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Council Building
2 High Street
Perth
PH1 5PH

11/09/2023

A hybrid meeting of the **Perth Common Good Fund Committee** will be held in the **Council Chamber** on **Monday, 18 September 2023** at **13:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

THOMAS GLEN
Chief Executive

Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.

Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.

Members:

Bailie Chris Ahern
Councillor Liz Barrett
Councillor Peter Barrett
Councillor Andy Chan
Councillor Stewart Donaldson
Councillor Eric Drysdale
Councillor Grant Laing
Councillor Brian Leishman
Councillor Iain MacPherson
Councillor Ian Massie
Councillor Sheila McCole
Depute Provost Andrew Parrott
Councillor John Rebbeck

Perth Common Good Fund Committee

Monday, 18 September 2023

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTES OF MEETING OF PERTH COMMON GOOD FUND COMMITTEE OF 22 MAY 2023 FOR APPROVAL** **5 - 8**
(copy herewith)
- 4 MATTERS ARISING**
- 5 BONFIRE AND FIREWORKS DISPLAY EVENT ON 5 NOVEMBER 2023** **9 - 20**
Report by Head of Cultural and Community Services (copy herewith 23/249)
- 6 APPLICATIONS FOR FINANCIAL ASSISTANCE** **21 - 44**
Report by Head of Cultural and Community Services (copy herewith 23/251)
- 7 2023/24 FINANCIAL STATEMENT** **45 - 52**
Report by Head of Finance (copy herewith 23/250)

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All Council Services can offer a telephone translation facility.

PERTH COMMON GOOD FUND COMMITTEE

Minute of hybrid meeting of the Perth Common Good Fund Committee held in the Council Chamber, 2 High Street, Perth on Monday 22 May 2023 at 1:00pm.

Present: Bailie C Ahern, Councillors A Parrott, L Barrett, P Barrett, S Donaldson (Item 5 onwards), E Drysdale, B Leishman, I MacPherson, I Massie and S McCole.

In Attendance: C Robertson, F Lambie, J Guild, R Ramsay and M Pasternak (all Corporate and Democratic Services); L Haxton and J Dudgeon (Communities).

Apologies: Councillors A Chan, E Drysdale and G Laing.

Councillor A Parrott, Convener, Presiding.

1. WELCOME AND APOLOGIES

Councillor A Parrott welcomed all present to the meeting and apologies were noted as above.

2. DECLARATIONS OF INTEREST

There were no Declaration of Interests in terms of the Councillors Code of Conduct.

3. MINUTE OF MEETING OF THE PERTH COMMON GOOD FUND OF 6 FEBRUARY 2023 FOR APPROVAL

The minute of meeting of the Perth Common Good Fund Committee of 6 February 2023 was submitted and approved as an accurate record.

4. MATTERS ARISING

There were no matters arising.

5. COMMON GOOD FUND CRITERIA

There was submitted a report by Head of Cultural and Community Services (23/143) setting out some proposed changes to the criteria against which applications to the Perth Common Good Fund are assessed.

Resolved:

The proposed changes as set out in Report 23/143, be agreed.

6. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by Head of Culture and Community Services (23/144) asking Perth Common Good Fund Committee to consider five small grant applications, one cost of living grant application and two capital grant applications.

Motion by Councillor A Parrott and Bailie C Ahern

Perth Minorities Association to be awarded £10,000 for the summer Mela Festival.

Amendment by Councillors P Barrett and S McCole

Perth Minorities Association to be awarded up to £20,000 for the summer Mela Festival

In terms of Standing Order 21.5, a roll call vote was taken.

4 Members voted for the Motion as follows:

Bailie C Ahern, Councillors I MacPherson, I Massie and A Parrott

5 Members voted for the Amendment as follows:

Councillors L Barrett, P Barrett, B Leishman, S McCole and J Rebbeck

COUNCILLOR S DONALDSON JOINED THE MEETING AT THIS POINT

Motion by Councillor A Parrott and J Rebbeck

Black Watch Regimental Trust be awarded a grant of £4,550 towards a visit to Scotland of "The Hauntings", specifically contributing to:

- Jewellery Workshop with Ukrainian Refugees
- Kunsugi Workshop with Veterans
- Still Life Workshop with Mental Health Groups
- Cost of free school entry for 1000 children

Amendment by Bailie C Ahern and Councillor P Barrett

Black Watch Regimental Trust be awarded a grant of up to £18,200.

Under Standing Order 21.5, a roll call vote was taken:

6 Members voted for the Motion as follows:

Councillors L Barrett, B Leishman, I MacPherson, S McCole, A Parrott and J Rebbeck.

3 Members voted for the Amendment as follows:

Bailie C Ahern, Councillors P Barrett and I Massie

1 Member abstained from voting as follows:

Councillor S Donaldson

Resolved:**Small Grants**

- (i) World Challenge Trip to Ecuador be awarded a grant of £250 to help the applicant raise funds towards a taking part in a group trip to Ecuador coordinated by the organisation, World Challenge to carry out voluntary work in the local farming communities, promoting sustainable farming and helping to carry out manual maintenance tasks.
- (ii) Friends of Letham Primary Parent Council be awarded a grant of £680 towards the Parent Council to pay for P7's leavers hoodies so that all pupils will receive one, and to purchase two urns for use at parents' events.
- (iii) Perth Minorities Association be awarded a grant of up to £20,000 towards the summer Mela Festival, a celebration of world music, dance, and culture, featuring a colourful parade and a day of activities on the North Inch on 10 June.
- (iv) Parent Fundraisers of Inspire Dance Studios be awarded a grant of £450 to help the organisation meet costs to take a group of dancers to Dublin in August for the World Lyrical Dance Federation World Championships.
- (v) Black Watch Regimental Trust be awarded a grant of £4,550 towards a visit to Scotland of "The Hauntings", specifically contributing to:
 - Jewellery Workshop with Ukrainian Refugees
 - Kunsugi workshop with Veterans
 - Still life workshop with Mental Health groups
 - Cost of free school entry for 1000 children

Cost of Living Grants

- (vi) VitalityMe CIC be awarded a grant of up to £10,520 to enable the organisation to run two groups - a family group for 2 hours a week where families can come together to focus on improving their overall wellbeing through family activities such as yoga, fitness, crafting and baking as well as providing a hot meal and refreshments, and a group for 2 hours a week that would be targeted at adults with a movement-based activity, lunch and peer support, linking in with local services to come along to provide advice on financial wellbeing, employment support, welfare rights, fire safety etc.

