



Securing the future... • *Improving services*
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
Perth
PH1 5PH

Monday, 22 January 2018

A Meeting of the **Audit Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 31 January 2018** at **14:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Eric Drysdale (Convener)
Councillor Bob Band (Vice-Convener)
Councillor Audrey Coates
Councillor Harry Coates
Councillor Stewart Donaldson
Councillor David Illingworth
Councillor Xander McDade

Audit Committee

Wednesday, 31 January 2018

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES/SUBSTITUTES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE AUDIT COMMITTEE OF 22 NOVEMBER 2017 5 - 8**
- 4 INTERNAL AUDIT FOLLOW UP 9 - 22**
Report by Chief Internal Auditor (copy herewith 18/22)
- 5 INTERNAL AUDIT PRODUCT SHARING PROTOCOL 23 - 30**
Report by Chief Internal Auditor (copy herewith 18/23)
- 6 INTERNAL AUDIT UPDATE 31 - 40**
Report by Chief Internal Auditor (copy herewith 18/24)
- (i) CORPORATE AND DEMOCRATIC SERVICES**
- (a) 17-22 - ELECTED MEMBERS ALLOWANCES 41 - 50**
(copy herewith 18/25)
- (ii) HOUSING AND COMMUNITY SAFETY**
- (a) 17-01 - GENERIC OUTCOME FOCUSSED ASSESSMENTS 51 - 60**
(copy herewith 18/26)
- (iii) THE ENVIRONMENT SERVICE**
- (a) 17-28 - CORPORATE HEALTH AND SAFETY 61 - 70**
(copy herewith 18/27)

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You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.