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Council Building
2 High Street
Perth
PH1 5PH

6 August 2019

A Meeting of the **Provost's Sub-Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH on Wednesday, 14 August 2019 at 13:00**

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

KAREN REID
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Stewart Donaldson

Councillor Murray Lyle

Councillor Roz McCall

Provost Dennis Melloy

Councillor Andrew Parrott

Provost's Sub-Committee

Wednesday, 14 August 2019

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES/SUBSTITUTES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE PROVOST'S SUB-COMMITTEE OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE OF 27 JUNE 2018** **5 - 6**
(copy herewith)
- 4 PROPOSED TWINNING VISIT TO BYDGOSZCZ, POLAND - SEPTEMBER 2019** **7 - 12**
Report by Head of Legal and Governance Services (copy herewith 19/215)

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PROVOST'S SUB-COMMITTEE OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of meeting of the Provost's Sub-Committee of the Strategic Policy and Resources Committee held in the Council Chamber, Ground Floor, 2 High Street, Perth on Wednesday 27 June 2018 at 2.00pm.

Present: Provost D Melloy and Councillors C Ahern (substituting for M Lyle), S Donaldson, R McCall and A Parrott.

In Attendance: C Flynn, C Irons and R Hughes (Corporate and Democratic Services).

Provost D Melloy, Presiding.

1. WELCOME AND APOLOGIES

The Provost welcomed everyone to the meeting.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

3. MINUTES OF THE PREVIOUS MEETING

The minute of meeting of the Provost's Sub-Committee of 28 March 2018 was submitted and noted.

4. ARMISTICE DAY 11 NOVEMBER 2018 – 100TH ANNIVERSARY OF END OF WORLD WAR ONE

There was submitted a report by the Head of Democratic Services (18/224) outlining proposals to commemorate the 100th anniversary of Armistice day, marking the end of World War One, on Remembrance day, Sunday 11 November 2018.

Resolved:

- (i) The commemoration of the 100th anniversary of Armistice Day by enhancing the customary military parade and incorporating a Walk of Gratitude at an estimated cost of £2,280, be approved.
- (ii) Civic hospitality in the form of tea, coffee and entertainment from the World War One era at Perth Concert Hall, be approved.
- (iii) The offer from the Scottish Military Vehicle Group to participate in the commemorations, be accepted.
- (iv) Authority be delegated to the Head of Democratic Services, in consultation with the Provost, to finalise the arrangements for the event on 11 November 2018.

5. CELEBRATION OF THE YEAR OF YOUNG PEOPLE 2018

There was submitted a report by the Head of Democratic Services (18/225) on the proposal to host a civic event on 22 September 2018 in the form of a barbecue and hog roast at Perth College University of Highlands and Islands to recognise and thank young people who have significantly contributed to the success of the Year of Young People 2018 and to recognise young people who contribute to their communities throughout Perth and Kinross.

Resolved:

- (i) A civic event in the form of a barbecue and hog roast for 200 guests on 22 September 2018 to celebrate and recognise the achievements and contributions of young people in Perth and Kinross at an estimated cost of £4,900, be approved.
- (ii) The offer by Perth College UHI to host the event at the Academy of Sport and Wellbeing, be accepted.
- (iii) Authority be delegated to the Head of Democratic Services, in consultation with the Provost, to finalise arrangements for the event on 22 September 2018.

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## PERTH AND KINROSS COUNCIL

### Provost's Sub-Committee of Strategic Policy & Resources Committee

14 August 2019

### PROPOSED TWINNING VISIT TO BYDGOSZCZ, POLAND – SEPTEMBER 2019

#### Report by Head of Legal and Governance Services (Report No. 19/215)

#### **PURPOSE OF REPORT**

This report advises of an invitation extended to the Provost to visit Bydgoszcz, Poland during September 2019, to celebrate the 21<sup>st</sup> anniversary of the twinning link.

#### **1. BACKGROUND**

- 1.1 There is a strong historical link with the people of Poland and Perth, and the legacy left by the Polish service personnel who were based in this area during WW2 including those who have their final resting place here at the Polish War Graves at Westhill Cemetery, Perth.
- 1.2 In 1996, Perth & Kinross Council was approached regarding the formation of an official twinning link with Bydgoszcz. The feasibility of establishing this link was explored and the twinning agreement was signed by the Mayor and the Provost of the cities during official visits to and from Poland in 1998.
- 1.3 The establishment of a local twinning association, the 'Friends of Bydgoszcz' followed in 1999 with an aim to promote the link and encourage social, educational and cultural exchanges.
- 1.4 In Bydgoszcz the official 'Friends of Perth' twinning association was finally established in 2005/06.
- 1.5 The last visit to Bydgoszcz took place in 2008, by Provost Hulbert, with the last visit by the Mayor of Bydgoszcz being made in 2010.

#### **2. PROGRESS OF THE LINK**

- 2.1 In 2009, the Council agreed to accept an invitation by the Deputy Mayor of Bydgoszcz to send two writers from Perth and Kinross to the Bydgoszcz Literacy Triangle in May 2009.
- 2.2 In 2010, a delegation from Bydgoszcz attended the Perth800 celebrations held in Perth.
- 2.3 A delegation led by the Deputy Mayor of Bydgoszcz attended Perth in June 2012, to celebrate the Queen's Golden Jubilee and the granting of city status to Perth.

