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Council Building  
2 High Street  
Perth  
PH1 5PH

14/02/2022

A virtual meeting of **Perth Common Good Fund Committee** will be held on **Monday, 21 February 2022 at 09:30.**

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**THOMAS GLEN**  
Chief Executive

***Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.***

***Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.***

**Members:**

Councillor Andrew Parrott (Convener)  
Councillor Chris Ahern  
Councillor Liz Barrett  
Councillor Peter Barrett  
Councillor Audrey Coates  
Councillor Harry Coates  
Councillor Eric Drysdale  
Councillor John Duff  
Councillor Murray Lyle  
Councillor Ian Massie  
Councillor Sheila McCole  
Councillor John Rebbeck  
Councillor Willie Wilson





**Perth Common Good Fund Committee**

**Monday, 21 February 2022**

**AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE PERTH COMMON GOOD FUND COMMITTEE OF 8 DECEMBER 2021 FOR APPROVAL** **7 - 8**  
(copy herewith)
- 4 MATTERS ARISING**
- 5 REQUEST FOR CHANGE OF USE OF FUNDING** **9 - 10**  
The Committee is asked to agree to the change of use of funding for the three requests outlined. (copy herewith 22/37)
- 6 APPLICATIONS FOR FINANCE ASSISTANCE** **11 - 22**  
Report by Head of Culture and Communities (copy herewith 22/38)
- 7 FINANCIAL SUPPORT FOR ST JOHN'S KIRK CARILLON** **23 - 28**  
Report by Head of Culture and Communities (copy herewith 22/39)
- 8 2022/23 BUDGET AND 2021/22 FINANCIAL STATEMENT** **29 - 40**  
Report by Head of Finance (copy herewith 22/40)

***IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973***

- P1 1.8 ACRES SITE, SHORT ROAD, PERTH - ASSIGNATION OF LEASE AND RENT REVIEW AGREEMENT**
- Exempt Reason 6 - Information relating to the financial or business affairs of any particular person (other than the authority).
  - Exempt Reason 9 - Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

**P2 KING JAMES VI GOLF CLUB, MONCREIFFE ISLAND, PERTH -  
RENT REVIEW**

- Exempt Reason 9 - Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

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## PERTH COMMON GOOD FUND COMMITTEE

Minute of meeting of the Perth Common Good Fund Committee held virtually via Microsoft Teams on Monday, 8 December 2021 at 14.00pm.

Present: Councillors C Ahern, L Barrett, P Barrett, E Drysdale, J Duff, M Lyle, I Massie, S McCole, J Rebbeck and W Wilson.

In Attendance: C Flynn, D Coyne, L Davison, L Haxton, K Molley, A Brown, L McGuigan, B Parker and M Pasternak (all Corporate and Democratic Services).

Apologies: Councillors A Coates, H Coates, and A Parrott

### 1. APPOINTMENT OF ACTING CONVENER

With Councillor A Parrott having submitted apologies, the Committee agreed that Councillor J Rebbeck be appointed Acting Convener for this meeting.

### 2. WELCOME AND APOLOGIES

Councillor J Rebbeck welcomed all present and apologies were noted as above.

### 3. DECLARATIONS OF INTEREST

In terms of Councillors' Code of Conduct, Councillor C Ahern declared a non-financial interest in Item 6(3).

### 4. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth Common Good Fund Committee of 4 October 2021 was submitted and approved as a correct record.

### 5. MATTERS ARISING

There were no matters arising.

### 6. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by Head of Culture and Community Services (21/232) asking Perth Common Good Fund Committee to consider applications for financial assistance for 2 small grants and 1 capital grant.

#### **Resolved:**

#### **(1) Tulloch Primary School Parent Council**

Tulloch Primary School Parent Council be awarded a grant of £439.60 towards hosting a school pantomime event for all 440 children.

**(2) Friends of St John's Kirk of Perth**

Friends of St John's Kirk of Perth be awarded a grant of £300 towards the costs of a St. John's Carillon Recording of Christmas Carols. It be requested that the Convener of Perth Common Good Fund Committee meet with members of St John's Kirk to discuss future funding of the Carillon and a report be brought back to committee in due course.

**(3) North Muirton Community Council**

North Muirton Community Council be awarded a grant of £6,998 towards the renovation of North Muirton Community Hall.

**(4) Perth Common Good Fund – Criteria**

It be agreed that additional wording be added under section 8.3 of the Perth Common Good Fund Committee criteria to reflect a desire that resources for events or projects be sourced as locally as possible:

'Applicants who are seeking funds to purchase resources, or undertake capital projects are asked to demonstrate that they are sourcing these from local providers, where these can reasonably meet their needs.'

**7. 2021/22 FINANCIAL STATEMENT**

There was submitted a report by the Head of Finance (21/233) detailing the Income and Expenditure to 26 October 2021 and the projected outturn for Financial Year 2021/22 for the Perth Common Good Fund.

**Resolved:**

The projected Income and Expenditure to 31 March 2022 for the Perth Common Good Fund for the 2021/22 Financial Year, as set out in Appendix 1 to report 21/233, be noted.



# REQUESTS FOR CHANGE OF USE OF FUNDING (Report No. 22/37)

| Name of Group                    | Ref No    | Date awarded   | Amount Awarded | Summary of request   |
|----------------------------------|-----------|----------------|----------------|--|
| Letham Climate Challenge         | Ref 19015 | September 2019 | £250           | <p>The £250 was awarded for financial assistance towards the costs of equipment for a space for community activities – the original application included items such as tables, chairs, crockery, sewing machines. COVID has delayed this, but the space is now ready, and some items from this list have been reused from donations to the group in keeping with the commitment for reuse. Needs of the community have also changed during the pandemic. The group would like to use the funding towards the installation of a wall mounted water heater for tea and coffee making for members of the groups that will use the space. The total cost of the installation is £2834.76 inclusive of VAT. A programme of activities will be undertaken on a phased basis during 2022 and will include parenting groups, ESOL groups and CATH housing support sessions.</p> <p><b>Breakdown of costs:</b> Grants received from various organisations - Jimmy Cairncross Charitable Trust, Thomson Charitable Trust, Perth Harbour Trust and The Greggs Charitable Trust. These will fully cover the costs for the project.</p> |
| Equal Parenting Discussion Group | Ref 20033 | December 2020  | £295           | <p>We have now completed our Equal Parenting Discussion Group workshops. We found that as Covid restrictions lifted as the year progressed, we had an opportunity to take our workshops from Zoom to in-person sessions, and we opted to do this for 3 of the sessions, in response to feedback from the attendees. We had initially requested to use the funding to pay myself and my colleague for delivering the workshops, however we wondered if, given the circumstances, we would be able to reallocate the funds to pay for the venue costs instead.</p>   |

| Name of Group                                     | Ref No    | Date awarded | Amount Awarded                                       | Summary of request   |
|---|-----------|--------------|--|--|
|   |           |              |  | <b>Breakdown of costs:</b> September event: Venue hire (for in-person workshop) plus refreshments £80.00; October event: Venue hire (for in-person workshop) plus refreshments £97.90; November event: Venue hire (for in-person workshop) plus refreshments £89.00; Childcare services: £30 = Total: £296.90  |
| Perth Riverside Church – Martha's Kitchen Project | Ref 20027 | October 2020 | Remaining funds of £440 after purchase of dishwasher | <p>Permission was given to use the remainder of funds for kitchen equipment for the foodshare project. The group have now asked if instead, it would be possible to put this funding towards the installation of wetwall in the kitchen – the total cost of this is £1351.</p> <p><b>Breakdown of costs:</b> £1000 from Guildry Incorporation of Perth</p> |

# PERTH COMMON GOOD FUND COMMITTEE

21 February 2022

## APPLICATIONS FOR FINANCIAL ASSISTANCE

Report by Head of Culture & Community Services  
(Report No. 22/38)

### PURPOSE OF REPORT

The report asks Perth Common Good Fund Committee to consider applications for financial assistance for 2 small grants and 2 capital grants.

