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Council Building  
2 High Street  
Perth  
PH1 5PH

07 February 2019

A Meeting of the **Property Sub-Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Monday, 18 February 2019** at **10:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**KAREN REID**  
Chief Executive

*Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.*

*Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.*



**Property Sub-Committee**

**Monday, 18 February 2019**

**AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTES**
- 3(i) MINUTE OF THE MEETING OF THE PROPERTY SUB-COMMITTEE OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE OF 22 OCTOBER 2018 FOR APPROVAL AND SIGNATURE** **5 - 6**  
(copy herewith)
- 3(ii) MINUTE OF THE SPECIAL MEETING OF THE PROPERTY SUB-COMMITTEE OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE OF 18 DECEMBER 2018 FOR APPROVAL AND SIGNATURE** **7 - 8**  
(copy herewith)
- 4 SCHOOL ESTATE PROGRAMME - PROGRESS UPDATE** **9 - 28**  
Report by Executive Director (Education and Children's Services)  
(copy herewith 19/44)

***IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973***

- P1 PROPOSED DISPOSAL OF SITE 5 AT KINROSS WEST, KINROSS**

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## PROPERTY SUB-COMMITTEE

Minute of meeting of the Property Sub-Committee of the Strategic Policy and Resources Committee held in the Council Chambers, Ground Floor, Council Building, 2 High Street, Perth on Monday 22 October 2018 at 10.00am.

Present: Councillors B Band, P Barrett, D Doogan, A Forbes (substituting for R McCall), G Laing, C Shiers (substituting for M Lyle) and C Stewart.

In Attendance: S Crawford, K Lear and M McCaskie (all Housing and Environment); G Boland (Education and Children's Services); G Taylor, G Fogg and C Irons (all Corporate and Democratic Services).

Apologies: Councillors M Lyle and R McCall.

Vice-Convener Councillor P Barrett, presiding.

### 1. WELCOME AND APOLOGIES/SUBSTITUTES

The Vice-Convener welcomed all those present to the meeting. Apologies and substitutions were noted as above.

### 2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### 3. MINUTE

The minute of meeting of the Property Sub-Committee of 16 April 2018 was submitted and approved as a correct record.

### 4. SCHOOL ESTATE PROGRAMME PROGRESS REPORT

There was submitted a report by the Executive Director (Education and Children's Services) (18/333) (1) providing an update on the progress and proposals for delivering the current school projects within the Education and Children's Services School Estate Programme; (2) detailing key milestones which had been achieved; and (3) detailing future projects.

#### **Resolved:**

- (i) The significant milestones achieved since the previous report to this Sub-Committee on 16 April 2018, be noted.
- (ii) Funding of £49.4m for the School Estate Programme, under the new 2018/2028 Composite Capital Budget approved by the Council in June 2018, and an additional budget for the replacement of Perth High School of £50m, be noted.

**IT WAS AGREED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID**

**THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF  
SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973**

**P1. SCHEDULE OF PROPERTY MATTERS APPROVED UNDER DELEGATED  
POWERS**

There was submitted a report by the Executive Director (Housing and Environment) (18/334) on property transactions undertaken by the Estates and Commercial Investment Team and approved under delegated powers in the period June 2017 to June 2018.

**Resolved:**

The contents of Report 18/334 be noted.

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## PROPERTY SUB-COMMITTEE

Minute of special meeting of the Property Sub-Committee of the Strategic Policy and Resources Committee held in the Council Chambers, Council Building, 2 High Street, Perth on Tuesday 18 December 2018 at 9.15am.

Present: Councillors M Lyle, B Band, P Barrett, D Doogan, G Laing, R McCall and C Stewart.

In Attendance: J McCrone and S Merone (both Housing and Environment); C Flynn, G Fogg and C Irons (all Corporate and Democratic Services).

Councillor M Lyle, Presiding.

### 1. WELCOME AND APOLOGIES/SUBSTITUTES

The Convener welcomed all those present to the meeting.

### 2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

**IT WAS AGREED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973**

#### P1. PERTH, LOWER CITY MILL – LEASE DISPOSAL TO HERITAGE TRUST

There was submitted a report by the Executive Director (Housing and Environment) (18/409) seeking approval to granting a 30 year lease of the Lower City Mill A-Listed building.

