



Council Building
2 High Street
Perth
PH1 5PH

17/02/2023

A hybrid meeting of the **Perth and Kinross Community Planning Partnership Board** will be held in **the Council Chamber on Friday, 24 February 2023 at 10:00.**

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

THOMAS GLEN
Chief Executive
PERTH AND KINROSS COUNCIL

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Councillor G Laing, Perth and Kinross Council (Chair)
Councillor J Duff, Perth and Kinross Council
Councillor D Cuthbert, Perth and Kinross Council
L Hughes, PKAVS
M Cook, Perth College UHI
E Fletcher, NHS Tayside
P Raynor, NHS Tayside
L McMahon, Jobcentre Plus/DWP
G MacDougall, Skills Development Scotland
D McLaren, Scottish Government
T Glen, Perth and Kinross Council
G Binnie, Police Scotland
S Kabamba, Scottish Fire and Rescue Service
M Wright, Scottish Enterprise
C McKenna, PKAVS

M Speed, TACTRAN
B Renton, Perth and Kinross Council
S Devlin, Perth and Kinross Council
J Pepper, Health and Social Care Partnership

Community Planning Partnership Board

Friday, 24 February 2023

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 **WELCOME AND APOLOGIES**
- 2 **DECLARATIONS OF INTEREST**
- 3 **MINUTE OF MEETING OF COMMUNITY PLANNING PARTNERSHIP BOARD OF 18 NOVEMBER 2022 FOR APPROVAL** 5 - 8
(copy herewith)
- 4 **MATTERS ARISING**
- 5 **COST OF LIVING: COMMUNITY PLANNING PARTNERSHIP PRIORITY COMMITMENTS: UPDATES FROM EACH COMMUNITY PLANNING PARTNER ON PROGRESS AND ACTION SINCE OCTOBER 2022 POVERTY TASKFORCE: NEXT STEPS**
Update by all Partners
- 6 **IMPLEMENTATION OF THE LOIP : RISK MANAGEMENT** 9 - 10
Report by Community Planning Team Leader (copy herewith G/23/11)
- 7 **COMMUNITY PLANNING INQUIRY : CALL FOR VIEWS QUESTIONS** 11 - 18
Report by Head of Culture & Communities Services (copy herewith G/23/12)
- 8 **COUNCIL BUDGET - 1 MARCH 2023**
Update by Councillor Grant Laing and Thomas Glen, Chief Executive, Perth and Kinross Council
- 9 **ANY OTHER EMERGING STRATEGIC ISSUES/AOCB**
- 10 **DATE OF NEXT MEETING**
21 April 2023 at 10.00am, venue tbc

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PERTH AND KINROSS COMMUNITY PLANNING PARTNERSHIP BOARD

Minute of meeting of the Perth and Kinross Community Planning Partnership Board held hybrid at PKAVS, The Gateway, Perth on Friday 18 November 2022 at 10.00am.

Present: Councillors G Laing, P Barrett, D Cuthbert and J Duff; Perth and Kinross Council; T Glen and S Devlin, Perth and Kinross Council; L Hughes, PKAVS; V Lynch, Perth College UHI; D McLaren, Scottish Government; E Fletcher, NHS Tayside; and M Wright, Scottish Enterprise.

In Attendance: C Guild, L Haxton, C Mailer, and D Williams (all Perth and Kinross Council); J Rennie (PKAVS); C Graham (Social Security Scotland); and E Boyd (on behalf of G MacDougall), Skills Development Scotland.

1. WELCOME AND APOLOGIES

With Councillor Laing absent from the start of the meeting, it was agreed that L Hughes, PKAVS, begin the meeting as Chair.

L Hughes welcomed all present to the meeting, and introduced J Rennie, PKAVS, to members.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the relevant Codes of Conduct.

COUNCILLOR LAING ENTERED THE MEETING AT THIS POINT. IT WAS AGREED THAT L HUGHES WOULD CONTINUE TO CHAIR THE MEETING.

3. MINUTE OF MEETING OF THE COMMUNITY PLANNING PARTNERSHIP BOARD OF 22 APRIL 2022

The minute of meeting of the Community Planning Partnership Board of 22 April 2022 was submitted and approved as a correct record.

