

**CPC Improvement Plan 2018 – 2020**  
**Final Update at 31 July 2020**

Plan First Published: 3 October 2018

**CPC Improvement Plan 2018 – 2020**

<b>Date</b>	<b>Progress / Update Report</b>	<b>Total Actions / Tasks</b>	<b>Total Actions / Tasks Completed</b>	<b>Total Actions / Tasks Added</b>	<b>Total Actions / Tasks Ongoing / Carried Forward</b>
03/10/2018	Publication Date	17	0	17	17
31/07/2019	Year 1 Progress / Update Report	17	2	0	15
31/07/2020	Year 2 Final Progress / Update Report	15	12	0	3 (Carried Forward into 2020)

**RAG Legend – Red Amber Green**

<b>R</b>	<b>RED:</b> There are <b>significant</b> issues and / or risks that are impacting on the action / task right now = we are not delivering the action / task on time / scope / budget
<b>A</b>	<b>AMBER:</b> There are <b>some</b> issues and / or risks that are impacting on the action / task if not fixed = we are at risk of not delivering the action / task on time / scope / budget
<b>G</b>	<b>GREEN:</b> There are <b>no</b> issues and / or risks impacting on the action / task which is progressing according to plan = we are delivering the action / task on time / scope / budget

No	Action / Task	Strategic Lead	Timescale	Year 2 Final Progress / Update Report @ 31 July 2020	R A G
<b>What key outcomes have we achieved?</b>					
<b>Outcome 1: Use of multi-agency performance management information enables us to analyse trends and underpins our self-evaluation and improvement</b>					
1	<p>1.1: Develop and test further qualitative measures in relation to the impact of key child protection interventions and processes for children and young people which reflect their experiences of services</p> <p><i>(Being taken forward in partnership with the Tayside Regional Improvement Collaborative (TRIC) – Priority Group 5 (PG5): Safeguarding and Child Protection)</i></p>	Independent Chair of the CPC	By 30 November 2019	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• P&amp;K CPC Management Information and Performance Outcome Framework – Includes Quantitative and Qualitative Measures;</li> <li>• CPC making intelligent use of data and receiving Quarterly and Annual Data Reports;</li> <li>• Tayside CPC Common Key Performance Indicators and Measures – Mapping completed;</li> <li>• Scottish Government / CELCIS National Minimum Dataset for CPCs and Tayside CPC Shared Indicators and Measures Workshop planned for September 2019;</li> <li>• Scottish Government / CELCIS National Minimum Dataset for CPCs – Expected by end of 2019;</li> <li>• Action / Task Linked with Action / Task 1.2 below;</li> <li>• Work in Progress / Ongoing.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• <b>Update @31 July 2020</b></li> <li>• Scottish Government / CELCIS National Minimum Dataset for CPCs – Published Autumn 2019;</li> <li>• Direct Link: <a href="https://www.celcis.org/knowledge-bank/protecting-children/legislation-policy/child-protection-committees/minimum-dataset/">https://www.celcis.org/knowledge-bank/protecting-children/legislation-policy/child-protection-committees/minimum-dataset/</a>;</li> <li>• CELCIS and TRIC PG5 Data Orientation Session and Workshop held on 23 September 2019;</li> <li>• Tayside CPC Shared Dataset – Developed and in place since 1 August 2019 – Academic Year Reporting Cycle with Quarterly Reports to CPC;</li> <li>• Local Datasets include Quantitative and Qualitative Measures;</li> <li>• Impact of COVID-19 – Since March 2020, P&amp;K CPC and P&amp;K Public Protection Chief Officers' Group (COG) has received and analysed greatly enhanced</li> </ul>	G

