

PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION PATHFINDER BOARD

Minute of Meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board held in Room 410, Fourth Floor, Council Building, 2 High Street, Perth on Friday 8 August 2014 at 2.00pm.

Present:

Board Members: Councillor P Barrett, Perth and Kinross Council
Councillor I Campbell, Perth and Kinross Council
G Costello, NHS Tayside
Councillor D Doogan, Perth and Kinross Council
L Dunion, Tayside NHS Board
J Golden, Tayside NHS Board
Councillor K Howie, Perth and Kinross Council
M Hussain, Tayside NHS Board
H MacKinnon, Chief Executive, (PKAVS)
Dr A Russell, NHS Tayside
C Selkirk, Deputy Chief Executive, NHS Tayside

Board Advisers: K Bessos, Scottish Government
E Devine, Perth and Kinross Community Health Partnership
P Graham, Perth and Kinross Council
B Nicol, NHS Tayside
A Noble, Adviser to Scottish Government
J Walker, Perth and Kinross Council

In Attendance: L Cameron, C Crawford, D Fraser, J Gilruth, C Johnston (all Housing and Community Care, Perth and Kinross Council), I Innes, S Rodger and P Frazer, (all Chief Executive's Service), Perth and Kinross Council.

Apologies: S Hay, Tayside NHS Board and Dr D Walker, NHS Tayside.

Councillor Doogan, Presiding.

1. WELCOME

Councillor Doogan, welcomed those present to the meeting and apologies were noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the relevant Codes of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board of 23 May 2014 was submitted and approved as a correct record.

4. MATTERS ARISING

(i) Perth and Kinross Health and Social Care Integration, Governance and Accountability Framework and Action Plan (item 5 refers)

J Golden referred to staff engagement and proposed that it would be beneficial for a staff-side representative to attend meetings of the Board. C Selkirk advised that she was currently preparing a report which would examine how staff within each organisation could contribute to the process of integration. The Interim Chief Officer proposed to remit respective Senior HR Managers in NHS Tayside and Perth and Kinross Council to provide a position report to the next Pathfinder Board detailing the respective arrangements for staff / trade union relations in the respective organisations. The report would inform discussion on future board staff representation. This was acceptable to J Golden and the Chair.

L Dunion reported that L McLay, Chief Executive, NHS Tayside was holding regular executive meetings with senior staff and leading on a number of initiatives on staff engagement across NHS Tayside to support integration.

(ii) Action Points

There was submitted and noted a list of Action Points (G/14/230) following the meeting of the Pathfinder Board on 23 May 2014.

The Pathfinder Board:

- (a) Agreed that Action Point 13 be deleted to remove duplication of actions relating to the Future Direction of Psychiatry of Older People in Perth and Kinross.
- (b) Agreed that completed items be removed.

5. NATIONAL LEGISLATION

The Board heard a verbal report by K Bessos, Scottish Government, updating the Pathfinder Board on progress made in relation to health and social care integration and preparations for the implementation of the provisions contained within the Public Bodies (Joint Working) (Scotland) Act 2014. In particular the following points were noted:

- A large number of positive responses had been received in respect of consultation on the Regulations and Orders associated with the Public Bodies (Joint Working) (Scotland) Act 2014.
- Responses were currently being analysed.
- Draft suite of Operational Performance Outcome Indicators were in development.
- Comprehensive guidance was being prepared.
- The RCN was leading a programme of support for nursing leaders and Chief Social workers on the potential effects of integration.
- The RCGP is similarly providing communication to strengthen leadership across the GP sector on H&SCI.
- Local authorities would be required to delegate some aspects of housing support functions.

The Pathfinder Board agreed:

- (i) Request K Bessos to provide more information on the timeline for roles, accountabilities and governance to the next meeting of the Board.

6. PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION ACTION PLAN UPDATE

There was submitted a report (G/14/222) by J Walker, Interim Chief Officer providing an update on the Perth and Kinross Health and Social Care Integration Action Plan.

In addition to delivering presentations on Health and Social Care Integration to NHS staff, L McLay Chief Executive, NHS Tayside had instituted a pan-Tayside Joint Planning Team (JPT), which is attended by the Tayside Interim Chief Officers and the NHS Tayside Directorate. The objective of the JPT being to increase the leadership capacity to take forward the integration programme and provide a consistent approach to preparation of key documents such as the Integration Scheme and Strategic Plan.

C Selkirk, NHS Tayside, reported that existing population profiles were up-to-date; however, more work was required to retrieve the data in a suitable form for the Tayside partnerships to use. Different models of health care were emerging and a lot of work would be required to develop an overarching strategic direction that would be relevant to all localities.

In response to a question from M Hussain in respect of the Risk Management Framework, P Graham responded that further work was required to develop a framework across the NHS and the Council. It was noted that the Board would require a separate risk register from the joint issue framework.