4. COST OF LIVING

4(i). LOIP REMINDER

L Haxton delivered a verbal update with regards to the Local Actions Improvement Plan (LOIP).

L Haxton advised members that, following the agreement of the LOIP by Council on 28 September 2022 subject to any final amendments from the Community Planning Partnership Board, that the LOIP had been agreed by board

members by email. L Haxton further advised that Hate Crime was due to be discussed by the Council's Executive Leadership Team.

4(ii). ANTI-POVERTY TASKFORCE

C Mailer, Perth and Kinross Council, delivered a verbal update on the Anti-Poverty Taskforce.

C Mailer advised members that a paper in this regard was submitted to Council in September 2022, which gave an overview of the very specific challenges for Perth and Kinross. C Mailer advised that a strategy had been agreed and that those at the greatest level of need were being targeted.

C Mailer advised that there was a balance between strategic and emergency response, and that the Anti-Poverty Taskforce had been established quickly. Councillor Laing advised that the Anti-Poverty Taskforce was a combination of the Local Authority and the private sector.

Councillor Cuthbert commended this as being a good start, whilst highlighting that a lot of work was still required. He emphasised the importance of the balance between emergency and long-term responses.

4(iii). NATIONAL INTERVENTIONS

C Graham, Social Security Scotland, delivered a slide-based presentation to Members regarding national interventions with regards to cost of living.

C Graham advised members that the Scottish Child Payment was a new payment, and that further benefits were being introduced. She also advised members that stats were being published every quarter and that work was being undertaken with prisons regarding benefits to those being released.

C Graham advised members that, whilst Social Security Scotland offered face to face meetings, the video call option offered was proving a popular option. She also advised that telephone appointments were offered, and that there were a number of local outreach centres across Perth and Kinross.

In response to a query regarding processing times, C Graham advised that statistics in this regard were not published, and that the discrepancies between individual cases and different benefits meant that it was difficult and not appropriate to set benchmarks.

5. LOCAL EMPLOYABILITY PARTNERSHIP

V Lynch, Perth College UHI, delivered a slide-based presentation to members on the Local Employability Partnership.

V Lynch advised members that work was ongoing across the Tay Cities region, and that the Local Employability Partnership had been in operation for twelve

months. V Lynch advised that it was planned that there would be a strategy in place in this regard by March 2023.

In response to a query from T Glen, V Lynch advised that more joining up of the work of the Local Employability Partnership and the work of the Child Poverty Task Force and the Anti-Poverty Task Force would be beneficial. C Mailer endorsed this referencing the challenges being faced in Perth and Kinross, with specific reference to the challenges being faced in rural areas.

In response to a further query from T Glen, V Lynch advised that there were a number of skills academies ongoing through Local Employability Partnership funding regarding industry skills. V Lynch advised that work was ongoing in this regard with industries undergoing labour challenges, such as hospitality and health and social care.

6. PERTH AND KINROSS COUNCIL CORPORATE PLAN

C Guild, Perth and Kinross Council, delivered a slide-based presentation regarding the Perth and Kinross Council Corporate Plan.

C Guild advised members that the Community Plan feeds into and influences the Corporate Plan, and further advised that the Corporate Plan had links to the LOIP.

7. EMERGING STRATEGIC ISSUES

There were no emerging strategic issues.

8. ANY OTHER COMPETENT BUSINESS

L Haxton advised members that the Scottish Parliament had begun an enquiry into Community Planning and views from partners would be sought as part of the requested response. L Haxton advised that a deadline of 30 December had been set.

L Haxton advised that Live Active Leisure were looking to submit a bid for the Scottish Sports Equity Fund, and were looking to use the LOIP as a resource for informing this bid.

E Boyd, Skills Development Scotland, advised that Scottish Government had announced a review of its skills delivery platform.

9. DATE OF NEXT MEETING

Members were advised that the dates and venues for 2023 meetings of the Community Planning Partnership, and they would be advised in due course.