No	Action / Task	Strategic Lead	Timescale	Year 2 Final Progress / Update Report @ 31 July 2020	R A G
				local Child Protection Datasets on a weekly basis, supplemented by Scottish Government / SOLACE National Dataset Reports (KPIs Vulnerable Children and Young People); <ul style="list-style-type: none"> <li>• Embedded into local practice / scrutiny arrangements;</li> <li>• No ongoing issues;</li> <li>• <b>ACTION 1.1 COMPLETED.</b></li> </ul>	
	<p><b>1.2:</b> Implement and embed the new Scottish Government / Care Inspectorate / CELCIS Shared Data Set for Vulnerable Children and Young People to further enhance the prevention and scrutiny role of the CPC and the CYPFP</p> <p><i>(Being taken forward in partnership with the Tayside Regional Improvement Collaborative (TRIC) – Priority Group 5 (PG5): Safeguarding and Child Protection)</i></p>	CPC Inter-Agency Child Protection Coordinator	By 31 March 2020	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• Part of the Scottish Government’s Child Protection Improvement Programme (CPIP) – Ongoing;</li> <li>• Scottish Government / CELCIS National Minimum Dataset for CPCs and Tayside CPC Shared Indicators and Measures Workshop planned for September 2019;</li> <li>• Scottish Government / CELCIS National Minimum Dataset for CPCs – Expected by end of 2019;</li> <li>• Action / Task Linked with Action / Task 1.1 above;</li> <li>• Work in Progress / Ongoing.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• <b>Update @31 July 2020</b></li> <li>• Scottish Government / CELCIS National Minimum Dataset for CPCs – Published Autumn 2019;</li> <li>• Direct Link: <a href="https://www.celcis.org/knowledge-bank/protecting-children/legislation-policy/child-protection-committees/minimum-dataset/">https://www.celcis.org/knowledge-bank/protecting-children/legislation-policy/child-protection-committees/minimum-dataset/</a>;</li> <li>• CELCIS and TRIC PG5 Data Orientation Session and Workshop held on 23 September 2019;</li> <li>• Tayside CPC Shared Dataset – Developed and in place since 1 August 2019 – Academic Year Reporting Cycle with Quarterly Reports to CPC;</li> <li>• Local Datasets include Quantitative and Qualitative Measures;</li> <li>• Impact of COVID-19 – Since March 2020, P&amp;K CPC and P&amp;K Chief Officers’ Group (COG) has received and analysed greatly enhanced local Child Protection Datasets on a weekly basis, supplemented by Scottish Government / SOLACE National Dataset Reports (KPIs Vulnerable Children and Young People);</li> </ul>	<b>G</b>

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				<ul style="list-style-type: none"> <li>Embedded into local practice / scrutiny arrangements;</li> <li>No ongoing issues;</li> <li><b>ACTION 1.2 COMPLETED.</b></li> </ul>	
<b>How well do we meet the needs of our stakeholders?</b>					
<b>Outcome 2: Children and young people's voices in planning and decision making processes ensures that they are kept safe and promotes their wellbeing</b>					
<b>2</b>	<p><b>2.1:</b> Further develop the existing provisions for seeking children and young people's views before, during and after key decision making meetings and extend the reach and use of the Mind Of My Own App to child protection processes</p>	<p>Chair of the CPC Practice Improvement Working Group</p>	<p>By 31 March 2019</p> <p>Ongoing 2019 / 2020</p>	<ul style="list-style-type: none"> <li>Update @31 July 2019</li> <li>Mind Of My Own App first introduced in P&amp;K @ August 2017;</li> <li>App currently being used by children and young people aged 8 years and over;</li> <li>App being used by children and young people who are: looked after and accommodated; whose names are on the child protection register; who have a disability and by those children and families who are working with social work on a voluntary basis;</li> <li>Introduced Mind Of My Own Express App in January 2019 which allows workers to use the App with younger children aged 4+ and with children with disabilities;</li> <li>Mind Of My Own App also being used by Young Carers as a means of giving their views for their lives, their Statements and for the reviews of services they use;</li> <li>Mind Of My Own App Snapshot @ July 2019:</li> <li>Total number of children and young people with their own accounts – 48;</li> <li>Total number of statements received from children and young people with accounts – 134;</li> <li>Total number of workers with their own accounts – 152;</li> <li>Total number of statements received from worker's with accounts – 110;</li> <li>Work in Progress / Ongoing.</li> </ul>	<b>G</b>

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				<ul style="list-style-type: none"> <li>• <b>Update @31 July 2020</b></li> <li>• Mind Of My Own App – In place now for Three Years;</li> <li>• Being consistently and increasingly used to inform assessments, plans and to gather the views of children and young people;</li> <li>• Mind Of My Own Express App being used to gather the views of younger children (under 8s) and by those children affected by disability;</li> <li>• New Workers in P&amp;K Social Work Teams being provided with training opportunities via Mind Of My Own Champions;</li> <li>• Mind Of My Own App (introduced August 2017) Snapshot @ July 2020:</li> <li>• Total number of children and young people with their own accounts – 93 (previously 48);</li> <li>• Total number of statements received from children and young people with accounts – 192 (previously 148);</li> <li>• Total number of workers with their own accounts – 165 (previously 152);</li> <li>• Total number of statements received from worker’s with accounts – 163 (previously 110);</li> <li>• Total number of Mind Of My Own Express statement sent between children and young people and workers – 102 (new measure);</li> <li>• Mind Of My Own being systematically and successfully rolled-out across P&amp;K;</li> <li>• Impact of COVID-19 – Since March 2020, significantly increased levels of virtual support / contact with Mind Of My Own being extended and adapted to allow children and young people to send alerts if they feel unsafe / unwell – these alerts are then fast-tracked to key workers;</li> <li>• No ongoing issues;</li> <li>• <b>ACTION 2.1 COMPLETED.</b></li> </ul>	