#### **Resolved:**

- (i) The lease of the Lower City Mills to Perth and Kinross Heritage Trust for a nominal £1 per annum, be approved.
- (ii) Authority be delegated to the Head of Legal and Governance and the Head of Planning and Development to agree the terms and conditions of a full repairing and insurance lease for the Lower City Mills as a centre for architectural conservation, traditional building skills training and other heritage-based outreach activities.
- (iii) It be noted that Report 18/409 would be submitted to the Perth Common Good Fund Committee on 19 December 2018 to secure support in relation to the Council's obligations in respect of the management of common good properties.

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# PERTH AND KINROSS COUNCIL

## Property Sub-Committee

18 February 2019

### School Estate Programme - Progress Update

**Report by Executive Director (Education and Children's Services)**  
**(Report No. 19/44)**

#### PURPOSE OF REPORT

This report updates Property Sub-Committee on the progress and proposals for delivering the current school projects within the Education and Children's Services (ECS) School Estate Programme. It details key milestones which have been achieved since the last update to Property Sub-Committee on 22 October 2018 ([Report No. 18/333 refers](#)).

#### 1. BACKGROUND/MAIN ISSUES

- 1.1 The School Estate Strategy sets out the Council's aspirations for our schools, and in particular the high value we place on learning, through our vision for well designed, maintained and managed schools.
- 1.2 The strategy is delivered through the School Estate Management Plan (SEMP) which is primarily funded through the Council Capital Programme.
- 1.3 The Education and Children's Services Capital Programme details the priorities for the School Estate over a ten year period, and is reviewed on an annual basis.

#### 2. PROPOSALS

- 2.1 This report updates Committee on progress and proposals for delivering the current capital projects within Education and Children's Services School Estate Programme. The focus of the programme is on:
  - Early Learning and Childcare (ELC) Expansion;
  - Primary School Upgrades/Replacements;
  - Secondary School Upgrades/Replacement; and
  - Design, Build, Finance & Manage (DBFM) Project.

#### 3. UPDATES ON CURRENT PROGRAMME

Detailed updates on all current projects are provided in Appendix A. The following projects have achieved significant milestones since the previous Property Sub-Committee on 22 October 2018.

### **3.1 Bertha Park High School – New Secondary School**

- 3.1.1 Construction of Bertha Park High School continues to progress on site. The school will open in August 2019.
- 3.1.2 The utility works by the developer are now complete. The final connections to the building, which are the responsibility of the Council, are due for completion over the next two months.

### **3.2 Inchtute Primary School – New Nursery**

- 3.2.1 As part of the ELC Expansion Plan approved by Lifelong Learning Committee on 22 September 2017 ([Report No. 17/314 refers](#)), it is planned that a new building to house an expanded nursery be built at Inchtute Primary School. This will be a standalone building in the grounds of the school.
- 3.2.2 A drop-in session was held for parents to review the plans for the new building in October 2018 and the planning application is planned to be submitted in February 2019.

### **3.3 Letham Primary School – Nursery Extension & Refurbishment**

- 3.3.1 As part of the ELC Expansion Plan ([Report No. 17/314 refers](#)), it is planned that an extension be built to the nursery at Letham Primary School. The project also includes significant infrastructure works to the existing school building.
- 3.3.2 The planning application for the extension to the nursery was submitted in October 2018. Refurbishment works began on site in October 2018. The planning application was approved in December 2018.

### **3.4 Oakbank Primary School – Nursery Extension**

- 3.4.1 As part of the ELC Expansion Plan ([Report No. 17/314 refers](#)), it is planned that an extension be built to the nursery at Oakbank Primary School.
- 3.4.2 A drop-in session was held for parents to review the plans for the nursery extension in October 2018. The planning application was submitted in December 2018 and approved in January 2019.

### **3.5 Pitcairn Primary School – New Dining Hall & Refurbishment**

- 3.5.1 On 22 June 2016, Council approved funding for a number of projects as part of the Modernising Primaries Programme ([Report No. 16/277](#)), now known as Investment in the School Estate. One of the priorities of the programme is the replacement of life expired buildings. Life expired buildings are those which are uneconomical to maintain.
- 3.5.2 Property Services have developed proposals for the replacement of the standalone dining hall at Pitcairn Primary School which is life expired.
- 3.5.3 The project to form a new dining hall integrated with the main school building began on site in November 2018. Necessary infrastructure upgrades to the existing school building are also taking place including toilet and heating upgrades.

