#### PERTH COMMON GOOD FUND COMMITTEE

# 26 April 2017

#### 2016/17 AND 2017/18 FINANCIAL STATEMENT

**Joint Report by Head of Finance & Director (Environment)** 

# **PURPOSE OF REPORT**

This report details the Income and Expenditure and the projected outturn to 31 March 2017 for Financial Year 2016/17; and the Income and Expenditure to 7 April 2017 and the projected outturn to 31 March 2018 for Financial Year 2017/18.

# 1. BACKGROUND / MAIN ISSUES

1.1 The Committee approved the Perth Common Good Fund budget for 2017/18 at the meeting of 22 February 2017 (Report 17/78 refers). This report provides an update on the projected outturn for 2016/17, together with the approved budget and projected outturn for 2017/18.

# 2. PROPOSALS

#### 2.1 Financial Statement 2016/17

On the basis of Appendix 1, it is anticipated that there will be a surplus of £35,223 in 2016/17 and that the Fund's estimated Total Account Balance will be £1,629,883 at 31 March 2017 which includes £346,363 of other useable reserves. The movement from the previously reported surplus of £7,363 reported to this Committee on 22 February 2017 (Report 17/78 refers) is mainly attributed to a £23,000 reduction in property repair costs (Sections 2.2-2.4 below), and an anticipated £4,500 underspend in the core budget for the upkeep of Christmas lights.

- 2.2 Following unfavourable weather and tide conditions the causeway repairs scheduled to be undertaken during March 2017 have been delayed and will now take place during 2017/18. The estimated cost of £9,000 (Report 16/552 refers) is to be contained within the approved £15,000 core maintenance budget for Financial Year 2017/18 (Report 17/78 refers).
- 2.3 The £11,000 budget provision for the completion of the electrical works at the site of the former Harbour End Store is no longer required (Report 16/205 refers). The works will now be incorporated into a larger scheme and the cost will be contained within Property budgets.
- 2.4 The upgrade of the lighting on the Tay Railway Viaduct Walkway is anticipated to cost approximately £3,500 which is £3,000 less than the budget allocated to the cost of works. The budget saving is due to a general

reduction in the cost of LED lighting since the original cost estimate in 2013 (Report 13/469 refers).

# 2.5 Financial Statement 2017/18

On the basis of Appendix 2, which currently only shows the approved budget, there is expected to be a £2,860 surplus for the year. The opening balance of £1,629,883 is subject to finalising the 2016/17 accounts and any change will be reported to a future meeting of the Perth Common Good Fund Committee. The estimated Total Common Good Fund balance at 31 March 2018 is £1,632,743. Of the total balance £1,000,000 is reserved as the minimum revenue balance of the fund to ensure its long-term sustainability and £300,000 is earmarked as a Repair and Renewal reserve (Report 17/78 refers). This leaves an Uncommitted Revenue Account balance of £332,743 remaining available for the funding of unforeseen expenditure.

### 3. CONCLUSION AND RECOMMENDATIONS

- 3.1 The Committee is requested to:-
  - (i) Note the Perth Common Good Fund Income and Expenditure and the projected outturn to 31 March 2017 for Financial Year 2016/17.
  - (ii) Note the Perth Common Good Fund Income and Expenditure to 7 April 2017 and the projected outturn to 31 March 2018 for Financial Year 2017/18.

Author(s)

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Approved

Name	Designation	Date
John Symon	Head of Finance	31 March 2017

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# 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	None
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

# 1. Strategic Implications

# 1.1 Corporate Plan

- 1.1.1 The Council's Corporate Plan 2013 2018 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:
  - (i) Giving every child the best start in life;
  - (ii) Developing educated, responsible and informed citizens;
  - (iii) Promoting a prosperous, inclusive and sustainable economy;
  - (iv) Supporting people to lead independent, healthy and active lives; and
  - (v) Creating a safe and sustainable place for future generations.
- 1.1.2 This report relates to all objectives.