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## **PERTH & KINROSS COMMUNITY PLANNING PARTNERSHIP**

### **RISK MANAGEMENT**

**Lee Haxton, Community Planning Team Leader, Perth & Kinross Council**  
(Report No G/23/11)

#### **1. Purpose and Summary**

The purpose of this report is to provide the Community Planning Partnership Board with information ahead of the risk workshop on 28 February. Key points include:

- CPP need to collectively identify and plan for the control, mitigation or removal of risks associated with the delivery of the Local Outcomes Improvement Plan (LOIP)
- CPP Board members are asked to confirm attendance at the workshop on 28 February 2023
- CPP Executive Officer Group (CPPEOG) will be tasked with developing and monitoring a risk profile for the LOIP thereafter

#### **2. Context**

The LOIP is the CPPs statutory plan for tackling inequalities in Perth and Kinross. As a major strategic Plan, the CPP needs to identify the risks associated with delivering the LOIP. The Community Empowerment (Scotland) Act 2015 states that CPPs need to consider the risks associated with the delivery of the LOIP and provides guidance on how this should be done. The Guidance identifies 9 principles of effective community planning, with one of these focusing on Governance and Accountability. The Guidance states the following:

- CPPs should discuss and agree what potential risks the community and the partnership is exposed to, including the failure to improve outcomes and reduce inequalities
- CPPs should ensure that it's structure and operations, including its assessment of risk, provide the opportunity to air differing views transparently

### **3. Developing a Risk Profile**

At the CPPEOG meeting on 18 January 2023 it was agreed a workshop would be held to identify the CPPs collective risks associated with delivery of the LOIP. CPPEOG is delivering the workshop on Tuesday 28 February at 10am in the lecture theatre at Perth Art Gallery. The following partners have so far confirmed their attendance others tentatively accepted:

- Perth and Kinross Council
- Police Scotland
- Skills Development Scotland
- UHI Perth
- Scottish Government

The session will focus on the management of risk and the delivery of the LOIP in a multi-agency context. A proposed agenda is set out below. Lisa Simpson (PKC Head of Legal & Governance Services) will facilitate the session.

#### **Agenda**

1. Welcome and Introductions
2. What is a risk?
3. How do we identify risk in a multi-agency context?
4. How is risk controlled / mitigated / removed in a multi-agency context?
5. What are the main barriers to delivering the LOIP?
6. Agreed next steps

### **4. Monitoring**

Following the risk workshop on 28 February, CPPEOG will develop a risk profile for the LOIP bring this to the next CPP Board meeting on 21 April, before providing updates as required thereafter. A summary of the risk profile will be included in the CPP Annual Performance Report in autumn 2023.

### **5. Summary**

CPP Board are asked to agree the following -

1. To confirm attendance at the workshop on 28 February
2. To instruct CPPEOG to develop a risk profile for delivery of the LOIP, with this to be brought to the CPP Board meeting on 21 April

## COMMUNITY PLANNING INQUIRY: CALL FOR VIEWS QUESTIONS

### 1. What action has been taken at a local level to improve community participation and collaboration between partners since the requirements of the 2015 Act came into force? Can you provide examples of success?

In 2016 we established 5 (now 7) Local Action Partnerships (LAPs) to implement local community planning in line with the requirements of the Community Empowerment Act. LAPs bring together community and third/voluntary sector representatives with local ward Councillors and local public services. Initial piloting of Participatory Budgeting in Perth and Kinross, funded by Scottish Government, was a major incentive for communities to get involved in the LAPs. The opportunity to determine financial decisions locally and through participative democracy is an important success factor for sustained community participation in local decision making, which we have broadened through the Community Investment Fund (see below).

All 7 LAPs are now chaired by a community representative, supported by a Lead Officer from the CPP. Within the parameters of the Community Empowerment Act their key purpose is collaborative work to reduce stubborn inequalities in localities. Priorities are set out in Local Action Plans linked to the wider area-wide priorities in the Local Outcomes Improvement Plan.

