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Council Building
2 High Street
Perth
PH1 5PH

18/05/2023

A hybrid meeting of the **Kinross-shire Local Committee** will be held in **ICT Meeting Room, Loch Leven Community Campus** on **Thursday, 25 May 2023** at **17:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

THOMAS GLEN
Chief Executive

Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.

Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.

Voting Members

Councillor Dave Cuthbert, Perth and Kinross Council (Convener)
Councillor Willie Robertson, Perth and Kinross Council (Vice-Convener)
Councillor Neil Freshwater, Perth and Kinross Council
Councillor Richard Watters, Perth and Kinross Council

Non-Voting Members

Neill Bingham, Milnathort & Orwell Community Council
Sarah Bruce-Jones, Fossoway Community Council
Geoff Christie, Glenfarg Community Council
Dave Morris, Portmoak Community Council
Hannah Phillips, Kinross Community Council
Fran Principe-Gillespie, Cleish & Blairadam Community Council

Kinross-shire Local Committee

Thursday, 25 May 2023

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- | | | |
|----------|--|----------------|
| 1 | WELCOME AND APOLOGIES | |
| 2 | DECLARATIONS OF INTEREST | |
| 3 | MINUTE OF MEETING OF THE KINROSS-SHIRE LOCAL COMMITTEE OF 16 FEBRUARY 2023 FOR APPROVAL
(copy herewith) | 5 - 8 |
| 4 | OUTSTANDING BUSINESS STATEMENT
(copy herewith 23/150) | 9 - 10 |
| 5 | ROAD SAFETY UPDATE
Report by Head of Environmental and Consumer Services (copy herewith 23/151) | 11 - 14 |
| 6 | CEMETERY EXPANSION STRATEGY AND UPDATE
Presentation by Senior Bereavement Services Officer | |
| 7 | AVAILABILITY AND POTENTIAL USE OF COMMUTED SUMS FOR AFFORDABLE HOUSING
Presentation by Planning and Housing Strategy Manager | |
| 8 | UPDATE ON THE MILNATHORT (SURFACE WATER) FLOOD PROTECTION SCHEME AND THE SOUTH KINROSS FLOOD PROTECTION SCHEME
Presentation by Senior Engineer (Structures and Flooding) | |
| 9 | KINROSS-SHIRE LOCAL COMMITTEE - AVAILABLE FUNDING
Report by Head of Environmental and Consumer Services (copy herewith 23/152) | 15 - 16 |

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KINROSS-SHIRE LOCAL COMMITTEE

Minute of hybrid meeting of the Kinross-shire Local Committee held in Loch Leven Community Campus, Milnathort on Thursday 16 February 2023 at 5.00pm.

Present: Councillors D Cuthbert, N Freshwater and R Watters; S Bruce-Jones (Fossoway Community Council); G Christie (substituting for D Fraser) (Glenfarg Community Council); F Principe-Gillespie (Cleish & Blairdam Community Council); N Bingham (Milnathort and Orwell Community Council).

In Attendance: M Butterworth, L Haxton, D McKeown, F Robertson, K Smith and D Stokoe (Communities) K Molley, A Brown and M Pasternak (Corporate and Democratic Services).

Also in Attendance: A Williams, Chair, King George V Playing Fields Management Committee and I Clark, Iconic Consulting

Apology: Councillor W Robertson and D Fraser

Councillor D Cuthbert, Convener, Presiding.

The Convener led discussion on items 1-5, and 8 and Vice-Convener on items 6 and 7.

1. WELCOME AND APOLOGIES

The Convener welcomed all present to the meeting and apologies was noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Kinross-shire Local Committee of 24 November 2022 was submitted and approved as a correct record.

4. BRUNT HILL WINDFARM

K Smith, Development Management and Building Standards Service Manager provided a verbal update on the process of Brunt Hill Windfarm development. He advised that if an application would be received, the Developer (Energy Consents Unit) would issue a consultation to Perth and Kinross Council to the proposals of the application and the Council as the Planning Authority would be a consultee. The initial stages of scoping and pre-consultation with the Scottish Government and Energy Consents Unit are underway and he confirmed that Perth and Kinross Council are not formally involved at this stage. K Smith advised that a briefing note had been issued to all ward members providing background information on the process.

