

### APPENDIX 3 – COMMITTEE RESPONSE

	Recommendations	Response
1	Kinross-shire Local Committee members discuss greater use of the Committee's Scrutiny and Recommendatory Powers. This could include specific Council services outlining their work in Kinross-shire and seeking the views of Committee members on local issues and priorities.	Accepted - The Committee is still in its infancy and its remit will continue to develop and expand over time. It is also recognised that any additional powers being extended to the Committee could have an impact on the role of other existing Council committees.
2	An action log is established and maintained by PKC Officers and reviewed at Local Committee meetings.	Accepted – This recommendation has already been implemented.
3	Decisions regarding any future budgets devolved to the Local Committee are transparent and inclusive, taken by all members at the meetings. Community Council representatives should have equal access to information prior to the meeting and equal input into the discussions at the meetings.	Accepted – A criteria is to be developed, which sets out the process for allocating any budget allocated to the Committee. All committee members currently receive equal access to reports and committee papers and will continue to do so.
4	PKC promotes and raises awareness of Kinross-shire Local Committee.	Acknowledged – this is a matter for officers of the Council to address
5	Local Committee membership is included as an agenda item at a forthcoming meeting so all members can share their views and try to agree a way forward.	Accepted – This matter was discussed at the Committee Development Day and the current membership was agreed as appropriate.
6	The involvement of Community Planning Partners in Kinross-shire Local Committee is included as an agenda item at a forthcoming meeting so all members can share their views and try to agree a way forward.	Accepted – This matter was discussed at the Committee Development Day and it was agreed that selected Community Planning Partners would be asked to attend a meeting of the committee on an annual basis to provide information of their organisation's strategic plans and priorities for the area.

7	PKC Officers and Ward Councillors ensure Community Council representatives are provided with the same level of information and input before and during the meetings as Ward Councillors.	Accepted – This matter was discussed at the Committee Development Day and whilst it was accepted, it was also noted that this was already the case.
8	Community Councils are contacted by PKC to put forward potential agenda items before every Local Committee meeting.	Accepted – It was acknowledged that Community Councils were already able to put forward items for the agenda. However, it was agreed at the Development Day that Community Councils should be pro-active in putting items forward to PKC for consideration by the convenor.
9	A future meeting of Kinross-shire Local Committee includes an agenda item on the Committee's powers and decision-making process with a presentation from PKC Legal and Governance Services followed by a question and answer session.	Accepted – A presentation to the Committee from the Council's Head of Legal Services would be provided. Date to be agreed.
10	A Kinross-shire Ward Panel is re-instated for future CIF awards.	Accepted – It was agreed that a Ward Panel would be re-instated with immediate effect, which would consist of the current membership of the Kinross-shire committee, plus other selected community members.
11	PKC Ward Councillors and Senior Officers consider the resource implications of maintaining Kinross-shire Local Committee and establishing Local Committees in other wards.	Acknowledged – The Committee agreed at the Development Day that this was a matter for Council officers and Elected Members to consider, and not the wider Kinross-shire Committee.
12	PKC Ward Councillors consider the additional demands on their time, particularly the Convenor and Vice Convenor, in maintaining Kinross-shire Local Committee and establishing Local Committees in other wards.	Acknowledged – The Committee agreed at the Development Day that this was a matter for Council officers and Elected Members to consider, and not the wider Kinross-shire Committee.

<b>13</b>	Local Committee reports are presented verbally or as concise written reports to minimise the demands on PKC Officer time.	Accepted – This recommendation was agreed and has already been implemented.
<b>14</b>	Site-specific road safety issues in Kinross-shire are dealt with outwith Local Committee meetings, as they are in other wards in Perth and Kinross. This would also have the benefit of freeing up Local Committee meeting time for ward-wide roads issues and other non-roads issues.	Not Accepted – This recommendation was not agreed. It is the view of the Committee that it should consider issues on their own merits, even if these are site specific. However, it was acknowledged that road safety would not be an agenda item for every meeting.
<b>15</b>	PKC progresses work to compile a Community Action Plan in Kinross-shire as the Local Committee could have an important role in taking forward the issues prioritised in the Plan.	Acknowledged – This is a matter for the Council, not the committee however it was not considered appropriate by Council officers to develop a Community Action Plan for an area the size of Kinross-shire, and this was endorsed by the Committee at the Development Day.