report indicating the findings and outcome of the examination. Examination reports are largely binding on planning authorities, and at this stage the Council will amend the LDP in line with the Reporter's recommendations unless there are reasonable and justifiable grounds for not accepting some of the recommendations given.

Action Programme

The Council has worked with Key Agencies and Stakeholders to develop the Action Programme for the LDP as a means of delivering the Plan's objectives. It sets out how the Plan is to be implemented, in particular what should happen over the 2 years following the adoption of the Plan. It includes: -

- *A list of actions required to deliver each of the Plan's policies and proposals;*
- *Who is to carry out the action; and*
- *The timescale for carrying out each action.*

The Draft Action Programme is published for comment alongside the Proposed Plan. Following adoption of the Plan the Action Programme is finalised, and



submitted to Ministers within 3 months. There is a statutory requirement for it to be reviewed and updated every two years.

Supporting Documents

HABITATS REGULATIONS APPRAISAL

As required under Article 6 of the European Council Directive on the Conservation of natural habitats and of wild fauna and flora (normally referred to as the Habitats Directive) the Council will carry out a Habitats Regulations Appraisal (HRA) of the LDP to determine whether the Plan would be likely to have any significant effects on European designated sites within the area, such as Special Protection Areas (SPA) and Special Areas of Conservation (SAC).

SEA ENVIRONMENTAL REPORT AND ADDENDUM

In addition to the Planning etc. (Scotland) Act 2006 requirements, a separate piece of legislation: the Environmental Assessment (Scotland) Act 2005 requires the Council to undertake Strategic Environmental Assessment (SEA) and prepare an **ENVIRONMENTAL REPORT** alongside the LDP. The purpose of the Environmental Report is to identify, describe and evaluate the likely significant effects on the environment of implementing the LDP and if necessary identify ways to mitigate those effects. The consultation on the Environmental Report will take place at the same time as the MIR.

EQUALITIES IMPACT ASSESSMENT

The law requires that we carry out an Equality Impact Assessment (EQIA) to ensure that the Plan considers and addresses potential impacts on all sections of the community, including disadvantaged groups. The EQIA helps to identify how various groups of people may be affected by policies or proposals contained in the Plan and what actions may need to be taken to mitigate any perceived negative outcomes.

Supplementary Guidance

Supplementary Guidance can cover a variety of issues and will be used to remove a wide range of detailed policy from the LDP. New guidance will therefore be produced and referenced in the Proposed Plan so that it is consulted upon and forms part of the LDP. Existing Supplementary Planning Guidance (SPG) will be reviewed against any new or emerging policy and strategic issues and if appropriate revised and consulted on. A full list of existing and emerging Supplementary Guidance can be viewed in Section 1 of this document.



3. What are the stages in preparing the LDP and what are the timescales?

This table sets out the main stages in LDP process and also provides approximate timetables for when each of the key stages is likely to take place. Please note this timetable should be read alongside the Participation Statement in Section 4.

| | Plan Process | Assessment Processes | Timescale |
|---------------------------------------|--|--|-------------------|
| Stage 1 | Monitoring and Review Plan | | January 2014 |
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| Stage 3 | ↓ Publish Main Issues Report and Monitoring Statement | ↓ SEA Draft Environmental Report | September 2015 |
| | ↓ MIR Consultation | ↓ Draft Environmental Report Consultation | September 2015 |
| Stage 4 | ↓ Publish Proposed Plan | ↓ SEA Final Environmental Report | September 2016 |
| | ↓ Plan Consultation | ↓ Appropriate Assessment Equality Impact Assessment | September 2016 |
| Stage 4a* <i>(optional)</i> | ↓ <i>Modified Plan</i> <i>Consider representations and whether to modify</i> | ↓ <i>SEA Modified Environmental Report and update HRA</i> <i>Review EQIA</i> | January 2017 |
| Stage 5 | ↓ Submit Proposed Plan to Scottish Ministers for Examination | ↓ Submit SEA and HRA with proposed plan | June 2017 |
| | ↓ Modifications to Proposed Plan | ↓ Amend Environmental Report Update HRA | January 2018 |
| Stage 6 | ↓ Adoption | ↓ Finalised Environmental Report Post Adoption Statement | May 2018 |
| | ↓ Action Programme | ↓ | September 2018 |
| Stage 7 | ↓ Monitoring and Review of Plan | ↓ Monitoring and Review of SEA Equality Impact Assessment Review | Ongoing 2018-2023 |