- 2.4 Perthshire Brass made a tour of Bydgoszcz in the summer of 2014 and again last summer. They were supported on these occasions by both the Friends of Bydgoszcz and the Friends of Perth.
- 2.5 In September 2018, the Friends of Bydgoszcz sponsored a photographic competition in Bydgoszcz, the two young winners came to Perth accompanied by the Friends of Perth. The winners had an exhibition of their work displayed in the Museum and the Northern Campus at St John's Academy. The young people took photographs of Perth and Kinross to exhibit back in Poland.
- 2.6 During 2018, Friends of Bydgoszcz organised a recital of Polish Music held in St John's Kirk to commemorate both 20 years of twinning and to celebrate the centenary of the founding of modern Poland.
- 2.7 The networks and events that have been created through working with community groups such as the Friends of Bydgoszcz; the Polish Link Association; the Perth Polish Support Group and the 2 Polish Saturday schools that have been established by community members to ensure their young people have the opportunity to retain links to their own traditions and culture.
- 2.8 Over the last 10 years, the Provosts have received numerous invitations to visit Bydgoszcz, however the Council was unable to accept as the dates for a visit conflicted with Council business

### **3. POLISH LIFE IN PERTH**

- 3.1 There is a significant economic and social impact made by members of the Polish community who have chosen to live, work and learn in Perth and Kinross.
- 3.2 There is a strong bond between Scottish and Polish people, and between the people of Perth and Bydgoszcz. Many lifelong friendships have been made from twinning visits.
- 3.3 The Provost is keen to demonstrate the Council's commitment to the twinning link and continue to work with the Mayor to establish both economic and cultural links.

### **4. PROPOSALS**

- 4.1 The Mayor of Bydgoszcz, Rafal Bruski has invited the Provost to visit Bydgoszcz during September 2019 to celebrate over 21 years of twinning; a visit from the Friends of Bydgoszcz is also scheduled to take place at this time.
- 4.2 The time proposed for the visit allows the Provost to accept the invitation to visit Bydgoszcz and for the Council to be represented by the Provost, Councillor W Robertson in his role as the Councillor appointed to the Friends of Bydgoszcz twinning organisation and supported by the Council Officer.



4.3 The Friends of Bydgoszcz will be visiting at the same time and it is hoped that they accompany the Council's delegation whilst in Bydgoszcz.

## 5. CONCLUSION AND RECOMMENDATIONS

5.1 The Perth – Bydgoszcz twinning link continues to be active, with reciprocal visits taking place each year. Accepting the invitation to visit Bydgoszcz demonstrates the depth of the twinning relationship that has developed over the last 21 years and our commitment to continuing to explore more opportunities for cultural and economic exchanges.

5.2 It is recommended that the Provost's Sub-Committee:

- (i) agrees that the invitation to visit Bydgoszcz, Poland from 27 September to 1 October 2019 be accepted;
- (ii) agrees that the Council is represented by the Provost, Councillor W Robertson and is supported by the Council Officer.

### Author

| Name            | Designation                 | Contact Details |
|-----------------|-----------------------------|-----------------|
| Christina Flynn | Democratic Services Manager | 01738 475000    |

### Approved

| Name         | Designation                           | Date         |
|--------------|---------------------------------------|--------------|
| Lisa Simpson | Head of Legal and Governance Services | 29 July 2019 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>No</b>         |
| Asset Management (land, property, IST)              | <b>No</b>         |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>No</b>         |
| Strategic Environmental Assessment                  | <b>No</b>         |
| Sustainability (community, economic, environmental) | <b>No</b>         |
| Legal and Governance                                | <b>No</b>         |
| Risk                                                | <b>No</b>         |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>No</b>         |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>No</b>         |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The draft Perth and Kinross Community Plan 2017-2027 sets out five strategic objectives. The proposals in this report support the achievement of these objectives.

#### Corporate Plan

- 1.2 Perth and Kinross Council Corporate Plan 2018-2022 sets out five strategic objectives. The proposals in this report support the achievement of these objectives.

### 2. Resource Implications – Financial

- 2.1 The Mayor of Bydgoszcz has indicated that his office will meet the costs of accommodation during the twinning visit for the official Council delegation.

- 2.2 The Civic costs associated with the visit are anticipated to be:

|                                                                 |                     |
|-----------------------------------------------------------------|---------------------|
| Flights for Provost, Councillor W Robertson and Council Officer | £1260               |
| Transfers (fuel only)                                           | 50                  |
| Overnight accommodation                                         | 285                 |
| Civic Gifts                                                     | 100                 |
| Sundries (including petty cash)                                 | <u>200</u>          |
| <b>Total Civic costs</b>                                        | <b><u>£1895</u></b> |

- 2.3 This sum will be met from the 2019/2020 twinning budget.
- 2.4 The Head of Finance has been consulted on the financial implications for the proposals and has indicated his agreement.

### **3. Consultation**

#### Internal

- 3.1 The Provost and the Chief Executive have been consulted during the preparation of this report.

### **4. BACKGROUND PAPERS**

- 4.1 Letter of invitation from Bydgoszcz, Poland.

