

# FINANCE AND RESOURCES COMMITTEE

Minute of hybrid meeting of the Finance and Resources Committee held in the Council Chamber, 2 Hight Street, Perth on Wednesday 22 November 2023 at 3.00pm.

Present: Councillors S Donaldson and G Laing, Bailie C Ahern and Bailie A Bailey, Provost X McDade, Depute Provost Parrott, and Councillors K Allan (substituting for Councillor J Duff), P Barrett, A Chan, D Cuthbert, E Drysdale, D Illingworth, T McEwan, J Rebbeck, C Shiers, Councillor C Stewart.

In Attendance: T Glen, Chief Executive; K Donaldson, Chief Operating Officer; C Mailer, Director (Strategy, People and Resources); B Renton, Executive Director (Communities); S Devlin, Executive Director (Education and Children's Services); M Butterworth, C France, F Crofts, E Ritchie, C Guild, S Coyle and J Ferguson (Communities); G Boland and C Palmer (Education and Children's Services); L Simpson, S MacKenzie, S Walker, P Johnstone, S Crawford, K Fraser, G Stewart, L Stewart, N Sutherland, V Robertson, K Molley, A Brown and M Pasternak (all Corporate and Democratic Services).

Apology: Councillor J Duff

Councillor S Donaldson, Convener, Presiding.

## 1. WELCOME AND APOLOGIES

The Convener welcomed all those present to the meeting and an apology was noted above.

## 2. DECLARATIONS OF INTEREST

There were no declarations made in terms of the Councillors' Code of Conduct.

## 3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Finance and Resources Committee of 13 September 2023 was submitted and approved as a correct record.

## 4. OUTSTANDING BUSINESS STATEMENT

### **Resolved:**

The status of action in the Outstanding Business Statement (23/314) be noted and completed actions removed accordingly.

THE VICE-CONVENER LED ON THE FOLLOWING ITEM.

## 5. REVENUE BUDGET 2023/24 – UPDATE NO. 2

There was submitted a report by Strategic Lead – Finance & Business Support (23/315) providing an update on progress with the 2023/24 General Fund Revenue Budget based upon the August 2023 ledger, updated for any subsequent

known material movements; and the projected financial position of the Housing Revenue Account.

**Resolved:**

- (i) The contents of the Report 23/315, be noted.
- (ii) It be approved to implement the Real Living Wage from 1 December 2023, at an estimated cost of approximately £2,000.
- (iii) The projected outturn for General Fund Services set out in Section 5 and Appendix 1 and 2 of Report 23/315, be noted.
- (iv) The projected outturn for Corporate Budgets set out in Section 6 of Report 23/315, be noted.
- (v) The funding update provided in Section 7 of Report 23/315, be noted.
- (vi) The projected outturn for the Housing Revenue Account, which is summarised in Section 8 and Appendix 4 of Report 23/315, be noted.
- (vii) The adjustments to the 2023/24 Management Revenue Budget detailed in Sections 8, 9, 10 & 11 and Appendices 1, 2, 4, 5, 6 and 7 of Report 23/315, be approved.
- (viii) The financial risks set out in Section 12 and Appendix 8 of Report 23/315, be noted.
- (ix) It be approved to reallocate £175,000 of funding from the Budget to help communities prepare for future weather events.

THE CONVENER LED ON THE FOLLOWING ITEMS.

**6. COMPOSITE CAPITAL BUDGET 2023/28 & HOUSING INVESTMENT PROGRAMME 2023/28 – MONITORING REPORT NUMBER No.2**

There was submitted a report by Head of Finance (23/316) (1) providing a summary position to date for the 5-year Composite Capital Budget and the 5-year Housing Investment Programme for 2023/24 to 2027/28 and; (2) seeking approval for adjustments to the programmes.

**Resolved:**

- (i) The contents of Report 23/316, be noted.
- (ii) The proposed adjustments to the five-year Composite Capital Budget 2023/24 to 2027/28 set out in Sections 5 and 6 of Report 23/316 and summarised in Appendices I and II of Report 23/316, be approved.
- (iii) The proposed adjustments to the Housing Investment Programme Budget 2023/24 to 2027/28 set out in Section 7 of Report 23/316 and summarised in Appendix III of Report 23/316, be approved.

**7. TREASURY ACTIVITY AND COMPLIANCE REPORT 2023/24 QUARTER 1**

There was submitted a report by Head of Finance (23/317) updating the Committee on Treasury Activity for the quarter ending 30 September 2023 and to report on compliance with the Council's Treasury Management Policy Statement (TMPS); Investment Strategy and Prudential Indicators.

**Resolved:**

- (i) The contents of Report 23/317, be noted.
- (ii) The revised limits for depositing funds with Money Market Funds, as detailed in Section 6 of Report 23/317, be approved.

- (iii) It be agreed for the Treasury Activity and Compliance updates to be reported to the Finance and Resources Committee every six months instead of quarterly.

## **8. PROCUREMENT UPDATE**

### **Resolved:**

Due to the delayed start time of the meeting, the Committee agreed for the Procurement Update Report to be postponed to the Finance and Resources Committee on 31 January 2024.

## **9. FAIR WORK STATEMENT**

There was submitted a report by Corporate Human Resources Manager (23/319) providing an update on the Scottish Government requirements relating to Fair Work First Criteria, their use in public sector grants, contracts and other funding and the content of the required public statement.

### **Resolved:**

- (i) It be approved to use the Modern Apprentice Scheme Earmarked Reserve in 2024/25 to support the implementation of the payment of the Real Living Wage to Apprentices and Trainees with effect from 1 April 2024.
- (ii) The position on flexible working provision, as required by the Fair Work First criteria, be noted.
- (iii) Discussions to continue with Trade Unions to finalise the attached draft statement evidencing how Perth & Kinross Council currently meets and continues to develop the Fair Work First Criteria.

## **10. LEADERSHIP REVIEW UPDATE – HEALTH & SOCIAL CARE PARTNERSHIP – SENIOR LEADERSHIP STRUCTURE**

There was submitted a report by Chief Officer/Director – Integrated Health and Care (23/320) providing a further update on the Leadership Review which was reported to Finance and Resources Committee on 20 June 2023 (Report 23/195), specifically relating to the review of strategic leadership roles in the Health and Social Care Partnership led by the Chief Officer/Director – Integrated Health and Care.

### **Resolved:**

- (i) The contents of Report 23/320, be noted.
- (ii) The implementation of the senior leadership structure for the Health & Social Care Partnership, acknowledging that these new integrated roles are subject to joint arrangements, be approved.