*** Modifications can cause significant delays and should not be undertaken as a matter of course but only if significant changes are proposed**



4. Participation Statement

How to get involved in the preparation of the Local Development Plan

This Participation Statement is prepared in order to ensure that interested parties and residents within the Perth & Kinross Council area have an opportunity to engage and participate in the future planning of the area. It has been developed using the principles and techniques set out in "SP=EED: Scottish Planning = Effective Engagement and Delivery". The SP=EED process, designed by Planning Aid for Scotland, reflects the National Standards for Community Engagement and are used as a practical guide to engage with the public and communities.

An Equality Impact Assessment (EQIA) is undertaken at the start of the process to ensure that any positive or potential negative impacts on all sections of the community are identified.

Why do we consult?

The Local Development Plan is a document which affects all within the Perth and Kinross area. It may affect where you live, where you shop, where you work and how you get there. It is therefore vital that all those who are affected by the Plan such as local residents, landowners, developers etc. have a say in how this Plan will shape future development as well as protect an area in Scotland which is renowned for its quality of life and natural and historic importance.

Who do we consult?

During preparation of the Plan, residents, local businesses, Key Agencies, developers and landowners will be given the opportunity to get involved in the process. The EQIA is used to identify those who may be most affected and the Council will use this information to help inform how it carries out consultation. The Council is aware that certain groups in society have not traditionally been involved in the Development Planning process and will seek to employ a variety of new methods of engagement in an attempt to involve such groups.



How to get involved?

The Participation Statement divides the Local Development Plan (LDP) into different stages of its preparation and the proposed level and type of consultation to enable you to identify where in the process you can get involved and how your involvement can help shape the content of the Plan.

The following table provides at a glance a breakdown of the stages in preparing the LDP, when they are intended to take place, who we will seek to engage in the process and how we propose to do this. A detailed description of each of these stages is then provided after the table. Please note the following table should be read alongside the LDP Timetable on Page 14 of Section 3.

| LDP Stage | When | Who | How | Why |
|---|-----------------|--|--|---|
| Stage 1: Development Plan Scheme and Participation Statement | April 2014 | Stakeholders and Key Agencies | Written correspondence to advise of publication of the Development Plan Scheme and to seek commitment to timely engagement in the LDP process | To enable effective engagement in particular with those agencies and stakeholders whose remit will affect the future development of PKC e.g. flooding, drainage etc. |
| Stage 2: Preparation of Main Issues Report | January 2015 | Stakeholders, Key Agencies, Community Councils and wider public. | Use adverts in local press to raise awareness of intention to review LDP LDP webpage provides relevant information, links and updates throughout process Correspond with Stakeholders and Key Agencies | Opportunity to invite interested parties and landowners to bring forward potential issues and sites for consideration Update consultation database with details of those who wish to be kept informed on the Plan's progress Assess constraints and issues within the area to feed into the MIR |