## 1. BACKGROUND / MAIN ISSUES

- 1.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 1.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grants. These grant awards allow individuals and local organisations to carry out a wide range of community-based activities.
- 1.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. The Perth Common Good Fund is larger and receives a much higher number of applications than the other Funds. Therefore, additional criteria are applied to assist with assessing applications (see Appendix 1).
- 1.4 The 2021/22 Budget for the Perth Common Good Fund was approved at the Committee meeting on 28<sup>th</sup> April 2021 (Report 21/54 refers). A summary of the approved Financial Assistance budget, committed grant funding, and the budget remaining, is provided below:

|   |         |
|---|---------|
| <b>2021/22 Financial Assistance Budget</b>                |         |
| Small Grants  | £60,000 |
| Capital Grants  | £40,000 |
| <b>Value of grants paid and committed</b>                 |         |
| Small Grants  | £16,676 |
| Capital Grants  | £35,273 |
| <b>Remaining Financial Assistance Budget</b>              |         |
| Small Grants  | £43,324 |
| Capital Grants  | £4,727  |
| <b>Value of funding requested and under consideration</b> |         |
| Small Grants  | £8,442  |
| Capital Grants  | £7,255  |

## 2. SMALL GRANTS

### **All Strong Scotland CIC (Community Interest Company)**

- 2.1 An application has been received from All Strong Scotland CIC, seeking a grant towards their Fitness to Feel Better programme. The 6-week programme takes place in small groups, teaching high-school age young people fitness and strength training, simple relaxation techniques, wellbeing self-management and coping strategies. Following completion of the programme, participants would have the opportunity to attend the After School Club, offering a supervised space to exercise for one hour, 2 or 3 days a week (depending on funding received from the Common Good Fund). Costs for this part of the project are factored into the coach's hours. Each participant will be given a Wellbeing Bundle to support their wellbeing at home – the bundles have already been purchased by the group and are not included in the bid.
- 2.2 If funded, All Strong Scotland intend to discuss establishing a pupil referral system with Perth schools (Perth High School, Perth Grammar School, Perth Academy and St John's High School) for the programme. However, no discussions have taken place between ECS and the group. In addition, it should be noted that schools refer any young people who would benefit from additional support for physical activity to LAL Active Schools programme and the All Strong Scotland programme duplicates this work.
- 2.3 All Strong Scotland are planning for approximately 48 young people (all from the Common Good area) to participate in the programme. The long-term goal for the programme is for young people to train independently and learn relaxation techniques, both of which will improve their confidence, resilience, and mental and physical health. All Strong Scotland have worked with 17 individuals to date who have self-referred. These individuals have benefited from free introductory sessions to get them started. The group aims to further help these individuals, and others through referrals, using the Fitness to Feel Better programme. To assess the programme's success, questionnaires will be given out to participants of the programme before it begins and after it finishes.
- 2.4 The total costs for the programme are £5,330, a breakdown of which has been included below. £1,180 of the total costs has been funded by other sources (Tesco Groundworks and Crowdfunder) and the applicant is seeking a grant of £4,150 from the Common Good Fund. The applicant has not received grant funding from the Common Good Fund in the last three years.

| <b>Specific items</b>  | <b>Basis of costing</b> | <b>Amount</b> |
|--|-------------------------|---------------|
| Use of gym (£45/hour session)  | Hourly rate x 44        | £1,980        |
| Coach for session plus preparation and tidying and cleaning following session (£35/ session) | Hourly rate x 88        | £3,080        |
| Workshops (coping techniques, stress relief) (£45/session)                                   | Hourly rate x 6         | £270          |
| <b>Total proposed expenditure</b>  |                         | <b>£5,330</b> |
| <b>Tesco Groundworks (approved)</b>  |                         | <b>£1,000</b> |
| <b>Crowdfunding (collected/approved)</b>   |                         | <b>£180</b>   |
| <b>Funding requested</b>   |                         | <b>£4,150</b> |

### **Consideration**

- 2.5 Funding is **not recommended** as schools in Perth and Kinross already have a well-established arrangement to refer young people who would benefit from additional support to Live Active Leisure Active School programme and this project duplicates that provision. Furthermore, there have been no discussions between All Strong and Education and Children's Services in terms of their project proposal.

**Adventure Circus SCIO (Scottish Charitable Incorporated Organisation)**

- 2.6 An application of £4,292 has been received from Adventure Circus SCIO for 'The Legend of Kinnoull Hill Dragon' project. The grant will contribute to delivering four outdoor multi-activity shows at Norrie Millar walk that aims to celebrate this story. It will be told through spoken word recordings (with sign interpreters) and will use a large dragon puppet and volunteer actors/musicians to act out the scenes. To generate involvement in the event, competitions will take place with primary school age children to determine the dragon's name and design.
- 2.7 The event will take place towards the end of 2022 and will be free entry with 125 attendees per show, meaning that 500 people (all from the Common Good area) will directly benefit. A plaque will be installed at the site, with QR code and other links to on-line resources, which will be available for free for anyone who is interested. The cost for the plaque has been factored into the marketing costs. The total costs for the programme are £10,735, a breakdown of which has been included below. £5,000 of the total costs has already been funded by the Museums Galleries Scotland 'Year of Stories 2022 Fund' and the applicant intends to meet the shortfall (£1,443) by fundraising or seeking another grant from elsewhere. The applicant has not received grant funding from the Common Good Fund in the last three years.

| <b>Specific items</b>  | <b>Basis of costing</b>   | <b>Amount</b>  |
|--|---|----------------|
| Site hire and technical costs (power / lighting)   | Estimate from PKC Events team   | £1,500         |
| Puppet materials, fire rope, plastic, fuel for 4 performances  | Various quote estimates   | £1,210         |
| Performer / volunteer sustenance costs, interpreter, first aid and security guard                    | Estimate of hourly rates (internet quotes)  | £1,525         |
| Marketing and promotion (banner & poster design / printing / social media), photography, videography | Internet quotes / photography/videography quotes from previous events (£250 / £500) | £1,500         |
| Staffing costs – fire consultant and circus management, administration and marketing                 | Funded by Year of Stories 2022  | £5,000         |
| <b>Total proposed expenditure</b>  |   | <b>£10,735</b> |
| <b>Museums Galleries Scotland - Year of Stories 2022 Fund (approved)</b>                             |   | <b>£5,000</b>  |
| <b>Fundraising challenge/another grant application (to fund shortfall – not taken place yet)</b>     |   | <b>£1,443</b>  |
| <b>Funding requested</b>   |   | <b>£4,292</b>  |

**Consideration**

- 2.8 It is considered that a grant of £4,292 is consistent with Criteria 9.2(a).