Capital Grants

- (vii) Perth Working Men's Garden Association (PWMGA) be awarded a grant off £2,850 towards the refurbishment of their pavilion on Moncreiffe Island.
- (viii) Perth Bridge Club be awarded a grant of £2,500 to assist with a major upgrade to their fire prevention, alarm and safety system.

7. 2022/23 AND 2023/24 FINANCIAL STATEMENTS

There was submitted a report by the Head of Finance (23/145) providing details of the Income and Expenditure to 31 March 2023 and the projected outturns for Financial Years 2022/23 and 2023/24.

Resolved:

- (i) The Income and Expenditure to 31 March 2023, and the projected outturn for Financial Year 2022/23, as set out in Appendix 1, be noted.

- (ii) The projected outturn for Financial Year 2023/24, as set out in Appendix 2, be noted.

PERTH AND KINROSS COUNCIL

Perth Common Good Fund Committee

18 September 2023

BONFIRE AND FIREWORKS DISPLAY EVENT ON 5 NOVEMBER 2023

**Report by Head of Cultural and Community Services
(Report No. 23/249)**

1. PURPOSE

- 1.1 The report provides details of the Bonfire and Fireworks event on 5 November 2023 to be organised by the Perth and Strathearn 200 Round Table and a request for additional funding from Perth Common Fund Committee.

2. RECOMMENDATION

- 2.1 It is recommended that Committee:

- Consider the application and agree any financial assistance to be awarded.

3. STRUCTURE OF REPORT

- 3.1 This report is structured over the following sections:

- Section 4: Background / Main Issues
- Section 5: Proposal
- Section 6: Conclusion
- Appendices

4. BACKGROUND / MAIN ISSUES

- 4.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 4.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grants. These grant awards allow individuals and local organisations to carry out a wide range of community-based activities.

- 4.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. The Perth Common Good Fund is larger and receives a much higher number of applications than the other Funds. Therefore, additional criteria are applied to assist with assessing applications (see Appendix 1).
- 4.4 The 2023/24 Budget for the Perth Common Good Fund was approved at the Committee meeting on 6 February 2023 (Report 23/37 refers). The approved budget includes an allocation of £20,000 to support the Perth Fireworks and Bonfire Display on 5 November 2023.
- 4.5 This report outlines how this funding will be used and includes an application for additional funding.

5. PROPOSAL

Perth & Strathearn 200 Round Table (Fireworks)

- 5.1 A grant application has been received for the Perth Fireworks and Bonfire display for £25,201. The group has organised this event for several years in collaboration with the Council, local communities and businesses. This is considered locally as a major event where the community can gather in large numbers on the South Inch in Perth and safely enjoy the sights and sounds of the display. In addition to the Bonfire and Fireworks Display, the event provides entertainment, including music, opportunities for local young artists, a funfair and food vendors. This was also approved as one of a limited number of fireworks events permitted on Council owned land at the Council meeting of 10 May 2023.
- 5.2 Following points raised with their previous application, the Committee should be aware that following discussions with their fireworks provider regarding methods of reducing environmental impact, the organisation is proposing that the following actions be implemented for this year's display:
- Reduce the display from 20 minutes to 15 minutes, reducing CO2 emissions and duration of noise impact as well as keeping cost similar to last year's fireworks including inflation. This is within the time period agreed by Council for firework events.
 - Reducing the size of the bonfire by 25% again reducing CO2, duration and materials required.
 - Starting the display with lower noise fireworks and music before building up noise levels during the shortened show. This is a method used at other displays (racecourses etc.) where animals are present on site or in close vicinity. The timings of the event will also be publicised to allow animal owners to prepare and minimise distress, again in line with the Council decision.

- Messages on social media recommending that attendees walk or use public transport in the journey to the event.

- 5.3 It is estimated that the event will attract 7,000 people, of which 3,500 are from Perth and Kinross, 2,000 are from outside of Perth and Kinross and 1,500 are from outside of Perth & Kinross. Although the event is free of charge, the public can leave a donation that will be distributed to local causes.
- 5.4 The total cost of the event is estimated at £25,201– a breakdown of costs has been provided below. The Perth Common Good Fund has been asked to provide the full amount. The costs have again been impacted by inflation this year and there are ongoing positive discussions with local businesses to offer their services in-kind that may reduce the total costs.

Specific items	Amount
Pyrotechnics fireworks display/ Sound system	£15,900
Fencing and safety barriers (2 days)	£1,950
Generator (2 days)	£530
Generator Cabling (2 days)	£130
Portacabin (x2)	£600
Trailer Hire with Insurance (2 days)	£250
4x4 vehicle (x2) hire with Insurance (2 days)	£1,000
First Aid facilities and trained personnel	£700
Forklift vehicle and operator	£1,000
Other (e.g. fuel, volunteer's food and drink etc)	£420
South Inch Site Hire	£121
Pallets/Potato Boxes	£2,000
Pallets/Potato Boxes (delivery)	£600
Total proposed expenditure	£25,201
Funding requested	£25,201
Funding provisionally allocated	£20,000
Remaining funding gap	£5,201

Consideration

- 5.5 The Perth Common Good Fund has been asked to provide £25,201 of funding, of which £20,000 has provisionally been allocated as agreed at Perth Common Good Fund meeting on 6 February 2023. Based on the overall cost of £25,201, the Committee is asked to consider a further grant of £5,201 which is consistent with Criteria 9.2a.
- 5.6 The Perth & Strathearn 200 Round Table have had a total of £22,094 in approved funding from the Perth Common Good Fund over the last three years.