| LDP Stage | When | Who | How | Why |
|---|--------------|---|---|---|
| Stage 3: Publish Main Issues Report | Sept 2015 | Stakeholders, Key Agencies, Community Councils and wider public | <p>Formally advertise in local press and on website and hold press briefing for specific areas. Undertake formal consultation with Key Agencies, Stakeholders and the public</p> <p>Letter or email alert to interested parties on consultation database</p> <p>Website and Online Local Development Plan</p> <p>Exhibition/drop in sessions and topic workshops to be held across P&K during the first half of the consultation period. Events to be held at different times of day and including Saturdays.</p> <p>Staff available to answer telephone queries during office hours</p> <p>Identify 'hard to reach' groups and look at methods of engagement</p> | <p>Opportunity for discussion on main issues (minimum of 6 week consultation period)</p> <p>Provide facts and figures on what needs to be provided within the PKC area</p> <p>All involved in the process will be able to access the document on line and submit comments</p> <p>Indicate constraints and opportunities</p> <p>Opportunity to discuss and explore the options provided within the MIR</p> |
| Stage 4: Proposed Local Development Plan | Sept 2016 | <p>Those who commented on the MIR as well as wider public</p> <p>Stakeholders, Key Agencies</p> | <p>Formally Advertise in local press and on the internet</p> <p>Post on website www.pkc.gov.uk/ProposedLDP and send e-bulletin/letter to all interested parties</p> <p>Formal consultation with Key Agencies</p> | <p>Provide an opportunity for formal consultation on the LDP (6 week minimum period to submit representations)</p> |



| LDP Stage | When | Who | How | Why |
|---|--|---|---|--|
| | | and Community Councils Owners, occupiers and neighbours All | Formal notification of publication of Proposed Plan to owner, lessee or occupier on a site or on neighbouring land to a proposal. Public Information Events/drop-in events | Opportunity to resolve some of the issues that may have been raised Those immediately affected by designated sites will be made aware of proposed sites and adequate opportunity to respond |
| Modified Plan (Optional) | Council will consider representations received in relation to the Proposed Plan and whether to modify the Proposed Plan or to submit to Ministers. Modifications can cause significant delays and should not be undertaken as a matter of course but only if significant changes are proposed. If modifications are required the same process of consultation will be taken as the Proposed Plan above in approximately January 2018 | | | |
| Stage 5: Examination/ Post Examination | June 2017 | Stakeholders and Key Agencies, those with unresolved representations | Formal consultation with Stakeholders on amended Plan following reporters report Advertise in local press and post on website. | Opportunity to invite comments on Reporters report |



Contact Details

The Local Development Plan Team of Perth & Kinross Council prepares and monitors the Local Development Plan. They can be contacted by:

Phone: 01738 475300

Email: developmentplan@pkc.gov.uk

Write to: Local Development Plan Team
The Environment Service
Perth & Kinross Council
Pullar House
35 Kinnoull Street
Perth
PH1 5GD

All the information relating to the LDP is available to view at our offices above, local libraries or online on our website at:

www.pkc.gov.uk/article/2258/Local-Development-Plan

Information relating to the SDP can be viewed on their website at:

<http://www.tayplan-sdpa.gov.uk>

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting TES Equalities on 01738 476558/476407 or email: TESEqualities@pkc.gov.uk.



Council Text Phone Number 01738 442573

All Council Services can offer a telephone translation facility



Development Plan Scheme

Integrated Appraisal

TOOLKIT RESPONSE SUMMARY

ORGANISATION:

Perth and Kinross Council
Pullar House
35 Kinnoull Street

Perth









USER: Julie Robertson

USERS ROLE: Planning Officer

CONTACT TEL:

INITIATIVE: Development Plan Scheme

RESPONSE ICON KEY

-  No Response
-  Don't know – it's not relevant/not applicable
-  Don't know – even though it is relevant
-  No – not at all true
-  No – some truth, but a long way to go
-  Mixed – partly true, but some way to go
-  Yes – largely true, but still more to do
-  Yes – completely true

MAIN SECTIONS RESPONSE SUMMARY

- ☐ Built Environment
- ☐ Climate Change
- ☒ Community
- ☐ Consumption & Production
- ☐ Culture & Recreation
- ☐ Economy
- ☒ Equality & Diversity
- ☐ Health & Well-Being
- ☒ Lifelong Learning
- ☐ Natural Environment
- ☐ Transport & Connectivity

Built Environment

1 Built Environment

The initiative will contribute towards a high quality, well-designed built environment that complements the distinctive and historic local character?

☐ *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

1.1 Historic Built Environment

The initiative will maintain or enhance the character of built heritage or a particular historical feature in the area?

☐ *Not relevant*

1.2 Housing

The initiative will help to provide a sufficient range of (particularly affordable) housing that is well-designed and sustainable?