### 3. CAPITAL GRANTS

#### North Inch Golfers Group

- 3.1 An application of £4,900 has been received from North Inch Golfers Group to contribute to enhancing the appearance of a new golf starters box using external timber cladding on a modular building. As stated in the [December 2019 report to the Common Good Fund](#), the brief for the box originally included the timber cladding, however due to the pandemic and cost increases experienced in the construction sector, the timber cladding element was removed from the brief in early 2021, with the intention that this would be fundraised separately by the group. The starters box will include an area to sit and socialise before and after play and ties in with the group's aim to promote physical and mental wellbeing through golf. The box will be metal skinned construction and the additional timber cladding will enable the space to fit in better aesthetically with its setting in the North Inch Park. The box will be open to the public and it is expected that just over 50% of beneficiaries will be from the Common Good Area. The Community Greenspace and Property Services Teams in the Council are supporting the group with the delivery of the starter facility.
- 3.2 The project is due to start in May 2022, with the intention to have this complete in the same month. Volunteers will be used to landscape the areas around the starters box to improve its presentation. The total costs are estimated to be £168,900, of which £164,000 has been sourced from other grants (HMRC VAT Refund and Perth and Kinross Council Community Environment Challenge Fund). A breakdown of the total costs has been included below. The applicant has not received grant funding from the Common Good Fund in the last three years.

| Specific items  | Basis of costing                 | Amount          |
|---|----------------------------------|-----------------|
| Modular building  | Quote                            | £50,000         |
| Installation of services, electricity, water, Telephone, broadband and sewer connection | Quote                            | £55,825         |
| Groundworks   | Quote                            | £42,635         |
| Professional fees   | Quote                            | £15,540         |
| 85m <sup>2</sup> timber cladding, plus installation                                     | Timber quote, plus 5 days labour | £4,900          |
| <b>Total proposed expenditure</b>   |                                  | <b>£168,900</b> |
| <b>HMRC VAT Refund (approved)</b>   |                                  | <b>£117,000</b> |
| <b>Perth and Kinross Council – Community Environment Challenge Fund (approved)</b>      |                                  | <b>£47,000</b>  |
| <b>Funding requested</b>  |                                  | <b>£4,900</b>   |

#### Consideration

- 3.3 It is considered that a grant of £4,900 is consistent with Criteria 10.4.

#### Darnhall Tennis Club SCIO

- 3.4 An application of £2,355 has been received from Darnhall Tennis Club SCIO for making improvements (bonding treatment and repainting) to 3 of their main tennis courts. Re-painting of courts is recommended every 7-8 years and the club's courts were re-built 8 years ago. The courts were also impacted by flooding last year and these improvements intend to protect them from the weather and ensure long-term surface quality. Repainting the surface will also strengthen the grip in damp weather and therefore will improve safety for users. The project is expected to begin in March 2022 and be finished in June 2022. 79 club members and 100 members of the general public (all from the Common Good Area) are expected to benefit from this project.
- 3.5 A breakdown of the total costs for the improvements is detailed in the table below. The applicant has not received grant funding from the Common Good Fund in the last three years.

| Specific items   | Basis of costing     | Amount                 |
|--|----------------------|------------------------|
| Courts bonding treatment and re-painting                   | Quote from Doe Sport | £9,420 (including VAT) |
| <b>Total proposed expenditure</b>                          |                      | <b>£9,420</b>          |
| <b>Funding secured from individual/group contributions</b> |                      | <b>£7,065</b>          |
| <b>Funding requested</b>                                   |                      | <b>£2,355</b>          |

### Consideration

- 3.6 It is considered that a grant of £2,355 is consistent with Criteria 10.4.

## 4. CONCLUSION AND RECOMMENDATIONS

- 4.1 The Committee is asked to consider the applications and agree any financial assistance to be awarded.

### Author

| Name         | Designation                    | Contact Details  |
|--------------|--------------------------------|--|
| Lee Haxton   | Community Planning Team Leader | 01738 475000<br><a href="mailto:ComCommitteeReports@pkc.gov.uk">ComCommitteeReports@pkc.gov.uk</a> |
| Lisa Davison | Community Planning Officer     |  |

### Approved

| Name           | Designation                      | Date            |
|----------------|----------------------------------|-----------------|
| Barbara Renton | Executive Director (Communities) | 3 February 2022 |

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**IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION**

|   |                   |
|---|-------------------|
| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
| Community Plan                                      | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial   | <b>Yes</b>        |
| Workforce   | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>None</b>       |
| Strategic Environmental Assessment                  | <b>None</b>       |
| Sustainability (community, economic, environmental) | <b>None</b>       |
| Legal and Governance                                | <b>None</b>       |
| Risk  | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal  | <b>Yes</b>        |
| External  | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

**1. Strategic Implications**Community Plan

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

**2. Resource Implications**Financial

- 2.1. The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2021/22 Financial Assistance budget.



### Workforce

2.2 N/A.

### Asset Management (land, property, IT)

2.3 N/A.

## **3. Assessments**

### Equality Impact Assessment

3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties. The Equality Impact Assessment undertaken in relation to this report can be viewed clicking [here](#).

### Strategic Environmental Assessment

3.2 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.3 The proposals have been considered under the Act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

