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Council Building
2 High Street
Perth
PH1 5PH

22/01/2024

A hybrid meeting of the **Aberfeldy Common Good Fund Committee** will be held in the **Council Chamber** on **Monday, 29 January 2024** at **13:30**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

THOMAS GLEN
Chief Executive

Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.

Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.

Members:

Councillor Stewart Donaldson
Councillor John Duff
Councillor Grant Laing
Provost Xander McDade
Bailie Mike Williamson

Aberfeldy Common Good Fund Committee

Monday, 29 January 2024

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF 22 JUNE 2022 FOR APPROVAL 5 - 6**
(copy herewith)
- 4 MATTERS ARISING**
- 5 APPLICATIONS FOR FINANCIAL ASSISTANCE 7 - 12**
Report by Head of Culture & Communities Services (copy herewith 24/30)
- 6 2022/23 AND 2023/24 FINANCIAL STATEMENTS 13 - 22**
Report by Head of Finance (copy herewith 24/31)

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ABERFELDY COMMON GOOD FUND COMMITTEE

Minute of meeting of the Aberfeldy Common Good Fund Committee held hybrid in the Council Chambers, 2 High Street, Perth on Wednesday, 22 June 2022 at 10.15am.

Present: Provost X McDade, Councillors S Donaldson, J Duff, G Laing and M Williamson.

In Attendance: D Coyne, F Lambie and K Molley, A Brown, J Guild and M Pasternak (Corporate and Democratic Services); and L Davison and L Haxton (Communities)

Councillor J Duff, Convener

1. APPOINTMENT OF CONVENER

Nominations were sought for the appointment of Convener.

Provost X McDade seconded by Councillor M Williamson nominated Councillor J Duff as Convener. There being no other nominations, Councillor J Duff was duly appointed Convener.

2. WELCOME AND APOLOGIES

Councillor J Duff welcomed all present to the meeting.

3. DECLARATIONS OF INTEREST

There were no declarations of interest in terms of Councillors' Code of Conduct.

4. MINUTE OF MEETING OF THE ABERFELDY COMMON GOOD FUND COMMITTEE OF 26 APRIL 2022

The minute of meeting of the Aberfeldy Common Good Fund Committee of 26 April 2022 was submitted and approved as a correct record.

5. MATTERS ARISING

There were no matters arising.

5. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by Head of Culture and Community Services (22/147) asking Aberfeldy Common Good Fund Committee to consider applications for financial assistance for 2 small grants.

Resolved:

- (1) Aberfeldy Festive Committee be awarded a grant of £367.50 towards their Christmas Market project.
- (2) Aberfeldy Church of Scotland be awarded a grant of £367.50 towards their Upper Tay Church of Scotland Community Newsletter project.

6. 2021/22 AND 2022/23 FINANCIAL STATEMENTS

There was submitted a report by the Head of Finance (22/148) (1) providing the unaudited Income and Expenditure to the 31 March 2022 for the Aberfeldy Common Good Fund for the 2021/22 Financial Year; and (2) providing an update on the projected income to 31 March 2023 for the 2022/23 Financial Year

Resolved:

- (i) The unaudited Income and Expenditure to the 31 March 2022 for the Aberfeldy Common Good Fund for the 2021/22 Financial Year, as set out in Appendix 1 to report 22/148, be noted.
- (ii) The projected Income and Expenditure to 31 March 2022 for the Aberfeldy Common Good Fund for the 2022/23 Financial Year, as set out in Appendix 2 to report 22/148, be noted.

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## PERTH AND KINROSS COUNCIL

### Aberfeldy Common Good Fund Committee

29 January 2024

### APPLICATIONS FOR FINANCIAL ASSISTANCE

#### Report by Head of Culture and Community Services

(Report No. 24/30)

#### 1. PURPOSE

- 1.1 The report asks Aberfeldy Common Good Fund Committee to consider one small grant application.

#### 2. RECOMMENDATION

- 2.1 It is recommended that the Committee:
- considers the grant application and agrees any financial assistance to be awarded.

#### 3. STRUCTURE OF REPORT

- 3.1 This report is structured over the following sections:
- Section 4: Background / Main Issues
  - Section 5: Proposals: Small Grants
  - Section 6: Consideration and Conclusion
  - Appendices

#### 4. BACKGROUND / MAIN ISSUES

- 4.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property "having regard to the interests of the inhabitants" of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 4.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grants. These grant awards allow individuals and local organisations to carry out a wide range of community-based activities.
- 4.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. This report is for the Aberfeldy Common Good Fund.