☐ *Not relevant*

1.3 Identity and Character

The initiative will be well designed to support and enhance local distinctiveness whilst creating a "sense of place"?

☐ *Not relevant*

1.4 Open Space

Will the initiative help to ensure that a wide range of accessible, attractive and safe open spaces are available to all?

☐ *Not relevant*

Climate Change

2 Climate Change

The initiative will contribute towards tackling the causes and effects of climate change?

☐ *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

2.1 Adaptation

The initiative has taken account of potential changes brought about by climate change (for example, flooding, higher temperatures, heatwaves and more frequent storms)?

☐ *Not relevant*

2.2 Greenhouse Gas Mitigation


The initiative will help to mitigate greenhouse gases?

☐ *Not relevant*

Community

3 Community

The initiative will contribute towards encouraging vibrant and safe communities, where everyone has an opportunity to participate in community life and local decision-making?

 *Yes – largely true, but still more to do*

Justification:

Consultation/engagement will seek to reach as many communities as possible, encouraging all to get involved and seeking to provide steps where barriers such as accessibility and language may exist.

3.1 Access to services

The initiative will improve and support access to jobs, services and amenities for the local community?


 *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

3.2 Community Safety

The initiative will contribute towards reducing crime, disorder and danger and support social cohesiveness?

 *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

3.3 Engagement

The initiative will seek to adequately engage with all members of the community in the decision-making process for the area through using VOICE?

 *Yes – completely true*

Justification:

Will use Voice at each relevant consultation stage of the plan preparation

3.4 Identity and Citizenship

The initiative will help support and enhance the local identity whilst promoting citizenship?

 *Yes – largely true, but still more to do*

Justification:

Seek to include all living in the area to get involved in the consultation stages of the plan preparation

3.5 Social Inclusion

The initiative will promote social inclusion for all?

 *Yes – largely true, but still more to do*

Justification:

Seek to ensure events are in accessible places.

Opportunity for interpretation - awareness of events, posters, documents

Consumption & Production

4 Consumption and Production

The initiative will promote more sustainable production and consumption of goods and services?

☐ *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

4.1 Energy

The initiative will help reduce energy consumption and promote energy efficiency?

☐ *Not relevant*

4.2 Waste

The initiative will encourage the prevention, reduction, re-use, recovery or recycling of waste?

☐ *Not relevant*

Culture & Recreation

5 Culture and Recreation

The initiative will support the promotion and enhancement of cultural and recreational opportunities for all?

☐ *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

5.1 Cultural Heritage

The initiative will preserve, promote and enhance assets of local culture and heritage?

☐ *Not relevant*

5.2 Leisure, Sport and Recreation

The initiative will help provide, encourage and improve access to leisure, sports and recreational activities for all?

☐ *Not relevant*

Economy

6 Economy

The initiative will encourage sustainable economic growth?

☐ *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

6.1 Business

The initiative will encourage business creation and development?

☐ *Not relevant*

6.2 Employment

The initiative will ensure a wide range of jobs are accessible to all communities and locations (particularly disadvantaged areas)?

☐ *Not relevant*

6.3 Tourism

The initiative will help promote sustainable tourism for the area?

☐ *Not relevant*

6.4 Well Skilled

The initiative will help to develop and improve people`s skills?

☐ *Not relevant*

Equality & Diversity

7 Equality and Diversity

The initiative, proposal or policy will promote equal access and inclusiveness for everyone?

 *Yes – largely true, but still more to do*

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.1 Age

The initiative, proposal or policy will not discriminate, directly or indirectly, against age groups of any range?

 *Mixed – partly true, but some way to go*

Mitigation:

Various methods of consultation will be used to assist in reaching as many people as possible - using the internet and accessible buildings. Officers will be on hand to assist in explaining processes etc.


Various specific events for young people will be organised with schools and appropriate youth forums.

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.2 Disability

The initiative, proposal or policy will not discriminate, directly or indirectly, against people with disability?