Year	Amount	Actual Recieved	Project
2022/23	£22,094 (£16,500 Budget + £5,594 additional funding)	£18,932	Perth Fireworks and Bonfire

2021/22	-	-	Application withdrawn as event cancelled
2020/21	-	-	COVID – No application as event cancelled

6. CONCLUSION

- 6.1 The Committee is asked to consider allocating a grant of £25,201 to Perth & Strathearn 200 Round Table for the costs of the Bonfire and Fireworks Display on 5 November 2023. This comprises the £20,000 previously allocated, with an additional grant of £5,201.

Authors

Name	Designation	Contact Details
Jacob Dudgeon	Community Planning Officer	(01738) 475000 ComCommitteeReports@pkc.gov.uk
Lee Haxton	Community Planning Team Leader	

Approved

Name	Designation	Date
Barbara Renton	Executive Director (Communities)	30 August 2023

APPENDICES

- Appendix 1 – Perth City Common Good Fund Criteria

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1. IMPLICATIONS, ASSESSMENTS, CONSULTATION, AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	Yes
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	None
Strategic Environmental Assessment	None
Sustainability (community, economic, environmental)	None
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

Community Plan

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

2. Resource Implications

Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2022/23 Financial Assistance budgets.

Workforce

2.2 Not applicable.

Asset Management (land, property, IT)

2.3 Not applicable.

3. Assessments

Equality Impact Assessment

3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.2 This section should reflect that the proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: Assessed as **not relevant** for the purposes of EqIA.

Strategic Environmental Assessment

3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.4 However, no action is required as the Act does not apply to the matters presented in this report. This is because the Committee are requested to note the contents of the report only and the Committee are not being requested to approve, adopt or agree to an action or to set the framework for future decisions.

Sustainability

3.5 Not applicable.

Legal and Governance

3.6 Not applicable.

Risk

3.7 Not applicable.

4. Consultation

Internal

- 4.1 The Head of Finance and the Head of Legal and Governance have been consulted.

External

- 4.2 Not applicable.

Communication

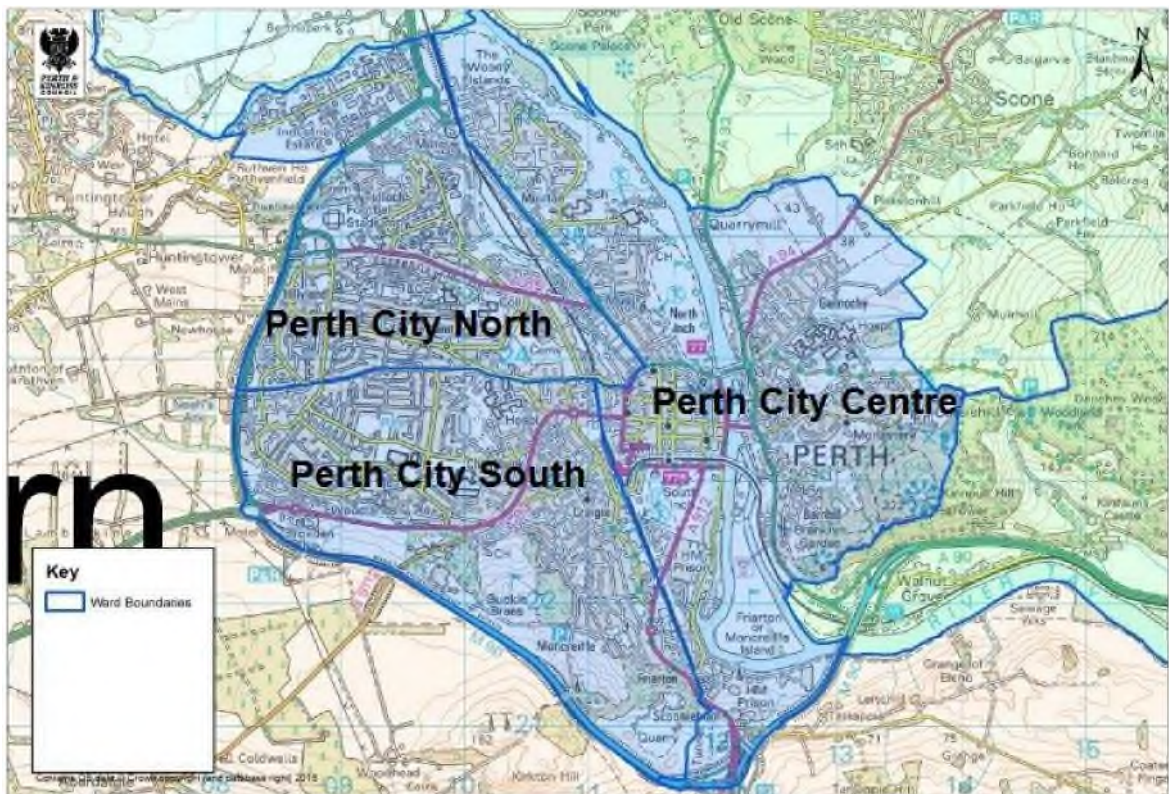
- 5.1 Not applicable.

6. BACKGROUND PAPERS

- 6.1 Perth & Strathearn 200 Round Table Common Good Fund Application.

**PERTH COMMON GOOD FUND
REVISED FINANCIAL ASSISTANCE CRITERIA**

1. All grants are awarded at the discretion of the Perth Common Good Fund Committee.
2. Within the boundary of the Perth Common Good area and if funding is available, applications will be considered from individuals and groups for projects or activities which demonstrate benefit to the residents of the City of Perth.
3. The Perth Common Good area is restricted to Elected Member Ward 10 Perth City South, Ward 11 Perth City North, and Ward 12 Perth City Centre. Applications for financial assistance from individuals residing or groups operating outwith the boundary of the Perth Common Good area must clearly demonstrate that the project or activity to be undertaken will provide benefit to the residents of the City of Perth.