### Sustainability

3.4 N/A.

### Legal and Governance

3.5 The Head of Legal and Governance has been consulted.

### Risk

3.6 N/A.

## **4. Consultation**

### Internal

4.1 The Head of Finance and the Head of Legal and Governance have been consulted.

### External

4.2 N/A.

**5. Communication**

5.1 N/A.

**6. BACKGROUND PAPERS**

6.1 Perth Common Good Application papers.

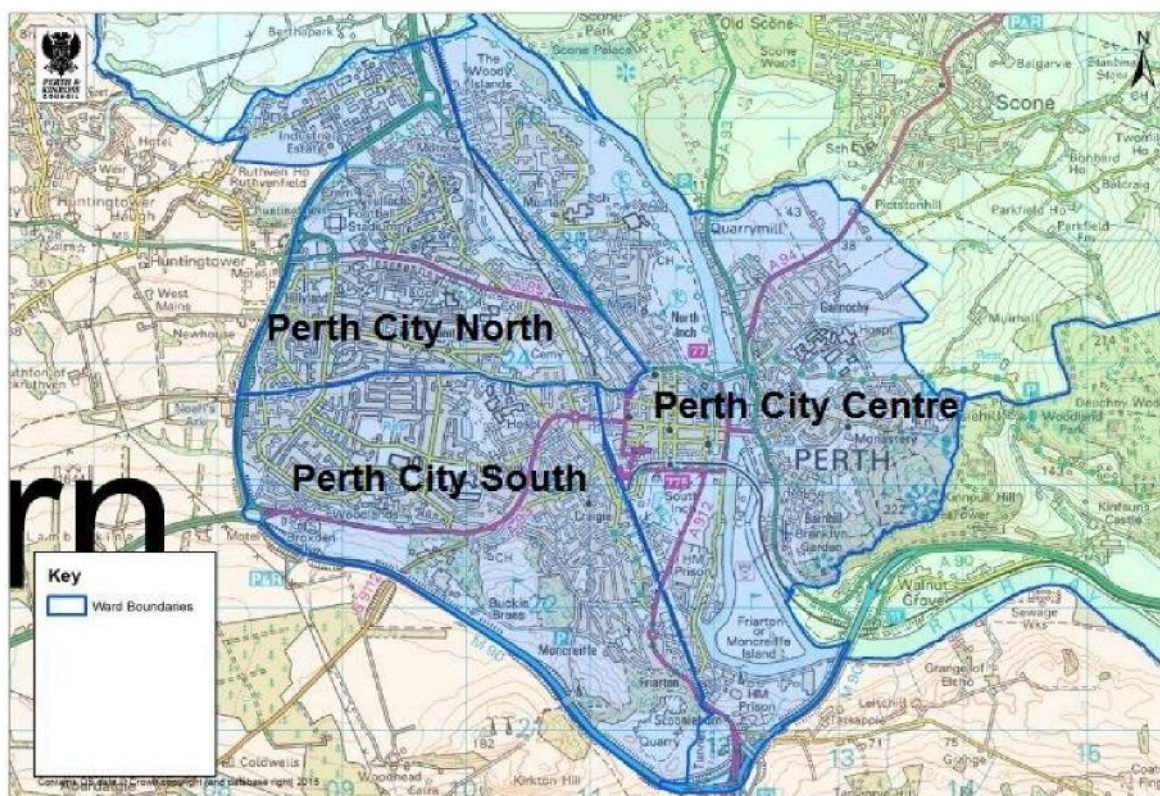
**7. APPENDICES**

7.1 Perth City Common Good Fund Criteria.

## Appendix 1

# **PERTH COMMON GOOD FUND REVISED FINANCIAL ASSISTANCE CRITERIA**

1. All grants are awarded at the discretion of the Perth Common Good Fund Committee.
2. Within the boundary of the Perth Common Good area and if funding is available, applications will be considered from individuals and groups for projects or activities which demonstrate benefit to the residents of the City of Perth.
3. The Perth Common Good area is restricted to Elected Member Ward 10 Perth City South, Ward 11 Perth City North, and Ward 12 Perth City Centre. Applications for financial assistance from individuals residing or groups operating outwith the boundary of the Perth Common Good area must clearly demonstrate that the project or activity to be undertaken will provide benefit to the residents of the City of Perth.



4. Applications for financial assistance from schools and school groups (e.g. Parent Councils) within the Perth Common Good area will be considered regardless of where participating pupils reside.
5. The Financial Year for the Perth Common Good Fund covers the period 1 April to 31 March. The Perth Common Good Fund Committee meets five times per year to consider applications for financial assistance and other business matters; Committee meeting and application deadline dates are

available at Perth & Kinross Council Grants Direct [Community advice - grants - Perth & Kinross Council](#).

6. Applications for financial assistance must be submitted to the Perth Common Good Fund Committee in advance of the project or activity taking place. Retrospective applications where expenditure is incurred during the time between the application submission deadline date and the date of the Committee meeting will be considered however the applicant must be aware that funding may not be approved by Committee.
7. A separate Capital Grants fund will be maintained to support applications for financial assistance towards the funding of building improvement works, and the acquisition of equipment. Applications for Capital Grant funding assistance should be submitted to the first Perth Common Good Fund Committee meeting of the new financial year, which normally takes place during April or May. The Capital Grants fund will normally close until commencement of the next financial year, however the Committee may consider late applications if Capital Grant funding remains available.
8. The following conditions shall apply to all applications for financial assistance:
  - 8.1 The application for financial assistance must demonstrate that the funding will provide benefit to the residents of the City of Perth. The Perth Common Good Fund Committee must be satisfied that all disbursements from the fund meet this requirement and the Committee decision in this regard is full and final.
  - 8.2 The Perth Common Good Fund should not be viewed as a resource to supplement the funding of Council services; applications for financial assistance from Council services are therefore not encouraged. Any application submitted by a Council service will be considered by the Perth Common Good Fund Committee on its own merits.
  - 8.3 Applicants who are seeking funds to purchase resources, or undertake capital projects are asked to demonstrate that they are sourcing these from local providers where these can reasonably meet their needs.
  - 8.4 All awards must be claimed on completion of the project or within three months of the activity taking place. Funding for awards not claimed will be returned to the Fund.
9. Small Grants:
  - 9.1 Applications for financial assistance will be considered by the Perth Common Good Fund Committee in line with the criteria below: -
  - 9.2 Organisation of events/games/festivals including prize awards: -
    - a) No entry fee payable by the public: up to maximum of 40% of the total actual costs.

- b) Entry fee payable by the public (commercial event): up to a maximum of 20% of the total actual costs subject to the submission of an evidenced Income & Expenditure account for the event.
  - c) In the event, that the Common Good funding of a commercial event results in a profit, the level of funding award will be reduced accordingly.
  - d) In the event, that the commercial event is loss making, the Common Good funding may be used to underwrite the loss, subject to the level of funding approved by Committee.
  - e) Grants will not be paid for any event/games/festival which are cancelled following the approval of funding by Committee.
- 9.3 Hire of hall and provision of prizes for school prize giving ceremonies – up to a maximum of 40% of total costs.
- 9.4 Voluntary work overseas by individuals: -
- 6 months or more: up to £400 per individual
  - Up to 6 months: up to £250 per individual
- 9.5 Attendance at summer schools/events by individuals or groups of up to 5:
- More than 2 weeks: up to £150 per individual
  - One to two weeks: up to £100 per individual
- 9.6 Excursions/Parties (up to two applications per year per group): -
- Contribution of up to 50% towards the actual costs. Each organisation is permitted a maximum of two applications during the course of a financial year. Overall grant to be capped at £7 per individual with an overall maximum grant of up to £700.
- 9.7 Visits or trips by and from School/Youth/Sport/Music groups: -
- For groups of between 6 and 10 people, a flat contribution of £500.
  - For groups of 11 or more; a contribution of £50 per person to a maximum of £1,000 for youth groups, senior citizen or vulnerable groups for activities of one week or more.
- 9.8 Any other purpose where it can be demonstrated that there is a benefit to the residents of the City of Perth.
10. Capital Grants: -
- 10.1 The funding of applications for Capital Grant funding will be restricted to the available annual budget.
- 10.2 It is expected that the total funding available will be fully committed at the first meeting of the Perth Common Good Fund Committee at the start of the new financial year. In the event, that funding is not fully committed, the

Common Good Fund Committee may choose to either roll forward the unallocated funding to the next financial year or consider further applications during the year.

- 10.3 Acquisition of equipment and uniforms - consideration on merits up to a maximum of 25% of total cost, subject to the budget available.
- 10.4 Provision and improvement of buildings - consideration on merits up to a maximum of 25% of total cost and up to £50,000, subject to the budget available. Note that the facilities must be available to the general public.
- 11. Expenditure which is not eligible for funding awards:
  - 11.1 Assistance with further or higher education fees
  - 11.2 Charity fundraising e.g. sponsored walk/cycle/bungee etc.
  - 11.3 Town twinning activities
  - 11.4 Organisations with religious or political associations where there are restrictions on usage or availability
  - 11.5 Core funding of the voluntary sector
  - 11.6 Assistance with day to day running costs e.g. the rental of premises, employee costs etc.