 *Mixed – partly true, but some way to go*

Mitigation:

Various methods of consultation such as drop in sessions, exhibitions and information online. Venues chosen to be accessible. Officers will be on hand to assist in helping participants to get involved.

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.3 Gender Reassignment

The initiative, proposal or policy will not discriminate, directly or indirectly, against people who choose not to live as their birth gender?

 *Yes – completely true*

Mitigation:

N/A

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.4 Marriage and Civil Partnership

The initiative, proposal or policy will not discriminate, directly or indirectly, against married people or civil (same sex) partners?

 *Yes – completely true*

Mitigation:

N/A

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.5 Pregnancy and Maternity

The initiative, proposal or policy will not discriminate, directly or indirectly, against pregnant women or who have recently given birth or breastfeeding?

 *Yes – completely true*

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.6 Race

The initiative, proposal or policy will not discriminate, directly or indirectly, against any racial groups as recognised in the Equality Act 2010?

 *Mixed – partly true, but some way to go*

Mitigation:

Link with existing projects working with Minority and Ethnic groups e.g. MEAD

Information and documents will be translated upon request

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.7 Religion or Belief

The initiative, proposal or policy will not discriminate, directly or indirectly, against any religion, religious belief or philosophy as recognised in the Equality Act 2010 and the courts?

 *Yes – completely true*

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.8 Sex

The initiative, proposal or policy will not discriminate, directly or indirectly, against either men or women?

 *Yes – completely true*

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

7.9 Sexual Orientation

The initiative, proposal or policy will not discriminate, directly or indirectly, against Lesbian, Gay, Bisexual (LGB) or heterosexual/straight people?

 *Yes – completely true*

Justification:

The overall aim is to provide an opportunity for all in Perth & Kinross Council area to get involved in the consultation and benefit from it.

Health & Well-Being

8 Health and Well-being

The initiative will improve health (including mental health) and well-being and improve access to health care for all?

☐ *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

8.1 Lifestyle

The initiative will promote opportunities for gaining knowledge of and achieving a healthier lifestyle?

☐ *Not relevant*

8.2 Physical Environment

The initiative will help to create a healthier physical environment for all?

☐ *Not relevant*

8.3 Social Environment


The initiative will help to create a healthier social environment for all?

☐ *Not relevant*

Lifelong Learning

9 Lifelong learning

The initiative will promote opportunities for lifelong learning?


 *Yes – largely true, but still more to do*

Justification:

Opportunities for active citizenship in learning about and participating in the preparation of the LDP

9.1 Community Learning and Development

The initiative will provide opportunity for community learning and development?

 *Yes – completely true*

Justification:

Community can learn and get involved in the preparation of the LDP.

9.2 Formal learning

The initiative will provide opportunity for children and young people to improve their attainment and achievement?

 *Yes – largely true, but still more to do*

Justification:

Seek to provide opportunities for young people to get involved in learning and participating in the preparation of the LDP.

Natural Environment

10 Natural Environment

The initiative will contribute towards protecting and improving the natural environment within the area?

☐ *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

10.1 Air, Water and Land Quality

The initiative will protect and enhance the quality of the area's air, water and land?

☐ *Not relevant*

10.2 Biodiversity

The project or proposal will protect, enhance and manage the area's biodiversity?

☐ *Not relevant*

10.3 Historic Natural Environment

The initiative will protect, enhance and manage the area's historic natural environment?

☐ *Not relevant*

10.4 Landscape, Geology and Soils

The initiative will protect, enhance and manage the area's natural landscape, geology and soils?

☐ *Not relevant*

Transport & Connectivity

11 Transport and Connectivity

The initiative will contribute towards providing accessible and appropriate transport services and communication, linking people to jobs, schools, health and other services?

☐ *Not relevant*

Justification:

LDP will seek to achieve this. The Development Plan Scheme is about process and consultation

11.1 Accessibility and Connectivity

The initiative provides and supports adequate and accessible transport provision for everyone?

☐ *Not relevant*

11.2 Sustainable Transport

The initiative supports and encourages the provision of sustainable modes of transport?

☐ *Not relevant*

