

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
CORPORATE HEALTH, SAFETY AND WELLBEING
CONSULTATIVE COMMITTEE

Minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee held virtually via Microsoft Teams on 7 June 2021 at 10.00am.

Present:

Representing Perth and Kinross Council
Councillor A Coates
Councillor B Pover
Councillor S McCole
Councillor F Smith
C Flynn, Democratic Services Manager
R Lyle, on behalf of Executive Director (Communities)
G Boland (on behalf of Executive Director (Education and Children's Services))

Trade Union Safety Representatives and Elected Representatives of Employee Safety Committees
S Hope, Unison
J Kettle, SSTA

In attendance: K Molley, Acting Committee Officer, Corporate and Democratic Services
E Sturgeon, Human Resources Manager
L McGeorge, Property Compliance Team Leader
J McColl, Service Manager (Communities)

Apology: C Weston, EIS
P Johnstone, Human Resources Manager

S Hope in the Chair

1. WELCOME AND APOLOGIES

S Hope welcomed all present to the meeting and apologies were noted above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest in terms of the Councillors' Code of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of the meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 8 March 2021 was submitted and approved.

4. MATTERS ARISING

Health and Safety Performance Quarterly Report Including Fire Safety (Item 6)

Councillor McCole requested that the HSE report for North Forr Crieff be brought to a future meeting of the Corporate Health, Safety and Wellbeing Consultative Committee for further discussion. She added that any incidents dealt with at Service Level should be brought to this committee for information.

5. MERGING OF THE CONSTITUTIONS

C Flynn, Democratic Services Manager, provided a verbal update on the current situation of the merging of the constitutions of the EJCC and CHS&WCC. She advised the committee that the Short Life Working Group had recently met, and a draft constitution of the new committee will be sent to all members of both groups for feedback and comments. She added that a report would then be taken to SP&R for approval. If approved at SP&R, the first date of the merged committee will be held at the end of September 2021.

C Flynn added that committees are usually held on Mondays or Wednesdays and suggested moving the EJCC to one of these days. She asked members to get in touch if they had any concerns with this change in day.

The committee noted the position.

6. HEALTH AND SAFETY PERFORMANCE QUARTERLY REPORT INCLUDING FIRE

There was submitted a report by the Regulatory Services Manager (Communities) (G/21/54) preparing to inform and assist the Corporate Health, Safety and Wellbeing Consultative Committee in monitoring health and safety performance across Perth and Kinross Council; and (2) asking for progress to be noted.

Resolved:

The contents of report G/21/54, be noted.

7. ANY OTHER COMPETENT BUSINESS

There was no other competent business.

8. DATE OF NEXT MEETING

TBC

DRAFT