

Appendix D - Internal Audit Follow-up
Housing & Community Safety
(Reporting for All dates on or before: October 2017)

Action Plan	Dates	Status/Explanation
<p>14-16 - Housing Repairs Action Point : 10 - Verification: timeliness and meeting the specification of emergency repairs Importance: Medium</p> <p>Audit Committee Date: April 2015</p> <p>HRIS is already in close contact with the Council's IT Service in order to improve the capability of our mobile technology, in accordance with Housing's Technology and Improvement Plan.</p> <p>(J Beverley, Housing Repairs Service Manager)</p>	<p>Dec 2015 Mar 2017 Oct 2017 Mar 2018</p>	<p>The Service states that Housing's mobile working project, which is part of the corporate IT Transformation project, has been delayed due to integration issues. The phased implementation of the system was due to commence in November 2017 with full roll out of the project being complete by 31 March 2018.</p> <p>Internal Audit Opinion: Accepted</p>
<p>15-07 - Reablement Action Point : 11 - Training & Qualifications Importance: Low</p> <p>Audit Committee Date: June 2015</p> <p>Training needs to be completed in line with schedule</p> <p>(V Riddell, Team Leader)</p>	<p>Dec 2016 Sep 2017 June 2018</p>	<p>The Service has now received SMT budget approval in order that Reablement staff can obtain SVQ training to meet registration requirements.</p> <p>Internal Audit Opinion: Accepted</p>
<p>16-09 - Housing Options Action Point : 3 - Training Toolkit Importance: Low</p> <p>Audit Committee Date: September 2016</p> <p>The Service will continue to be involved in the Training Toolkit Steering Group to ensure that the toolkit is piloted in the first</p>	<p>Mar 2017 Sep 2017 Mar 2018</p>	<p>The Service states that the toolkit development project is progressing however there have delays in the procurement process. Tenders will be evaluated in November and once a supplier has been selected the Service will lead testing and piloting the toolkit.</p> <p>Progress will be reviewed in</p>

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<p>quarter of 2017.</p> <p>(E Ritchie, Service Manager)</p>		<p>March 2018.</p> <p>Internal Audit Opinion: Satisfactory</p>
<p>17-04 - Partnership Working - Community Justice Partnership Action Point : 8 - Monitoring of the Plan Importance: Medium</p> <p>Audit Committee Date: September 2017</p> <p>The 31 August 2017 Community Justice Partnership agenda will include an item regarding a monitoring mechanism for the outcomes improvement plan.</p> <p>(C Cranmer, Team Leader - Community Safety)</p>	<p>Sep 2017 Mar 2018</p>	<p>The Service advised that the first Community Justice Partnership Meeting was held on 31st August 2017 and a presentation delivered which included information pertinent to how the plan will be monitored.</p> <p>Further to discussions at the second partnership meeting, a monitoring mechanism/ framework will be drafted and submitted for approval by the Community Justice Partnership in March 2018.</p> <p>Internal Audit Opinion: Satisfactory</p>
<p>17-04 - Partnership Working - Community Justice Partnership Action Point : 9 - Monitoring of the Plan Importance: Medium</p> <p>Audit Committee Date: September 2017</p> <p>A framework will also be devised to measure and report on the actions in the plan. This framework will also be presented to the Community Justice Partnership.</p> <p>(C Cranmer, Team Leader - Community Safety)</p>	<p>Sep 2017 Mar 2018</p>	<p>As per (8) above - The agreed monitoring mechanism/ framework will be drafted and presented to the Partnership for approval at the third Partnership meeting, to be held in March 2018.</p> <p>Internal Audit Opinion: Satisfactory</p>