

PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of hybrid meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers, 2 High Street, Perth on Wednesday 20 March 2024 at 1.00pm.

Present:

Voting Members:

Mr M Black, Tayside NHS Board
Ms B Hamilton, Tayside NHS Board
Ms J Jensen, Tayside NHS Board (Vice-Chair)
Councillor C Stewart, Perth and Kinross Council (Chair)
Councillor D Illingworth, Perth and Kinross Council
Councillor S McCole, Perth and Kinross Council
Councillor M Frampton, Perth and Kinross Council

Non-Voting Members

Ms J Pepper, Chief Officer/Director – Perth and Kinross Health and Social Care Partnership,
Ms D Mitchell, Chief Finance Officer/Head of Governance and Performance, Perth and Kinross Health and Social Care Partnership
Mr A Singh, Strategic Lead - Children, Families and Justice and Chief Social Work Officer, Perth and Kinross Council
Ms S Flower, NHS Tayside
Dr S Peterson, NHS Tayside
Dr L Robertson, NHS Tayside

Stakeholder Members

Ms S Auld, Service User Public Partner (from Item 7.3 onwards)
Mr D Henderson, Scottish Care Sector
Ms L Hunter, Staff Representative, NHS Tayside
Mr I McCartney, Service User Public Partner
Ms M Summers, Carer Public Partner

In Attendance:

S Hendry, L Simpson, Adam Taylor, A Brown, L Potter and M Pasternak (all Perth and Kinross Council); K Ogilvy, Z Robertson, E Devine, H Dougall, C Jolly, G Morrison, Amanda Taylor, M Grant and P Jerrard, (all Perth and Kinross Health and Social Care Partnership); V Davis and L Miller (both NHS Tayside).

Apologies:

Mr B Benson, Tayside NHS Board; Ms B Campbell, Carer Public Partner; Dr E Fletcher, NHS Tayside; and Ms S Watts, Third Sector Forum.

1. WELCOME AND APOLOGIES

Councillor C Stewart, Chair, welcomed all those present to the meeting and apologies were noted above.

2. DECLARATIONS OF INTEREST

I McCartney declared a non-financial interest in relation to Older People Psychiatry Services.

3. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 14 FEBRUARY

The minute of the meeting of the Perth and Kinross Integration Joint Board of 14 February 2023 was submitted and approved as a correct record.

4. ACTIONS POINT UPDATE

The Chief Officer provided a verbal update on the status of the various action points.

Resolved:

The action points update (G/24/43) was submitted and noted.

5. MATTERS ARISING

There were no matters arising.

6. MEMBERSHIP UPDATE

The Clerk provided a verbal report updating the Board on various aspects of the membership of both voting and non-voting members of the Board.

Resolved:

- (i) It be noted that with effect from 1 April 2024, Heather Dunk would replace Jacquie Jensen as a Non-Executive Member of NHS Tayside on the Perth and Kinross Integration Joint Board.
- (ii) It be noted that Bob Benson would no longer be an NHS voting member on the Perth and Kinross Integration Joint Board and that NHS Tayside were currently looking to fill this vacancy.
- (iii) It be noted that with effect from 1 April 2024, Sam Riddell would replace Dr Andrew Thomson as a proxy member for NHS Tayside on the Perth and Kinross Integration Joint Board.
- (iv) It be noted that with effect from 1 April 2024, Beth Hamilton would become the Vice-Chair of the Perth and Kinross Integration Joint Board.
- (v) It be noted that with effect from 1 April 2024, Dr Monica Doyle would replace Dr Lee Robertson as a Board Member on the Perth and Kinross Integration Joint Board.

7. DELIVERING ON STRATEGIC OBJECTIVES

7.1 CHIEF OFFICER STRATEGIC UPDATE

7.2 TAYSIDE MENTAL HEALTH SERVICES: STRATEGIC UPDATE

The Chief Officer provided a verbal update covering both Items 7.1 and 7.2 in which she highlighted the importance of the items on the agenda for today's meeting

detailing the level of work that has been carried out and expressed her thanks to all the authors of the relevant reports and the teams who have contributed to the significant work behind all the papers.