4. Applications for financial assistance from schools and school groups (e.g. Parent Councils) within the Perth Common Good area will be considered regardless of where participating pupils reside.
5. The Financial Year for the Perth Common Good Fund covers the period 1 April to 31 March. The Perth Common Good Fund Committee meets five times per year to consider applications for financial assistance and other business matters; Committee meeting and application deadline dates are

available on the Council's Community Grants webpage via the following link:
<http://www.pkc.gov.uk/pkgrantsdirect>.

6. Applications for financial assistance must be submitted to the Perth Common Good Fund Committee in advance of the project or activity taking place. Retrospective applications where expenditure is incurred during the time between the application submission deadline date and the date of the Committee meeting will be considered however the applicant must be aware that funding may not be approved by Committee.
7. A separate Capital Grants fund will be maintained to support applications for financial assistance towards the funding of building improvement works, and the acquisition of equipment. Applications for Capital Grant funding assistance should be submitted to the first Perth Common Good Fund Committee meeting of the new financial year, which normally takes place during April or May. The Capital Grants fund will normally close until commencement of the next financial year, however the Committee may consider late applications if Capital Grant funding remains available.
8. The following conditions shall apply to all applications for financial assistance:
 - 8.1 The application for financial assistance must demonstrate that the funding will provide benefit to the residents of the City of Perth. The Perth Common Good Fund Committee must be satisfied that all disbursements from the fund meet this requirement and the Committee decision in this regard is full and final.
 - 8.2 The Perth Common Good Fund should not be viewed as a resource to supplement the funding of Council services; applications for financial assistance from Council services are therefore not encouraged. Any application submitted by a Council service will be considered by the Perth Common Good Fund Committee on its own merits.
 - 8.3 Applicants who are seeking funds to purchase resources, or undertake capital projects are asked to demonstrate that they are sourcing these from local providers where these can reasonably meet their needs.
 - 8.4 All awards of £400 or less will be paid in advance, but recipients must complete an end of grant monitoring form and provide evidence of spend based on their initial application Awards greater than £400 must be claimed on completion of the project and within three months of the activity taking place. The claim should include an end of grant monitoring form and evidence of spend, based on the initial application. Funding for awards not claimed will be returned to the Fund.
9. Small Grants:
 - 9.1 Applications for financial assistance will be considered by the Perth Common Good Fund Committee in line with the criteria below: -

- 9.2 Organisation of events/games/festivals including prize awards: -
- a) No entry fee payable by the public: up to maximum of 40% of the total actual costs.
 - b) Entry fee payable by the public (commercial event): up to a maximum of 20% of the total actual costs subject to the submission of an evidenced Income & Expenditure account for the event.
 - c) In the event, that the Common Good funding of a commercial event results in a profit, the level of funding award will be reduced accordingly.
 - d) In the event, that the commercial event is loss making, the Common Good funding may be used to underwrite the loss, subject to the level of funding approved by Committee.
 - e) Grants will not be paid for any event/games/festival which are cancelled following the approval of funding by Committee.
- 9.3 Hire of hall and provision of prizes for school prize giving ceremonies – up to a maximum of 40% of total costs.
- 9.4 Voluntary work overseas by individuals: -
- 6 months or more: up to £400 per individual
 - Up to 6 months: up to £250 per individual
- 9.5 Attendance at summer schools/events by individuals or groups of up to 5:
- More than 2 weeks: up to £150 per individual
 - One to two weeks: up to £100 per individual
- 9.6 Excursions/Parties (up to two applications per year per group): -
- Contribution of up to 50% towards the actual costs. Each organisation is permitted a maximum of two applications during the course of a financial year. Overall grant to be capped at £10 per individual with an overall maximum grant of up to £1,000.
- 9.7 Visits or trips by and from School/Youth/Sport/Music groups: -
- For groups of between 6 and 10 people, a flat contribution of £500.
 - For groups of 11 or more; a contribution of £50 per person to a maximum of £1,000 for youth groups, senior citizen or vulnerable groups for activities of one week or more.
- 9.8 Any other purpose where it can be demonstrated that there is a benefit to the residents of the City of Perth.
10. Capital Grants: -
- 10.1 The funding of applications for Capital Grant funding will be restricted to the available annual budget.

- 10.2 It is expected that the total funding available will be fully committed at the first meeting of the Perth Common Good Fund Committee at the start of the new financial year. In the event, that funding is not fully committed, the Common Good Fund Committee may choose to either roll forward the unallocated funding to the next financial year or consider further applications during the year.
- 10.3 Acquisition of equipment and uniforms - consideration on merits up to a maximum of 25% of total cost, subject to the budget available.
- 10.4 Provision and improvement of buildings - consideration on merits up to a maximum of 25% of total cost and up to £50,000, subject to the budget available. Note that the facilities must be available to the general public.
- 11. Expenditure which is not eligible for funding awards:
 - 11.1 Assistance with further or higher education fees
 - 11.2 Charity fundraising e.g. sponsored walk/cycle/bungee etc.
 - 11.3 Town twinning activities
 - 11.4 Organisations with religious or political associations where there are restrictions on usage or availability
 - 11.5 Core funding of the voluntary sector
 - 11.6 Assistance with day to day running costs e.g. the rental of premises, employee costs etc.

PERTH AND KINROSS COUNCIL

Perth Common Good Fund Committee

18 September 2023

APPLICATIONS FOR FINANCIAL ASSISTANCE

Report by Head of Cultural and Community Services
(Report No. 23/251)

1. PURPOSE

- 1.1 The report asks Perth Common Good Fund Committee to consider six small grant applications and two capital grant applications.

2. RECOMMENDATION

- 2.1 It is recommended that Committee:

- consider the grant applications and agree any financial assistance to be awarded.

3. STRUCTURE OF REPORT

- 3.1 This report is structured over the following sections:

- Section 4: Background / Main Issues
- Section 5: Proposals: Perth Strathearn Round Table
- Section 5: Proposals: Small Grants
- Section 6: Proposals: Capital Grants
- Section 7: Conclusion
- Appendices

4. BACKGROUND / MAIN ISSUES

- 4.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property "having regard to the interests of the inhabitants" of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 4.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grants. These grant awards allow individuals and local organisations to carry out a wide range of community-based activities.

