

AUDIT AND PERFORMANCE COMMITTEE OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of hybrid meeting of the Audit and Performance Committee of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers on Monday 18 September 2023 at 9.30am.

Present: B Hamilton (Chair) and M Black (both Tayside NHS Board), Councillors D Illingworth and S McCole (both Perth and Kinross Council) B Campbell (from Item 4.1 onwards) and S Watts (Third Sector Forum).

In Attendance: D Henderson, S Flower, L Hunter, I McCartney (from Item 4.1 onwards) (all IJB Members); J Pepper, Chief Officer – Health and Social Care Partnership, D Mitchell, Interim Chief Financial Officer, C Lamont, C Jolly, K Ogilvy, M Grant and P Jerrard (all Perth and Kinross Health and Social Care Partnership); S Hendry, A Taylor, A Brown, and M Pasternak (all Corporate and Democratic Services, Perth and Kinross Council).

B Hamilton, Chair.

1. WELCOME AND APOLOGIES

B Hamilton welcomed all those present to the meeting. There were no apologies for absence submitted.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTES OF PREVIOUS MEETINGS

3.1 MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 26 JUNE 2023 FOR APPROVAL

The minute of meeting of the Audit and Performance Committee of the Perth and Kinross Integration Joint Board of 26 June 2023 was submitted and approved as a correct record.

3.2 MINUTE OF SPECIAL MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 31 JULY 2023 FOR APPROVAL

The minute of special meeting of the Audit and Performance Committee of the Perth and Kinross Integration Joint Board of 31 July 2023 was submitted and approved as a correct record.

3.3 ACTION POINTS UPDATE

The Action Points Update (Report G/23/112) was submitted, and updates provided thereon.

3.4 MATTERS ARISING

There were no matters arising.

4. PERFORMANCE

4.1 2023/24 FINANCIAL POSITION

There was submitted a report by the Interim Chief Finance Officer (G/23/113) providing an update on the projected financial position based on the period 1 April 2023 to 31 July 2023.

B Hamilton referred to the review of 2C Practices and queried who from Perth and Kinross would be involved in the review. In response, the Interim Chief Finance Officer confirmed that the review would be done in two parts, with the first part to review the scope which involves the Chief Officers to agree the proposals put forward with the second part around due diligence to ensure that budgets that sit within General Medical Practices of which 2C is part of which will be led by Chief Finance Officers.

Councillor McCole expressed concern at a lack of clarity on what exactly the 2C Strategy is and queried whether it would be possible for a complete overview on what the emerging strategy is for GP Services and how it will benefit Perth and Kinross to be provided at either a future meeting of this Committee or a future meeting of the IJB. In response, the Chief Officer agreed that this would be a worthwhile thing to do and suggested that the recently appointed Operational Medical Director for Primary Care Services could look to progress.

Resolved:

- (i) The overall projected out-turn for 2023/24 based on financial performance to 31 July 2023, be noted.
- (ii) It be noted that the Chief Officer and Executive Management Team are working on actions to mitigate cost pressures in the current year.
- (iii) The financial risks as detailed in Section 6 of Report G/23/113, be noted.

4.2 KEY STRATEGIC PERFORMANCE REPORT (QUARTER 1 2023/24)

There was submitted a report by the Chief Officer (G/23/114) providing an update on strategic performance when considering the core set of integration indicators and the delivery of approved Strategic Delivery Plan (SDP) outcomes.

M Black referred to the use of interim placements and queried what the process involved is for these to be enabled. In response K Ogilvy advised that people who are moved to interim placements have a full assessment carried out in hospital first where the relevant care is identified, and a referral made for that care. He further advised that most of the people waiting on interim placements are waiting

on packages of care which unfortunately cannot be provided immediately resulting in discussions with the person and their family and will only be moved to an interim placement if they agree to it.

B Campbell referred to people who are transferred to an interim placement and queried whether the funding for the placement would be fully covered by the Partnership and not at a cost to any families involved. In response, the Interim Chief Financial Officer confirmed that anyone in an interim placement whilst they are awaiting suitable housing or care at home they are not charged for the interim placement.

Resolved:

- (i) The Health and Social Care Partnership's strategic performance in relation to the core suite of integration indicators, as detailed in Report G/23/114, be noted.
- (ii) The progress made in the delivery of strategic aims through the Strategic Delivery Plan outcomes, be noted.

