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Council Building
The Atrium
137 Glover Street
Perth
PH2 0LQ

Thursday, 16 June 2016

A Meeting of the **Perth Common Good Fund Committee** will be held in the **Gannochy Suite, Dewars Centre, Glover Street, Perth, PH2 0TH** on **Wednesday, 22 June 2016 at 10:30**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are in silent mode.

Members:

Councillor Alistair Munro (Convener)
Councillor Bob Band
Councillor Peter Barrett
Councillor Dave Doogan
Councillor John Flynn
Councillor Callum Gillies
Councillor Alan Grant
Councillor Elspeth Maclachlan
Councillor Archie MacLellan
Councillor Ian Miller
Councillor Andrew Parrott
Councillor Alexander Stewart
Councillor Heather Stewart
Councillor Willie Wilson

Perth Common Good Fund Committee

Wednesday, 22 June 2016

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES/SUBSTITUTES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF 18 MAY 2016 FOR APPROVAL AND SIGNATURE 5 - 8**
- 4 MATTERS ARISING**
- 5 APPLICATIONS FOR FINANCIAL ASSISTANCE 9 - 20**
Report by Director (Environment) (copy herewith 16/287)
- 6 2016/17 FINANCIAL STATEMENT 21 - 28**
Joint Report by Head of Finance and Director (Environment) (copy herewith 16/288)

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

- P1 TAY RAILWAY VIADUCT STEPS - REPLACEMENT**
- P2 HARBOUR END STORE SITE, FRIARTON ROAD, PERTH
PROPOSED WORKS TO CREATE OPEN STORAGE**

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PERTH COMMON GOOD FUND COMMITTEE

Minute of meeting of the Perth Common Good Fund Committee held in the Gannochy Suite, First Floor, Dewar's Centre, Glover Street, Perth on Wednesday 18 May 2016 at 11.00am.

Present: Councillors B Band, P Barrett, D Doogan, J Flynn, C Gillies, A Grant, E Maclachlan, A MacLellan, I Miller, A Parrott, A Stewart, H Stewart and W Wilson.

In Attendance: Councillor K Howie; D Littlejohn and S Merone (both The Environment Service); D Coyne, C Flynn, S Richards and H Rheinallt (all Corporate and Democratic Services).

Apology: Councillor A Munro.

339. APPOINTMENT OF ACTING CONVENER

In terms of Standing Order 23, in the absence of the Convener, the Committee unanimously appointed Councillor C Gillies Acting Convener.

Councillor C Gillies, Acting Convener, Presiding.

340. WELCOME AND APOLOGIES

Councillor C Gillies welcomed all present to the meeting and an apology was noted as above.

. DECLARATIONS OF INTEREST

- (i) Councillor A MacLellan declared a non-financial interest in Art. 343(1) in terms of the Councillors' Code of Conduct.
- (ii) Councillor A Parrott declared non-financial interests in Arts. 343(1) and 343(10) in terms of the Councillors' Code of Conduct.

341. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth Common Good Fund Committee of 24 February 2016 (Arts. 178-186) was submitted, approved as a correct record and authorised for signature.

342. MATTERS ARISING

There were no matters arising.

343. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by the Director (Environment) (16/204), asking the Committee to consider thirteen applications for financial assistance.

PERTH AND KINROSS COUNCIL
PERTH COMMON GOOD FUND
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Resolved:

- (1) J.D. Fergusson Arts Awards Trust**
J.D. Fergusson Arts Awards Trust be awarded a grant of £2,000 towards the cost of the J.D. Awards competition 2016/17.
- (2) Our Lady's Primary School Parent Council**
Our Lady's Primary School Parent Council be awarded a grant of £700 towards the cost of a school trip to Edinburgh Zoo on 17 June 2016 for 240 pupils (P1-P7).
- (3) St John's R.C. Academy Parent Council**
St John's R.C. Academy Parent Council be awarded a grant of £1,500 towards the cost of the pupil awards ceremony in June 2016.
- (4) Perthshire Musical (Competition) Festival Association**
Perthshire Musical (Competition) Festival Association be awarded a grant of £1,500 towards the cost of the annual competition in March 2016.
- (5) Tulloch Primary School Parent Council**
Tulloch Primary School Parent Council be awarded a grant of £700 towards the cost of a school trip to Camperdown Park in the last week of June 2016 for 346 pupils (P2-P6).
- (6) Breathe Easy Perthshire**
Breathe Easy Perthshire be awarded a grant of £245 towards the cost of a summer outing to Brechin Castle Garden Centre on 19 May 2016 for 35 people.
- (7) Bowerswell Social Fund**
Bowerswell Social Fund be awarded a grant of £161 towards the cost of an outing to Perth Amateur Operatic Group production of Sunshine on Leith at North Inch Community Campus on 9 April 2016 for 23 people.
- (8) Wednesday Tea Dance**
Wednesday Tea Dance be awarded a grant of £175 towards the cost of a 2 day residential outing to Dumfries on 21-23 August 2016 for 25 people.
- (9) Perth and Kinross Association of Voluntary Services**
Perth and Kinross Association of Voluntary Services be awarded a grant of £1,000 towards the cost of a carers family fun day on 11 June 2016 for 150 people at North Inch Community Campus.
- (10) Perth and Kinross Credit Union**
Perth and Kinross Credit Union be awarded a grant of £3,730 towards the cost of upgrading its IT facilities.
- (11) Perth Highland Games**
Perth Highland Games be awarded a grant of £7,253 towards equipment rental and advertising costs for Perth Highland Games 2016.
- (12) Street Dance Crew**