## PERTH COMMON GOOD FUND COMMITTEE

21 February 2022

### FINANCIAL SUPPORT FOR ST JOHN'S KIRK CARILLON

Report by Head of Culture and Communities Service  
(Report No. 22/39)

#### PURPOSE OF REPORT

This report asks the Common Good Committee to approve annual funding to St John's Kirk, Perth for Carillon recitals.

## 1. BACKGROUND

- 1.1 The St John's Kirk Carillon consists of thirty-five finely tuned bells, together with a clavier, pedal board and associated electrical and pneumatic operating equipment. The carillon and its recitals provide a unique contribution to civic events in Perth city and is an attraction in its own right. The Kirk has historically worked with the Council's Civic Events Team to agree a programme of recitals based on key events in the city.

## 2. MAIN ISSUES

- 2.1 Over the past seven years the Kirk has submitted an annual application to the Perth Common Good Fund, seeking funds to cover the costs of delivering a programme of recitals across the year, as agreed with the Council's Civic Events Team. Each application to the Common Good Fund to support a programme of recitals has been approved.
- 2.2 The Perth Common Good Fund has previously agreed to offer an annual grant to some projects and initiatives in the city, which are repeated on an annual basis. The annual fireworks display is one relevant example. The programme for the event is agreed in advance and the grant paid thereafter. This gives comfort to the parties involved and means that an annual application form is not required. It also ringfences a small part of the Common Good Fund and gives clarity on the remaining funding levels.

## 3. PROPOSAL

- 3.1 It is proposed that the Perth Common Good Fund agree to provide an annual grant to St John's Kirk to cover the costs of a pre-agreed annual programme of carillon recitals. Each recital costs £140, plus approximately £100 for publicising the recitals. The following grants have been paid out over the past seven years:

- 2013/14 £2,940
- 2014/15 £2,940
- 2015/16 £1,400

- 2016/17 £2,467
- 2017/18 £2,380
- 2018/19 £1,400
- 2019/20 £1,500 was awarded and accrued - £700 claimed to date
- 2020/21 No application due to COVID

3.2 Based on the applications previously supported, it is recommended that an annual grant of £2,000 be agreed. This would cover the cost of 13 recitals per year, plus advertising of the programme.

3.3 The Council's Civic Events Team will continue to liaise with the Kirk to agree a programme of recitals for each calendar year, with that reported to Common Good Committee for information. The annual grant would be paid out following the agreement of the programme.

#### 4. CONCLUSION AND RECOMMENDATION

4.1 The carillon is a considerable local attraction, which adds to each civic event at which it is played. The Common Good Committee has approved applications from St John's Kirk to cover the costs of a programme of recitals each year for a number of years.

4.2 The Committee is asked to agree to award an annual grant to St John's Kirk for carillon recitals. An annual budget of £2,000 is in line with financial assistance awarded and paid during previous financial years.

#### Author(s)

| Name       | Designation                    | Contact Details |
|------------|--------------------------------|-----------------|
| Lee Haxton | Community Planning Team Leader |                 |

#### Approved

| Name            | Designation                             | Date             |
|-----------------|---|------------------|
| Fiona Robertson | Head of Culture and Communities Service | 10 February 2022 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|---|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial   | <b>Yes</b>        |
| Workforce   | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk  | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal  | <b>Yes</b>        |
| External  | <b>Yes</b>        |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 Approved funding for future years will be contained within the Financial Assistance budget for the Perth Common Good Fund, although an application would need to be submitted if costs were to increase beyond the agreed grant figure.

### Workforce

- 2.2 This section is not applicable to this report.

### Asset Management (land, property, IT)

- 2.3 This section is not applicable to this report.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

(i) Assessed as **not relevant** for the purpose of EqIA

### Strategic Environmental Assessment

- 3.2 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.3 The contents of this report have been considered under the Act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

### Sustainability

- 3.4 This section is not applicable to this report.

### Legal and Governance

- 3.5 There are no legal and governance issues contained in this report.

### Risk

- 3.6 This section is not applicable to this report.

## **4. Consultation**

### Internal

- 4.1 The Head of Finance, Head of Legal and Governance and the Head of Culture and Communities have been consulted on the contents of this report.

**5. Communication**

- 5.1 The Head of Legal and Governance and the Head of Culture and Communities have been consulted on the contents of this report.

**2. BACKGROUND PAPERS**

There are no background papers

**3. APPENDICES**

None



# PERTH COMMON GOOD FUND COMMITTEE

21 February 2022

## 2022/23 BUDGET & 2021/22 FINANCIAL STATEMENT

Report by Head of Finance  
(Report No. 22/40)

### PURPOSE OF REPORT

This report seeks approval of the budget for Financial Year 2022/23 for the Perth Common Good Fund and provides details of the Income and Expenditure to 31 December 2021 and the projected outturn for Financial Year 2021/22.

### 1. BACKGROUND / MAIN ISSUES

- 1.1 The budget for Financial Year 2021/22 was approved by the Committee on 28 April 2021 (Report 21/54 refers).
- 1.2 There is significant underspend in 2021/22 mainly due to the continuing impact of covid on public events and individual/group activities throughout the financial year. The proposed budget for 2022/23 has been prepared based on activity undertaken in the years prior to the covid pandemic and adjusted for anticipated changes in the new financial year. Appendix 1 provides the proposed 2022/23 Budget for the Perth Common Good Fund and the draft budgets for 2023/24 and 2024/25.
- 1.3 This report also provides the monitoring position and projected outturn for the Financial Year 2021/22, as detailed in Appendix 2.

### 2. PROPOSALS

- 2.1 Budget 2022/23  
The proposed budget for 2022/23 and draft budgets for 2023/24 and 2024/25 are at current prices and have been prepared in line with activity for years prior to 2021/22, and the anticipated costs which are likely to be incurred in future years.
- 2.2 Appendix 1 provides a summary of the actual outturn for the years 2018/19 to 2020/21, together with the projected outturn for 2021/22. Also included is the proposed budget for 2022/23, and draft budgets for 2023/24 and 2024/25.
- 2.3 The proposed budgets for 2022/23 to 2024/25 achieve a surplus of 10% of the total annual income to provide contingency for any in-year movement in the actual income received and/or expenditure incurred.

2.4 A number of risks remain and these have the potential to impact upon the longer term financial position of the Perth Common Good Fund:-

- (I) Section 102 of the Community Empowerment (Scotland) Act 2015 requires the Council to establish and maintain a register of property which is held by the authority as part of the common good and to publish a list of property that it proposes to include in the register. Section 104 of the Act requires the Council to consult community bodies prior to the disposal or change of use of a common good property.

The review exercise is almost complete and it is anticipated that a list of common good land and buildings for all former Burghs will be published before the end April 2022. There remains the risk that the Perth Common Good Fund may potentially be liable for the future repair and upgrade costs for property which is not currently identified as common good.

- (II) In line with previous years, the 2022/23 Perth Common Good Fund budget and medium-term plan is based upon a strategy of distributing the annual income of the Fund, whilst protecting the Fund balance in forecasting a surplus in all future years. There remains the risk that the balance may be eroded in the event of a shortfall in income or if expenditure budgets are exceeded in any year.

2.5 The proposed budgets, including any adjustments between 2022/23 and 2024/25, are summarised below and are detailed within Appendix 1.