- 4.4 The estimated income for financial year 2022/23, and the value of the application to be considered at this meeting, is summarised below:

|                                                           |        |
|-----------------------------------------------------------|--------|
| <b>2023/24 Estimated Income</b>                           | £4,200 |
| <b>Value of grants paid and committed</b>                 | NIL    |
| <b>Remaining income available for distribution</b>        | £4,200 |
| <b>Value of funding requested and under consideration</b> | £5,300 |

## 5. PROPOSALS – SMALL GRANTS

### FeldyRoo Aberfeldy parkrun

- 5.1 A grant of £5,300 has been requested from an individual with support from FeldyRoo. The grant will help the applicant setup and register a parkrun in Aberfeldy. Parkrun is a global initiative that provides simple, inexpensive, and non-competitive encouragement for people of all ages and abilities to become more active (and healthier) through regularly competing against themselves. The national parkrun organisation in the UK is keen to have more parkruns established in Scotland. Aberfeldy has a strong tradition of promoting outdoor activities for all ages, making it a good fit for a new parkrun. The recently built FeldyRoo Fitness Trail has been chosen as the preferred location following approval by the regional parkrun ambassador. It is estimated that 150 people from the Common Good Area will benefit from this project, along with 180 people from elsewhere in Perth and Kinross and another 180 people from further afield.
- 5.2 The total cost for this project estimated at £7,300. The group are requesting £5,300 to assist with the costs and would welcome any award to support the registration costs as a priority item. They have received funding of £2,000 from the Basil Death Fund. A full breakdown of the total costs is provided below.

| <b>Specific items</b>                                                         | <b>Amount</b> |
|-------------------------------------------------------------------------------|---------------|
| parkrun Registration (Standard Fee)                                           | £4,800        |
| Grass Path Maintenance (Part-costs of moving for first two years – 100 x £25) | £2,500        |
| <b>Total proposed expenditure</b>                                             | <b>£7,300</b> |
| <b>Basil Death Fund (Approved)</b>                                            | <b>£2,000</b> |
| <b>Funding requested</b>                                                      | <b>£5,300</b> |

## 6. CONSIDERATION AND CONCLUSION

- 6.1 The Committee is asked to consider the applications for funding and agree any financial assistance to be awarded.



## Authors

| Name          | Designation                           | Contact Details                                                                                      |
|---------------|---------------------------------------|------------------------------------------------------------------------------------------------------|
| Jacob Dudgeon | Community Planning & Projects Officer | (01738) 475000<br><a href="mailto:ComCommitteeReports@pkc.gov.uk">ComCommitteeReports@pkc.gov.uk</a> |
| Lee Haxton    | Community Planning Team Leader        |                                                                                                      |

## Approved

| Name           | Designation                      | Date           |
|----------------|----------------------------------|----------------|
| Barbara Renton | Executive Director (Communities) | 9 January 2024 |

## APPENDICES

- Appendix 1 – Perth City Common Good Fund Criteria

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION, AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>None</b>       |
| Strategic Environmental Assessment                  | <b>None</b>       |
| Sustainability (community, economic, environmental) | <b>None</b>       |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2023/24 Financial Assistance budgets.

### Workforce

- 2.2 Not applicable.

### Asset Management (land, property, IT)

- 2.3 Not applicable.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 This section should reflect that the proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: Assessed as **not relevant** for the purposes of EqIA.

### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 However, no action is required as the Act does not apply to the matters presented in this report. This is because the Committee are requested to note the contents of the report only and the Committee are not being requested to approve, adopt or agree to an action or to set the framework for future decisions.

### Sustainability

- 3.5 Not applicable.

### Legal and Governance

- 3.6 Not applicable.

### Risk

- 3.7 Not applicable.

#### **4. Consultation**

##### Internal

- 4.1 The Strategic Lead, Finance and Business Support and the Strategic Lead, Legal and Governance have been consulted.

##### External

- 4.2 Not applicable.

#### **5. Communication**

- 5.1 Not applicable.

#### **6. BACKGROUND PAPERS**

- 6.1 Perth Common Good Fund Application papers.

**ABERFELDY COMMON GOOD FUND COMMITTEE****29 JANUARY 2024****2022/23 & 2023/24 FINANCIAL STATEMENTS****Report by Head of Finance**  
(Report No. 24/31)**1. PURPOSE OF REPORT**

- 1.1 This report provides the Committee with a statement of the audited Income and Expenditure for Financial Year 2022/23, and the projected Income and Expenditure for Financial Year 2023/24 for the Aberfeldy Common Good Fund.

**2. RECOMMENDATIONS**

The Committee is requested to:

- (i) Note the audited Income and Expenditure to the 31 March 2023 for the Aberfeldy Common Good Fund for the 2022/23 Financial Year, as set out in Appendix 1 to the report.
- (ii) Note the projected Income and Expenditure to 31 March 2024 for the Aberfeldy Common Good Fund for the 2023/24 Financial Year, as set out in Appendix 2 to the report.

**3. BACKGROUND / MAIN ISSUES**

- 3.1 This report provides an update on the audited outturn for Financial Year 2022/23, and the monitoring position for Financial Year 2023/24.

**4. PROPOSALS****Financial Statement 2022/23**

- 4.1 As detailed in Appendix 1, there is a surplus of £488 for the Fund for Financial Year 2022/23, and the audited Fund balance at 31 March 2023 is £124,100. The movement from the position previously reported to this Committee relates to financial assistance expenditure of £735 approved at the meeting on 22 June 2022, and an increase in interest earned on deposits.

**Financial Statement 2023/24**

- 4.2 On the basis of Appendix 2, the anticipated interest earned on deposits for 2023/24 is £4,200.
- 4.3 The total estimated surplus for financial year 2023/24 is, therefore, £4,200 and the anticipated Fund balance at 31 March 2024 is £128,300.