### 3.6 Rattray Primary School – Nursery Extension & Refurbishment

- 3.6.1 As part of the ELC Expansion Plan ([Report No. 17/314 refers](#)), it is planned that an extension be built to the nursery at Rattray Primary School including infrastructure upgrades and refurbishments.
- 3.6.2 Following the review of alternative design proposals, the planning application for the proposed nursery extension was submitted in January 2019.

## 4. CONCLUSION AND RECOMMENDATIONS

- 4.1 This report updates the Property Sub-Committee on the progress of the Education and Children's Services School Estate Capital Projects approved through the Capital Programme.
- 4.2 The Committee is requested to note significant milestones achieved since the previous Property Sub-Committee meeting held on 22 October 2018:
- Utilities to Bertha Park High School by the developer are complete (3.1);
  - The planning application for a new nursery at Inchtute Primary School is planned to be submitted in February 2019 (3.2);
  - Refurbishment works began on site at Letham Primary School in October 2018. The planning application for an extension to the nursery was approved in December 2018 (3.3);
  - The planning application for an extension to the nursery at Oakbank Primary School was approved in January 2019 (3.4);
  - Works to replace the life expired dining hall and refurbishment at Pitcairn Primary School began on site in November 2018 (3.5); and
  - The planning application for an extension to the nursery at Rattray Primary School was submitted in January 2019 (3.6).

#### Author

Name	Designation	Contact Details
Greg Boland	Senior Business and Resources Manager	<a href="mailto:ECSCCommittee@pkc.gov.uk">ECSCCommittee@pkc.gov.uk</a> 01738 475000

#### Approved

Name	Designation	Date
Sheena Devlin	Executive Director (Education and Children's Services)	31 January 2019

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	Yes
Corporate Plan	Yes
<b>Resource Implications</b>	
Financial	Yes
Workforce	No
Asset Management (land, property, IST)	Yes
<b>Assessments</b>	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	Yes
Risk	Yes
<b>Consultation</b>	
Internal	Yes
External	Yes
<b>Communication</b>	
Communications Plan	No

### 1. Strategic Implications

#### 1.1 Community Plan / Single Outcome Agreement

The proposals relate to the delivery of the Perth and Kinross Community Plan/Single Outcome Agreement in terms of the following priorities:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

This report relates to all of these objectives.

#### Corporate Plan

#### 1.2 The Perth and Kinross Community Plan 2017-2027 and Perth and Kinross Council Corporate Plan 2018-2022 set out five strategic objectives:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

This report relates to all of these Objectives.

- 1.3 The report also links to the Education & Children's Services Policy Framework in respect of the following key policy area:

- Maximising Resources

## **2. Resource Implications**

### Financial

- 2.1 The meeting of the Council on 20 June 2018 approved the Composite Capital Budget 2018/2028 ([Report No. 18/212 refers](#)).

- 2.1.1 Any additional revenue implications identified through either the existing capital programme, or future capital programmes will require to be submitted as part of an expenditure pressure with a corresponding saving through the ECS revenue budget process.

- 2.1.2 There are no financial implications arising from this report other than those reported within the body of the main report and related business cases.

### Workforce

- 2.2 There are no workforce implications arising from this report.

### Asset Management (land, property, IT)

- 2.3 There are no direct asset management implications arising from this report other than those reported within the body of the main report.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

- 3.1.1 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome and has been assessed as **not relevant** for the purposes of EqIA.

### Strategic Environmental Assessment

- 3.2 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

- 3.2.1 However, no action is required as the Act does not apply to the matters presented in this report. This is because these matters relate to the School Estate Strategy which is being considered under the Act as part of The Council's Asset Management Plan.

### Sustainability

- 3.3 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### Legal and Governance

- 3.4 The Head of Legal and Governance Services has been consulted in the preparation of this report.

### Risk

- 3.5 Individual risk profiles are in place for individual projects listed.

## **4. Consultation**

### Internal

- 4.1 The Head of Finance, Head of Legal and Governance Services and Head of Property Services have been consulted in the preparation of this report.

### External

- 4.2 Participation and involvement of the community are critical to the ongoing and future success of school estate investment and an emphasis is placed on ensuring consultation, over and above that which might be required in terms of planning requirements and statutory consultation requirements.
- 4.2.1 A User Reference Group (URG), or equivalent, is set up for all major and large projects. The purpose of the URG is to assist with providing relevant local input to allow the Design Team to develop the outline concept design into an operational design. The formation of a URG is an invaluable source of information, and any project is reliant on this level of local detail.