PERTH AND KINROSS COUNCIL
PERTH COMMON GOOD FUND
18 MAY 2016

Street Dance Crew be awarded a grant of £1,000 towards participation costs in the UDO World Street Dance Championships in August 2016.

(13) Perth and District YMCA

Perth and District YMCA be awarded a grant of £3,700 towards the shower upgrade and travel costs for the youth project dedicated space and activities.

344. 2016/17 BUDGET & 2015/16 AND 2016/17 FINANCIAL STATEMENTS

There was submitted a joint report by the Head of Finance and Director (Environment), (1) seeking approval of the budget for Financial Year 2016/17; (2) detailing the Income and Expenditure and projected outturn to 31 March 2016 for Financial Year 2015/16; and (3) providing the Income and Expenditure to 26 April 2016 and the projected outturn for Financial Year 2016/17.

Resolved:

- (i) The Perth Common Good Fund budget for financial year 2016/17, as detailed in Appendix 2 of Report 16/205, be approved.
- (ii) The Perth Common Good Fund draft budget for financial years 2017/18 and 2018/19, as detailed within Appendix 2 of Report 16/205, be noted.
- (iii) The Perth Common Good Fund Income and Expenditure and year-end outturn to 31 March 2016 for Financial Year 2015/16, be noted.
- (iv) The Perth Common Good Fund Income and Expenditure to 26 April 2016 and the projected outturn to 31 March 2017, be noted.
- (v) The Head of Finance and Director (Environment) be requested to submit a report to a future meeting of the Perth Common Good Fund Committee detailing any options for increasing the income for the Perth Common Good Fund.

PERTH COMMON GOOD FUND COMMITTEE

22 June 2016

Applications for Financial Assistance

Report by Director (Environment)

The report asks Perth Common Good Fund Committee to consider 15 applications for financial assistance.

1. BACKGROUND

- 1.1 Perth and Kinross Council owns land and property which forms part of the common good of the former burghs in Perth & Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated common good funds.
- 1.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grant. These grant awards allow individuals and local organisations to carry out a wide range of community based activities. For each application, the level of previous grant awarded is listed, but variances between years could be due to the numbers of participants. Retrospective applications are not accepted. However, if an application is received before the activities take place and cannot be considered at the following meeting because the papers have already been issued, the application will be considered at the following next meeting even if the activities have taken place between meetings. Therefore, the Committee decision will only be known after the activities have taken place, and if the grant is not awarded, the applicant will have to fund the activities from its own funds.
- 1.3 The 2016/17 Financial Assistance budget for Perth Common Good Fund was approved by this Committee at the meeting on 18 May 2016 (Report 16/205 refers). The funding approved to date, together with the value of financial assistance applications to be considered at this meeting, and the remaining budget is summarised below:-

2016/17 Approved Financial Assistance Budget	£100,000
Value of funding approved at Committee meeting on 18 May 2016	£23,664
Value of applications to be considered at Committee meeting on 22 June 2016	£34,764
Remaining Budget	£41,572

2. PROPOSALS

Perth Grammar School

- 2.1 An application has been received from Perth Grammar School seeking a grant towards the costs of the Iowa Exchange Programme in October 2016 for 2 pupils facing financial hardship. The programme will aim to promote confidence and responsibility in pupils and raise their awareness through cultural and sport activities. 20 pupils have been selected amongst 70 based on good behaviour reports from staff and displaying a good attitude in general. 2 of the selected pupils residing in Perth are from families facing financial hardship. The costs for 1 pupil are £1,180 and each family has been asked to contribute £650. The rest will be raised through collective fundraising. The applicant has applied for £300 each. The applicant has benefited from the fund over the past 3 years (£2,026 in 2015/16, £250 in 2014/15 and £1,350 in 2013/14). It is recommended that a grant of £300 for each pupil facing financial hardship is awarded in line with the guidance (see Appendix 1 – Criteria 11). The grant will contribute to social inclusion.

