

**PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION
PATHFINDER BOARD**

Minute of Meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board held in James Murray, Rooms 1 and 2, Murray Royal Hospital, Perth, on Friday 30 January 2015 at 10.00am.

Present:

Board Members: Councillor P Barrett, Perth and Kinross Campbell (up to and including Item 7)
G Costello, NHS Tayside
Councillor D Doogan, Perth and Kinross Council
L Dunion, Tayside NHS Board
Councillor K Howie, Perth and Kinross Council
H MacKinnon, Chief Executive, PKAVS
J Walker, Interim Chief Officer, Perth and Kinross Council

Board Advisers: E Devine, Perth and Kinross Community Health Partnership
A Noble, Adviser to Scottish Government
P Graham, Perth and Kinross Council

In Attendance: L Cameron, D Fraser, J Gilruth and S Strathearn (all Housing and Community Care), Perth and Kinross Council; S Devlin (up to and including Item 9) (Education and Children's Services), Perth and Kinross Council; R Fry, S Hendry, I Innes (up to and including Item 7), G Mackie (up to and including Item 9) and H Rheinallt (all Chief Executive's Service), Perth and Kinross Council; R Marshall, NHS Tayside.

Apologies: J Golden and S Hay, Tayside NHS Board; J Duncan, L Miller (from and including Item 9), B Nicoll, M Rapley (from and including Item 9) and Dr A Russell, NHS Tayside; Councillor I Campbell, Perth and Kinross Council.

Councillor Doogan, Presiding.

1. WELCOME AND APOLOGIES

Councillor Doogan welcomed all those present to the meeting and apologies were noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the relevant Codes of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board of 7 November 2014 was submitted and approved as a correct record.

4. MATTERS ARISING

(i) Action Points

There was submitted and noted a list of action points (G/15/4) following the meeting of the Pathfinder Board on 7 November 2014.

The Pathfinder Board:

Noted that the presentation on the Clinical Governance Strategy has been rescheduled.

5. PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION PATHFINDER BOARD ACTION PLAN

There was submitted a report (G/15/5) by J Walker, Interim Chief Officer providing an update on the Perth & Kinross Health and Social Care Integration Action Plan.

In discussion, the Board noted that: (i) a lot of work and development has taken place in progressing the Joint Clinical and Care Governance Framework, and it is close to being finalised; (ii) the Draft Integration Scheme had been approved by the Council and noted by the Health Board in December; (iii) the Scheme is out for public consultation and has also been submitted to the Scottish Government for informal feedback from civil servants; (iv) work currently being done on the Scheme includes defining the scope of functions to be delegated and receiving advice from the legal team to ensure compliance with the legislation, as well as work progressing issues such as risk management; (v) members of the Board are invited to a feedback event on the public consultation to be held on 20 March 2015; and (vi) the Risk Management Framework will be delivered within the timescale set out in the Plan.

The Pathfinder Board agreed:

- (i) To note the content of Report G/15/5.
- (ii) An update to be provided to the Community Health Partnerships on Action 1.
- (iii) Dates for the Performance Management/Setting our Outcomes Workshop be circulated to Board members as soon as possible.

6. OLDER PEOPLE'S JOINT INSPECTION ACTION PLAN PROGRESS REPORT

There was submitted a report (G/15/6) by J Walker, Interim Chief Officer advising the Pathfinder Board on progress towards 'Improvement Plan Actions' in the wake of the Integrated Inspection of Health and Social Care Services for Older People conducted during January/February 2013. The report outlined important actions as well as action taken in relation to all relevant areas. J Gilruth, Perth and Kinross Council, commented that although there is still work to be done with regards to the Joint Improvement Plan, there has been considerable progress.

In discussion, the Board noted that: (i) the implementation process for Strata is progressing well, and full implementation should be completed around late autumn; (ii) J Walker commented that he could show the Board how Strata makes a difference to the Integrated Care Team and to service users when it has been fully implemented; and (iii) linking local plans with more overarching pieces of work and broader issues is of high importance.

The Pathfinder Board agreed:

- (i) To note the actions taken to date in furtherance of the Action Plan.
- (ii) To ask the Interim Chief Officer to bring forward a further report on progress in six months' time.

