



## **PERTH AND KINROSS INTEGRATION JOINT BOARD**

### **AUDIT & PERFORMANCE COMMITTEE**

**13 MARCH 2023**

### **PARTNERSHIP IMPROVEMENT PLAN - UPDATE**

**Report by Chief Officer  
(Report No. G/23/22)**

#### **PURPOSE OF REPORT**

This report provides an update on progress against the actions within the Partnership Improvement Plan

#### **1. RECOMMENDATIONS**

It is recommended that the Audit & Performance Committee:

- (i) Notes the progress towards the achievement of actions within the Partnership Improvement Plan.

#### **2. BACKGROUND**

The Partnership Improvement Plan consolidates all improvement actions/recommendations arising from:

- (i) the IJB's Annual Review of Governance and other self assessment ;
- (ii) Internal and External audit recommendations and other external inspection.

Regular updates are provided to the Audit & Performance Committee on progress achieved against actions over the previous period.

#### **3. PROGRESS UPDATE**

3.1 Since the last report to the Audit and Performance Committee five actions have been identified from completed internal and external audit reports. The completed audits are:

- Internal Audit Report – Corporate Support
- Annual External Audit Report

One of the five actions has been aligned to an existing Partnership Improvement Plan (PIP) action with the four remaining actions being included as new actions in the plan as set out in table 1 below:

**Table 1**

Action No	Heading	Action	Lead	Timescale	Existing PIP Action	New PIP Action	Source
1	Organisational Development	Complete Phase two of Corporate Support Review and in particular the functions related to capital/premises planning.	Chief Officer	30/9/22	IP45	-	Internal Audit - Corporate Support
2	Financial Controls	Wording in the revised integration scheme relating to proportionate risk sharing be reviewed to be more prescriptive.	Interim Chief Finance Officer	30/9/22	-	IP53	External Audit Annual Report 2021/22
3	Financial Controls	The Scottish Government's potential reclaim of surplus Covid reserves should be considered in terms of the accounting presentation in 2022-23 and the governance / IJB approval required.	Interim Chief Finance Officer	31/12/22	-	IP54	External Audit Annual Report 2021/22
4	Requiring Collaboration with Statutory Partners	Seek support from partners for structures that allow for both formal and more informal collaborative working to ensure appropriate corporate support is established and maintained. A formal agreement, such as the Memorandum of Understanding as referenced in the Integration Scheme should clearly outline the functions to be provided and any expected standard or general principles to be adhered to by all parties. It should also include monitoring and review processes, as well as a process for dispute resolution. A Corporate Services Forum should be established including appropriate membership from across all parties.	Chief Officer	31/03/23	-	IP55	Internal Audit - Corporate Support
5	Internal Controls	Corporate Support Strategic Risk should be updated with actions in response to internal audit report.	Chief Officer	31/3/23	-	IP56	Internal Audit - Corporate Support

3.2 Progress has been made across several areas in the partnership improvement plan with 59% of the total actions completed. This figure is an

improvement from the last report where 54% of the total actions were completed.

- 3.3 Five of the improvement actions are now at a red RAG status since the last time the partnership improvement plan was reported to the Audit and Performance Committee. Work will continue in the upcoming months to ensure significant progression on these actions can be implemented.
- 3.4 Table 2 below shows the movement in RAG status for May, July, October 2021, January, July 2022 and March 2023.

**Table 2**



- 3.5 Improvement actions fully implemented since the last report are as follows:
1. Progress on actions within the various Strategic Delivery Plans are now systematically reported to IJB/A&PC. The Strategic Commissioning Plan is currently under review with this expected to come to IJB later in 2023. (IP14)
  2. Each of the Partnership's priorities identified in our Strategic Delivery Plans is now supported by robust performance frameworks which measure progress and allow reprioritisation and reorganisation of capacity and resources when needed. (IP20)
  3. The PKHSCP 3 Year workforce Plan was issued to the Scottish Government at the end of July 2022. Governance arrangements are now in place to support the monitoring and implementation of the plan. (IP22)
  4. The IJB's Corporate Support strategic risk has been updated and has since been archived. The Corporate support elements of the risk have now been incorporated into the Workforce strategic risk. (IP51)
  5. The revised integration scheme is now complete and the risk share is clearly stated as in proportion to the spending direction for each party. (IP53)

#### 4. CONCLUSION

Progress continues to be made against the actions within the Partnership Improvement Plan. However, as part of continuous improvement and through the annual review of governance we will continue to seek ways in which we can pro-actively strengthen our governance arrangements.

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#### Appendices

Appendix 1 – PKHSCP Partnership Improvement Plan