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	<p><b>2.2:</b> Review and explore the potential resources to strengthen and / or increase the existing advocacy support provisions for children and young people; including Independent Advocacy</p> <p><i>(Being taken forward in partnership with the Tayside Regional Improvement Collaborative (TRIC) – Priority Group 5 (PG5): Safeguarding and Child Protection)</i></p>	<p>Chair of the CPC Practice Improvement Working Group</p>	<p>By 31 March 2019</p> <p>Ongoing 2019 / 2020</p>	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• Tayside-wide Mapping Exercise of Participation, Engagement and Involved in key child protection processes – Completed;</li> <li>• Lead Professionals / Social Workers / Children and Youth Rights Officer / Who Cares? Scotland Worker continue to provide advocacy support to children and young people;</li> <li>• Independent Advocacy P&amp;K commissioned and providing advocacy support to children and young since 31 March 2019;</li> <li>• CPCScotland’s CPC Child Participation OnLine Survey Submitted April 2019 – National Review Report to follow;</li> <li>• Work in Progress / Ongoing.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• <b>Update @31 July 2020</b></li> <li>• CPCScotland – CPC Child Participation in Key Child Protection Processes Report – Published September 2019;</li> <li>• Lead Professionals / Social Workers / Children and Youth Rights Officer / Who Cares? Scotland Worker continue to provide advocacy support to children and young people;</li> <li>• Mind Of My Own App – Being increasingly used by children, young people and workers to seek views and submit statements;</li> <li>• Independent Advocacy P&amp;K providing increased advocacy support to children and young people;</li> <li>• Independent Advocacy P&amp;K commissioned to provide advocacy at Children’s Hearings;</li> <li>• Impact of COVID-19 – Since March 2020, significantly Increased levels of virtual support / contact / communication with children and young people using different IT platforms;</li> <li>• Children, young people’s and families views now being captured consistently in Assessments and Plans and</li> </ul>	G

No	Action / Task	Strategic Lead	Timescale	Year 2 Final Progress / Update Report @ 31 July 2020	R A G
				<p>recorded in the Minutes of key child protection meetings;</p> <ul style="list-style-type: none"> <li>• TRIC PG5 – Tayside Practitioner’s Guide: Good Practice for Key Child Protection Meetings – Information for all Practitioners and Information for Children and Families – Approved by all three Tayside CPCs and TRIC PG5 on 21 July 2020;</li> <li>• Publication and roll-out underway @31 July 2020;</li> <li>• No ongoing issues;</li> <li>• <b>ACTION 2.2 COMPLETED.</b></li> </ul>	
<b>Outcome 3: Coordinated help and support to pregnant women and their families ensures earlier intervention and enhances the wellbeing of infants in the first year of life</b>					
3	<p><b>3.1:</b> Develop and implement in partnership with CELCIS, a three-strand joint programme of work to address neglect and enhance wellbeing – <i>Getting it Right in Perth and Kinross: Pre-Birth and into the first year of life</i>. Three strands of improvement work to:</p> <ol style="list-style-type: none"> <li>1. Better enable communities to offer help and support to women and their families</li> <li>2. Better enable people (practitioners, volunteers, community members) to work together to ensure women and their families get the right help at the right time</li> <li>3. Better enable midwifery and health visiting to provide women and families with access to the right help and support</li> </ol>	PKC ECS and NHS Tayside	<p>By 31 December 2020</p> <p>(Longer Term Initiative – Ongoing)</p>	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• Joint Partnership Working with PKC; NHS Tayside (Midwifery Services, Health Visiting Services and Family Nurse Partnership) and the Centre for Excellence for Children's Care and Protection (CELCIS) – Ongoing since 4 November 2016;</li> <li>• Long Term Project – Three Strands;</li> <li>• P&amp;K Core Implementation Team – Established;</li> <li>• P&amp;K Geographical Transformation Zone (Improvement Cycle) identified through careful analysis of data, workforce structures and partners commitment for involvement – South West Perth City and Kinross;</li> <li>• Regular, routine communication channels established with critical Leaders and existing Agency Boards / Committees / Groups – including the CPC;</li> <li>• Action / Task Linked with Action / Task 3.2, 4.1 and 10.1 below;</li> <li>• Work in Progress / Ongoing.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• <b>Update @31 July 2020</b></li> <li>• Neglect – Assessment of Care Toolkit being rolled-out within Services for Children, Young People and Families with staff learning and development opportunities;</li> <li>• Recurring TRIC Funding secured for future</li> </ul>	A