7. OLDER PEOPLE'S CHANGE FUND – “WHAT WORKED?” AND OPTIONS FOR CONTINUATION

There was submitted a report (G/15/7) by the Depute Director (Housing and Community Care), Perth and Kinross Council, advising the Pathfinder Board on those initiatives within the Older People's Change Fund which are deemed to have greatest impact and on the funding options available to secure their achievements.

J Gilruth, Perth and Kinross Council, commented on the key question of the report, which is how to continue with the Older People's Change Fund, as: the Change Fund monies are limited; there has been a significant rise in the number of referrals; and the options for transferring funding from another part of the Older People's services budget to continue the Change Fund are extremely limited.

J Walker, Interim Chief Officer, outlined the future process as regards the Change Fund, namely that the fund will be exhausted in March 2015, but there is additional money to extend the services for another year. He proposed to the Board that the report be taken to the NHS Tayside Directorate.

The Pathfinder Board agreed:

- (i) To note that the Council has continued core commitments until 31 March 2016 using the balance of Change Fund monies £886k and the Council's contribution to the Change fund which is carried forward at £1.5m.
- (ii) Instruct the Interim Chief Officer to take the report to the NHS Tayside Directorate for discussion.

8. DRAFT INTEGRATION SCHEME FOR PERTH AND KINROSS

There was submitted a report (G/15/8) by J Walker, Interim Chief Officer providing an update in relation to the development, consultation and approval processes for the Draft Integration Scheme for Perth and Kinross.

J Walker reported on the risk that acute clinicians may feel that they are not included within the Scheme, with the following mitigation actions being taken:

- K Bessos, Scottish Government, has discussed the risk with Sir Harry Burns, former Chief Medical Officer for Scotland and Professor of Global Public Health, University of Strathclyde;
- In late March, discussions will be offered with GPs and acute clinicians in Perth and Kinross; and
- The Integration Leadership Group will consider the issue within its joint capability.

E Devine, Perth and Kinross Community Health Partnership, noted that a member of the Board should link in to the actions.

The Pathfinder Board:

- (i) Noted the progress in developing the Integration Scheme for Perth and Kinross.
- (ii) Noted the consultation arrangements and approval process.
- (iii) Considered that a discussion session for Pathfinder Board members was not required.

9. ENHANCED/INTEGRATED CARE TEAM UPDATE

The Board heard a presentation by L Miller, NHS Tayside covering Enhanced Community Support (ECS). In particular, the presentation considered:

- The ECS Crisis Prevention and Management Performance Frameworks
- Members involved in the Multi-Disciplinary Teams
- Progress made with regards to three facilities: Ardblair Surgery, Glover Street – Victoria Practice and Drumhar – Yellow Practice
- Patients who are being, or have been, supported by ECS at the Ardblair Surgery and a detailed example of one specific patient who received such support

The Chair inquired as to the time frame between identification of issues and solutions for these issues. L Miller responded that the time frame depends on the person, but the aim is for ECS to be short-term, supporting people to stay at home while also supporting their carers.

J Walker, Interim Chief Officer, expressed concern that the framework models in the presentation hinge upon additional GP capacity, but that Integrated Care Teams and Multi-Disciplinary Care Teams are needed whether there are additional GPs or not.

L Dunion sought assurance as to where the third sector and community care fit into the framework models, as well as a broader assessment. L Miller responded that through the integrated care approach, the Integrated Care Teams get to know individual communities and what happens in them. H MacKinnon commented that she is currently involved in work considering the links between care workers and the third sector.

10. MENTAL HEALTH SERVICES FOR OLDER PEOPLE – NORTH WEST PERTSHIRE COMMUNITY BASED MODEL DEVELOPMENT

There was submitted a report (G/15/12) by M Rapley, Service Manager, Psychiatry of Old Age Services, Community Health Partnership, updating the Board on the significant improvements that have been achieved by shifting the delivery of care for older people living in North West Perthshire with dementia or a mental health illness.

The Chair welcomed the report, highlighting that the demand has been addressed rather than displaced. Councillor Howie also welcomed the community engagement.