# 2. Resource Implications

# 2.1 Financial

2.1.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

#### 3. Assessments

# 3.1 Equality Impact Assessment

- 3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.
- 3.2 Strategic Environmental Assessment
- 3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

# 3.3 <u>Sustainability</u>

- 3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

# 4. Consultation

# 4.1 Internal

4.1.1 The Chief Executive has been consulted in the preparation of this report.

### 5. BACKGROUND PAPERS

5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

# 6. APPENDICES

Appendix 1 – Perth Common Good Fund Financial Statement for period to 31 March 2017 for Financial Year 2016/17.

Appendix 2 - Perth Common Good Fund Financial Statement for period to 7 April 2018 for Financial Year 2017/18.

# <u>PERTH COMMON GOOD FUND</u> <u>FINANCIAL STATEMENT FOR PERIOD TO 31 MARCH 2017 FOR FINANCIAL YEAR 2016/17</u>

	Approved 2016/17 Budget	Actual to date	Expenditure Under Consideration and Committed	<u>Total</u>	Projected Outturn	Projection Over/(Under) Spend
	£	£	£	£	£	£
Expenditure						
Property Costs						
Rent, Rates & Feu Duties	1,000.00	738.15	0.00	738.15	1,000.00	0.00
Repairs and Maintenance	87,500.00	4,346.19		4,346.19	6,500.00	(81,000.00)
Depreciation & Impairment	7,000.00	0.00	0.00	0.00	7,240.00	240.00
	95,500.00	5,084.34	0.00	5,084.34	14,740.00	(80,760.00)
Supplies and Services						
Financial Assistance	100,000.00	64,892.36	28,871.00	93,763.36	93,763.36	(6,236.64)
Administration Charges	10,000.00	6,500.00	0.00	6,500.00	10,000.00	0.00
Printing, Stationery, Advertising and Postages	500.00	393.00	0.00	393.00	500.00	0.00
	110,500.00	71,785.36	28,871.00	100,656.36	104,263.36	(6,236.64)
Christmas Events						
Rent, Rates & Feu Duties (storage for Christmas lights)	14,000.00	12,136.33		12,136.33	14,000.00	0.00
Electricity	300.00	0.00		0.00	300.00	0.00
Erect, Dismantle and Maintain Christmas Lights	23,000.00	10,048.00		29,204.25	30,000.00	7,000.00
Switch on Ceremony	39,000.00	49,000.00		49,000.00	49,000.00	10,000.00
	76,300.00	71,184.33	19,156.25	90,340.58	93,300.00	17,000.00
Total Expenditure	282,300.00	148,054.03	48,027.25	196,081.28	212,303.36	(69,996.64)
Total Expolataro	202,000.00	1-10,00-1100	40,027120	100,001120	212,000.00	(00,000.01)
<u>Income</u>						
Rents, Fees & Charges	236,000.00	236,000.00	0.00	236,000.00	236.000.00	0.00
Interest on Investments	10,000.00	3,820.42		3,820.42	10,000.00	0.00
Fishing Permits	1,400.00	1,526.31	0.00	1,526.31	1,526.31	126.31
Total Income	247,400.00	241,346.73	0.00	241,346.73	247,526.31	126.31
	(		(			
Surplus/(Deficit)	(34,900.00)	93,292.70	(48,027.25)	45,265.45	35,222.95	70,122.95
Opening Balance 01/04/16	1,273,296.78				1,273,296.78	
Surplus / (Deficit)	(34,900.00)				35,222.95	
Projected Closing Balance	1,238,396.78				1,308,519.73	
Earmarked in Reserves:-	1,200,0000				1,000,010110	
Upgrade works to 2-4 North Methven Street, Perth	0.00				(25,000.00)	
					,	
Projected Uncommitted Closing Balance						
at 31 March 2017	1,238,396.78				1,283,519.73	
Other Useable Reserves					346,363.08	
Total Common Good Funds Balance at 31 March 2017					1,629,882.81	