## **5 BACKGROUND PAPERS**

- 5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **6 APPENDICES**

Appendix A – Detailed Updates on Current Projects.





**APPENDIX A****Detailed Updates on Current Projects****Milestones**

Milestones are key tasks within a project plan which mark completion of a significant or critical phase of work or a decision point.

In terms of the following projects the milestones have the following dates:

- The planned date is the original date planned for the project and does not change in the life of the project. These are generally aspirational dates based on a typical project;
- The actual date is the date the milestone is completed; and
- The forecast date is the date which is currently projected for completion.

## **BERTHA PARK HIGH SCHOOL - NEW SECONDARY SCHOOL**

**Reporting Period:     October 2018 to February 2019**

### **Overview**

A review of the School Estate has taken place to determine the likely impact of anticipated population growth on the School Estate in the medium to long term. One of the priorities for the Council has been agreed as a new secondary school on the northern perimeter of Perth. The school will accommodate 1,100 pupils.

HubCo Design, Build, Finance and Manage (DBFM) procurement for the secondary element is mandatory as part of the funding terms and conditions.

### **Sources of Funding**

£32.5m is being provided through the Scottish Futures Trust (SFT).

### **Progress Update**

The SFT Pre-New Project Request (NPR) Key Stage Review is complete. The NPR was issued to HubCo in June 2015 and accepted at the beginning of July 2015.

The procurement process, for the design and construction of the school, is complete and Robertson Construction has been selected as the Tier 1 Consultants (Main Contractor). The Tier 2 Consultants selected comprise of Norr (Architects), Wallace Whittle (Mechanical & Electrical) and Goodsons (Civil & Structural).

Lifelong Learning Committee, on 4 November 2015 ([Report No. 15/515 refers](#)), approved the establishment of a new secondary school on a preferred site at Bertha Park, Perth, from August 2019 and the arrangements to establish a new catchment area for the school and transfer arrangements for primary pupils.

The full planning submission was made in January 2017 and approved on 24 May 2017.

Work began on site under a Letter of Intent in August 2017 and continues on programme.

Financial Close was achieved on 30 September 2017.

The access road to the school was completed on 26 June 2018.

The Topping Out Ceremony was held on Friday 14 September 2018.

The utilities works by the developer were completed in January 2019.

## Key Milestones

<b>Milestone</b>	<b>Planned Date</b>	<b>Actual Date</b>	<b>Forecast Date</b>
<b>Options to Populate School</b>	October 2013	May 2014	
<b>Proposal for Statutory Consultation</b>	August 2014	June 2014	
<b>Submit NPR</b>	October 2014	June 2014	
<b>Submit Final NPR</b>	April 2015	June 2015	
<b>Statutory Consultation Complete</b>	May 2015	November 2015	
<b>Land Secured</b>	January 2016	January 2016	
<b>Stage 1 Agreed</b>	January 2016	September 2016	
<b>Planning Application Submitted</b>	September 2016	January 2017	
<b>Planning Application Agreed</b>	November 2016	May 2017	
<b>Stage 2 Agreed</b>	September 2017	August 2017	
<b>Developer Utilities Completed</b>	October 2017	January 2019	
<b>Financial Close</b>	October 2017	September 2017	
<b>Site Start</b>	October 2017	August 2017	
<b>Access Road from Ruthvenfield Road into Bertha Park Completed</b>	November 2017	June 2018	
<b>School Operational</b>	August 2019		August 2019
<b>Completion of External Works</b>	August 2019		August 2019

## Current Issues

None.

## BLAIRGOWRIE RECREATION CENTRE - REPLACEMENT

**Reporting Period:**     **October 2018 to February 2019**

### Overview

On 22 June 2016, Council ([Report No 16/277 refers](#)) approved a replacement Recreation Centre at Blairgowrie High School.

### Sources of Funding

This project is fully funded by the ECS Composite Capital Programme. The funding for this project is £14.7m.

### Progress Update

Following a review of the project a revised capital budget has been set of £14.7m to deliver the facilities required within the new recreation centre. After a series of public sessions a briefing was provided and a final decision on the scope is expected in February 2019.

### Key Milestones

Milestone	Planned Date	Actual Date	Forecast Date
End of Consultation Period and Development of Brief	November 2018	November 2018	
Submit NPR	November 2018		March 2019
HubCo Accept NPR Stage 1 Commences	TBC		
Stage 1 Agreed	TBC		
Planning Application Submitted	TBC		
Planning Application Agreed	TBC		
Stage 2 Agreed	TBC		
Financial Close	TBC		
Site Start	TBC		
School Operational	TBC		
Completion of External Works	TBC		

### Current Issues

There is a delay to the commencement of the project due to the pending decision on the scope.