- 4.4 There is one application for financial assistance which will be considered at this meeting. In the event that the value of any funding award exceeds the estimated income for the year, which is a decision open to the Committee, the Fund balance will reduce accordingly.

**Author(s)**

| <b>Name</b>  | <b>Designation</b> | <b>Contact Details</b> |
|--------------|--------------------|------------------------|
| Fiona Lambie | Accountant         | CHXFinance@pkc.gov.uk  |

**Approved**

| <b>Name</b>       | <b>Designation</b>      | <b>Date</b> |
|-------------------|-------------------------|-------------|
| Stewart MacKenzie | Head of Finance         | 10.01.2024  |
| Karen Donaldson   | Chief Operating Officer | 10.01.2024  |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Corporate Plan

1.1 The Council's Corporate Plan 2022 – 2027 lays out seven outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- Tackling poverty
- Tackling climate change and supporting sustainable places
- Growing a sustainable and inclusive local economy
- Enabling our children and young people to achieve their full potential
- Protecting and caring for our most vulnerable people
- Supporting and promoting physical and mental wellbeing
- Placing communities at the heart of how we work

1.2 This report relates to all objectives.

### 2. Resource Implications

#### Financial

2.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

### 3. Assessments

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6. The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### 4. Consultation

#### Internal

- 4.1 The Chief Operating Officer has been consulted in the preparation of this report.

### 5. BACKGROUND PAPERS

- 5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.



**6. APPENDICES**

- Appendix 1 – Audited Aberfeldy Common Good Fund Financial Statement for period to 31 March 2023 for Financial Year 2022/23.
- Appendix 2 – Aberfeldy Common Good Fund Financial Statement as at 30 November 2023 for Financial Year 2023/24.



**ABERFELDY COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 31 MARCH 2023 FOR FINANCIAL YEAR 2022/23**

|                                         | <b><u>Reported</u></b><br><b><u>22 June 2022</u></b> | <b><u>Audited</u></b><br><b><u>Actual to</u></b><br><b><u>31 March</u></b><br><b><u>2023</u></b> |
|-----------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------------------------------|
|                                         | £                                                    | £                                                                                                |
| <b><u>Expenditure</u></b>               |                                                      |                                                                                                  |
| Supplies & Services                     |                                                      |                                                                                                  |
| Financial Assistance                    | 585                                                  | 1,320                                                                                            |
| <b>Total Expenditure</b>                | <b>585</b>                                           | <b>1,320</b>                                                                                     |
| <b><u>Income</u></b>                    |                                                      |                                                                                                  |
| Interest earned                         | 1,320                                                | 1,808                                                                                            |
| <b>Total Income</b>                     | <b>1,320</b>                                         | <b>1,808</b>                                                                                     |
| <b>Surplus for Year</b>                 | <b>735</b>                                           | <b>488</b>                                                                                       |
| Revenue Balance at 1 April 2022         | 123,612                                              | 123,612                                                                                          |
| Surplus for the Year                    | 735                                                  | 488                                                                                              |
| <b>Closing Balance at 31 March 2023</b> | <b>124,347</b>                                       | <b>124,100</b>                                                                                   |



**ABERFELDY COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR FINANCIAL YEAR 2023/24**

|                                                   | <u>Actual &amp;<br/>Committed</u><br><u>as at 30</u><br><u>Nov 23</u><br><br>£ | <u>Projected</u><br><u>Outturn</u><br><br>£ |
|---------------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------|
| <b><u>Expenditure</u></b>                         |                                                                                |                                             |
| <u>Supplies and Services</u>                      |                                                                                |                                             |
| Financial Assistance                              | 0                                                                              | 0                                           |
| <b>Total Expenditure</b>                          | <b>0</b>                                                                       | <b>0</b>                                    |
| <b><u>Income</u></b>                              |                                                                                |                                             |
| Interest Earned                                   | 0                                                                              | 4,200                                       |
| <b>Total Income</b>                               | <b>0</b>                                                                       | <b>4,200</b>                                |
| <b>Surplus/(Deficit)</b>                          | <b>0</b>                                                                       | <b>4,200</b>                                |
| Opening Balance 1 April 2023                      | 124,100                                                                        | 124,100                                     |
| Surplus / (Deficit)                               | 0                                                                              | 4,200                                       |
| <b>Projected Closing Balance at 31 March 2024</b> | <b>124,100</b>                                                                 | <b>128,300</b>                              |

| <b><u>Financial Assistance:</u></b> |                |                |
|-------------------------------------|----------------|----------------|
|                                     | <u>Amount</u>  | <u>Meeting</u> |
| <u>Actual</u>                       |                |                |
|                                     | £ -            |                |
| <u>Committed</u>                    |                |                |
|                                     | £ -            |                |
| <u>Under Consideration</u>          |                |                |
| Feldy Roo Aberfeldy Parkrun         | £ 5,300        | 29/01/2024     |
|                                     | £ 5,300        |                |
| <b>Total</b>                        | <b>£ 5,300</b> |                |