- 4.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. The Perth Common Good Fund is larger and receives a much higher number of applications than the other Funds. Therefore, additional criteria are applied to assist with assessing applications (See Appendix 1).
- 4.4 The 2023/24 Budget for the Perth Common Good Fund was approved at the Committee meeting on 6 February 2023 (Report 23/37 refers). A summary of the approved Financial Assistance budget, committed grant funding, and the budget remaining, is provided below:

2023/24 Financial Assistance Budget	
St John's Kirk Carillon	£2,000
Perth Strathearn Round Table	£20,000
Small Grants	£75,000
Cost Of Living Grant	£69,500
Capital Grants	£50,000
Value of funding requested and under consideration	
Perth Strathearn Round Table	£25,201
Small Grants	£19,880
Capital Grants	£25,320

5. PROPOSALS – PERTH STRATHEARN ROUND TABLE

- 5.1 A grant application has been received for the Perth Fireworks and Bonfire display for £25,201. As with previous years, this is provided as a separate report for Committee to consider, Report 23/249 refers.

6. PROPOSALS – SMALL GRANTS

SSAFA Armed Forces Charity Training

- 6.1 A grant of £2,000 has been requested from SSAFA (Soldiers', Sailors' & Airmen's Families Association) – the Armed Forces Charity. The grant will allow the organisation to take 10 volunteers to their organisation-wide Annual Conference in Stirling in October. The conference will allow the volunteers to develop their skill set to further support clients and their own personal development. The organisation is active throughout Perth & Kinross through work in Queens Barracks on Dunkeld Road and attends local events to spread awareness of their work. It is estimated that these courses will benefit 10 direct attendees from the Common Good Area, and around 150 clients from the Common Good Area and elsewhere in Perth & Kinross will indirectly benefit from this project.
- 6.2 The total cost for SSAFA to run the conference is estimated at £2,195. SSAFA are requesting £2,000 to cover the costs relating to attendees from the Perth branch. A full breakdown of the total costs is provided below.

Specific items	Amount
----------------	--------

Accommodation (incl. Breakfast) - 10 rooms @ £154 (Premier Inn)	£1,540
Venue Hire and Catering (share of cost for 10 attendees)	£250
Training Materials and Documents	£83
Travel expenses for volunteers (Car sharing where possible)	£100
Guest Speakers Travel Expenses	£42
Evening Reception/Meal - Based on 200 people @ £18pp	£180
Total proposed expenditure	£2,195
Funding requested	£2,000

Consideration

6.3 In line with Criteria 9.8, the Committee is asked to consider the request and determine the level of any grant to be awarded.

Perform in Perth Festival 2024

6.4 A grant of £6,606 has been requested from the Perthshire Musical (Competition) Festival Association. The grant will help the organisation to run the Perform in Perth Festival in March 2024 and a Centenary Exhibition in October/November 2023, to celebrate the festival's 100th occurrence. The event gives members of the public the opportunity to come along and see/hear some of the most talented performers (young and older) from across the Perth & Kinross area (and beyond). It is affordable for members of the public to attend as admission prices are low. The event also provides many volunteering opportunities for adults and young people. The event has support from the local community through local schools and the Instrumental Music Service; and various grants from local and national trusts. It is estimated that 1530 people from within the Common Good area will benefit from the event, along with 930 from elsewhere in Perth & Kinross and 320 from outside of Perth & Kinross.

6.5 The total project cost is estimated at £33,031, and the applicant is requesting £6,606 from the Common Good Fund. The group have already secured £1,350 from the Jimmie Cairncross Trust towards their Centenary Exhibition. They are also anticipating a total of £2,300 from their annual awards from the Forteviot and Thomson Trusts and awaiting the result of a £875 application to Perth Guildry to cover additional Exhibition costs. Additional grant applications will be made as other funders open for applications to meet a grant target of £10,000, which the group can cover through reserves if required. If partially funded, the group may need to consider raising admission charges and entry fees and cutting back their use of Perth Concert Hall. A full breakdown of the project's budget including total costs is attached to this report in Appendix 2. A summary is provided below.

Specific items	Amount
Total proposed expenditure	£33,031
Funding requested	£6,606
Contribution from group (Reserves to cover anticipated deficit)	£10,000
Budgeted Income less grant target	£23,170

Jimmie Cairncross Charitable Trust (Approved)	£1,350
Forteviot/Thomson Trust – Annual Awards (Pending)	£2,300
Perth Guildry (Pending)	£875

- 6.6 Perthshire Musical (Competition) Festival Association have received a total of £11,493 from the Perth Common Good Fund in the last three years.

Year	Previous Funding	Project
2022/2023	£5,424	Perform in Perth 2023
2021/2022	£4,569	Perform in Perth 2022
2020/2021	£1,500	Perform in Perth 2021

Consideration

- 6.7 It is considered that a grant of £6,610 is consistent with Criteria 9.2(b).

Polish Scouting Association

- 6.8 The following three applications have been submitted by the local Polish Scouting Association. They cover a range of trips for their groups to explore Scotland, meet fellow Scouts and learn new skills. These applications should be assessed individually; however the Committee may wish to consider the totality of the applications as a whole.