## INCHTURE PRIMARY SCHOOL – NEW NURSERY

**Reporting Period:** October 2018 to February 2019

### Overview

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)). As part of the plan it is proposed that the capacity of the nursery at Inchtire Primary School will be increased by 26.

### Sources of Funding

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC. The indicative budget is £1.8m.

### Progress Update

A feasibility exercise was carried out by Property Services. Proposals have subsequently been developed to form a new standalone nursery on the existing school site.

A drop-in session was held for parents/carers to review the plans for the new nursery in October 2018. The planning application is planned to be submitted in February 2019.

### Key Milestones

Milestone	Planned Date	Actual Date	Forecast Date
Review of Feasibility Study	May 2018	May 2018	
Planning Application Submitted	November 2018	February 2019	
Planning Application Agreed	January 2019		April 2019
Contract Cost Agreed	TBC		TBC
Site Start	TBC		TBC
Provision Operational	August 2020		August 2020

### Current Issues

None.

## LETHAM PRIMARY SCHOOL – NURSERY EXTENSION & REFURBISHMENT

**Reporting Period:**     **October 2018 to February 2019**

### Overview

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)). As part of the plan it is proposed that the capacity of the nursery at Letham Primary School will be increased by 66.

### Sources of Funding

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC. The indicative budget is £5.7m.

### Progress Update

A feasibility exercise was carried out by Property Services. Proposals have subsequently been developed to form an extension to the existing nursery.

A drop-in session was held in June 2018 with parents/carers to share the plans for the nursery extension. The scope of the infrastructure works has been increased to include toilet refurbishment, general decoration, new flooring and technology upgrades. Works began on-site on the infrastructure works in October 2018. The planning application for the nursery extension was submitted in October 2018 and approved December 2018.

### Key Milestones

Milestone	Planned Date	Actual Date	Forecast Date
Review of Feasibility Study	April 2018	April 2018	
Planning Application Submitted	October 2018	October 2018	
Planning Application Agreed	January 2019	December 2018	
Contract Cost Agreed	TBC		TBC
Site Start	July 2019		July 2019
Provision Operational	August 2020		August 2020

### Current Issues

None.

## LONGFORGAN PRIMARY SCHOOL – EXTENSION AND REFURBISHMENT

**Reporting Period:**     **October 2018 to February 2019**

### Overview

On 22 June 2016, Council approved funding for a number of projects as part of the Modernising Primaries Programme ([Report No. 16/277](#) refers), now known as Investment in the School Estate. Longforgan Primary School is one of these priorities.

### Sources of Funding

This project is funded by the ECS Composite Capital Programme. The indicative budget is £6m.

### Progress Update

A feasibility exercise was carried out to consider the existing school buildings and site constraints in detail. Proposals were subsequently developed for the refurbishment of the historic main building and construction of a new extension. The proposed extension will provide replacement accommodation including a new gym/dining hall, nursery, and three classrooms.

The User Reference Group began meeting in June 2018. An informal drop-in session was held on 27 September 2018 where the design was shared with parents/carers and the wider community. The planning application was submitted in October 2018.

### Key Milestones

Milestone	Planned Date	Actual Date	Forecast Date
Options Appraisal	December 2017	December 2017	
Developed Design	September 2018	September 2018	
User Reference Group	June 2018	June 2018	
Planning Application Submitted	October 2018	October 2018	
Planning Application Agreed	December 2018	January 2019	
Gross Maximum Cost	TBC		TBC
Site Start	April 2019		April 2019
School Operational	April 2020		April 2020

### Current Issues

As the existing building is Grade B listed by Historic Environment Scotland there is an increased risk of impact on the scope and programme.

## OAKBANK PRIMARY SCHOOL – NURSERY EXTENSION

**Reporting Period:** October 2018 to February 2019

### Overview

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)). As part of the plan it is proposed that the capacity of the nursery at Oakbank Primary School will be increased by 38.

### Sources of Funding

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC. The indicative budget is £651,000.

### Progress Update

A feasibility exercise was carried out by Property Services. Proposals have subsequently been developed to form an extension to the existing nursery.