She further advised that the In-Patient Mental Health and Learning Disabilities in-year overspend has been met in full for 2023/24 with an agreed financial risk share and apportionment across NHS Tayside, Perth and Kinross, Dundee, and Angus IJBs. She added that following on from this agreement the three Chief Officers and the new Depute Chief Executive Officer for NHS Tayside had together commissioned a piece of work to agree a shared financial recovery plan with a clear route for agreeing, monitoring, and delivering in line with the whole system change programme with a timeline already having been shared with the Programme Board on 13 March 2024.

Resolved:

The Board noted the position.

7.3 PERTH AND KINROSS INTEGRATION JOINT BOARD STRATEGIC PLAN 2024-2027

Z Robertson, Head of Adult Social Work and Social Care / Commissioning provided the Board with a short [slide-based presentation](#) on the Perth and Kinross Integration Joint Board Strategic Plan 2024-2027.

There was also submitted a report by the Head of Adult Social Work and Social Care / Commissioning (G/24/49) providing an update on the progress made to develop the Perth and Kinross IJB Strategic Plan for 2024-27.

M Black referred to the survey response rate highlighting that 75% of the responses submitted came from women and queried whether we need to target different groups to try and get more men to respond with the overall aim of getting more equity across the responses. In response, Z Robertson stated that this was an excellent point and something they would be looking into further.

Resolved:

- (i) The progress made to date to prepare the Perth and Kinross Integration Joint Board Strategic Plan, as outlined in Report G/24/49, be noted.
- (ii) It be agreed that the final version of the Perth and Kinross Integration Joint Board Strategic Plan be brought to the Board for approval in June 2024.

7.4 AUTISM/LEARNING DISABILITIES STRATEGIC DELIVERY PLAN UPDATE

There was submitted a report by the Chief Officer (G/24/44) providing a progress update of year two of the Autism and Learning Disability Strategic Delivery Plan 2022-2025.

Councillor Frampton referred to Paragraph 3.3 – Independent Living highlighting the number of units either in place or in the process of being brought into place are in Perth City and queried whether in future there would be more units identified in more rural areas such as Kinross, Pitlochry, and Dunkeld. In response,

G Morrison confirmed that it was recognised several of the sites have been around Perth City and advised that there was some work currently underway in Aberfeldy and they would be continuing to work with colleagues in the Council's Housing department when new developments to try and identify opportunities to develop clusters within them.

M Black referred to Paragraph 3.11 and specifically on the comment that people with autism are nine times more likely to die by suicide than the general population and queried how these figures in the local consultation fares against national statistics. In response, G Morrison confirmed that this data was taken from the national statistics.

A Singh referred to the transition from children to adult services and queried whether any contact was being made with parents and carers throughout the transition period to seek their views on their experiences and whether we should be looking to strengthen parts of the pathways. In response, G Morrison confirmed that this was currently happening, but it is something they would like to get better at and through the work of the Family Group Decision-Maker this was something they were looking into.

Resolved:

- (i) The progress to date on the Autism and Learning Disability Strategic Delivery Plan as detailed in Report G/24/44 be noted.
- (ii) An update be provided to the Board in twelve months.

THERE WAS A SHORT RECESS AND THE MEETING RECONVENED AT 2.20PM.

8. FINANCE/AUDIT AND PERFORMANCE COMMITTEE

8.1 2024-27 BUDGET

There was submitted a report by the Chief Finance Officer (G/24/45) presenting the Perth and Kinross Integration Joint Board's proposed 2024/25 Budget and 2025/26 and 2026/27 Provisional Budgets.

The Chief Officer referred to the proposal on page 58 relating to the Review of Recent Investment (Hospital at Home Service) and advised that unfortunately this was not something that the Partnership wished to do but it comes forward as a proposal after considerable consideration of all other possible options. She further advised that this model was not sustainable in the current financial context and was brought as a proposal following a risk assessment which noted that it results in minimal impact to patients, service users and staff who will remain in the employment of the Health and Social Care Partnership and NHS Tayside. She also advised that along with the Head of Health she had met with the Hospital at Home Team on 19 March 2024 to provide assurance and support to them, where it was agreed that she would provide information to the IJB that the Hospital at Home team felt related to inaccuracies within the documents previously shared with the Board. She confirmed this was carried out by email to all IJB members prior to the meeting today.

