



# PERTH & KINROSS INTEGRATION JOINT BOARD

## AUDIT & PERFORMANCE COMMITTEE

### WORKPLAN 2023-24

(Report No. G/24/33)

This work plan outlines the major items the Audit and Performance Committee has to consider as part of its schedule of work for the year. This should allow the Committee to fulfil its terms of reference. It will continue to be kept under review throughout the year.

Item	Standing Item	Non Standing Item	Responsibility	Jun 26th 2023	Jul 31st 2023	Sep 18th 2023	Oct 30th 2023	Dec 11th 2023	Mar 11th 2024
<b>Governance and Assurance</b>									
Strategic Risk Management Update	✓		Chief Officer	✓		✓		✓	✓
Partnership Improvement Plan / Audit Recommendations Update		✓	Chief Officer			✓			
Internal Audit Annual Report and Assurance Statement		✓	Chief Internal Auditor	✓					
Internal Audit Reports 2022/23:									
· Leadership Capacity PKIJB 22-01		✓	Chief Internal Auditor				✓		
· Sustainability of Commissioned Service Providers		✓	Chief Internal Auditor						
· Premises and Property PKIJB 22-03		✓	Chief Internal Auditor						
Internal Audit Reports 2023/24: TBC									
· Sustainability of Commissioned Service Providers		✓	Chief Internal Auditor						
· Workforce		✓	Chief Internal Auditor						
· Joint Equipment Loans Store		✓	Chief Internal Auditor						
Internal Audit Strategy and Plan 2023/24		✓	Chief Internal Auditor				✓		
Internal Audit Plan Progress Report	✓		Chief Internal Auditor	✓			✓	✓	✓
External Audit Strategy		✓	External Auditor						✓
External Audit – Proposed Audit Fee 2023/24		✓	Chief Finance Officer						✓
External Audit Annual Report 2022/23		✓	External Auditor				✓		
<b>Performance</b>									
Financial Position	✓		Chief Finance Officer	✓		✓		✓	✓
Progress Report - Key National Indicator Set	✓		Chief Officer	✓		✓	✓	✓	✓
Annual Performance Report		✓	Chief Officer		✓				
<b>Annual Accounts</b>									
Annual Governance Statement		✓	Chief Finance Officer	✓					
Unaudited Annual Accounts 2022/23		✓	Chief Finance Officer	✓					
Audited Annual Accounts 2022/23		✓	Chief Finance Officer				✓		
Letter of Representation to External Audit		✓	Chief Finance Officer				✓		
Assurances Received from Partners		✓	Chief Finance Officer				✓		
<b>Clinical and Care Governance</b>									
Clinical & Care Governance Assurance	✓		Chief Officer	✓		✓		✓	✓



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<b>For Information</b>									
Audit & Performance Committee Record of Attendance	✓		For information	✓		✓	✓	✓	✓
Audit & Performance Committee Work Plan	✓		For information	✓		✓	✓	✓	✓

<sup>1</sup> Special Meeting

<sup>2</sup> Extraordinary Meeting

<sup>3</sup> Single Item Agenda