No	Action / Task	Strategic Lead	Timescale	Year 2 Final Progress / Update Report @ 31 July 2020	R A G
				development work; <ul style="list-style-type: none"> <li>Progress impeded by the COVID-19 pandemic;</li> <li><b>ACTION 3.1 ONGOING.</b></li> </ul>	
	<p><b>3.2:</b> Develop and implement a needs-led early intervention pathway and consistent approach across all services and agencies to support pregnant women who are vulnerable and which supports the identification, assessment and management of concerns for their unborn babies</p> <p><i>(Being taken forward in partnership with the Tayside Regional Improvement Collaborative (TRIC) – Priority Group 5 (PG5): Safeguarding and Child Protection)</i></p>	Lead Nurse, Child Protection, NHS Tayside	By 30 September 2019	<ul style="list-style-type: none"> <li>Update @31 July 2019</li> <li>NHS Tayside Unborn Baby Protocol – In Place;</li> <li>Tayside Multi-Agency Unborn Baby Action Group and Action Plan – In Place;</li> <li>Tayside Multi-Agency Practitioner’s Guidance: Concern for Unborn Babies – Drafted;</li> <li>Tayside wide OnLine Consultation – Underway from 4 July 2019 – Consultation Closes 30 September 2019;</li> <li>Publication and roll-out of the Final Guidance to be supported by the Tayside Child Protection Learning and Development Group – Autumn 2019;</li> <li>Links with the PKC and NHS Tayside partnership work with Centre for Excellence for Children's Care and Protection (CELCIS);</li> <li>Action / Task Linked with Action / Task 3.1 above and 4.1 and 10.1 below;</li> <li>Work in Progress / Ongoing.</li> <li><b>Update @31 July 2020</b></li> <li>Improved and strengthened P&amp;K Unborn Baby Multi-Agency Screening Group (MASG) and Guidance – Implemented since April 2017;</li> <li>Tayside Multi-Agency Practitioner’s Guidance: Concern for Unborn Babies Guidance and Referral Template;</li> <li>Consultation completed @30 September 2019;</li> <li>Guidance and Template – Finalised @15 October 2019;</li> <li>Approved by all three Tayside CPCs by 27 March 2020; Approved by TRIC PG5 on 21 July 2020;</li> <li>Roll-out of above Policy &amp; Practice Developments – Being accompanied by Letter of Endorsement from the Chair of TRIC PG5 – August 2020;</li> <li>Also, to be supported by Tayside wide Online; Single</li> </ul>	<b>G</b>

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				and Multi-Agency Staff Learning and Development Opportunities in 2020 – Aimed at changing culture, ethos and day-to-day practice; <ul style="list-style-type: none"> <li>• Publication and roll-out underway @31 July 2020;</li> <li>• No ongoing issues;</li> <li>• Tayside Multi-Agency Practitioner’s Guidance: Concern for Unborn Babies Guidance – Concern / Referral Reports emanating from all services / agencies (separately from NHS Tayside) to be included as a key performance indicator (sub-category) in the P&amp;K CPC Dataset and as part of the Unborn Baby Referral data;</li> <li>• P&amp;K CPC Practice Improvement Working Group to evaluate and quality assure the effectiveness of Unborn Baby Referral Reports received;</li> <li>• No ongoing issues</li> <li>• <b>ACTION 3.2 COMPLETED.</b></li> </ul>	
<b>Outcome 4: Children and young people benefit from an effective early response when they may be at risk of poor parenting and neglect</b>					
4	<b>4.1:</b> Develop and implement a robust early response, intervention and support pathway for children and young people who are living in circumstances where poor parenting and neglect may have an adverse impact on their health and wellbeing  <i>(Being taken forward in partnership with the Tayside Regional Improvement Collaborative (TRIC) – Priority Group 5 (PG5): Safeguarding and Child Protection)</i>	Head of Service Perth and Kinross Council Children, Young People and Families Service and Lead Nurse, Children & Families NHS Tayside	By 30 September 2019	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• Links with the PKC and NHS Tayside partnership work with Centre for Excellence for Children's Care and Protection (CELCIS);</li> <li>• Services for Children, Young People and Families Family Focus Team and Third Sector Agency provisions are in place to provide intensive family support when required;</li> <li>• NHS Tayside Health Visiting and Family Nurse Services – Delivering the Universal Health Visiting Pathway / GIRFEC Assessment;</li> <li>• GIRFEC Practice Model and Child’s Plan – Widely used across P&amp;K;</li> <li>• Action / Task Linked with Action / Task 3.1 and 3.2 above and 10.1 below;</li> <li>• Work in Progress / Ongoing.</li> </ul>	<b>A</b>

