



PERTH & KINROSS INTEGRATION JOINT BOARD

30 November 2018

INTEGRATION JOINT BOARD (IJB) DATA PROTECTION POLICY

Report by Chief Officer (Report No. G/18/193)

PURPOSE OF REPORT

This report presents an IJB Data Protection Policy for approval. This revised policy takes account of the new legal requirements introduced by the General Data Protection Regulation ("GDPR") and the Data Protection Act 2018 ("the DPA").

1. RECOMMENDATION

The Integration Joint Board is asked to approve the attached policy and outline action plan

2. BACKGROUND/MAIN ISSUES

GDPR and the DPA came into force on 25 May 2018 and, between them, affect all of the processing of personal data undertaken by the IJB.

The GDPR introduces a new data protection principle, known as the "accountability principle". This requires the IJB to be able to evidence its compliance with the data protection principles and an appropriate Data Protection policy will form part of that.

The DPA also sets out specific conditions for the processing of personal data related to special category data or law enforcement / criminal offences. One of the conditions is that there must be an appropriate policy document in place explaining the organisation's compliance with the legislation.

This policy is intended to satisfy these requirements.

Whilst the policy outlines roles and responsibilities, data sharing and impact assessments, the following are specific areas enabling us to comply with the new legislation;-

- statement of policy

- specification of role of elected members as data controllers
- new requirements as regards contracts
- role and responsibilities of the new statutory Data Protection Officer

3. CONCLUSION

To ensure compliance with data protection legislation, the IJB must have in place an up to date policy .

This policy encompasses the changes introduced by the implementation of the GDPR

The IJB is asked to approve the policy and outline action plan (**appendices 1 & 2**).

Author(s)

| Name | Designation | Contact Details |
|---------------|--|--|
| Maggie Rapley | HSCP Service Manager Business Planning & Performance | m.rapley@nhs.net |

| Name | Designation | Contact Details |
|----------------|-------------------|--|
| Robert Packham | IJB Chief Officer | robertpackham@nhs.net |

NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.