Recommendation

- 2.2 Perth Grammar School be awarded a grant of £300 for each pupil (£600 in total) facing financial hardship towards the costs of Iowa Exchange Programme in October 2016.

Japan Karate Shotorenmei (JSK) Perth Club

- 2.3 An application has been received from the JSK Perth Club seeking a grant towards the cost of purchase of equipment for a new training venue at one of the units at Friarton. The Club is leaving its venue (Dance Bank, Burghmuir Road in Perth) to accommodate new classes including adult disability classes, autism classes and over fifties classes. The new venue is bigger and will need to be equipped with new mats to meet for safety requirements (£2,000) and specialist equipment for new participants (30 karate suits (£1,140) and 30 grading belts (£150) the total costs are £3,290. The applicant has asked for a contribution towards equipment costs and will fund the shortfall from own fundraising. The applicant has not benefited from the fund over the past 3 years. It is recommended that a grant of £1,645 is awarded in line with the guidance (see Appendix 1 – Criteria 4). The personal equipment (suits, belts) will have to be retained by the Club and loan to members when in use and return to the Club. The grant will contribute to promote active learning and social inclusion.

Recommendation

- 2.4 JSK Perth Club be awarded a grant of £1,645 towards the costs of purchase of equipment (mats, Karate suits and belts). The personal equipment (suits, belts) will have to be retained by the Club and loan to members.

MacMillan Cancer Support – Perth Committee

- 2.5 An application has been received from MacMillan Cancer Support – Perth Committee seeking a grant towards the cost of an event on 5-7 May 2016 at the Royal George Hotel in Perth. The +total costs are £228 (room hire, printing costs). The applicant has asked for £114 and will contribute towards the shortfall. The applicant has benefited from the fund over the past 3 years (£120 in 2015/16 and £300 in 2014/15). It is recommended that a grant of £114 is awarded in line with the guidance (see Appendix 1 – Criteria 2). The application was received before the date of the event but after the Committee deadline. If the grant is not awarded, the applicant will have to fund the activities from its own funds. The grant will contribute to promote social inclusion.

Recommendation

- 2.6 MacMillan Cancer Support – Perth Committee be awarded a grant of £114 towards the cost of an event 5-7 May 2016.

Young Person – Northern Ballet School

- 2.7 An application has been received from a young person residing in Perth seeking a grant towards the costs of attending Northern Ballet School. The young person will work towards a National Diploma in Professional Dance. The total costs are £9,100 per annum excluding school fees which will be covered by a Dance and Drama Award allocated on merit and means tested. The applicant has applied to different trusts. The applicant has asked for £500. The applicant has not benefited from the fund over the past 3 years. It is recommended that a grant of £150 is awarded in line with the guidance (see Appendix 1 – Criteria 9). The grant will contribute to promote learning and social inclusion.

Recommendation

- 2.8 Young person be awarded a grant of £150 towards the cost of attending Northern Ballet School.

Fair City Baton Twirlers

- 2.9 An application has been received from Fair City Baton Twirlers seeking a grant towards the cost of attending the Dardas Diamond Summer School for 5 participants (7-11 years old) in Glenrothes in July 2016 (18-21). The total costs are £600 for fees (£500) and transport (£100). The applicant has asked for £500 and will contribute towards the shortfall. The applicant has not benefited from the fund over the past 3 years. It is recommended that a grant of £500 (£100 per participant) is awarded in line with the guidance (see Appendix 1 – Criteria 9). The grant will contribute to promote active learning opportunities.

Recommendation

- 2.10 Fair City Baton Twirlers be awarded a grant of £500 towards the cost of attending Dardas Diamond Summer School for 5 participants (7-11 years old) in Glenrothes in July 2016.

Revive Youth Project

- 2.11 An application has been received from Revive Youth Project seeking a grant towards the cost of a trip to Alton Towers for 7 young people from Moncrieffe and Craigie Parish Church Youth Group on 17-19 June 2016. This group organises youth activities for the area and the trip is an opportunity to support them and for them to meet other youth groups. The total costs are £765 for tickets (£450) and for transport (£315). The applicant has asked for £600. The applicant has not benefited from the fund over the past 3 years. It is recommended that a grant of £600 is awarded in line with the guidance (see Appendix 1 – Criteria 11). The application was received before the date of the activity. If the grant is not awarded, the applicant will have to fund the activities from its own funds. The grant will contribute to social inclusion.

Recommendation

- 2.12 Revive Youth Project be awarded a grant of £600 towards the cost of the trip to Alton Towers for young people in June 2016.