## 2.6 Rent & Rates

The Rateable Value of Perth Town Waters is used for the assessment of the amount due to the Tay District Salmon Fisheries Board in respect of salmon fishing rights. The levy for the 2022/23 season is unknown at the time of preparing this report and it is, therefore, proposed that the budget remains in line with prior years pending confirmation of the amount due.

## 2.7 Repairs and Maintenance

It is proposed to maintain the General budget at £15,000 which allows for expenditure on any unexpected repairs/upgrades to Common Good properties and is in line with the pattern of expenditure incurred during recent years.

## 2.8 Financial Assistance

It is proposed that the budgets for Fireworks, Small Grants and Capital Grants remain in line with prior years. The total budget available to support Fireworks, Small Grants, and Capital Grants is £116,500.

The Committee may wish to increase the Financial Assistance budget for 2022/23 or future years given the underspend arising from the impact of covid in 2020/21 (£76,991) and 2021/22 (£58,590).

## 2.9 Legal Fees

It is anticipated that the review and publication of the list of common good property will be completed by the end of April 2022 and this budget will no longer be required. Any underspend from the current financial year will be carried forward to 2022/23 to fund any additional work required to maintain the register during the consultation process.

## 2.10 Christmas Events

It is proposed that the £35,000 budget to fund the costs to store lighting and equipment (£15,000), and to install and remove (£10,000), and to maintain/replace the Christmas lights and associated equipment (£10,000), remains unchanged from prior years. However, the condition of the Christmas lighting and decorations is currently being reviewed and it is likely that renewal of the displays will be required in the forthcoming financial years. It is, therefore, proposed to review the lighting and equipment budget during 2022/23 when a programme and associated cost for replacing the relevant items has been established.

It is currently anticipated that the full programme of Winter Events will recommence in November 2022 and it is envisaged that a contribution from the Fund towards the Christmas Lights switch on event will be required. It is proposed that the £40,000 budget remains in line with previous years, albeit the budget has remained at this level since 2017/18 and may require review when the proposed 2022 Winter Events programme and associated costs are known.

## 2.11 Income

It is assumed that the Rent income generated from the lease of sites will remain stable. A small increase in the income budget for years 2023/24 and 2024/25 is included to allow for the additional rent which may arise from lease reviews.

2.12 The Fund balance is invested as a fixed term deposit in the Council's Loans Fund. Interest rates for deposits remain low and the budget for 2022/23 is based upon the rate available at the time of preparing this report. Estimates will be revised at the time of future deposit rollover and updates will be reported to this Committee.

2.13 Income from fishing permits has fluctuated in recent years and the 2022/23 budget assumes the income will remain in line with the current financial year.

## 2.14 Revenue Account Balance

The total useable Fund balance is projected to be £1,799,195 at 31 March 2022. Assuming all forecasts remain unchanged, the Revenue Account Balance is projected to increase to £1,823,395 at 31 March 2023.

2.15 It remains prudent to maintain the Fund balance at a reasonable level in order that the Fund can benefit from a future increase in deposit interest rates. It is, therefore, proposed that the minimum Revenue Account balance

is increased from £1,000,000 to £1,500,000 to provide certainty and to protect the long term sustainability of the Fund.

2.16 All known property upgrades have been completed and it is proposed that the Repair & Renewal Reserve continues to be maintained at £120,000 pending completion of the review of property titles referred to in Section 2.4. The £15,000 Repairs & Maintenance budget provides sufficient flexibility to progress urgent property works.

2.17 The projected uncommitted balance at 31 March 2023 is, therefore, £203,395 and will remain available for the funding of any unforeseen obligations arising for the Perth Common Good Fund.

2.18 Financial Statement 2021/22

On the basis of Appendix 2, it is anticipated that there will be a surplus of £126,290 in 2022/23 and that the Fund's estimated Revenue Account Balance will be £1,799,195 at 31 March 2022.

2.19 The £54,590 movement from the previously reported surplus of £71,700 relates to the update of year-end projections for: -

- Repairs & Maintenance - £5,000 overspend due to the electrical upgrade works at 2-4 North Methven Street, Perth;
- Financial Assistance - £36,590 additional underspend in line with the total value of applications received for the financial year;
- Christmas Events - £1,000 underspend on property costs, and £12,000 underspend on the upkeep of the Christmas lights and decorations;
- Rents, Fees & Charges - £10,000 additional income which mainly relates to the collection of backdated rent arising from rent reviews.

### **3. CONCLUSION AND RECOMMENDATIONS**

3.1 The proposed 2022/23 Budget and draft budgets for 2023/24 and 2024/25 have been prepared using expenditure and income trends for the Fund and allow for the anticipated future expenditure pressures arising from maintaining the Perth Common Good property portfolio.

3.2 Appendix 1 provides detail of the proposed 2022/23 Budget and draft budgets for the following two financial years and demonstrates the Perth Common Good Fund remains sustainable.

3.3 The Committee is requested to:

- (i) Approve the Perth Common Good Fund budget for financial year 2022/23, as set out in Appendix 1;
- (ii) Note the Perth Common Good Fund draft budget for financial years 2023/24 and 2024/25, as set out in Appendix 1;



- (iii) Note the Perth Common Good Fund Income and Expenditure to 31 December 2021 and the projected outturn to 31 March 2022, as set out in Appendix 2.

#### Author(s)

| Name         | Designation       | Contact Details       |
|--------------|-------------------|-----------------------|
| Donald Coyne | Senior Accountant | CHXFinance@pkc.gov.uk |

#### Approved

| Name              | Designation             | Date       |
|-------------------|-------------------------|------------|
| Stewart Mackenzie | Head of Finance         | 26.01.2022 |
| Karen Donaldson   | Chief Operating Officer | 02.02.2022 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|---|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial   | <b>Yes</b>        |
| Workforce   | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk  | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal  | <b>Yes</b>        |
| External  | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### 1.1 Corporate Plan

1.1.1 The Council's Corporate Plan 2018 – 2023 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.1.2 This report relates to all objectives.

### 2. Resource Implications

#### 2.1 Financial

2.1.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

### **3. Assessments**

#### **3.1 Equality Impact Assessment**

3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### **3.2 Strategic Environmental Assessment**

3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### **3.3 Sustainability**

3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### **4.1 Internal**

4.1.1 The Chief Operating Officer has been consulted in the preparation of this report.

### **5. BACKGROUND PAPERS**

5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **6. APPENDICES**

Appendix 1 – Perth Common Good Fund - Proposed Budget for 2022/23 and draft budgets for 2023/24 and 2024/25

Appendix 2 – Perth Common Good Fund Financial Statement for period to 31 December 2021 for Financial Year 2021/22