The Convener suggested that Kinross-shire Community Councils contact the Developer for further community engagement and consultation. Members requested that an update be brought back to a future Committee meeting.

5. ROAD SAFETY UPDATE

There was a report by Executive Director (Communities) (23/55) advising members of progress on the various road safety concerns raised about the public road network in Ward 8 raised with officers prior to the meeting.

Resolved:

- (i) The proposals set out at action 6 of Report 23/55, be approved with the refusal of point (vi). Officers be requested to look at further traffic measures on Burns Begg Street at High Street Junction.
- (ii) It be requested that an update be brought to a future committee meeting.

6. FORMER BLAIRINGONE PRIMARY SCHOOL

There was submitted a report by Head of Culture and Communities Services (23/56) providing an update to Committee on the proposed transfer of the former School building and Schoolhouse to the Fossoway Community Development Trust (FCDT).

Resolved:

- (i) The progress made by the Trust to date, be noted
- (ii) It be agreed that that a period up to 30 June is granted for the Trust to prepare and submit a full CAT Request and business case in line with disposal requirements
- (iii) It be noted that following an assessment of any CAT Request, a report with recommendations will be brought to a future meeting of the Kinross-shire Local Committee and Property Sub-Committee.

7. KING GEORGE V MANAGEMENT COMMITTEE

There was submitted a report by Head of Culture and Communities Services (23/57) asking Committee to approve funding of £30,000 as a contribution towards an extension of the pavilion, changing facilities and car parking at the King George V playing field in Kinross.

A Williams, Chair of King George V Playing Field Management Committee, delivered a ten-minute slide-based presentation on the plans to extend the pavilion at the King George V playing fields in Kinross. Members questions were answered, and the Convener thanked A Williams for his informative presentation.

Resolved:

- (i) The request for funding for improvements to the King George V Playing Fields and the views of the Local Action Partnership members, be noted.
- (ii) The conditional awarding of £30,000 to the King George V Playing Field Management Committee out of the Committee's discretionary budget, conditional upon the outstanding bids in Table 2 being secured, be approved.
- (iii) It be agreed that the award is made on the same basis as Community Investment Fund funding.

8. INTERIM EVALUATION REPORT OF KINROSS-SHIRE LOCAL COMMITTEE

There was submitted a report by Head of Culture and Communities Services (23/58) summarising the interim findings of an independent evaluation report on the Kinross-shire Local Committee pilot and setting out next steps.

I Clark, Iconic Consulting, delivered a ten-minute slide-based presentation highlighting the findings of the evaluation report on the Kinross-shire Local Committee. Members questions were answered, and the Convener thanked I Clark for his informative presentation.

Resolved:

- (i) The recommendations of the Interim Report, be noted.
- (ii) It be noted that a report on the full findings will be brought to Committee on 25 May 2023 and thereafter will form part of the considerations for the ongoing Transformation Review of community engagement.

KINROSS-SHIRE LOCAL COMMITTEE

OUTSTANDING BUSINESS STATEMENT (OBS) (Report No. 23/150)

Please note that this statement sets out outstanding decisions of this committee along with an update and estimated completion date. Actions which are overdue are shaded for ease of reference. Where an update reflects that an action is complete then the Committee's agreement will be sought to its removal from the OBS.

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
1.	16 February 2023 Item 4	Brunt Hill Windfarm	An update to be provided on the process of Brunt Hill Windfarm Development regarding Community Engagement.	An update to be brought back to a future Committee.	Kristian Smith	TBC	TBC
2.	16 February 2023 Item 6	Former Blairingone Primary School	An update to be provided on Blairingone Primary School.	An update to be brought back to the following Committee.	Lee Haxton	25 May 2023	25 May 2023
3.	16 February 2023 Item 8	Interim Evaluation Report of Kinross-shire Local Committee	The final version of the Evaluation Report of Kinross-shire Local Committee to be submitted.	To allow for further officer discussion, the final version of the evaluation report will be brought to a committee following the 25 May 2023.	Fiona Robertson	TBC	TBC

PERTH AND KINROSS COUNCIL

Kinross-shire Area Committee

25 May 2023

ROAD SAFETY UPDATE

**Report by Head of Environmental and Consumer Services
(Report No. 23/151)**

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise members of progress on the various road safety concerns raised about the public road network in Ward 8 raised with officers prior to the meeting.