Young Person – Under 16 Golf Scotland team

- 2.13 An application has been received from a young person residing in Perth seeking a grant towards the costs of participating in competitions and Academy player coaching for under 16 Golf Scotland team. The applicant has asked for £500 towards travelling costs. The applicant has not benefited from the fund over the past 3 years. It is recommended that a grant of £150 is awarded in line with the guidance (see Appendix 1 – Criteria 9). The grant will contribute to promote learning and social inclusion.

Recommendation

- 2.14 Young person be awarded a grant of £150 towards the cost of attending under 16 Golf Scotland team.

St Matthew's Church

- 2.15 An application has been received from St Matthew's Church seeking a grant towards the costs of constructing a disabled access ramp to the front of the building as part of an external work programme. This is additional to the interior work programme that Perth Common Good Fund has agreed to support with a grant of £100,000 over two years. The total costs for the construction of the ramp are £39,500 including £5,000 of contingencies. These costs are £16,500 more than the costs estimated before design, planning and building control were carried out. The applicant has applied for £16,500 and has also secured £23,000 from the Heritage Lottery Fund. The applicant has benefited from the fund over the past 3 years (£50,000 in 2015/16 and £50,000 in 2014/15). The Committee is asked to consider the

request from St Mathew's Church. The project is eligible in line with the guidance (see Appendix 1 – Criteria 5). The grant will contribute to social inclusion.

Recommendation

- 2.16 The Committee is asked to consider the request from St Matthew's Church.

Perth and Kinross Association of Voluntary Services

- 2.17 An application has been received from Perth and Kinross Association of Voluntary Services seeking a grant towards the cost of Big Spring Event on 28 May 2016. The event aimed to raise funds for service delivery, raise awareness and encourage public to visit. The total costs are £340 (printing, art and craft material, animal handler and teas/coffees). The applicant has asked for £340. The applicant has benefited from the fund over the past 3 years (£1,000 in 2015/16 and £1,591 in 2013/14). It is recommended that a grant of £170 is awarded in line with the guidance (see Appendix 1 – Criteria 2). The application was received before the date of event. If the grant is not awarded or not in full, the applicant will have to fund the activities from its own funds. The grant will contribute to social inclusion.

Recommendation

- 2.18 Perth and Kinross Association of Voluntary Services be awarded a grant of £170 towards the cost of the Big Spring Event in May 2016.

Scottish Fire and Rescue – Safe Drive Stay Alive

- 2.19 An application has been received from Scottish Fire and Rescue seeking a grant towards the costs of the 'Safe Drive, Stay Alive' event to be organised at North Inch Community Campus on 21-23 November 2016. The event aims to increase young drivers' and passengers' awareness of safe driving practice (speeding, bad driving habits). It will target young people (16-25) from Perth and Kinross Secondary Schools including those in Perth City and College (1200 participants). The costs are £11,200 including Campus hire (£1,680) and catering (£520), transport (£3,000) and logistics lighting/acoustics/film (£6,000). The applicant has asked for a grant of £2,500. The applicant has secured £3,000 from Tactran, £1,000 from NHS and £5,000 from Perth & Kinross Council (Community Safety budget). The applicant has not benefited from the fund over the past 3 years. It is recommended that a grant of £1,680 towards the hire costs is awarded in line with the guidance (see Appendix 1 – Criteria 3). The grant will contribute to community safety.

Recommendation

- 2.20 Scottish Fire and Rescue be awarded a grant of £1,680 towards the hire costs for the 'Safe Drive, Stay Alive' event in November 2016.

St John's Kirk – Carillon recitals

- 2.21 An application has been received from St Johns Kirk seeking a grant towards the costs of a series of 7 carillon recitals between August and December 2016: Perth Highland Games (14 August 2016), Treaty of Perth Festival (21 August 2016), Remembrance Sunday (13 November 2016), Christmas Lights Switch On Weekend (20 November 2016), St Andrew's Day Scottish Festival (27 November 2016), Perth Churches Nativity Parade (3 December 2016) and Lessons and Carols Service (18 December 2016). These recitals will extend the music of the Carillon beyond the short automatic playing that now happens daily at noon, 1.00pm and 3.00pm. 40-50 minutes recitals of appropriate music for each Civic Engagement will be played. The total costs are £1,000 (7 Recitals at a cost of £140 per event for payment of the Carillonneur and printing of 2x A1 posters for publicity £10 each). The applicant has asked for £1,000. In addition to the above costs, the applicant will provide £300 in kind covering administration, opening kirk, lighting. The applicant has benefited from the fund over the past 3 years (£700 in 2015/16 and £2,940 in 2013/14). It is recommended that a grant of £1,000 towards the costs of a series of 7 carillon recitals in 2016 is awarded in line with the guidance (see Appendix 1 – Criteria 12). The grant will contribute to promote tourism and Perth City.