**PERTH COMMON GOOD FUND****AUDITED OUTTURN FOR 2018/19 TO 2020/21; PROJECTED INCOME & EXPENDITURE FOR 2021/22; AND DRAFT BUDGETS FOR 2022/23 TO 2024/25**

| <b>EXPENDITURE</b>                             | <b><u>Actual</u><br/>2018/19<br/>£</b> | <b><u>Actual</u><br/>2019/20<br/>£</b> | <b><u>Actual</u><br/>2020/21<br/>£</b> | <b><u>Budget</u><br/>2021/22<br/>£</b> | <b><u>Projection</u><br/>2021/22<br/>£</b> | <b><u>Draft</u><br/><u>BUDGET</u><br/>2022/23<br/>£</b> | <b><u>Draft</u><br/><u>BUDGET</u><br/>2023/24<br/>£</b> | <b><u>Draft</u><br/><u>BUDGET</u><br/>2024/25<br/>£</b> |
|--|--|--|--|--|--|---|---|---|
| <b>PROPERTY COSTS</b>                          |  |  |  |  |  |   |   |   |
| Rent & Rates                                   | 1,288                                  | 1,288                                  | 1,288                                  | 1,300                                  | 1,300                                      | 1,300   | 1,300   | 1,300   |
| Repairs and Maintenance - General              | 12,211                                 | 4,212                                  | (868)                                  | 15,000                                 | 20,000                                     | 15,000  | 15,000  | 15,000  |
| Repairs and Maintenance - Specific Projects    | 199,131                                | 0                                      | 0                                      | 0                                      | 0  | 0   | 0   | 0   |
| Repairs and Maintenance - North Methven Street | 30,307                                 | 0                                      | 0                                      | 0                                      | 0  | 0   | 0   | 0   |
| Repairs and Maintenance - 2 North Port         | 3,307                                  | 58,029                                 | 0                                      | 0                                      | 0  | 0   | 0   | 0   |
| Depreciation                                   | 5,902                                  | 3,400                                  | 6,978                                  | 3,400                                  | 3,400                                      | 3,400   | 3,400   | 3,400   |
| <b>OTHER SUPPLIES AND SERVICES</b>             |  |  |  |  |  |   |   |   |
| Financial Assistance - Fireworks               | 15,000                                 | 16,240                                 | 0                                      | 16,500                                 | 0  | 16,500  | 16,500  | 16,500  |
| Financial Assistance - Small Grants            | 58,597                                 | 50,425                                 | 17,748                                 | 60,000                                 | 15,382                                     | 60,000  | 60,000  | 60,000  |
| Financial Assistance - Capital Grants          | 11,677                                 | 50,582                                 | 21,761                                 | 40,000                                 | 42,528                                     | 40,000  | 40,000  | 40,000  |
| Administration Charges                         | 15,000                                 | 15,000                                 | 15,000                                 | 15,000                                 | 15,000                                     | 15,000  | 15,000  | 15,000  |
| Sales Ledger Debt                              | 0                                      | 0                                      | 4,000                                  | 0                                      |  |   |   |   |
| Legal Fees                                     | 0                                      | 803                                    | 0                                      | 3,000                                  | 3,000                                      | 0   | 0   | 0   |
| Printing, Stationery, Advertising and Postages | 0                                      | 0                                      | 0                                      | 500                                    | 500  | 500   | 500   | 500   |
| <b>CHRISTMAS EVENTS</b>                        |  |  |  |  |  |   |   |   |
| Rent & Rates                                   | 13,065                                 | 11,187                                 | 13,764                                 | 13,000                                 | 12,000                                     | 15,000  | 15,000  | 15,000  |
| Electricity                                    | 0                                      | 0                                      | 0                                      | 0                                      | 0  | 0   | 0   | 0   |
| Erect, Dismantle & Maintain Lights             | 9,751                                  | 9,710                                  | 11,300                                 | 22,000                                 | 10,000                                     | 20,000  | 20,000  | 20,000  |
| Switch on Ceremony                             | 40,000                                 | 40,000                                 | 0                                      | 40,000                                 | 0  | 40,000  | 40,000  | 40,000  |
|  | <b>415,236</b>                         | <b>260,875</b>                         | <b>90,971</b>                          | <b>229,700</b>                         | <b>123,110</b>                             | <b>226,700</b>  | <b>226,700</b>  | <b>226,700</b>  |
| <b>INCOME</b>                                  |  |  |  |  |  |   |   |   |
| Rents  | 231,876                                | 265,368                                | 219,349                                | 237,000                                | 247,000                                    | 244,000   | 244,500   | 245,000   |
| Interest on Investments                        | 12,708                                 | 15,187                                 | 6,803                                  | 1,400                                  | 1,500                                      | 6,000   | 6,000   | 6,000   |
| Fishing Permits                                | 1,504                                  | 981                                    | 647                                    | 500                                    | 900  | 900   | 900   | 900   |
| Miscellaneous Income                           | 536                                    | 0                                      | 0                                      | 0                                      | 0  | 0   | 0   | 0   |
|  | <b>246,624</b>                         | <b>281,535</b>                         | <b>226,800</b>                         | <b>238,900</b>                         | <b>249,400</b>                             | <b>250,900</b>  | <b>251,400</b>  | <b>251,900</b>  |
| <b>Surplus/(Deficit) for year</b>              | <b>(168,612)</b>                       | <b>20,660</b>                          | <b>135,829</b>                         | <b>9,200</b>                           | <b>126,290</b>                             | <b>24,200</b>   | <b>24,700</b>   | <b>25,200</b>   |
| Projected Revenue Balance at 1 April           | 1,685,027                              | 1,516,415                              | 1,537,075                              | 1,672,905                              | 1,672,905                                  | 1,799,195   | 1,823,395   | 1,848,095   |
| Surplus/(Deficit) for Year                     | (168,612)                              | 20,660                                 | 135,829                                | 9,200                                  | 126,290                                    | 24,200  | 24,700  | 25,200  |
| <b>Projected Revenue Balance at 31 March</b>   | <b>1,516,415</b>                       | <b>1,537,075</b>                       | <b>1,672,905</b>                       | <b>1,682,105</b>                       | <b>1,799,195</b>                           | <b>1,823,395</b>  | <b>1,848,095</b>  | <b>1,873,295</b>  |