A drop-in session was held for parents/carers to review the plans for the new nursery in October 2018. The planning application was submitted in December 2018 and approved in January 2019.

### Key Milestones

Milestone	Planned Date	Actual Date	Forecast Date
Review of Feasibility Study	May 2018	May 2018	
Planning Application Submitted	November 2018	December 2018	
Planning Application Agreed	January 2019	January 2019	
Contract Cost Agreed	TBC		TBC
Site Start	TBC		TBC
Provision Operational	August 2020		August 2020

### Current Issues

None.



## **PITCAIRN PRIMARY SCHOOL – NEW DINING HALL & REFURBISHMENT**

**Reporting Period:     October 2018 to February 2019**

### **Overview**

On 22 June 2016, Council approved funding for a number of projects as part of the Modernising Primaries Programme ([Report No. 16/277 refers](#)), now known as Investment in the School Estate. Pitcairn Primary School is one of these priorities.

The project is to replace the life expired dining hall by means of an extension to the school building. Necessary mechanical and electrical upgrades to the existing school are required to incorporate the newly constructed facility. In addition, toilet and heating upgrades are included within the project.

### **Sources of Funding**

This project is funded by the ECS Composite Capital Programme. The indicative budget is £1.6m.

### **Progress Update**

Enabling works have taken place and the main project to form the dining extension is now on site.

### **Key Milestones**

<b>Milestone</b>	<b>Planned Date</b>	<b>Actual Date</b>	<b>Forecast Date</b>
<b>Planning Application Submitted</b>	January 2018	January 2018	
<b>Planning Application</b>	March 2018	February 2018	
<b>Contract Cost Agreed</b>	October 2018	October 2018	
<b>Site Start</b>	November 2018	November 2018	
<b>Project Completion</b>	August 2019		September 2019

### **Current Issues**

None.

## **RATTRAY PRIMARY SCHOOL – NURSERY EXTENSION & REFURBISHMENT**

**Reporting Period: October 2018 to February 2019**

### **Overview**

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)). As part of the plan it is proposed that the capacity of the nursery at Rattray Primary School will be increased by 26.

### **Sources of Funding**

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC. The indicative budget is £3,581,000.

### **Progress Update**

A drop-in session was held in June 2018 with parents/carers to share initial designs. A further open Parent Council meeting was held on 24 August 2018 to address concerns raised at the drop-in session. At this meeting the Convener asked Council officers to look at developing an alternative option using Rattray Community Connect.

Council officers held a meeting at Rattray Community Connect on 25 September 2018 to share the alternative proposal using Rattray Connect and to hear the views of all stakeholders who would be affected by it. Following the review of alternative design proposals, including consultation with the Scottish Futures Trust and the Care Inspectorate, the planning application was submitted in January 2019.

### **Key Milestones**

<b>Milestone</b>	<b>Planned Date</b>	<b>Actual Date</b>	<b>Forecast Date</b>
<b>Review of Feasibility Study</b>	March 2018	March 2018	
<b>Planning Application Submitted</b>	November 2018	January 2019	
<b>Planning Application Agreed</b>	December 2018		April 2019
<b>Contract Cost Agreed</b>	TBC		TBC
<b>Site Start</b>	TBC		TBC
<b>Provision Operational</b>	August 2020		April 2021

### **Current Issues**

The delay in the planning application submission will mean that completion by August 2020 will not be achieved.

## **ST NINIAN'S EPISCOPAL PRIMARY SCHOOL – NEW NURSERY (RECONFIGURATION)**

**Reporting Period:     October 2018 to February 2019**

### **Overview**

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)) which included St Ninian's Episcopal Primary School. As part of the plan it is proposed that the capacity of the nursery at St Ninian's Episcopal Primary School will be increased by 32.

### **Sources of Funding**

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC. The indicative budget is £700,000.

### **Progress Update**

A drop-in session was held for parents to review the plans for the new nursery in November 2018.

### **Key Milestones**

<b>Milestone</b>	<b>Planned Date</b>	<b>Actual Date</b>	<b>Forecast Date</b>
<b>Review of Feasibility Study</b>	April 2018	April 2018	
<b>Planning Application Submitted</b>	N/A	N/A	N/A
<b>Planning Application Agreed</b>	N/A	N/A	N/A
<b>Contract Cost Agreed</b>	TBC		TBC
<b>Site Start</b>	TBC		TBC
<b>Provision Operational</b>	August 2020		August 2020

### **Current Issues**

None.