Recommendation

- 2.22 St John's Kirk be awarded a grant of £1,000 towards the costs of 7 carillon recitals in 2016.

Royal Scottish Geographical Society

- 2.23 An application has been received from the Royal Scottish Geographical Society seeking a grant towards the costs of draught-proofing the Fair Maid's house to prevent heat loss, improve comfort, save energy and better protect Society's collections. The total costs are £4,644 (draught-proofing and second glazing). Perth Common Good Fund has granted the Society an 80 year lease on the Fair Maid's House. The applicant has asked for £2,640. The applicant will provide cash of £456 and £1,548 will be provided from a private sponsorship (the company doing the work). The applicant has not benefited from the fund over the past 3 years. It is recommended that a grant of £2,322 towards the costs of draught-proofing and double glazing the Fair Maid's House is awarded in line with the guidance (see Appendix 1 – Criteria 2). The grant will contribute to promote tourism and Perth City.

Recommendation

- 2.24 Royal Scottish Geographical Society be awarded a grant of £2,322 towards the costs of draught-proofing and double glazing the Fair Maid's House.

Perthshire Chamber of Commerce

- 2.25 An application has been received from Perthshire Chamber of Commerce seeking a grant towards the costs of 'Perthshire On A Plate' event which will take place at the Perth Show on 5 and 6 August 2016. This food festival will showcase the very best of local produce and culinary skills in turn increasing footfall to the Perth Show. Although the produce will come from Perth and Kinross, this specific event will generate additional footfall in Perth City and at the Show which will benefit Perth. The total costs are £20,300 including PR & Marketing (£2,000), sales and market management (£3,000), photographer/filming (£1,000), printed press/online promotion (£2,500), Celebrity Chef (£4,100), banners/brochures/cards (£2,000), website (£1,000), branded aprons/shirts/food for demos (£700) and marquee/stand/utilities (£4,000). The applicant has asked for £6,150. The applicant will provide cash of £6,150, £4,000 will be provided from stand charges for exhibitors and £4,000 from private sector sponsorship. Entry to the event will be free to the general public attending Perth Show. The applicant has not benefited from the fund over the past 3 years. It is recommended that a grant of £6,150 is awarded in line with the guidance (see Appendix 1 – Criteria 2). The grant will contribute to promote tourism and Perth City.

Recommendation

- 2.26 Perthshire Chamber of Commerce be awarded a grant of £6,150 towards the costs of 'Perthshire On A Plate' event in August 2016.

Perth Grammar School

- 2.27 An application has been received from Perth Grammar School seeking a grant towards the costs of school award ceremony at Perth Concert Hall on 27 June 2016. The total costs are £3,453 including Concert Hall hire (£2,080), prizes (£795), engraving of trophies/medals (£528) and flowers (£50). The applicant has asked for £3,453. The applicant has benefited from the fund over the past 3 years (£2,026 in 2015/16 and £2,213 in 2014/15). It is recommended that a grant of £1,040 is awarded towards the costs of hiring the Concert Hall in line with the guidance (see Appendix 1 – Criteria 2) and a grant of £1,323 is awarded towards the costs of prizes and trophies (see Appendix 1 – Criteria 7). The application was received before the date of event. If the grant is not awarded or not in full, the applicant will have to fund the activities from its own funds. The grant will contribute to promote learning.

Recommendation

- 2.28 Perth Grammar School be awarded a grant of £1,040 towards the costs of hiring the Concert Hall for the School Award Ceremony 2016 and a grant of £1,323 towards the costs of prizes and trophies.

Methven Community Council

- 2.29 An application has been received from Methven Community Council seeking a grant towards the costs of Medal Awards and Certificates to celebrate the Queen's 90th Birthday on 10 June 2016. Medals and certificates will be given to every resident reaching 90 this year or be over 90 in Perth and Kinross area. The Community Council launched this initiative for residents in Methven Community Council, but the initiative expanded beyond. Methven Community Council and private donation will cover costs for all residents outwith Perth City. The total costs are £1,400 for 550 residents in Perth and Kinross including £750 to cover the costs for 300 residents in Perth City. The applicant has applied for £750 for 300 medals and certificates for Perth City residents. Numbers in Perth City have been identified through Housing and Community Care Services which will also organise distribution (mainly through care homes, sheltered homes). For the rest of Perth and Kinross area, numbers have been based on direct contacts made by individuals or organisations with Methven Community Council. The applicant has not benefited from the fund before. It is recommended to award a grant of £750 in line with guidance (criteria 3 – Prizes at events/games/festivals). The application was received before the date of event. If the grant is not awarded or not in full, the applicant will have to fund the activities from its own funds. The grant will contribute to promote social inclusion.