<u>Grants</u>			
Actual		Amount	Meeting
Ad-Lib Theatre Arts - Purchase of equipment (final instalment)	£	125.00	25/06/2014
Live Active Leisure - No Limits cycling project 2016	£	10,000.00	16/12/2015
Bowerswell Social Fund - outing to Perth Amateur Operatic Group's production 9 April 2016 for 23 people	£	161.00	18/05/2016
Street Dance Crew - UDO World Street Dance Championships August 2016	£	1,000.00	18/05/2016
Wednesday Tea Dance - outing to Dumfries August 2016	£	175.00	18/05/2016
2 Perth Grammar School pupils - Iowa Exchange Programme October 2016	£	600.00	22/06/2016
MacMillan Cancer Support-Perth Committee - Event on 5-7 May 16 at the Royal George Hotel, Perth	£	114.00	22/06/2016
Perth Grammar School - prizegiving event on 27 June 2016	£	2,363.00	22/06/2016
Methven Community Council - Medal Awards and Certificates	£	750.00	22/06/2016
Fair City Baton Twirlers - attending Dardas Diamond Summer School for 5 participants July 2016	£	500.00	22/06/2016
Perth Highland Games - equipment rental and advertising costs for Perth Highland Games 2016	£	7,253.00	18/05/2016
JSK Perth Club - purchase of equipment for a new training venue	£	1,645.00	22/06/2016
Revive Youth Project - trip to Alton Towers for 7 young people 17-19 June 2016	£	600.00	22/06/2016
Young Person attending the Northern Ballet School over 3 years	£	150.00	22/06/2016
Perth Chamber Music Society - Celebration Concert Season October 2016 to April 2017	£	200.00	05/10/2016
Tulloch Primary School Parent Council - school panto on 30 November 2016	£	450.00	05/10/2016
Bowerswell Social Tenants Group - Christmas Party	£	175.00	05/10/2016
People With a Mission Ministries - Perth senior citizens Christmas 2016 appeal	£	1,500.00	14/12/2016