Since 2016 the LAPs have disbursed £550,000 in devolved Council funds to support initiatives in Local Action Plans. LAPs were central to piloting Participatory Budgeting in 2017/18, when £325,000 was dispersed to 250 projects, with over community 30,000 votes cast. During the COVID pandemic and lockdowns, LAPs oversaw disbursement of £185,000 devolved community grants to 83 projects which directly supported grassroots emergency support. Currently the Council's Community Investment Fund (CIF) provides support to projects which tackle local inequality and improve quality of life, and LAPs also play a key role in assessing and recommending CIF grant applications, with many community representatives actively involved in grant panels. The CIF has disbursed almost £2m funding to over 250 projects since 2017/18.

There are various examples of how the LAPs support grassroots initiatives across Perth and Kinross in other ways. These include strengthened collaborative youth work in Strathmore and widening access to sport and leisure in Perth city centre.

We are currently reviewing the impact to date and future direction of Local Action Partnerships within our wider Transformation Programme, in light of our experience since 2016 and wider changes to the national policy and delivery landscape. As with all initiatives of this nature, the contribution of each LAP is different according to local circumstances and needs and participation levels and impact has varied over time. An alternative approach to local decision making and participation is currently being piloted through a Local Committee in Kinross-shire which has formal devolved decision-making powers for core Council infrastructure services and resources and brings local ward Councillors together with Community Councillors and wider community

representation. Pilot evaluation findings plus recommendations from our Transformation Review of community empowerment and engagement will inform the future design/shape of local community planning forums and delivery structures.

**2. What progress has your CPP made in tackling inequalities since the 2015 Act? To what extent has your CPP adopted a preventative approach in seeking to tackle inequalities? Can you provide examples of success? How are you responding to the current cost-of-living crisis?**

Examples of progress to date includes:

- **Love Letham:** a collaboration between the Council and the Wellbeing Economy Alliance Scotland with a community-led approach to identifying p co-produced solutions to the key challenges facing families and young people in this locality.
- **Youth Services joint commissioning:** as part of the wider CPP focus on children and young people, the Gannochy Trust and Perth & Kinross Council fund youth work providers on a collaborative, multi-year basis in 5 localities across Perth and Kinross. Delivery partners are supported to address priority issues for local young people including social inclusion and emotional wellbeing, as well as developing volunteering opportunities for young people. The partnership has also supported the wider development of youth work practice across the area through mentoring and other support.
- The evolution of **adult learning** to better support target groups through CP collaborative working. The Adult Learning Partnership within the CPP is highly focused on improving employability and digital skill. This work was accelerated during the Covid pandemic when CP partners developed an online Adult Learning Hub offering both learning from home and in community learning spaces. On average 250 people per month are now using these services, including refugees and asylum seekers.
- **Digital Inclusion:** CP partners, including Perth and Kinross Association for Voluntary Services (PKAVS)/other 3<sup>rd</sup> sector partners plus the Health and Social Care Partnership have strengthened joint working to support 10+ community facilities with broadband connectivity; providing devices to third sector support groups; and investing in digital printing facilities in local libraries. Research has also been commissioned to provide a baseline for levels of digital participation and identify future actions and priorities.
- **Capacity building** for foodbanks and community larders became critical during the pandemic and this work has continued due to the cost-of-living crisis, with the focus on creating strong partnerships across food providers to address food insecurity in our communities.

Also in response to the cost-of-living crisis the CPP Board approved a Statement of Intent in September 2022 alongside the new Local Outcomes Improvement Plan 2022-2032 with a focus on three immediate priorities:

- Bid to pilot a Cash First Partnership in Perth and Kinross, with a CP Working Group involving PKAVS, Perth CAB, various Council services and a number of third sector support groups committed to strengthening the 'no wrong door' approach for vulnerable clients
- Support a Warm Spaces initiative – the Council has committed over £100,000 to date support 60 different community-led warm space initiatives and 24 public facilities are operating as warm space.
- Food security – the Council has committed an additional £200,000 of funding to community-led emergency food provision and warm packs. Over 60 bids have been agreed, providing support for food provision through foodbanks, larders and other groups, as well as the creation of warm packs for individuals and households. Warm packs are created and distributed by the organisations themselves, but typically include items such as blankets, hand warmers and other products which can help people stay warm in their own home.