The Pathfinder Board agreed:

- (i) To note the content of Report G/14/222.
- (ii) To receive an update on Locality Profiles and Strategic planning including an in-depth report on a specific locality to the next meeting of the Board on 12 September 2014.
- (iii) To receive a joint issue risk-report to the next meeting of the Board on 7 November 2014.

7. REGULATIONS AND ORDERS ASSOCIATED WITH THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014 – PERTH AND KINROSS COUNCIL RESPONSE

There was submitted and noted a report (G/14/223) by J Walker, Interim Chief Officer outlining the background and content of the Scottish Government's Consultation on the Regulations and Orders associated with the Public Bodies (Joint Working) (Scotland) Act 2014 and the responses from Perth and Kinross Council. There was also submitted, under separate cover, and noted a report (G/14/229) outlining the responses of NHS, Tayside.

The Pathfinder Board agreed:

- (i) Links to Perth and Kinross Council's responses to be provided to the Board.

8. INTEGRATION SCHEME

There was submitted a report (G/14/224) by J Walker, Interim Chief Officer outlining the provisions of a Model Integration Scheme for Health and Social Care Partnerships developed by the Scottish Government and providing an update on arrangements for the development of the Perth and Kinross Integration Scheme.

I Innes, Perth and Kinross Council provided an update on recent meetings with colleagues and partners and information on a proposed study-day to develop an action plan. The main task was to prepare an initial version of the Integration Scheme for submission to the meeting of the Pathfinder Board on 7 November 2014.

The Board noted that a three month consultation period would need to be built into development of the scheme.

The Pathfinder Board agreed:

- (i) To note the Model Integration Scheme and the arrangement being put in place for the Perth and Kinross Integration Scheme.
- (ii) That a draft Integration Scheme be submitted to the meeting of the Pathfinder Board on 7 November 2014.

9. COMMUNICATION STRATEGY FOR HEALTH AND SOCIAL CARE INTEGRATION

There was submitted a report (G/14/225) by L Cameron, Head of Housing and Strategic Commissioning, Perth and Kinross Council providing an updated Communication Strategy for the integration of health and social care.

In discussion the following points were noted: (i) the media would need to be engaged at an early stage in the process; (ii) concerns were raised about the low baseline of the survey responses and it should be a priority to achieve a broader response in future; (iii) agreement was still required to issue the survey to NHS Tayside staff; and (iv) ideas for a media campaign were being

developed with various bodies including the BMA and the RCN. L Dunion, NHS Tayside recommended that external communication should take place simultaneously with the internal strategy.

J Walker, Chief Interim Officer reported that a recent presentation to NHS staff by L McLay, Chief Executive, NHS Tayside and C Selkirk, Deputy Chief Executive, NHS Tayside, could be disseminated to staff as part of the communications agenda.

The Pathfinder Board agreed:

- (i) The latest draft of the Communication Strategy.
- (ii) An update on the Communication Strategy be submitted to the meeting of the Board on 7 November 2014.

10. COMMUNITY ENGAGEMENT IN PERTH AND KINROSS HEALTH AND SOCIAL CARE PARTNERSHIP

There was submitted a joint report (G/14/226) by H MacKinnon, Chief Executive PKAVS and D Fraser, Head of Adult Community Care, Perth and Kinross Council providing an update on the progress of Community Engagement planning to support Health and Social Care Integration coordinated by PKAVS as the interface for the Third Sector in Perth and Kinross. The report outlines the scope of the developing Community Engagement Strategy, detailing the approach and timetable to support community engagement to inform the strategic plan.

The Board agreed that more work was required to develop a consistent message across all stakeholders.

The Pathfinder Board noted the position.

R FRY ENTERED THE MEETING AT THIS POINT.

11. INTEGRATION LEADERSHIP GROUP AND WORKFORCE DEVELOPMENT

There was submitted a report (G/14/227) by L Cameron, Head of Housing and Strategic Commissioning, Perth and Kinross Council providing information on the establishment of an Integration Leadership Group. The Group will be a practical delivery group of senior managers from health, social care, housing, PKAVS, community capacity and commissioning; established to prepare team leaders and teams to deliver integrated services.

E Devine reported that significant progress had been made through meetings with Service Managers and representatives from the acute sector. The Group was taking a broad approach, with consideration being given to work-streams, personalisation, and integrated care teams.

The Pathfinder Board agreed:

- (i) To note the content of Report G/14/227.
- (ii) To receive a progress report including a draft work-plan to the next meeting of the Board on 7 November 2014.

12. ANY OTHER COMPETENT BUSINESS

There was no further business.

13. DATE OF NEXT MEETING

The next meeting of the Pathfinder Board would be held on Friday 12 September at 10:00am.