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				<ul style="list-style-type: none"> <li>• <b>Update @31 July 2020</b></li> <li>• Neglect – Assessment of Care Toolkit being rolled-out initially Social Work Teams within Services for Children, Young People and Families with staff learning and development opportunities;</li> <li>• Learning from local Initial Case Review (ICR) and Significant Case Review (SCR) where chronic neglect has been a feature, captured and will be cascaded and including in staff learning and development opportunities;</li> <li>• Recurring TRIC Funding secured for future development work;</li> <li>• Progress impeded by the COVID-19 pandemic;</li> <li>• <b>ACTION 4.1 ONGOING.</b></li> </ul>	
	4.2: Improve responses to children and young people whose health is at risk as a result of missed health appointments	Lead Nurse, Children & Families NHS Tayside	By 30 September 2019	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• NHS Tayside has in place a Failure to be Brought Policy for all NHS staff to follow for missed appointments;</li> <li>• NHS Tayside staff who fulfil the role of named person will appropriately refer to Social Work / Children's Reporter and where necessary will call and convene a Child's Planning Meeting;</li> <li>• No ongoing issues;</li> <li>• <b>ACTION 4.2 COMPLETED.</b></li> </ul>	G
<b>How good is our delivery of services for children, young people and families?</b>					
<b>Outcome 5: Robust and consistent inter-agency referral discussions ensure highly effective actions to protect children and young people</b>					
5	5.1: Develop and implement a consistent approach to inter-agency referral discussions (IRDs) to further improve day-to-day culture and practice; improve information sharing, improve recording and decision making arrangements, all of which provides better outcomes for	Chair of the CPC Practice Improvement Working Group	By 30 September 2019	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• Tayside Multi-Agency IRD Action Group and Action Plan – In Place;</li> <li>• Tayside Multi-Agency IRD Practitioner's Guidance: IRDs – Drafted;</li> <li>• Tayside wide OnLine Consultation – Underway from 4 July 2019 – Consultation Closes 30 September 2019;</li> <li>• Publication and roll-out of the Final Guidance to be</li> </ul>	G

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	<p>children and young people</p> <p><i>(Being taken forward in partnership with the Tayside Regional Improvement Collaborative (TRIC) – Priority Group 5 (PG5): Safeguarding and Child Protection)</i></p>			<p>supported by the Tayside Child Protection Learning and Development Group – Autumn 2019;</p> <ul style="list-style-type: none"> <li>Work in Progress / Ongoing.</li> <li><b>Update @31 July 2020</b></li> <li>Tayside Multi-Agency Practitioner’s Guidance: Inter-Agency Referral Discussions (IRDs) and IRD Template: <ul style="list-style-type: none"> <li>Consultation completed @30 September 2019;</li> <li>Guidance and Template – Finalised @ 15 January 2020;</li> <li>Approved by all three Tayside CPCs by 27 March 2020;</li> <li>Approved by TRIC PG5 on 21 July 2020;</li> </ul> </li> <li>Roll-out of above Policy &amp; Practice Developments – Being accompanied by Letter of Endorsement from the Chair of TRIC PG5 – August 2020;</li> <li>Also, to be supported by Tayside wide Online; Single and Multi-Agency Staff Learning and Development Opportunities in 2020 – Aimed at changing culture, ethos and day-to-day practice;</li> <li>Publication and roll-out underway @31 July 2020;</li> <li>No ongoing issues;</li> <li><b>ACTION 5.1 COMPLETED.</b></li> </ul>	G
<p><b>Outcome 6: Effective information sharing and compliance with our Code of Practice ensures children and young people are kept safe and their wellbeing is promoted</b></p>					
6	<p><b>6.1:</b> Review and refresh the existing Perth and Kinross Practitioner’s Guide and Toolkit: Information Sharing, Confidentiality and Consent; in particular the Practitioner’s Aide Memoire and Code of Practice to ensure it remains legally compliant with, and takes cognisance of, the General Data Protection Regulation (GDPR) which come into effect on 25 May</p>	<p>CPC Inter-Agency Child Protection Coordinator and Perth and Kinross Council Legal Services</p>	<p>By 31 October 2018</p>	<ul style="list-style-type: none"> <li>Update @31 July 2019</li> <li>Perth and Kinross Code of Practice: Information Sharing, Confidentiality and Consent – Refreshed and published on 17 January 2019;</li> <li>Legally compliant and widely shared / disseminated;</li> <li>No ongoing issues;</li> <li><b>ACTION 6.1 COMPLETED.</b></li> </ul>	G

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2018					
<b>Outcome 7: Chronologies are used effectively to identify significant events, patterns of risk and inform multi-agency assessments of risk</b>					
7	<p><b>7.1:</b> Review and refresh the existing Tayside Practitioner's Guide: Chronologies; in particular the Chronology Template; ensure that all services and agencies, including adult services, can and are able to contribute to a multi-agency Chronology and that it continues to be a high quality and effective tool in the joint holistic assessment of risk and needs and in joint planning to protect children and young people</p> <p><i>(Being taken forward in partnership with the Tayside Regional Improvement Collaborative (TRIC) – Priority Group 5 (PG5): Safeguarding and Child Protection)</i></p>	Chair of the CPC Practice Improvement Working Group	By 31 December 2018	<ul style="list-style-type: none"> <li>Update @31 July 2019</li> <li>Tayside Multi-Agency Practitioner's Guidance: Chronologies – Published 29 March 2019;</li> <li>Publication and roll-out being supported by the Tayside Child Protection Learning and Development Group – Ongoing;</li> <li>Work in Progress / Ongoing.</li> <li><b>Update @31 July 2020</b></li> <li>Distributed widely across P&amp;K and Tayside;</li> <li>Evidence of Improvement noted in the CPC's Quality Assurance and Review of Child Protection 2019;</li> <li>Multi-Agency Digital Learning Resource: Chronologies – Developed and roll-out underway @31 July 2020</li> <li>No ongoing issues;</li> <li><b>ACTION 7.1 COMPLETED.</b></li> </ul>	G
<b>Outcome 8: High quality assessment frameworks take a holistic approach to assessing risks and are effective in formulating plans to protect children and young people</b>					
8	<p><b>8.1:</b> Review the existing single service / agency assessment frameworks and ensure that all services and agencies, including adult services, can and are able to contribute to a joint holistic assessment of risks and needs which informs joint planning to protect children and young people</p>	Chair of the CPC Practice Improvement Working Group	By 30 September 2019	<ul style="list-style-type: none"> <li>Update @31 July 2019</li> <li>Single Service / Agency Assessment Frameworks – In Place;</li> <li>Risk Assessments are integral parts of the Child Protection Investigation and Planning Process;</li> <li>Risk Assessment are given prominence within Children and Young People's Records;</li> <li>Risk Assessments examined at CPCCs; Core Groups and at other key Meetings;</li> <li>Risk Assessments are examined annually as part of the CPC's Quality Assurance and Review of Child Protection;</li> <li>Work in Progress / Ongoing.</li> </ul>	G