Recommendation

- 2.30 Methven Community Council be awarded a grant of £750 towards the costs of Medal Awards and Certificates to be distributed to Perth City residents reaching 90 years old or over to celebrate the Queen's 90th Birthday on 10 June 2016.

3. RECOMMENDATION

- 3.1 The Committee is requested to approve the recommendations in the report.

Author

Name	Designation	Contact Details
Serge Merone	Investment Manager	Pullar House – 35 Kinnoull Street Perth - Ext. 75536 smerone@pkc.gov.uk

Approved

Name	Designation	Date
Barbara Renton	Director (Environment)	26 May 2016

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1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	Yes
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	No
Asset Management (land, property, IST)	No
Assessments	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

2. Resource Implications

Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendation contained within this report will be funded from the contributions to organisations provision for 2016/17.

3. Assessments

Equality Impact Assessment

- 3.1 Under the equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.
- 3.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: No further action is required as the items summarised in the committee report do not require further assessment as they do not have an impact on people's wellbeing or equality protected characteristics.

Strategic Environmental Assessment

- 3.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. The proposals in this report will encourage social equity and opportunities for cultural, leisure, community, sport and other activities.

4. Consultation

Internal

- 4.1 The Head of Democratic Services, the Head of Finance and the Head of Legal Services have been consulted.

2. BACKGROUND PAPERS

- 2.1 15 applications for financial assistance

3. APPENDICES

- 3.1 Perth Common Good Fund Criteria.

**PERTH COMMON GOOD FUND
CRITERIA**

Within the boundary of the Perth common good area and if funding is available, applications will be considered from individuals either in full time education or of senior citizen status and from groups whose members qualify on the same basis or which are operating within the same boundary.

1. Christmas lighting - Firework displays up to a maximum of 50% of the total costs
2. Organisation of events/games/festivals up to a maximum of 50% of the total costs
3. Prizes at events/games/festivals
4. Acquisition of equipment - consideration on merits up to a maximum of 50%
5. Capital grants for provision/improvement of facilities - consideration on merits up to a maximum of 50% (the facilities must be available to the general public)
6. School/youth exchanges
7. School prizes
8. Voluntary work overseas
 - 6 months or more: up to £400 per individual
 - 1 – 5 months: up to £250 per individual
9. Attendance at summer schools/events
 - Less than 1 month but more than 2 weeks: up to £150 per individual
 - One/two weeks: up to £100 per individual
10. Excursions/Parties (up to 2 per year per group)
 - Contribution of 50% towards the actual costs. Each organisation is allowed 2 applications during the course of a financial year. Overall grant to be capped at up to £7 per individual with an overall maximum grant of up to £700.
11. Visits by and from School/Youth/Sport/Music groups
 - Contributions of up to £600 for groups less than 20 individuals and up to £1,000 for groups over 20 individuals for youth groups, senior citizen or vulnerable groups for activities exceeding 1 day. Contribution of 50% of the costs up to a maximum of £300 for each young person who due to financial difficulties are unable to participate in an extra curriculum school activity outwith the boundaries of Perth, exceeding 1 day and organised by a school. It will be the responsibility of each school to state the purpose of the extra curriculum school activity and identify such young person and advise the Common Good Fund accordingly.

12. Any purpose where it can be demonstrated that there is a benefit to the community of the common good area

The following is not eligible:

- Assistance with further or higher education fees
- Charity based sponsored walk/cycle/canoe etc.
- Town twinning activities other than those qualifying through the age/occupation criteria
- Organisations with religious/political associations where there are restrictions on usage or availability
- Core funding of the Voluntary sector
- Assistance with rental of premises

PERTH COMMON GOOD FUND COMMITTEE

22 June 2016

2016/17 FINANCIAL STATEMENT

Joint Report by Head of Finance & Director (Environment)

PURPOSE OF REPORT

This report provides an update on 2015/16 Income and Expenditure, and details of the Income and Expenditure to 31 May 2016 and the projected outturn to 31 March 2017 for the Perth Common Good Fund.

1. BACKGROUND / MAIN ISSUES

- 1.1 The Committee approved the Perth Common Good Fund budget at the meeting of 18 May 2016 (Report 16/205 refers). This report provides an update on the final outturn for 2015/16, and the monitoring position and projected outturn for the Financial Year 2016/17.

2. PROPOSALS

2.1 Financial Statement 2015/16

Report 16/205 considered by Committee on 18 May 2016 included year-end projections for Income and Expenditure to 31 March 2016. Following closure of the 2015/16 accounts, which remain subject to audit by Audit Scotland, the projected deficit has increased by £638 resulting in a deficit for the year of £94,535 and a Revenue Account Balance of £1,273,297 at 31 March 2016. The movement is mainly due to an increase in depreciation charges following the revaluation of Common Good properties.