5. GOVERNANCE AND ASSURANCE

5.1 STRATEGIC RISK MANAGEMENT UPDATE

There was submitted a report by the Chief Officer (G/23/115) providing updates on (1) the Integration Joint Board Strategic Risk Register; (2) the progress of the improvement actions being taken to improve the overall control environment to further mitigate risk; and (3) on new or emerging risks and any material changes to existing risks.

Councillor Illingworth referred to discussions earlier in the meeting during the Item on the 2023/24 Financial Position and queried whether it was appropriate to leave financial risks as Priority 2. In response, the Interim Chief Financial Officer advised that this was something which was fully considered prior to this report being finalised. She further advised that the strategic risk was noted to say there are insufficient financial resources to deliver the objectives of the Strategic Plan but that for this financial year 2023/24 the IJB approved a budget that was going to protect this ambition but confirmed that this would continue to be monitored and if any change was required to be made this would come to this Committee at its meeting in December.

Resolved:

The IJB's Strategic Risk Register and Strategic Risk Improvement Plan as detailed in Report G/23/115, be approved.

5.2 PARTNERSHIP IMPROVEMENT PLAN – UPDATE

There was submitted a report by the Chief Officer (G/23/116) providing an update on progress against the actions within the Partnership Improvement Plan.

P Jerrard advised of a typo in the report at paragraph 3.3, Five should in fact read Four as IP40 under the Financial Controls section of Appendix 1 is now complete and should be in Blue not Red.

B Hamilton referred to the re-established Transformation Board and sought some assurance that this would be working in collaboration with the transformation boards within our Partners. In response, the Chief Officer confirmed that the membership of the Transformation Board was expanded to include representation from both Perth and Kinross Council and NHS Tayside. She further advised that as a Partnership a presentation was delivered to Perth and Kinross Council's Transformation Board and that we will be providing some insight into our transformation to NHS Tayside's Executive Leadership Team on the 25 September.

Resolved

The progress towards the achievement of actions within the Partnership Improvement Plan, be noted.

6. CLINICAL CARE GOVERNANCE

6.1 CLINICAL AND CARE GOVERNANCE ASSURANCE

There was submitted a report by the Chief Officer (G/23/117) providing assurance in respect of Clinical, Care and Professional Governance arrangements in place for delegated and hosted services managed by Perth and Kinross Health and Social Care Partnership (PKHSCP).

B Hamilton referred to the fact that she was Chair of both the NHS Care Governance Committee and Chair of this Committee and advised that she had sought advice to ensure that it was okay for her to continue in both roles. She further advised that following discussion with the Board Secretary at NHS Tayside she was happy to report that there is no issue at all.

Councillor Illingworth referred to the wait time of over three years for OT Hand Therapy Routine Outpatients and queried the number of patients effected. In response, the Chief Officer confirmed the exact figure was currently 83 and that the HSCP had agreed to fund additional OT expertise to reduce this to a baseline over the next 12 months.

Councillor McCole referred to Risk 1226 – GP Cover for HMP Perth specifically around the 11 new GP's that were now available and queried where they have come from. In response, K Ogilvy advised that these are GP's who currently have other jobs and are supporting the Prison on a Locum basis due to enhanced rates that are being offered to try and increase the capacity within the Prison. He further advised that that a longer-term model was currently being worked on.

Resolved:

- (i) The responsibilities of Perth and Kinross Integration Joint Board in respect of Clinical, Care and Professional Governance and those of IJB's partners, as detailed in Report G/23/117, be noted.

- (ii) The arrangements in place for providing the IJB with assurance that effective and robust systems of Clinical, Care and Professional Governance are in place, as detailed in Report G/23/117, be noted.
- (iii) It be noted that both NHS Tayside's Care Governance Committee and Perth and Kinross Council's Scrutiny and Performance Committee agreed that the most recent report presented to them demonstrated substantial assurance.
- (iv) It be noted that the Chief Officer confirms the effectiveness of the above systems in place in the IJB's partner organisations.

7. FOR INFORMATION

There were submitted and noted the following reports for information:

7.1 PERTH AND KINROSS IJB AUDIT AND PERFORMANCE COMMITTEE WORK PLAN 2022/23 (G/23/118)

7.2 PERTH AND KINROSS IJB AUDIT AND PERFORMANCE RECORD OF ATTENDANCE 2022/23 (G/23/119)

8. PRIVATE DISCUSSION

There was no private discussion between members of the Committee and the Chief Internal Auditor or External Auditor.

9. DATE OF NEXT MEETING

Monday 30 October 2023 at 9.30am.