Polish Scouting Association (a)

- 6.9 A grant of £1,079 has been requested by Polish Scouting Association. This grant will support the organisation in empowering their Junior Leaders in Perth through the Junior Leadership Course (JLC) and the UK Explorer's Camp. The JLC aims to develop the organisational and communication skills, and sense of responsibility for 15 young people. The course will take place from September 29th to October 1st at the Douglaswood Scout Centre. The Junior Leaders will work within a familiar and secure peer group environment, which aims to foster personal growth, value-based development, and a sense of fulfilment.
- 6.10 In a separate trip, 10 Junior Leaders will attend the Explorers Camp, taking place on October 27th to 29th, 2023 in Sherbrooke Scout Camp in Nottingham. This camp offers a valuable opportunity for Junior Leaders to engage in the exchange of experiences and ideas with fellow volunteers from different regions. It serves as a reward for their dedication and commitment to scouting throughout the year. The event also reinforces the importance of volunteering and its positive impact on personal development and the formation of valuable character traits. Overall, across the two trips, it is estimated that 25 young people will benefit from the Common Good area will benefit from the projects.
- 6.11 The total cost of the project is estimated at £2,479. The organisation will cover travel costs for the JLC, and the 10 participants attending the Camp will be asked to contribute £110 each towards the costs. A full breakdown of the costs is detailed below. If the funding is partially or not granted, this could lead

to limited participation and/or reduced quality, especially for the JLC. The organisation has not received Common Good funding in the last three years.

Specific items	Amount
JLC Accommodation	£219
JLC Alimentation	£210
JLC Travel	£300
JLC Training Materials	£150
Camp Fee (Accom., Meals and Materials)	£600
Camp Travel	£1000
Total proposed expenditure	£2,479
Contribution from group (covers JLC Travel)	£300
Contribution from participants (towards Camp costs)	£1,100
Funding requested	£1,079

Consideration

- 6.12 It is considered that a grant of £1,000 is consistent with Criteria 9.7.

Polish Scouting Association (b)

- 6.13 A grant of £1,637 has also been requested by the Polish Scouting Association. The grant will help the organisation meet costs to take a group of young people on an expedition to Edinburgh to take part in the Stonoga Scout Rally on 10th September. The day-long event will include a train to Edinburgh; a hiking tour around Arthur's Seat and its surroundings; engaging activities; puzzles; and skill-building exercises. This will conclude with a campfire gathering with Cubs from across Scotland. This will benefit 20 children and 4 Scouts.
- 6.14 They will also use some of the award to run a separate overnight trip to Edinburgh with their Cubs pack. The provisional dates for this excursion is either 7th/8th or 14th/15th October. This will include an open-top bus tour, a historical trip to Edinburgh Castle and lunch before returning to St Madoes Community Hall for an overnight stay. This will benefit 18 Cubs and 3 young leaders. These trips aim to provide Polish children in Perth with unique opportunities to explore Scotland, learn about its culture, and develop essential life skills. Overall, the two trips will benefit 45 young people from within the Common Good Area.
- 6.15 The trip's total cost is estimated at £2,037 with the organisation requesting funding of £1,637 and contributing £400 towards the total costs of the two trips from their own funds. If the funding is partially or not granted, this could lead to limited participation and/or missed opportunities by reducing the activities. A full breakdown of the costs is provided below. The organisation has not received Common Good funding in the last three years.

Specific items	Amount
Train tickets	£141
Bus hire	£490
Hop-on bus ticket	£96

Edinburgh Guide (£50/hr)	£400
St Madoes Hall Hire	£112.50
Edinburgh Castle admission	£368
Food/Refreshments	£430
Total proposed expenditure	£2,037.50
Contribution from group	£400
Funding requested	£1,637

Consideration

6.16 It is considered that a grant of £1,000 is consistent with Criteria 9.7.

Polish Scouting Association (c)

6.17 A grant of £667.50 has been requested from the Polish Scouting Association. This grant will enable the organisation to run an activity over two days in September 2023 for 15 Cubs to achieve their Insect Friend badge. This will involve a trip to Edinburgh to visit the Butterfly and Insect World with an overnight stay at Cameron Toll Scout Hall. By providing an engaging and educational experience, the project aims to enable the Cubs to earn their Insect Friend Badge while fostering their appreciation for insects and developing their knowledge and skills in a fun and interactive way. Overall, 15 young people from within the Common Good Area will benefit from the project.

6.18 The project's total cost is estimated at £817.50, with £667.50 being requested and £150 being covered by a £10 contribution from each Cub. A full breakdown of the costs is provided below. The organisation has not received Common Good funding in the last three years.

Specific items	Amount
Accommodation	£150
Alimentation	£210
Travel	£300
Programme materials	£75
Edinburgh Butterfly and Insect World	£82.50
Total proposed expenditure	£817.50
Contribution from participants	£150
Funding requested	£667.50

Consideration

6.19 It is considered that a grant of £500 is consistent with Criteria 9.7.

Adventure Circus – The Legend of Kinnoull Hill Dragon

6.20 A grant of £8,924 has been requested by Adventure Circus SCIO. The grant will support the return of their DragonFyre show at Norie Miller Walk. The show is a live and outdoors storytelling, puppetry, acrobatic and fire manipulation event about the 6th century legend of a dragon who lived on Kinnoull Hill. Last year, the event was supported by Event Scotland's Year of Stories and PKC and was attended by 375 people across the one-day event. An increase in audience numbers is expected this year. The organisation is

looking to create activities linked to the legend that will be deliverable in local primary schools, focussing on low SIMD areas with low income families and children with additional support needs for this year's programme. Consultations with local teachers has directed the group towards running circus skills workshops, which may highlight talents within the children as well as promoting physical activity and enhancing personal and emotional resilience. The group will also look into covering a section on circus history, as recommended in consultations. It is estimated that around 600 people from within the Common Good area will benefit from the event, as well as 5 schools participating in workshops.

- 6.21 The project's total cost is estimated at £22,310, with £8,924 being requested from the Common Good Fund and £13,910 secured collectively from the Gannochy and Thompson Trusts. A full breakdown of the costs is provided below.

Specific items (based on 2022 including inflation increase)	Amount
Insurance/Admin/Event Director/Sign Interpreter	£1,950
Site Hire/Security/Fencing/Sound & Lights/First Aid/Performance Materials	£5,490
Marketing	£500
Performer Payments (8x 2 days for rehearsal and performance £250 per day)	£4,000
School workshop creation and resources	£10,370
Total proposed expenditure	£22,310
Gannochy Trust (Approved)	£11,410
Thompson Trust (Approved)	£2,500
Funding requested	£8,924

- 6.22 Adventure Circus SCIO have received a total of £4,292 from the Perth Common Good Fund in the last three years.