2.2 Financial Statement 2016/17

On the basis of Appendix 1, which includes the revised Revenue Account Balance noted in Section 2.1, it is anticipated that there will be deficit of £34,900 in 2016/17 and that the Fund's estimated Revenue Account Balance will be £1,238,397 at 31 March 2017.

- 2.3 Following approval of the Annual Treasury Report by the Council on 25 June 2014 (report 14/300 refers), responsibility for determining the amounts of surplus Common Good funds to be invested as fixed investments in the Council's Loans Fund was delegated to the Head of Finance. The approval of the 2016/17 and draft budgets for 2017/18 and 2018/19 for the Perth Common Good Fund provides a foundation on which to predict the Fund's future cash flow requirements. There are fixed term deposits on 3, 6 and 12 month terms which mature at the end of August 2016 and it is anticipated that these will be rolled over on a 12 month term to generate additional interest for the Fund.

3. CONCLUSION AND RECOMMENDATION

- 3.1 The Committee is requested to note the unaudited Perth Common Good Fund Income and Expenditure outturn for the year ended 31 March 2016, the Income and Expenditure to 31 May 2016 and the projected outturn to 31 March 2017.
- 3.2 The Committee is requested to note the proposals for the rollover of the fixed term deposits maturing at the end of August 2016.

Author(s)

Name	Designation	Contact Details
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Approved

Name	Designation	Date
John Symon	Head of Finance	8 June 2016

If you or someone you know would like a copy of this document in another language or format, (on occasion only, a summary of the document will be provided in translation), this can be arranged by contacting *Donald Coyne 01738 475573*



Council Text Phone Number 01738 442573

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	None
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

1.1 Corporate Plan

1.1.1 The Council's Corporate Plan 2013 – 2018 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.1.2 This report relates to all objectives.

2. Resource Implications

2.1 Financial

2.1.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

3. Assessments

3.1 Equality Impact Assessment

3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

3.2 Strategic Environmental Assessment

3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

3.3 Sustainability

3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

4. Consultation

4.1 Internal

4.1.1 The Chief Executive has been consulted in the preparation of this report.

5. BACKGROUND PAPERS

5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

6. APPENDICES

Appendix 1 – Perth Common Good Fund Financial Statement for period to 31 May 2016 for Financial Year 2016/17.

PERTH COMMON GOOD FUND
FINANCIAL STATEMENT FOR PERIOD TO 31 MAY 2016 FOR FINANCIAL YEAR 2016/17

<u>Expenditure</u>	<u>Approved 2016/17 Budget</u>	<u>Actual to date</u>	<u>Expenditure Under Consideration and Committed</u>	<u>Total</u>	<u>Projected Outturn</u>	<u>Projection Over/(Under) Spend</u>
£	£	£	£	£	£	£
<u>Property Costs</u>						
Rent, Rates & Feu Duties	£ 1,000.00	£ 738.15	£ -	£ 738.15	£ 1,000.00	£ -
Repairs and Maintenance	£ 87,500.00	£ 475.00	£ -	£ 475.00	£ 87,500.00	£ -
Depreciation & Impairment	£ 7,000.00	£ -	£ -	£ -	£ 7,000.00	£ -
	£ 95,500.00	£ 1,213.15	£ -	£ 1,213.15	£ 95,500.00	£ -
<u>Supplies and Services</u>						
Financial Assistance	£ 100,000.00	£ 125.00	£ 58,428.00	£ 58,553.00	£ 100,000.00	£ -
Administration Charges	£ 10,000.00	£ -	£ -	£ -	£ 10,000.00	£ -
Printing, Stationery, Advertising and Postages	£ 500.00	£ -	£ -	£ -	£ 500.00	£ -
	£ 110,500.00	£ 125.00	£ 58,428.00	£ 58,553.00	£ 110,500.00	£ -
<u>Christmas Events</u>						
Rent, Rates & Feu Duties (storage for Christmas lights)	£ 14,000.00	£ -	£ -	£ -	£ 14,000.00	£ -
Electricity	£ 300.00	£ -	£ -	£ -	£ 300.00	£ -
Erect, Dismantle and Maintain Christmas Lights	£ 23,000.00	£ -	£ -	£ -	£ 23,000.00	£ -
Switch on Ceremony	£ 39,000.00	£ -	£ -	£ -	£ 39,000.00	£ -
	£ 76,300.00	£ -	£ -	£ -	£ 76,300.00	£ -
	£ 282,300.00	£ 1,338.15	£ 58,428.00	£ 59,766.15	£ 282,300.00	£ -
Total Expenditure						
<u>Income</u>						
Rents, Fees & Charges	£ 236,000.00	£ 17,237.50	£ -	£ 17,237.50	£ 236,000.00	£ -
Interest on Investments	£ 10,000.00	£ 27.88	£ -	£ 27.88	£ 10,000.00	£ -
Fishing Permits	£ 1,400.00	£ 286.82	£ -	£ 286.82	£ 1,400.00	£ -
	£ 247,400.00	£ 17,552.20	£ -	£ 17,552.20	£ 247,400.00	£ -
Total Income						
	(£ 34,900.00)	£ 16,214.05	(£ 58,428.00)	(£ 42,213.95)	(£ 34,900.00)	£ -
Surplus/(Deficit)						
Opening Balance 01/04/16	£ 1,273,296.78				£ 1,273,296.78	
Surplus / (Deficit)	(£ 34,900.00)				(£ 34,900.00)	
Projected Closing Balance	£ 1,238,396.78				£ 1,238,396.78	