**PERTH COMMON GOOD FUND****FINANCIAL STATEMENT FOR PERIOD TO 31 DECEMBER 2021 FOR FINANCIAL YEAR 2021/22**

|   | <b>2021/22<br/>Budget</b> | <b>Actual<br/>to date</b> | <b>Committed &amp;<br/>Under<br/>Consideration</b> | <b>Projected<br/>Outturn</b> | <b>Projection<br/>Over/(Under)<br/>Spend</b> |
|---|---------------------------|---------------------------|--|------------------------------|--|
|   | £                         | £                         | £  | £                            | £  |
| <b><u>Expenditure</u></b>   |                           |                           |  |                              |  |
| <u>Property Costs</u>   |                           |                           |  |                              |  |
| Rent & Rates  | 1,300                     | 966                       | -  | 1,300                        | -  |
| Repairs and Maintenance - General                                 | 15,000                    | 393                       | -  | 20,000                       | 5,000  |
| Depreciation & Impairment   | 3,400                     | -                         | 3,400  | 3,400                        | -  |
|   | <b>19,700</b>             | <b>1,359</b>              | <b>3,400</b>                                       | <b>24,700</b>                | <b>5,000</b>                                 |
| <u>Supplies and Services</u>                                      |                           |                           |  |                              |  |
| Financial Assistance - Fireworks                                  | 16,500                    | -                         | -  | -                            | (16,500)                                     |
| Financial Assistance - Small Grants                               | 60,000                    | 1,110                     | 14,271   | 15,382                       | (44,618)                                     |
| Financial Assistance - Capital Grants                             | 40,000                    | 24,950                    | 17,578   | 42,528                       | 2,528  |
| Administration Charges  | 15,000                    | 15,000                    | -  | 15,000                       | -  |
| Legal Fees  | 3,000                     | 15                        | 1,800  | 3,000                        | -  |
| Printing, Stationery, Advertising and Postages                    | 500                       | -                         | -  | 500                          | -  |
|   | <b>135,000</b>            | <b>41,075</b>             | <b>33,649</b>                                      | <b>76,410</b>                | <b>(58,590)</b>                              |
| <u>Christmas Events</u>   |                           |                           |  |                              |  |
| Rent, Rates & other property costs (storage for Christmas lights) | 13,000                    | 10,199                    | 1,800  | 12,000                       | (1,000)                                      |
| Erect, Dismantle and Maintain Christmas Lights                    | 22,000                    | 4,210                     | 4,500  | 10,000                       | (12,000)                                     |
| Switch on Ceremony  | 40,000                    | -                         | -  | -                            | (40,000)                                     |
|   | <b>75,000</b>             | <b>14,409</b>             | <b>6,300</b>                                       | <b>22,000</b>                | <b>(53,000)</b>                              |
|   |                           |                           |  |                              |  |
| <b>Total Expenditure</b>  | <b>229,700</b>            | <b>56,843</b>             | <b>43,349</b>                                      | <b>123,110</b>               | <b>(106,590)</b>                             |
| <b><u>Income</u></b>  |                           |                           |  |                              |  |
| Rents, Fees & Charges   | 237,000                   | 209,027                   | -  | 247,000                      | 10,000                                       |
| Interest on Investments   | 1,400                     | -                         | -  | 1,500                        | 100  |
| Fishing Permits   | 500                       | 525                       | -  | 900                          | 400  |
| <b>Total Income</b>   | <b>238,900</b>            | <b>209,552</b>            | <b>-</b>   | <b>249,400</b>               | <b>10,500</b>                                |
|   |                           |                           |  |                              |  |
| <b>Surplus / (Deficit)</b>  | <b>9,200</b>              | <b>152,709</b>            | <b>(43,349)</b>                                    | <b>126,290</b>               | <b>117,090</b>                               |
| Opening Balance 01/04/21  | 1,672,905                 |                           |  | 1,672,905                    |  |
| Surplus / (Deficit)   | 9,200                     |                           |  | 126,290                      |  |
| <b>Projected Common Good Fund Balance at 31 March 2022</b>        | <b>1,682,105</b>          |                           |  | <b>1,799,195</b>             |  |
| Earmarked in Reserves:-   |                           |                           |  |                              |  |
| Minimum Revenue Account Balance                                   | (1,000,000)               |                           |  | (1,000,000)                  |  |
| Repair and Renewal Reserve  | (120,000)                 |                           |  | (120,000)                    |  |
| <b>Projected Uncommitted Closing Balance at 31 March 2022</b>     | <b>562,105</b>            |                           |  | <b>679,195</b>               |  |

**PERTH COMMON GOOD FUND****FINANCIAL STATEMENT FOR PERIOD TO 31 DECEMBER 2021 FOR FINANCIAL YEAR 2021/22**

| <b>Grants</b>  |                            |                           |                |
|--|----------------------------|---------------------------|----------------|
| <u>Actual</u>  | <u>Small Grants</u>        | <u>Capital Grants</u>     | <u>Meeting</u> |
| North Inch Bowling & Sports Club - Clubhouse Extension             |                            | £ 17,000.00               | 28/04/2021     |
| Perth Outdoor Playgroup / Tayside Owl's - first aid course         | £ 710.40                   |                           | 28/04/2021     |
| Aberdalgie Outreach Programme                                      |                            | £ 7,950.00                | 16/06/2021     |
| Perth student - Honduras teaching placement                        | £ 400.00                   |                           | 28/04/2021     |
|  | <u>£ 1,110.40</u>          | <u>£ 24,950.00</u>        |                |
| <u>Committed</u>   | <u>Small Grants</u>        | <u>Capital Grants</u>     | <u>Meeting</u> |
| Buttons & Bows Baby Bank   | £ 2,000.00                 |                           | 16/06/2021     |
| Perth Beach Volleyball Club  | £ 750.00                   |                           | 16/06/2021     |
| St Matthew's Church, Perth   | £ 1,085.00                 |                           | 16/06/2021     |
| St Johnstone FC Supporters Social Club                             |                            | £ 1,725.25                | 16/06/2021     |
| Aberdalgie Outreach Programme                                      |                            | £ 1,600.00                | 16/06/2021     |
| Tulloch Primary School - Dalguise residential trip May 2022        | £ 1,892.50                 |                           | 04/10/2021     |
| Perth Chinese Association - Jan 2022 Chinese New Year Celebrations | £ 4,200.00                 |                           |                |
| Perth Indigent Old Mens' Society                                   | £ 420.00                   |                           | 04/10/2021     |
| PKAVS Mental Health & Wellbeing Hub                                | £ 800.04                   |                           | 04/10/2021     |
| Perth & District Badminton Association - Championship Feb 2022     | £ 3,000.00                 |                           | 04/10/2021     |
| Cruse Bereavement Care Scotland - chairs                           | £ 679.00                   |                           | 04/10/2021     |
| Tulloch Primary School Parent Council - Pantomime 2021             | £ 439.60                   |                           | 08/12/2021     |
| Friends of St John's Kirk - Carillon Recording of Christmas Carols | £ 300.00                   |                           | 08/12/2021     |
| North Muirton Community Council - North Muirton Community Hall     |                            | £ 6,998.00                | 08/12/2021     |
|  | <u>£ 15,566.14</u>         | <u>£ 10,323.25</u>        |                |
| <u>Funding Requested and Under Consideration</u>                   | <u>Small Grants</u>        | <u>Capital Grants</u>     | <u>Meeting</u> |
| All Strong Scotland CIC - Fitness to Feel Better                   | £ 4,150.00                 |                           | 21/02/2022     |
| Adventure Circus SCIO - The Legend of Kinnoull Hill Dragon         | £ 4,292.00                 |                           | 21/02/2022     |
| North Inch Golfers Group - new starters box                        |                            | £ 4,900.00                | 21/02/2022     |
| Darnhall Tennis Club SCIO - tennis court upgrade                   |                            | £ 2,355.00                | 21/02/2022     |
|  | <u>£ 8,442.00</u>          | <u>£ 7,255.00</u>         |                |
| <b>Total</b>   | <b><u>£ 25,118.54</u></b>  | <b><u>£ 42,528.25</u></b> |                |
| <u>Funding Approved - No longer required</u>                       | <u>Small Grants</u>        | <u>Capital Grants</u>     | <u>Meeting</u> |
| ESOL Perth - 'Leading into Work' Programme                         | £ (1,200.00)               |                           | 18/12/2019     |
| Tulloch Primary School - 2021 P7 Residential Trip to Dalguise      | £ (1,337.00)               |                           | 21/10/2020     |
| Perth & District Badminton Association                             | £ (3,000.00)               |                           | 21/10/2020     |
| Perth Chinese Association - Jan 2022 Chinese New Year Celebrations | £ (4,200.00)               |                           | 04/10/2021     |
|  | <b><u>£ (9,737.00)</u></b> | <b><u>£ -</u></b>         |                |