# <u>PERTH COMMON GOOD FUND</u> <u>FINANCIAL STATEMENT FOR PERIOD TO 31 MARCH 2017 FOR FINANCIAL YEAR 2016/17</u>

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Perth & Strathearn 200 Round Table - Perth Fireworks & Bonfire Display 5 November 2016	£	13,000.00	05/10/2016
Perth Sub Aqua Club - purchase of new trailer	£	769.00	14/12/2016
Young Person - School adventure course to Dalguise	£	100.00	14/12/2016
The Friendly Group - Christmas Party	£	210.00	05/10/2016
Perth and Kinross Association of Voluntary Services - carers family fun day June 2016	£	1,000.00	18/05/2016
St John's Kirk - 7 carillon recitals in 2016	£	1,000.00	22/06/2016
Perthshire Chamber of Commerce - Perthshire On A Plate event 5 & 6 August 2016	£	6,150.00	22/06/2016
Perth & District Badminton Association - Scottish Badminton Championships February 2017	£	3,000.00	05/10/2016
Headway Perth and Kinross - summer outing to Fife Coast on 20 August 2016	£	343.00	05/10/2016
South Perth Community Partnership - Fun Day 17 September 2016	£	998.00	05/10/2016
Our Lady's Primary School Parent Council - outing to Edinburgh Zoo 17 June 2016 for 240 pupils	£	700.00	18/05/2016
Wednesday Tea Dance Group - New Year Party	£	280.00	14/12/2016
St. Johns RC Academy - Hong Kong Exchange Programme October 2016 (4 pupils)	£	1,000.00	05/10/2016
Breathe Easy Perthshire - Summer outing to Brechin Castle Garden Centre 19 May 2016 for 35 people	£	245.00	18/05/2016
Perthshire Musical (Competition) Festival Association - Annual Competition March 2016	£	1,500.00	18/05/2016
J.D. Fergusson Arts Awards Trust - J.D. Awards Competition 2016/17	£	1,500.00	18/05/2016
St John's R.C. Academy Parent Council - Pupil Awards Ceremony June 2016	£	1,266.36	18/05/2016
Perth Polish Group - cultural event on 10 December 2016  Parthabita Chipaga Community According Chipaga New York 20 January 2017	£	400.00	05/10/2016
Perthshire Chinese Community Association - Chinese New Year 30 January 2017  Jar of Joveds - 3 multicultural events October 2016 to April 2017	£	1,500.00	05/10/2016
Jar of Jewels - 2 multicultural events October 2016 to April 2017	£	1,000.00	05/10/2016
PKAVS - Big Spring Event 28 May 2016 Street Dance Crew - UK street dance competition	£	170.00 1,000.00	22/06/2016 14/12/2016
Street Dance Grew - OK Street dance competition	L	1,000.00	14/12/2010
	£	64,892.36	
Committed		Amount	Monting
J.D. Fergusson Arts Awards Trust - J.D. Awards Competition 2016/17	£	<u>Amount</u> 500.00	<u>Meeting</u> 18/05/2016
Tulloch Primary School Parent Council - trip to Camperdown Park June 2016 for 346 pupils	£	700.00	18/05/2016
Perth and Kinross Credit Union - grant towards cost of upgrading IT facilities	£	3,730.00	18/05/2016
Perth and District YMCA - rental costs, shower upgrade and travel costs	£	3,700.00	18/05/2016
Young Person - attending Under 16 Golf Scotland Team	£	150.00	22/06/2016
Royal Scottish Geographical Society - draught-proofing and double glazing the Fair Maid's House	£	2,322.00	22/06/2016
Perth YMCA - Perth Alive 2016	£	2,000.00	05/10/2016
Perth & Strathearn 200 Round Table - Perth Fireworks & Bonfire Display 5 November 2016	£	2,450.00	05/10/2016
Vale of Atholl Pipers Association - Pipe band development Programme October 2016 to September 2017	£	1,750.00	05/10/2016
Music in Hospitals - 10 concerts in care units October 2016 to March 2017	£	1,050.00	05/10/2016
Adventure Circus - circus showcase November 2016	£	1,059.00	05/10/2016
Scottish Brass Band Association - 26 & 27 November 2016	£	3,500.00	05/10/2016
Dalreoch Friendship Club - outing to Pitlochry	£	70.00	14/12/2016
Solas Festival - arts festival Tibbermore	£	800.00	14/12/2016
Breathe Easy Perthshire	£	210.00	14/12/2016
St Johns Kirk of Perth - Carillon Recitals	£	2,760.00	22/02/2017
Our Lady's Primary School Parent Council - outing to Perth pantomime 19 December 2016	£	700.00	22/02/2017
Perth Academy Pupils - Trip to Valencia October 2017	£	600.00	22/02/2017
Young Person - Project Trust trip to Honduras	£	400.00	22/02/2017
Be Yourself - International Women's Day Event	£	420.00	22/02/2017
	£	28,871.00	
<u>Under Consideration</u>		Amount	Meeting
	£	<u>-</u>	
Total	£	93,763.36	
Funding Approved - No longer required			
Scottish Fire and Rescue - Safe Drive, Stay Alive Event 13-14 November 2016	r	1,680.00	22/06/2016
Perth Academy - Lille trip December 2016 (1 pupil)	£	1,680.00	05/10/2016
	£	1,865.00	
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# PERTH COMMON GOOD FUND FINANCIAL STATEMENT FOR PERIOD TO 7 APRIL 2017 FOR FINANCIAL YEAR 2017/18