PERTH COMMON GOOD FUND
FINANCIAL STATEMENT FOR PERIOD TO 31 MAY 2016 FOR FINANCIAL YEAR 2016/17

<u>Grants</u>			
<u>Actual</u>	<u>Amount</u>	<u>Meeting</u>	
Ad-Lib Theatre Arts - Purchase of equipment (final instalment)	£ 125.00	25/06/2014	
	£ 125.00		
<u>Committed</u>	<u>Amount</u>	<u>Meeting</u>	
J.D. Fergusson Arts Awards Trust - J.D. Awards Competition 2016/17	£ 2,000.00	18/05/2016	
Our Lady's Primary School Parent Council - outing to Edinburgh Zoo 17 June 2016 for 240 pupils	£ 700.00	18/05/2016	
St John's R.C. Academy Parent Council - Pupil Awards Ceremony June 2016	£ 1,500.00	18/05/2016	
Perthshire Musical (Competition) Festival Association - Annual Competition March 2016	£ 1,500.00	18/05/2016	
Tulloch Primary School Parent Council - trip to Camperdown Park June 2016 for 346 pupils	£ 700.00	18/05/2016	
Breathe Easy Perthshire - Summer outing to Brechin Castle Garden Centre 19 May 2016 for 35 people	£ 245.00	18/05/2016	
Bowerswell Social Fund - outing to Perth Amateur Operatic Group's production 9 April 2016 for 23 people	£ 161.00	18/05/2016	
Wednesday Tea Dance - outing to Dumfries August 2016	£ 175.00	18/05/2016	
Perth and Kinross Association of Voluntary Services - carers family fun day June 2016	£ 1,000.00	18/05/2016	
Perth and Kinross Credit Union - grant towards cost of upgrading its IT facilities	£ 3,730.00	18/05/2016	
Perth Highland Games - equipment rental and advertising costs for Perth Highland Games 2016	£ 7,253.00	18/05/2016	
Street Dance Crew - UDO World Street Dance Championships August 2016	£ 1,000.00	18/05/2016	
Perth and District YMCA - rental costs, shower upgrade and travel costs	£ 3,700.00	18/05/2016	
	£ 23,664.00		
<u>Under Consideration</u>	<u>Amount</u>	<u>Meeting</u>	
2 Perth Grammar School pupils - Iowa Exchange Programme October 2016	£ 600.00	22/06/2016	
MSK Perth Club - purchase of equipment for a new training venue	£ 1,645.00	22/06/2016	
MacMillan Cancer Support-Perth Committee - Event on 5-7 May 16 at the Royal George Hotel, Perth	£ 114.00	22/06/2016	
Young Person attending the Northern Ballet School over 3 years	£ 150.00	22/06/2016	
Fair City Baton Twirlers - attending Dardas Diamond Summer School for 5 participants July 2016	£ 500.00	22/06/2016	
Revive Youth Project - trip to Alton Towers for 7 young people 17-19 June 2016	£ 600.00	22/06/2016	
Young Person - attending Under 16 Golf Scotland Team	£ 150.00	22/06/2016	
St Matthew's Church - constructing a disabled access ramp	£ 16,500.00	22/06/2016	
PKAVS - Big Spring Event 28 May 2016	£ 170.00	22/06/2016	
Scottish Fire and Rescue - Safe Drive, Stay Alive Event 13-14 November 2016	£ 2,500.00	22/06/2016	
St John's Kirk - 7 carillon recitals in 2016	£ 1,000.00	22/06/2016	
Royal Scottish Geographical Society - draught-proofing and double glazing the Fair Maid's House	£ 2,322.00	22/06/2016	
Perthshire Chamber of Commerce - Perthshire On A Plate event 5 & 6 August 2016	£ 6,150.00	22/06/2016	
Perth Grammar School - prizegiving event on 27 June 2016	£ 2,363.00	22/06/2016	
	£ 34,764.00		
Total	£ 58,553.00		