

## PERTH AND KINROSS COUNCIL

### OUTSTANDING BUSINESS STATEMENT (OBS)

(Report No. 23/132)

Please note that this statement sets out outstanding decisions of Council / this committee / sub-committee along with an update and estimated completion date. Actions which are overdue are shaded for ease of reference. Where an update reflects that an action is complete then agreement will be sought to its removal from the OBS.

No	Date / Minute Reference / Report Number	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action Due/ completed	Action Expected
3.	25 May 2022. Item 6. Report 22/110	Appointment of Non-Elected Members	Elections to take place as soon as possible for relevant non-elected members on Learning and Families Committee.	Part complete. Appointments confirmed at committee on 3 May 2023, further appointments proposed to be made at committee on 23 August 2023.  PART COMPLETE	Democratic Services Manager	DUE	August 2023.
6.	9 November 2022. Item 9	Convener and Vice-Convener Training	Further training to be arranged on the chairing of meetings that will be open to all elected members.	Training arranged for 31 March 2023.  COMPLETE	Head of Legal and Governance Services	COMPLETE	March 2023

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7.	21 December 2022. Item 4(iii)	Motion on Alternative Methods of Celebration	Motion deferred to Council meeting of 10 May 2023. Technical Briefing Note to be provided to all members in advance of meeting.	Technical Briefing Note was circulated to all members on 31 March 2023.  COMPLETE	Executive Director Communities / Head of Legal and Governance Services.	COMPLETE	March 2023
11.	21 December 2023. Item 11	Update to 2023 Committee Timetable	To alter the scheduled meetings of the Employees JCC and JNCT to correct sequencing.	Ongoing discussions with political groups on scheduling of various meetings on Mondays and Wednesdays. Proposals to be submitted to Council on 28 June 2023.  NOT COMPLETE	Democratic Services Manager	NOT COMPLETE	June 2023
12.	8 February 2023. Emergency Motion	Letter from Council Leader	Letter to be sent from Leader to Cabinet Secretary for Education and Skills / Deputy First Minister regarding teacher and support staff numbers in line with emergency motion.	COMPLETE	Democratic Services / Communications Team.	COMPLETE	March 2023

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13.	8 February 2023. Item 5 (iii)	Letter from Council Leader	Letter to be sent from Leader to Scottish Government in line with Motion on use of proxy votes by elected members.	COMPLETE	Democratic Services / Communications Team.	COMPLETE	March 2023
14.	8 February 2023. Item 5 (iv)	Joint Letter from Council Leader and other political groups.	Joint letter to be sent to the Secretary of State for Levelling Up, Housing and Communities in line with Motion on the Levelling Up Fund.	COMPLETE	Democratic Services / Communications Team.	COMPLETE	March 2023