#### Examples of preventative approaches

- Social prescribing is delivered through the Council, NHS Tayside and the Health and Social Care Partnership together with the local leisure Trust, with 6 social prescribers across the area, covering a number of GP practices.
- HomeFirst is our approach to combating preventing homelessness in Perth and Kinross involving the Council, Scottish Government, Registered Social Landlords and the Health and Social Care Partnership to develop a Common Housing Register and Common Allocations Policy, ensuring that service users are supported effectively and quickly to find a settled home. This has achieved significant reductions in homeless presentations in Perth and Kinross because people are effectively supported to sustain a tenancy wherever possible.

### **3. What are the challenges faced by CPPs to the effective planning and delivery of their outcomes? How has the Act changed how community planning partners deliver their services?**

In our experience the key factors which impact on quality of community engagement and participation through the CPP are:

- Realism is needed about levels of community capacity and appetite to get directly involved in planning and delivering local initiatives and services. We saw very high levels of community mobilisation and engagement during the pandemic, but this has declined in some localities since the pandemic eased and as cost-of-living factors have impacted on people's ability to volunteer their time.
- Socio-economic challenges faced by some communities can be highly complex and generational. Co-produced solutions between communities and public services require long-term trust relationships to be built (for example in Letham) and a sustained leadership, resourcing and delivery focus by both communities and public services.

- Multiple initiatives from central and local government (for example Participatory Budgeting, urban and town centre funding programmes) can be challenging for communities to respond to and to sustain their input over time.
- Understanding and using different local democratic tools: representative democracy (the role of elected Councillors and Community Councillors participatory democracy (wider community voices and representatives involved in local decisions) and deliberative democracy (e.g. Citizens Panels to provide input to large complex policy questions). Understanding where and how different democratic tools are best suited to different contexts and purposes is important for building long-term trust with communities to co-design local public service solutions.

The Act has provided greater clarity on the collective statutory duty which rests on the CPP and on individual partners: this is helpful for the Council which, under the Community Planning provisions of the 2003 Local Government (Scotland) Act, held the lead coordination role. However, despite comprehensive public service reform legislation and guidance which has emerged over the last decade, delivery challenges remain for CPPs.

CPPs operate in an increasingly complex policy and delivery landscape and within a legislative framework which is broader than the 2015 Act alone. Key challenges include:

- Performance frameworks and accountability lines for individual CP partners remain complex despite previous Audit Scotland recommendations to Scottish Ministers that these could be streamlined. Demand pressures and individual accountabilities (for example acute care, adult and child protection) can override longer-term CPP partnership priorities, exacerbated as public finances continue to shrink.
- The inspection and scrutiny regimes for CPPs have not substantially evolved to ensure evidence is gathered, assessed and triangulated to understand local partnership working in the round. Direct observation of practice, face-to-face engagement with key players at all levels in the CPP and gathering community perspectives/insights are all key to understanding CPP impact and efficacy.
- The extent to which national bodies with a statutory role in Community Planning engage in CP at local or regional level is highly variable and local partners including Councils cannot compel them to participate. The role of SG Place/Location Directors, which can also be variable, is important in this context.
- Joint resourcing remains a significant challenge when all partners face significant budget pressures and have different accountability lines for delivering national and local targets. In Perth and Kinross our current JR focus is on rationalising/maximising use of the public estate.

**4. What role did your CPP have in the response to the Covid-19 pandemic? What has the legacy of the pandemic been to approaches to community planning?**

Key examples:

- Improvements to CLD provision, accelerated during the Covid pandemic. In Spring 2022 Education Scotland conducted a thematic review of the role played by CLD in Perth and Kinross to support post-Covid recovery in communities and how partnership practice was evolving in response. This highlighted significant strengths in relation to supporting/growing volunteer capacity, continued through the Volunteer Upskilling Fund which enables volunteers and community groups to access a wide range of training opportunities.
- The CPP response to the Two Sisters Covid outbreak in Coupar Angus in August 2020. Two Sisters is a meat processing factory in a locality with significant socio-economic challenges driven by a low wage economy and other factors. It has a multi-national workforce (largely East European, 17 different languages), living in Perth and Kinross, Dundee and Angus. Within two weeks of the first case, over 10% of the Coupar Angus population was infected with Covid resulting in the factory closure and all workers had to self-isolate. There were significant challenges around communications, food and welfare needs and tensions within some parts of the local community. Joint working between the Council, NHS Tayside, Perth and Kinross Association of Voluntary Services (PKAVS) and partners from elsewhere in Tayside resulted in:
  - Effective information and advice to all affected households in multiple languages, supported by a strong communications plan which transmitted key messages across social media. Interviews with employees in different languages were recorded and shared online encouraging people to follow the guidance and attend test centres.
  - In line with SG directives food supplies and welfare checks were completed on all affected households within 48 hours.

