

# **CRIEFF COMMON GOOD FUND COMMITTEE**

**27 NOVEMBER 2023**

## **APPLICATIONS FOR FINANCIAL ASSISTANCE**

**Report by Head of Cultural and Community Services**  
(Report No. 23/326)

### **1. PURPOSE**

- 1.1 The report asks Crieff Common Good Fund Committee to consider one grant application.

### **2. RECOMMENDATION**

- 2.1 It is recommended that Committee:
- Consider the grant application and agree any financial assistance to be awarded.

### **3. STRUCTURE OF REPORT**

- 3.1 This report is structured over the following sections:
- Section 4: Background / Main Issues
  - Section 5: Proposals: Small Grants
  - Section 7: Conclusion

### **4. BACKGROUND / MAIN ISSUES**

- 4.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property "having regard to the interests of the inhabitants" of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 4.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grants. These grant awards allow individuals and local organisations to carry out a wide range of community-based activities.
- 4.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. This report is for the Crieff Common Good Fund.
- 4.4 The 2023/24 Budget for the Crieff Common Good Fund was approved at the Committee meeting on 18 September 2023 (Report 23/253 refers). A summary of the approved Financial Assistance budget, committed grant funding, and the budget remaining, is provided below:

|   |        |
|---|--------|
| <b>2023/24 Financial Assistance Budget</b>                | £1,500 |
| <b>Value of grants paid and committed</b>                 | £500   |
| <b>Remaining Financial Assistance Budget</b>              | £1,000 |
| <b>Value of funding requested and under consideration</b> | £500   |

## 5. PROPOSALS – SMALL GRANTS

### **Richmond House Christmas Party**

- 5.1 A grant of £500 has been requested from Richmond House. The grant will be used to fund the catering at their Christmas Party for participants and volunteers. Since the pandemic, Richmond House has run several community activities to address social isolation and loneliness including Health Walks, a Carers Café, and Friendship Group. In recognition of the fact that Christmas can be a time where people can feel particularly isolated, the Group would like to hold a Christmas Party on 14 December this year with food supplied by Gourlay Events and entertainment from a local musician. It will also be used to thank the volunteers who have given their time to support the delivery of projects.
- 5.2 It is estimated that 67 people from the Common Good Area will benefit from the event, along with 7 people from elsewhere in Perth & Kinross and one person from outside Perth & Kinross.
- 5.3 The project's total cost is estimated at £1,167, of which £667 is already secured by other funders. A full breakdown of the costs has been provided below.

| <b>Specific items (Estimates unless specified)</b>     | <b>Amount</b> |
|--|---------------|
| Catering (75 x £10)                                    | £750          |
| Venue Hire (5x £15/hr)                                 | £75           |
| Staffing   | £192          |
| Entertainment  | £150          |
| <b>Total proposed expenditure</b>                      | <b>£1,167</b> |
| <b>Royal British Legion (Approved – Venue Hire)</b>    | <b>£75</b>    |
| <b>Richmond Community (Approved - Staffing)</b>        | <b>£192</b>   |
| <b>Various small donations (Catering contribution)</b> | <b>£250</b>   |
| <b>Entertainment from local musician (In-Kind)</b>     | <b>£150</b>   |
| <b>Funding requested</b>                               | <b>£500</b>   |

- 5.4 Richmond House has previously received £500 from the Crieff Common Good Fund for a Christmas Lunch in financial year 2021/22, which was later used for a community event in 2022 due to COVID-19 restrictions at the time.

## 6. CONSIDERATION AND CONCLUSION

- 6.1 The Committee is asked to consider the application for funding and agree any financial assistance to be awarded.

### Authors

| Name          | Designation                           | Contact Details  |
|---------------|---------------------------------------|--|
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| Lee Haxton    | Community Planning Team Leader        |  |

### Approved

| Name           | Designation                      | Date             |
|----------------|----------------------------------|------------------|
| Barbara Renton | Executive Director (Communities) | 14 November 2023 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION, AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|---|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial   | <b>Yes</b>        |
| Workforce   | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>None</b>       |
| Strategic Environmental Assessment                  | <b>None</b>       |
| Sustainability (community, economic, environmental) | <b>None</b>       |
| Legal and Governance                                | <b>None</b>       |
| Risk  | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal  | <b>Yes</b>        |
| External  | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2023/24 Financial Assistance budgets.

### Workforce

2.2 Not applicable.

### Asset Management (land, property, IT)

2.3 Not applicable.

## **3. Assessments**

### Equality Impact Assessment

3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.2 This section should reflect that the proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: Assessed as **not relevant** for the purposes of EqIA.

### Strategic Environmental Assessment

3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.4 However, no action is required as the Act does not apply to the matters presented in this report. This is because the Committee are requested to note the contents of the report only and the Committee are not being requested to approve, adopt or agree to an action or to set the framework for future decisions.

### Sustainability

3.5 Not applicable.

### Legal and Governance

3.6 Not applicable.

### Risk

3.7 Not applicable.

#### **4. Consultation**

##### Internal

- 4.1 The Head of Finance and the Head of Legal and Governance have been consulted.

##### External

- 4.2 Not applicable.

#### **5. Communication**

- 5.1 Not applicable.

#### **6. BACKGROUND PAPERS**

- 6.1 Perth Common Good Fund Application papers.