	Approved 2017/18 Budget	Actual to date	Expenditure Under Consideration	Total	Projected Outturn	Projection Over/(Under)
	2017/10 Baaget	to date	and Committed	<u>rotar</u>	<u>Outturn</u>	Spend
	£	£	£	£	£	£
Expenditure		_	_	_	_	_
Property Costs Rent, Rates & Feu Duties	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Repairs and Maintenance - General	15.000.00	0.00	0.00	0.00	,	0.00
Repairs and Maintenance - Specific Projects	20,000.00	0.00	0.00	0.00	-,	0.00
Depreciation & Impairment	7,240.00	0.00	0.00	0.00	7,240.00	0.00
Soprosiation a impairment	43,240.00	0.00	0.00	0.00		0.00
Supplies and Services	,				,	
Financial Assistance - Fireworks	15,000.00	0.00	0.00	0.00	15,000.00	0.00
Financial Assistance - Small Grants	60,000.00	0.00	11,950.00	11,950.00	60,000.00	0.00
Financial Assistance - Capital Grants	40,000.00	0.00	0.00	0.00	40,000.00	0.00
Administration Charges	10,000.00	0.00	0.00	0.00	,	0.00
Printing, Stationery, Advertising and Postages	500.00	0.00	0.00	0.00	500.00	0.00
	125,500.00	0.00	11,950.00	11,950.00	125,500.00	0.00
Christmas Events						
Rent, Rates & Feu Duties (storage Christmas lights)	14,000.00	0.00	0.00	0.00	,	0.00
Electricity	300.00	0.00	0.00	0.00		0.00
Erect, Dismantle and Maintain Christmas Lights Switch on Ceremony	23,000.00 40,000.00	0.00 0.00	0.00 0.00	0.00 0.00	23,000.00 40,000.00	0.00 0.00
Switch on Gereinony	77,300.00	0.00	0.00	0.00	77,300.00	0.00
	77,000.00	0.00	0.00	0.00	11,000.00	0.00
Total Expenditure	246,040.00	0.00	11,950.00	11,950.00	246,040.00	0.00
Income						
Income						
Rents, Fees & Charges	236,500.00	0.00	0.00	0.00	236,500.00	0.00
Interest on Investments	11,000.00	0.00	0.00	0.00	,	0.00
Fishing Permits	1,400.00	0.00	0.00	0.00	1,400.00	0.00
Total Income	248,900.00	0.00	0.00	0.00	248,900.00	0.00
Surplus//Deficit)	2.860.00	0.00	(11,950.00)	(11,950.00)	2.860.00	0.00
Surplus/(Deficit)	2,860.00	0.00	(11,950.00)	(11,950.00)	2,000.00	0.00
Opening Balance 01/04/17			I			
(Subject to Final Accounts Approval)	1,629,882.81				1,629,882.81	
Surplus / (Deficit)	2,860.00				2,860.00	
Total Common Good Funds Balance						
at 31 March 2018	1,632,742.81				1,632,742.81	
Earmarked in Reserves:-						
Minimum Revenue Account Balance	(1,000,000.00)				(1,000,000.00)	
Repair and Renewal Reserve	(300,000.00)				(300,000.00)	
Projected Uncommitted Closing Balance						
at 31 March 2018	332,742.81				332,742.81	

Grants		
<u>Graits</u>		
Actual	Small Grants Capital Grants	Meeting
	<u> </u>	
	£ - £ -	
Committed	Small Grants Capital Grants	Meeting
	£ - £ -	
Under Consideration	Small Grants Capital Grants	Meeting
<del></del>		
Young Person - Project Trust Trip to South Africa for 1 Year	£ 400.00	26/04/2017
Tulloch Primary School Parent Council - Summer Trip to McCrosty Park	£ 700.00	26/04/2017
Perth Grammar - Trip to Madrid June 2017	£ 1,500.00	26/04/2017
Jeanfield Swifts 2003 Football Club - Attending Costa Daurada Cup July 2017	£ 600.00	26/04/2017
St John's Academy - Grease Musical Production	£ 500.00	26/04/2017
Scottish Chamber Orchestra - Organising 2 Concerts	£ 3,150.00	26/04/2017
City of Perth Early Education Centre Parent Council - Trip to Auchingarrich Wildlife Centre	£ 525.00	26/04/2017
Wednesday Tea Dance - Summer Outing to Dumfries August 2017	£ 175.00	26/04/2017
Kinnoull Junior Football Club - Organising Perth World Cup Football Tournament	£ 2,500.00	26/04/2017
JD Fergusson Arts Awards Trust - Travel Award Grant	£ 1,900.00	26/04/2017
	£ 11,950.00 £ -	
Total	£ 11,950.00 £ -	
Funding Approved - No longer required	Small Grants Capital Grants	Meeting
T unumy Approved - No longer required	Oman Grants Capital Glaffts	weenig
	£ - £ -	