2. RECOMMENDATIONS

- 2.1 It is recommended that Committee:
- notes the proposals set out at section 6 of this report
 - requests that an update be brought to a future committee meeting

3. STRUCTURE OF REPORT

- 3.1 This report is structured over the following sections:
- Section 4: Background
 - Section 5: Issues and Concerns
 - Section 6: Proposals
 - Section 5: Conclusion

4. BACKGROUND

- 4.1 Perth and Kinross Council's road safety projects assessment criteria provides a procedure for prioritising traffic management and road safety projects. This was approved by the E&I Committee in March 2019 (E Report No. 19/83 refers). All potential schemes are assessed and, if considered appropriate, ranked against other projects to ensure those schemes that deliver the greatest benefit to local communities are delivered first. With each financial year, projects are assigned to the relevant programme of works and budget, then installed as resources permit.
- 4.2 Therefore, whilst one area may have a number of road safety priorities, these need to be assessed and considered alongside priorities identified in other areas.
- 4.3 The list of proposed projects is based on a technical assessment of the road usage and road environment. The assessment criteria does not take into account community concerns about perceived road safety. The Traffic &

Network Team meets with the Ward Councillors every three months to review the list and identify community priorities. In some circumstances, some of these preferred schemes that may have a lower ranking can be progressed first to address community concerns if there is elected member support. This may result in projects with a higher priority on the project list being pushed back within the overall programme.

5. ISSUES AND CONCERNS

5.1 Reduced speed limits

- 5.1.1 Work is ongoing on the preparation of the Traffic Regulation Orders (TRO) for the various 20mph, 30mph and 40mph speed limits on the TRO programme identified as community priorities. Installation is scheduled for Summer 2023. Once completed, a further set of reduced speed limits will be selected and progressed.

5.2 School Keep Clear markings

- 5.2.1 Work is ongoing on the preparation of the Traffic Regulation Orders for the School Keep Clear markings on the TRO programme identified as community priorities. Installation is scheduled for Autumn 2023.

5.3 Waiting restrictions

- 5.3.1 Work is ongoing on the preparation of the Traffic Regulation Orders for the various waiting restrictions on the TRO programme identified as community priorities. Installation is scheduled for Autumn 2023. Once completed, a further set of waiting restrictions will be selected and progressed.

5.4 Kinross Town Centre Regeneration scheme

- 5.4.1 New “Give Way” road markings and a regulatory sign have been designed and ordered, along with an advanced direction sign, for the Burns Begg Road junction with High Street, Kinross. The adhesion between the thermoplastic road marking material and the stone setts in the carriageway surface will be poor, so this is viewed as a temporary measure until alternative materials or surface treatments can be investigated.
- 5.4.2 Traffic surveys in Kinross town centre are scheduled for May and June 2023 to record traffic volumes, vehicle speeds and vehicle categories. The surveys will also identify any changes in travel patterns since the previous surveys undertaken in 2019. This information will help determine whether additional traffic calming measures, such as a priority system at the south of the town centre, are required. If traffic flows have increased, particularly regarding commercial vehicles, an Origin & Destination (OD) survey will be undertaken.

5.5 A977 Mitigation Measures

5.5.1 The mitigation measures in the A977 Route Action Plan were formulated and agreed with the local elected members and Fossoway Community Council.

To date, a series of measures have been installed:

- Traffic signals in Blairingone at the Saline junction
- Vehicle-activated signs in each of the villages along the route
- Upgraded direction, advance direction and warning signs along the route
- New gateway signs at the entrances to all the villages

5.5.2 Work commenced on the signalisation of the School Road junction in Crook of Devon but was delayed due to issues with utilities in the verge that needed to be addressed. The project was postponed during the Covid pandemic as resources were directed to other priorities of work. Recently, design work has recommenced on the Station Road project and construction work on the ground is now programmed for later this calendar year.