Year	Previous Funding	Project
2021/2022	£4,292	The Legend of Kinnoull Hill Dragon

Consideration

- 6.23 It is considered that a grant of £8,400 is consistent with Criteria 9.2(a).

Kinnoull Parish Church – Phoenix Youth Project

- 6.24 A grant of £250.00 has been requested by Kinnoull Parish Church for their Phoenix Youth Project, alongside a Capital Grants application considered later. This grant will support them in running a Digital Literacy Workshop that will educate their young people to develop basic programming skills, learn about robotics and other STEM themed skills. The Digital Literacy Workshop can give the young people valuable transferable skills, which could be reinvested into the community and enhance future employment opportunities. It is estimated that 55 people from within the Common Good area will benefit from this project, along with 6 people from elsewhere in Perth & Kinross and 2 from outside of Perth & Kinross.

- 6.25 The project's total cost is estimated at £250.00, with the organisation requesting funding for the full amount. Kinnoull Parish Church have not received Common Good funding in the last three years.

Consideration

- 6.26 In line with Criteria 9.8, the Committee is asked to consider the request and determine the level of any grant to be awarded.

Craigie & Moncreiffe Parish Church

- 6.27 A grant of £120.00 has been requested by Craigie & Moncreiffe Parish Church for an Air Thrill Trip for 12 people from within the Common Good area. Air Thrill is an inflatables park based near the Western Edge and will provide the young people with a high-energy trip that promotes physical activity. The group will use the opportunity to work on team building and enjoy a treat that has been asked for by the young people.

- 6.28 The organisation has not received Common Good funding in the last three years.

Consideration

- 6.29 It is considered that a grant of £120 is consistent with Criteria 9.7.

7. PROPOSALS – CAPITAL GRANTS

Friends of St. John's Kirk of Perth

- 7.1 An application for up to £3,000 has been received by Friends of St. John's Kirk of Perth to contribute to the refurbishment of the Kirk's damaged spire and cockerel. The grant will contribute towards repairs to the spire and cockerel that has been atop it since the 1500s. Last refurbished in the 1980s, the spire has recently become water damaged and rot has made the cockerel unstable. It has been removed from the top of the spire, awaiting restoration, when it will be put on display within the Kirk until the repairs to the spire are complete. The Friends of St John's Kirk have been asked to refurbish the cockerel, as their contribution to the wider restoration project managed by St. John's Kirk of Perth for the spire and finial. This larger project received £20,000 from the Common Good Fund on 26 April 2022 and focuses on the renewal of the spire's leadwork as recommended by the structural engineers. The Friends plan to refurbish the cockerel, so that it is ready to be repositioned on the spire after repairs to the spire have been completed.
- 7.2 An estimate of the number of people that this project will benefit is not known, however it is expected that many thousands of locals and visitors will be able to see the Cockerel once it is installed back in its usual position. At time of the application's submission, the work is due to commence in October 2023, with an estimate to have this completed by the Spring of 2024.
- 7.3 The total costs of the restoration work that this funding is targeted for are estimated to be up to approx. £11,695 + VAT. The group are contributing up

to £7,470 + VAT for specific costs detailed in the breakdown below. An application to the Perth & Kinross Heritage Trust for £3,000 is pending.

Specific Items (all costs based from quote)	Approx. Amount (all +VAT)
Main Shaft Repairs*	£1,370
Weathercock Repairs*	£3,325-4,600
Re-gilding*	£1,725
Spire Metalwork	£1,200-2,500
Installation	£600-1,500
Total Proposed Expenditure	£8,220-11,695
Perth & Kinross Heritage Trust (Pending)	£3,000
Contribution from Group funds*	£6,470-7,470
Funding requested	£3,000

- 7.4 Friends of St. John's Kirk have received a total of £300 from the Perth Common Good Fund in the last three years.

Year	Previous Funding	Project
2021/2022	£300	St. John's Carillon Recording of Christmas Carols (Small Grants)

Consideration

- 7.5 It is considered that a grant of up to £2,930 is consistent with Criteria 10.4.

PKAVS – The Walled Garden

- 7.6 An application of £17,000 has been received from the PKAVS Walled Garden group to establish a new multi-functional building within the Garden. The grant will be used to construct a modular style building that will be used to offer clients a space to socialise, participate in peer support and regularly eat together in a kitchen space – factors in creating good bonds and interactions between peers. The building will allow for a wide range of activity sessions to be held including seasonal planning for sowing and growing, DIY skills and resilience-based workshops. The extra space would also permit an additional 50 clients a week engaging with the activities.
- 7.7 It is estimated that over 140 people from the Common Good Area will benefit from the project along with over 30 from elsewhere in Perth & Kinross. The work is due to commence in November 2023, with completion in October 2024.
- 7.8 The project's total cost is estimated at £83,370.80, with £5,000 to be covered from the group's own fundraising and £62,500 covered through other funding sources, including one pending application of £17,000 to the Gannochy Trust. A full breakdown of the costs is provided below.

Specific Items	Basis of Costing	Amount
Design, supply & installation of Bespoke Day Building	Quote from local supplier, however will go to tender	£65,309
VAT	As above	£13,061.80
Contingency	Predicted from Phase 3 contingency requirements	£5,000
Total Proposed Expenditure		£83,370.80
Contribution from Group		£5,000
Edward Gostling Foundation (Approved)		£25,000
Forteviot Charitable Trust (Approved)		£10,000
PKC Community Investment Fund (Approved)		£7,500
Guildry Incorporation of Perth (Approved)		£3,000
Gannochy Trust (Pending)		£17,000
Funding requested		£17,000

- 7.9 The PKAVS Walled Garden Group have received a total of £35,786 from the Perth Common Good Fund in the last three years.