The Pathfinder Board:

- (i) Noted the significant improvements being made by the newly formed enhanced community based service for older people living with a mental health illness.
- (ii) Noted that the NHS Tayside Board in December 2014 was assured that the evidence held within the interim evaluation of this test of change supported a decision to continue to operate with an enhanced community based older people's mental health service in North West Perthshire.
- (iii) Noted that the NHS Tayside Board in December 2014 supported the proposal to engage and consult with the local community around a range of options for the alternative use of the Atholl Unit based within Pitlochry Community Hospital.

11. COMMUNICATIONS STRATEGY FOR HEALTH AND SOCIAL CARE INTEGRATION

There was submitted a report (G/15/9) by R Fry, Corporate Communications Manager, Perth and Kinross Council, providing an update on the progress of implementing the communication strategy for the integration of health and social care. R Fry commented that all of the actions are completed or close to completion.

The Pathfinder Board:

- (i) Noted the progress made in implementation of the communications strategy.
- (ii) Considered the options for the Lead Officer responsible for communications for the integration of health and social care and agreed that the Lead Officer role will be taken on by L Cameron.
- (iii) Agreed that D Huband, NHS Tayside, should attend meetings of the Board.
- (iv) Agreed that Perth and Kinross Council and NHS Tayside would share the cost of the communications strategy

12. COMMUNITY ENGAGEMENT IN PERTH AND KINROSS HEALTH AND SOCIAL CARE PARTNERSHIP

There was submitted a joint report (G/15/10) by H MacKinnon, Chief Executive, PKAVS and Diane Fraser, Head of Adult Community Care, Perth & Kinross Council. The report provided an update on the progress of Community Engagement planning and implementation to support Health and Social Care Integration coordinated by PKAVS as the Interface for the Third Sector in Perth and Kinross.

H MacKinnon invited members of the Board to participate in, or attend, any of the scheduled engagement sessions.

L Dunion commented on the importance of case studies and face-to-face communication, and expressed concern as to whether PKAVS has the capacity to manage the engagement process, as well as to when and to whom the information will be presented. H MacKinnon responded that the engagement workers on the ground will be working through the feedback as the process unfolds. L Cameron, Perth and Kinross Council, responded that the process is a standing item within the Integration Leadership Group, and has been for six months. Furthermore, it is in the Strategic Plan.

J Gilruth, Perth and Kinross Council, noted that elected members should be involved at appropriate times.

The Pathfinder Board:

- (i) Noted the progress within Phases 1 and 2 of the Strategy to date and summaries of the three locality engagement plans detailed in Appendix 2.
- (ii) Requested an update report at the March Pathfinder Board meeting.
- (iii) Noted that the engagement strategy, format and approach set solid foundations to meet the expectations of locality driven, co-produced service planning as described in the Public Bodies (Joint Working) (Scotland) Act 2014 Guidance issued in December 2014.

13. INTEGRATED CARE FUND BID SUBMISSION

There was submitted a report (G/15/11) by L Cameron, Head of Housing and Strategic Commissioning, Perth and Kinross Council, summarising the bid to the Scottish Government for a share of the national £100m in 2015/16, £2.63m for Perth and Kinross, to support the delivery of improved outcomes from health and social care integration.

The Pathfinder Board:

- (i) Noted the submission.
- (ii) Requested regular updates on progress of the initiatives funded by the integration fund.

14. APPOINTMENT PANEL FOR CHIEF OFFICER VACANCY

There was a verbal update by J Walker, Interim Chief Officer, updating the Board on the progress made in relation to the appointment panel for the Chief Officer vacancy. He advised that the respective Chief Executives were progressing the recruitment process for the Chief Officer, and the Board were offered to express their views on the composition of the recruitment panel including the suggestion of an independent chair. The Interim Chief Officer would liaise with the Chair and Vice Chair of the Board to finalise arrangements once the Chief Executives have agreed a position.

The Pathfinder Board agreed: that the recruitment panel should consist of two members each from the Council and NHS non-executive board members, as well as advisers and an independent chair.

15. ANY OTHER COMPETENT BUSINESS

There was no other competent business.

16. DATE AND VENUE OF NEXT MEETING

Friday 27 March 2015, The Hay Room, Dewar's Centre, Glover Street, Perth.