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				<ul style="list-style-type: none"> <li>• <b>Update @31 July 2020</b></li> <li>• Risk Assessments remain integral parts of the Child Protection Investigation and Planning Process;</li> <li>• Risk Assessments always examined at CPCCs; Core Groups and at other key Meetings;</li> <li>• CPCC Chairs &amp; partners in attendance at CPCCs; Core Groups and at other key Meetings regularly scrutinise Risk Assessments and Chairs now empowered to provide challenge where necessary;</li> <li>• Operational structure in place between Children's Services and Adult Services to holistically assess the needs and risks of children and young people;</li> <li>• No ongoing issues;</li> <li>• <b>ACTION 8.1 COMPLETED.</b></li> </ul>	G
<b>Outcome 9: SMART Child's Plans are used effectively to protect children and young people by clearly setting out timescales for actions and are used well to measure progress against intended outcomes</b>					
9	9.1: Review the existing Tayside Child's Plan and ensure that all services and agencies, including adult services, can and are able to timeously contribute to a SMART Child's Plan to address risks and needs and in joint planning to protect children and young people	Chair of the CPC Practice Improvement Working Group	By 30 September 2019	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• Tayside Child / Young Person's Plan and Guidance – Rolled-out; Guidance – In Place;</li> <li>• Child's Plans examined at CPCCs; Core Groups and at other key Meetings;</li> <li>• Child's Plans are examined annually as part of the CPC's Quality Assurance and Review of Child Protection;</li> <li>• Work in Progress / Ongoing.</li> <li>• <b>Update @31 July 2020</b></li> <li>• Child's Plans remain integral parts of the Child Protection Investigation and Planning Process;</li> <li>• Child's Plans always examined at CPCCs; Core Groups and at other key Meetings;</li> <li>• CPCC Chairs &amp; partners in attendance at CPCCs; Core Groups and at other key Meetings regularly scrutinise Child's Plans and Chairs now empowered to provide challenge where necessary;</li> <li>• Impact of COVID-19 – Since March 2020, all children and young people with a Child Protection Plan have</li> </ul>	G

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				been physically seen / contacted / visited every week by their social worker; <ul style="list-style-type: none"> <li>No ongoing issues;</li> <li><b>ACTION 9.1 COMPLETED.</b></li> </ul>	
<b>Outcome 10: Child Protection Case Conferences are held within specified timescales and multi-agency decision making is supported by the provision of good quality multi-agency reports</b>					
10	<b>10.1:</b> Continue to monitor and sustain improvement in Child Protection Case Conferences; in particular the timescales for Pre-Birth Child Protection Case Conferences and Initial Child Protection Case Conferences	Service Manager (Fieldwork Services) Services for Children, Young People and Families and Lead Midwife, NHS Tayside and Lead Nurse, Children & Families NHS Tayside	By 30 September 2019	<ul style="list-style-type: none"> <li>Update @31 July 2019</li> <li>Timescales for Multi-Agency Child Protection Case Conferences – Being proactively monitored via:               <ul style="list-style-type: none"> <li>P&amp;K ECS Business Management Improvement Plan (BMIP);</li> <li>P&amp;K CPC Management Information and Performance Outcome Framework and Quarterly Highlight Reports to CPC;</li> <li>Services for Children, Young People and Families Improvement Officers and Chairs of CPCs and Peer Group Reviews and Meetings;</li> </ul> </li> <li>NHS Tayside Unborn Baby Protocol – In place;</li> <li>NHS Tayside Unborn Baby Referrals managed and monitored via a Tayside Unborn Baby Generic Mailbox which supports optimal timescales for Pre-Birth Child Protection Case Conferences;</li> <li>Action / Task Linked with Action / Task 3.1 and 3.2 above and 10.2 below;</li> <li>Work in Progress / Ongoing.</li> </ul> <ul style="list-style-type: none"> <li><b>Update @31 July 2020</b></li> <li>Tayside Multi-Agency Practitioner’s Guidance: Good Practice for Key Child Protection Meetings: Information for All Practitioners and Information for Children and Families:</li> <li>Consultation completed be end of March 2020 and Approved by TRIC PG5 on 21 July 2020;</li> <li>Roll-out of above Policy &amp; Practice Developments – Being accompanied by Letter of Endorsement from the Chair of TRIC PG5 – August 2020;</li> </ul>	<b>A</b>