5.5.3 There are three remaining major road schemes in the A977 Mitigation Measures project:

- School Road/Station Road traffic signals (partially completed)
- A977/B9097 junction realignment and
- Drum crossroads signalisation

5.5.4 The junction realignment was originally proposed as the second priority and, if funding was still available, the signalisation of the crossroads would then be undertaken. At a recent meeting with the Ward Councillors and Fossoway Community Council, the Council was requested to prioritise the crossroads signalisation ahead of the junction realignment. We agreed to this programme change as there was full support from the elected community representatives. With increased costs in materials, the Ward Members and members of the Community Council have been advised that, until the School Road signalisation project was completed, we would not know whether there would be sufficient funding in the current budget to undertake (and complete) either of the next two projects. Additional funding of £300,000 was made available through the budget process this financial year to help complete these A977 projects.

6. PROPOSALS

6.1 The Committee is asked to note the progress on the following road safety measures:

- (i) 20mph speed limits being installed at Crook of Devon, Drum, Glenfarg, Keltybridge, Kinross Maryburgh, Milnathort and Scotlandwell.
- (ii) 30mph speed limits being installed at Auchmuirbridge, Carnbo, Easter Balgedie, Gallowhill Road, Glenfarg and Wester Balgedie.
- (iii) 40mph speed limits being installed at Drum, Maryburgh and from Scotlandwell to Auchmuirbridge.

- (iv) School Keep Clear markings being installed at Station Road for Kinross Primary School.
- (v) Waiting restrictions being installed within the car park at Kinross Primary School and at Muirs/The Sycamores to discourage unauthorised parking and prevent obstruction.
- (vi) Give Way markings and road sign being installed on Burns Begg Street at High Street junction.
- (ix) Traffic surveys being undertaken in Kinross town centre.
- (x) Traffic signals programmed for School Road, Crook of Devon
- (xi) Design work underway for traffic signals at Drum crossroads
- (xii) Design work underway for junction realignment at A977/B9097 junction in Drum.

7. CONCLUSION

- 7.1 The introduction of the various speed limits and signs contained within this report will inform drivers of potential hazards on the road layout ahead and enable them to adjust their speed and position accordingly. Greater awareness of the road environment, combined with improved speed management, will reduce the risk of conflict between the various road users.

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PERTH AND KINROSS COUNCIL

Kinross-shire Local Committee

25 May 2023

KINROSS-SHIRE LOCAL COMMITTEE - AVAILABLE FUNDING

Report by Head of Environmental and Consumer Services (Report No. 23/152)

1. PURPOSE

- 1.1 The purpose of this report is to inform members of the monies available to the committee in the financial year 2023/24

2. RECOMMENDATIONS

- 2.1 It is recommended that Committee:
- (i) Notes the contents of this report; and
 - (ii) Agrees that a paper be brought to a future meeting of the committee to agree how the funding of £50,000 should be utilised

3. BACKGROUND / MAIN ISSUES

- 3.1 At the Council's 2021/22 budget setting meeting, an allocation of £40,000 was made in relation to the Kinross-shire Local Committee. This allocation was largely used to meet staffing and administration costs associated with the establishing and supporting the committee.
- 3.2 In the following year, at the Council's Budget setting meeting on 23 February 2022 for 2022/23, a further "one off" allocation of £40,000 was made from the Council's revenue budget to be allocated at the discretion of the Local Committee.
- 3.3 At the Kinross-shire Local Committee meeting on 16 February 2023, it was agreed £30,000 of the available funding should be awarded to the King George V Management Committee, to fund expansion to their pavilion, leaving a balance of £10,000.
- 3.4 At the Council's Budget setting meeting on 1 March 2023, a further £40,000 was allocated to the Committee, therefore with £10,000 brought forward from the 2022/23 allocation, the balance of funding for use at the discretion of the Committee currently stands at £50,000.

- 3.5 It is important that this funding is allocated in a fair and transparent manner, therefore it is proposed that a further paper be presented at a future report with regard to how this funding is utilised.

4. CONCLUSION AND RECOMMENDATION

- 4.1 This report provides clarity to the members of the committee of the funding available for use at the discretion of the Committee and proposes that a paper on how this best be allocated be brought to a future meeting.

Authors

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