This work was underpinned by our existing partnership relationships particularly with community groups across the area including foodbanks/food larder initiatives and our volunteer registration scheme, which gave volunteers accreditation and other support to help them in their work. The CPP developed a GIS database of key community groups across Perth and Kinross to match vulnerable people with the closest/most appropriate support network in their area. At the height of the pandemic this was vital.

**5. Does the existing guidance for Community Planning Partnerships need to be updated?**

See question 3 – current legislation and guidance is comprehensive enough. However more consideration/understanding is needed in central government of the underlying issues and barriers to effective community planning as

demand pressures grow and public finances shrink. Those involved in CP understand why these are precisely the reasons which should drive integrated working through the CPP; however day-to-day realities and pressures can make this difficult to sustain in practice.

Additional initiatives ranging from City Growth Deals, various town and rural regeneration funding schemes, Period Dignity etc are hugely valuable and welcome in their intent but add to the complexity of delivery requirements for CPs.

Also as stated in q 3, consideration should be given to the future shape of inspection and scrutiny. CP is currently audited by Audit Scotland through the Best Value regime which reinforces the pre-2015 position which placed Councils in the lead CP role. The role of Local Audit Networks in developing more holistic, practice-focused inspection approaches is key.

**6. How does community planning align with other strategies and planning requirements?**

The CPP is actively engaged in delivering the Perth and Kinross Offer. The Offer is re-calibrating the relationship between local communities and local public services with a focus on co-producing solutions to local issues and delineating more clearly where local communities can step into the lead to deliver local projects and initiatives. This enables the Council and CP partners to target resources at more vulnerable communities of geography and interest, and on longer-term preventative work.

The Council's emerging Corporate Plan and the new Local Outcomes Improvement Plan, approved by the CPP in September 2022 are both central elements of a more streamlined approach to strategies and plans in place across Perth and Kinross. The LOIP focuses only on 'added value' partnership and collaborative activity rather than 'business as usual' which is core work for individual CP partners. The Council's Corporate Plan and the LOIP share the same overarching aim to make Perth and Kinross the best place in Scotland to live life well, free from poverty and inequality. Other key area-wide strategies and plans including the Policing Plan and Regional Transport Strategy are all 'stress-tested' through the CPP Board.

**7. Do partners in your CPP contribute resources to enable the delivery of outcomes?**

Resource commitments by individual CP partners to deliver the LOIP are set out in the LOIP Annual Action Plan.

**8. Whether inclusion as a planning partner has changed the way your organisation works, spends its budget and makes decisions?**

As a local authority the Council has always played the key coordination role in Community Planning and as stated LOIP priorities are closely aligned to the Council's Corporate Plan priorities.

**9. Does the statutory membership of Community Planning Partnerships need revisiting?**

Given the current focus on cost of living and climate change, we would suggest Social Security Scotland and Scottish Water are given specific duties in relation to Community Planning and their active participation.

A number of the bodies currently listed in Schedule 1 do not actively contribute in sustained ways (see q.3), but the quality of input from partners currently stands or falls on the quality of local relationships rather than a legislative requirement. Ministerial direction in this regard would need to be enforceable on a practical level as well as demonstrably transparent and fair.

The success of Community Planning at area-wide and locality level relies on consistent input and joined-up thinking on the major issues which affect positive outcomes for local people and communities. For example, economic wellbeing (where Scottish Enterprise and Skills Development Scotland are key partners); physical and mental health; affordable housing; public transport as a means of accessing jobs, childcare, education and skills/vocational training.