No	Action / Task	Strategic Lead	Timescale	Year 2 Final Progress / Update Report @ 31 July 2020	R A G
				<ul style="list-style-type: none"> <li>• Also, to be supported by Tayside wide Online; Single and Multi-Agency Staff Learning and Development Opportunities in 2020 – Aimed at changing culture, ethos and day-to-day practice;</li> <li>• Publication and roll-out underway @31 July 2020 – No ongoing issues;</li> <li>• P&amp;K COG commissioned an Unborn Baby SLWG to review current partnership arrangements between health services and social work services to ensure communication processes were working effectively – Being monitored via the CPC Practice Improvement Working Group;</li> <li>• Impact of COVID-19 – Since March 2020, timescales for all CPCCs have been monitored, scrutinised and challenged on a weekly basis;</li> <li>• <b>ACTION 10.1 ONGOING.</b></li> </ul>	G
	<p><b>10.2:</b> Continue to monitor the provision and quality of multi-agency reports and assessments for all types of Child Protection Case Conferences</p>	<p>Service Manager (Fieldwork Services) Services for Children, Young People and Families</p>	<p>By 30 September 2019</p>	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• Quality of Multi-Agency Child Protection Case Conferences – Monitored by Services for Children, Young People and Families Improvement Officers and Chairs of CPCCs and Peer Group Reviews and Meetings;</li> <li>• Quality also included in the CPC Annual Quality Assurance and Review of Child Protection;</li> <li>• Work in Progress / Ongoing.</li> <li>• <b>Update @31 July 2020</b></li> <li>• Quality of Multi-Agency Child Protection Case Conferences – Continue to be monitored by Services for Children, Young People and Families Improvement Officers and Chairs of CPCCs and Peer Group Reviews and Meetings;</li> <li>• Reports and Assessments remain integral parts of the Child Protection Investigation and Planning Process;</li> <li>• Reports and Assessments always examined at CPCCs; Core Groups and at other key Meetings;</li> <li>• CPCC Chairs &amp; partners in attendance at CPCCs;</li> </ul>	



No	Action / Task	Strategic Lead	Timescale	Year 2 Final Progress / Update Report @ 31 July 2020	R A G
				Core Groups and at other key Meetings regularly scrutinise Reports and Assessments and Chairs now empowered to provide challenge where necessary; <ul style="list-style-type: none"> <li>No ongoing issues;</li> <li><b>ACTION 10.2 COMPLETED.</b></li> </ul>	
<b>How good is our management?</b>					
<b>Outcome 11: The CPC continues to be a highly effective multi-agency partnership working tirelessly to protect children and young people</b>					
11	<b>11.1:</b> Review and refresh the component parts of the existing CPC business model to ensure it remains a high performing and effective multi-agency partnership committed to continuous improvement, strategic planning, public information and communication to protect children and young people	Independent Chair of the CPC and CPC Inter-Agency Child Protection Coordinator	By 31 October 2019	<ul style="list-style-type: none"> <li>Update @31 July 2019</li> <li><i>Protecting Children and Young People: Child Protection Committee and Chief Officer Responsibilities</i> (Scottish Government) – Published by Scottish Government on 11 February 2019;</li> <li>Being taken forward via Perth and Kinross Children, Young People and Families Partnership (CYPFP), Perth and Kinross Chief Officers Group (COG) and the CPC;</li> <li>Perth and Kinross CPC Business Model – Being refreshed;</li> <li>Work in Progress / Ongoing.</li> <li><b>Update @31 July 2020</b></li> <li><i>Protecting Children and Young People: Child Protection Committee and Chief Officer Responsibilities</i> (Scottish Government: February 2019) – Adopted in full by CYPFP and CPC in 2019);</li> <li>Perth and Kinross CPC Business Model – Updated;</li> <li>Underpins the work of the CPC;</li> <li>Refreshed National Guidance for Child Protection in Scotland – Expected late September / early October 2020 – Aspects of CPC publications will be reviewed and refreshed in line with both publications;</li> <li>No ongoing issues;</li> <li><b>ACTION 11.1 COMPLETED.</b></li> </ul>	<b>G</b>