S Auld referred to the engagement with staff and acknowledged the very recent meeting that had taken place but sought some clarification on when the engagement process with staff commenced. She also referred to the comments in the report on re-assessment around care home beds and expressed concern that with the projections of the elderly population growing the IJB were perhaps in danger of making similar decisions as those in the past and that a more medium-term view would be more beneficial for the population. In response, the Chief Officer provided assurance that the meeting held on 19 March 2024 was not the first engagement held with staff with the first engagement taking place on 8 March 2024 in advance of the papers for this meeting being made publicly available.

J Jensen referred to the hospital at home model specifically the disadvantages being the need for weekends and the focus around Perth and queried how these challenges would be eradicated in the new community model. In response, E Devine advised that it would not be a hospital at home service it will be a locality model which will provide advanced practice which will integrate with district nursing, district nursing evening service, community AHP work and the ANP Service.

Resolved:

- (i) The proposed 2024/25 Budget, as set out in Appendix 1 to Report G/24/45, be approved.
- (ii) The expenditure pressures, as set out in Appendix 2 to Report G/24/45, be approved.
- (iii) The savings and funding proposals, as set out in Appendix 2 to Report G/24/45, be approved.
- (iv) The allocation of earmarked reserves towards the 2024/25 expenditure pressures, be approved.
- (v) The use of general reserves to bring 2024/25 into financial balance, be approved.
- (vi) The 2025/26 and 2026/27 Provisional Budgets and the additional work required to bring these years into balance, be noted.
- (vii) Directions, as set out in Section 10 and Appendix 4 to Report G/24/45, to be issued.

8.2 AUDIT AND PERFORMANCE COMMITTEE UPDATE

Councillor S McCole, Chair of the Audit and Performance Committee provided the Board with a verbal update from the last meeting of the Audit and Performance Committee that had taken place on 11 March 2024.

[Audit and Performance Committee of the Perth and Kinross Integration Joint Board – 11 March 2024](#)

Following a request from M Black, the Clerk undertook to circulate a link to the recording of the meeting to M Black and B Hamilton for their information as both had been unable to attend the meeting on 11 March 2024.

The Board noted the position.

9. GOVERNANCE

9.1 UPDATE TO IJB RESERVES POLICY

There was submitted a report by the Chief Finance Officer (G/24/46) seeking approval of the reviewed and updated IJB Reserves Policy.

Resolved:

- (i) The updated IJB Reserves Policy be approved.
- (ii) It be noted that the Reserves Policy will be reviewed by December 2026.

9.2 UPDATE TO IJB FINANCIAL REGULATIONS

There was submitted a report by the Chief Finance Officer (G/24/47) seeking the approval of the reviewed and updated IJB Financial Regulations.

The Chief Finance Officer acknowledged that Appendix 2 - Current Financial Regulations (2016) which was circulated as part of the document pack for this meeting should have displayed the relevant tracked changes. She advised that a revised document including the tracked changes would be circulated to Members following the meeting.

Resolved:

- (i) The updated IJB Financial Regulations be approved.
- (ii) It be noted that the Financial Regulations will be reviewed by March 2026.

10. FOR INFORMATION

10.1 WORKPLAN 2024/25

Resolved:

The contents of Report G/24/48, be noted.

10.2 FUTURE IJB MEETING DATES 2024/25

Wednesday 5 June 2024 at 1.00pm
Wednesday 21 August 2024 at 1.00pm
Wednesday 2 October 2024 at 1.00pm
Wednesday 11 December 2024 at 1.00pm
Wednesday 19 March 2025 at 1.00pm

10.3 FUTURE IJB DEVELOPMENT SESSIONS 2024/25

Friday 24 May 2024 at 10.00am
Friday 16 August 2024 at 10.00am
Friday 25 October 2024 at 10.00am
Friday 20 December 2024 at 10.00am
Friday 24 January 2025 at 10.00am
Friday 21 February 2025 at 10.00am
Friday 14 March 2025 at 10.00am