No	Action / Task	Strategic Lead	Timescale	Year 2 Final Progress / Update Report @ 31 July 2020	R A G
<b>How good is our leadership?</b>					
<b>Outcome 12: The work of the Chief Officers' Group; the Chief Social Work Officer and the CPC is compliant with national guidance</b>					
12	<p><b>12.1:</b> Following the National Chief Officers' Leadership Event (2 May 2018) implement and embed the new Scottish Government Guidance <i>Protecting Children and Young People: Child Protection Committees and Chief Officer Responsibilities</i> (when published)</p>	<p>Independent Chair of the CPC and CPC Inter-Agency Child Protection Coordinator</p>	<p>By 31 October 2019</p>	<ul style="list-style-type: none"> <li>• Update @31 July 2019</li> <li>• First National Chief Officers' Leadership Event held on 2 May 2018;</li> <li>• Second National Chief Officers' Leadership Event held on 18 June 2019;</li> <li>• <i>Protecting Children and Young People: Child Protection Committee and Chief Officer Responsibilities</i> (Scottish Government) – Published by Scottish Government on 11 February 2019;</li> <li>• Being taken forward via Perth and Kinross Children, Young People and Families Partnership (CYPFP), Perth and Kinross Chief Officers Group (COG) and the CPC;</li> <li>• Joint Tayside COG and CPC Leadership Event held on 2 April 2019;</li> <li>• Work in Progress / Ongoing.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• <b>Update @31 July 2020</b></li> <li>• <i>Protecting Children and Young People: Child Protection Committee and Chief Officer Responsibilities</i> (Scottish Government: February 2019) – Adopted in full by CYPFP and CPC in 2019);</li> <li>• Perth and Kinross CPC Business Model – Updated;</li> <li>• Underpins the work of the CPC;</li> <li>• Second Tayside COG and CPC Leadership Event being planned for Autumn 2020;</li> <li>• Refreshed National Guidance for Child Protection in Scotland – Expected late September / early October 2020 – Aspects of CPC publications will be reviewed and refreshed in line with both publications;</li> <li>• No ongoing issues;</li> <li>• <b>ACTION 12.1 COMPLETED.</b></li> </ul>	G

## Ongoing / Maintenance Actions / Tasks 2018 – 2020

No	Ongoing / Maintenance – Actions / Tasks – Monitor by Thematic Progress Reporting to CPC	Timescale
1	Continue to improve by implementing existing and emerging Scottish Government child protection legislative and policy developments; which also arise from the Scottish Government's Child Protection Improvement Programme (CPIP) Reports (2) per their Recommendations and Action Points and from the Scottish Child Abuse Inquiry (CABI)	Ongoing 2018 – 2020
2	Continue to improve the Multi-Agency Screening Group (MASG), in compliance with emerging legislative and policy developments (i.e. GDPR and the Information Sharing Provisions per Part 4 and 5 of The Children and Young People (Scotland) Act 2014	Ongoing 2018 – 2020
3	Continue to improve the Joint Investigative Interview Arrangements in keeping with National Joint Investigative Interview Requirements; the Scottish Courts and Tribunals Service (SCTS) Evidence and Procedure Review and the Stop To Listen and Trauma Informed Practice approaches	Ongoing 2018 – 2020
4	Continue to improve culture, ethos and practice by implementing and sharing the lessons learned from National and Local Initial Case Reviews (ICRs) and Significant Case Reviews (SCRs)	Ongoing 2018 – 2020
5	Continue to improve and monitor the attendance, provision of written reports and timescales for all Child Protection Case Conferences (CPCCs)	Ongoing 2018 – 2020
6	Continue to improve the involvement and participation of children, young people and their families in key child protection processes and in the work of the CPC	Ongoing 2018 – 2020
7	Continue to improve awareness and understanding of abuse and exploitation; in particular Child Sexual Exploitation (CSE); by implementing the provisions of the CSE Work Plan and by supporting the work of the Young People's CSE Advisory Group	Ongoing 2018 – 2020
8	Continue to improve joint partnership working, particularly between the Children, Young People and Families Partnership (CYPFP); Adult Protection Committee (APC); Alcohol and Drug Partnership (ADP); Child Protection Committee (CPC); Multi-Agency Public Protection Arrangements (MAPPA) and the Violence Against Women Partnership (VAWP); to promote an all-system / whole-family approach to children and young people affected by transitions; domestic abuse; parental mental ill-health and parental problematic alcohol and / or drug use	Ongoing 2018 – 2020
9	Continue to improve the culture, ethos, practice, competence and confidence of practitioners by delivering and implementing a Workforce Learning and Development Framework and a Programme of Opportunities which includes training on Child Protection; Working with Non-Engagement including Disguised Compliance; Over-Optimism; Professional Challenge and Curiosity; Adverse Childhood Experiences (ACEs) and Trauma Informed Practice	Ongoing 2018 – 2020
10	Continue to improve practice by further promoting, embedding and / or consolidating the <i>Getting it Right for Every Child</i> approach; including the National Practice Model; Named Person and Lead Professional	Ongoing 2018 – 2020