Year	Previous Funding	Project
2022/2023	£17,000	Room for Recovery (Phase 4)
2020/2021	£18,786	Replacement Art Studio

Consideration

- 7.10 At this time, it is considered that a grant of £17,000 is consistent with Criteria 10.4. Upon the pending application being granted, it would be considered that a grant of £15,880 would be consistent with Criteria 10.4.

YMCA Tayside

- 7.11 An application of £19,995 has been received from YMCA Tayside as a contribution towards a larger project which will see the construction of the new Y Centre, restoring the vacant St. Andrew's and St. Stephen's Church on Atholl Street into an active Youth & Community Hub. The Centre has been designed in consultation with local young people to ensure their needs are satisfied. The project also delivers on PKC's vision of a Perth and Kinross where everyone can live life well. The grant requested from the Common Good Fund is specifically to cover the costs for an outdoor space in the rear courtyard. The restored space will be used for a range of activities including a meditative space, cooking area, and raised beds. A well has also been discovered during the works and will be repaired to become a feature in the space.
- 7.12 It is estimated that 510 people from the Common Good Area will benefit from the project per year. The full programme of works commenced in April 2022 and is due to be completed in December 2023. The works that are to be funded by the Common Good Fund are due to commence in mid-October with completion set for 1 December 2023.

7.13 The total cost of the entire project is estimated to be around £5.5m, with around £4.9m already secured through their organisation's own funds and other grants. An additional £689K has also been applied for across 5 funders, including this application. A full breakdown of the funds received/applied for and the expenditure is detailed within Appendix 3. A full breakdown of the costs involved in this application is provided below, of which the applicant is requesting funding for the full amount. YMCA Tayside have not received any funding from the Perth Common Good Fund in the past three years.

Specific Items	Basis of Costing	Amount
Glass Pod	Quote	£13,295
Glass Cover for Well	Quote	£3,000
Raised Bed	Estimate on materials and potential labour costs	£1,000
Living Wall (Steel structure with flower and planting areas)	As above.	£1,700
Courtyard furniture	Estimate	£1,000
Total Proposed expenditure		£19,995
Funding requested		£19,995

Consideration

7.14 It is considered that a grant of £5,000 is consistent with Criteria 10.4.

Kinnoull Parish Church – Phoenix Youth Project

6.24 A grant of £552.45 has been requested by Kinnoull Parish Church for their Phoenix Youth Project, alongside their Small Grants application referred above. This grant will assist them with the purchase of a new pool table, after their previous one was damaged during the last school term. The pool table has been a popular asset at the Project and feedback from the young people has led staff to seek the purchase a new one to continue this activity. It is estimated that 55 people from within the Common Good area will benefit from this project, along with 6 people from elsewhere in Perth & Kinross and 2 from outside of Perth & Kinross.

6.25 The project's total cost is estimated at £802.45, with the organisation requesting funding for the full amount. A full breakdown of the costs is provided below. Kinnoull Parish Church have not received Common Good funding in the last three years.

Specific items (based on online quotes)	Amount
Pool Table	£499.99
Pool Cues x2	£23.98
Cue Chalk	£3.49
Pool Balls	£24.99
Total proposed expenditure	£552.45

Funding requested	£552.45
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Consideration

6.26 It is considered that a grant of £140 is consistent with Criteria 10.3.

Craigie & Moncreiffe Parish Church

6.27 A grant of £684.01 has been requested by Craigie & Moncreiffe Parish Church. The grant would enable the organisation to offer a more vibrant Youth Project for the young people who attend. This grant will be used to support an identified need for more equipment to ensure the young people are engaged at the group and have a range of activities to participate in. The young people have requested a Pool Table, Football Nets and Goal Posts and Soft Balls for the space. A high-quality games console will also be a great asset to the groups, therefore the organisation are looking to purchase a Nintendo Switch and selection of video games. A toastie machine has also been requested by the young people to have during snack time. It is estimated that 44 people from within the Common Good Area will be benefit from these purchases, alongside 4 people from elsewhere in Perth & Kinross.

6.28 The project's total cost is estimated at £684.01, with the organisation requesting funding for the full amount. A full breakdown of the costs is provided below. The organisation has not received Common Good funding in the last three years.

Specific items	Amount
Pool Table with cues, balls, triangle and chalk	£160
Nintendo Switch, Controllers and Games	£419.95
Soft Balls	£75.07
Toastie Machine	£28.99
Total proposed expenditure	£684.01
Funding requested	£684.01

Consideration

6.29 It is considered that a grant of £180.00 is consistent with Criteria 10.3.

7. CONCLUSION

7.1 The Committee is asked to consider the applications for funding and agree any financial assistance to be awarded.

Authors

Name	Designation	Contact Details
Jacob Dudgeon	Community Planning & Projects Officer	(01738) 475000 ComCommitteeReports@pkc.gov.uk
Lee Haxton	Community Planning Team Leader	

Approved

Name	Designation	Date
Barbara Renton	Executive Director (Communities)	1 September 2023

APPENDICES

- Appendix 1 – Perth City Common Good Fund Criteria
- Appendix 2 – Perform in Perth 2024 Budget
- Appendix 3 – Y Centre Construction Budget

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You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION, AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	Yes
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	None
Strategic Environmental Assessment	None
Sustainability (community, economic, environmental)	None
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

Community Plan

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

2. Resource Implications

Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2023/24 Financial Assistance budgets.

Workforce

- 2.2 Not applicable.

Asset Management (land, property, IT)

- 2.3 Not applicable.

3. Assessments

Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 This section should reflect that the proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: Assessed as **not relevant** for the purposes of EqIA.

Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 However, no action is required as the Act does not apply to the matters presented in this report. This is because the Committee are requested to note the contents of the report only and the Committee are not being requested to approve, adopt or agree to an action or to set the framework for future decisions.

Sustainability

- 3.5 Not applicable.

Legal and Governance

- 3.6 Not applicable.

Risk

- 3.7 Not applicable.

4. Consultation

Internal

- 4.1 The Head of Finance and the Head of Legal and Governance have been consulted.

External

- 4.2 Not applicable.

5. Communication

- 5.1 Not applicable.

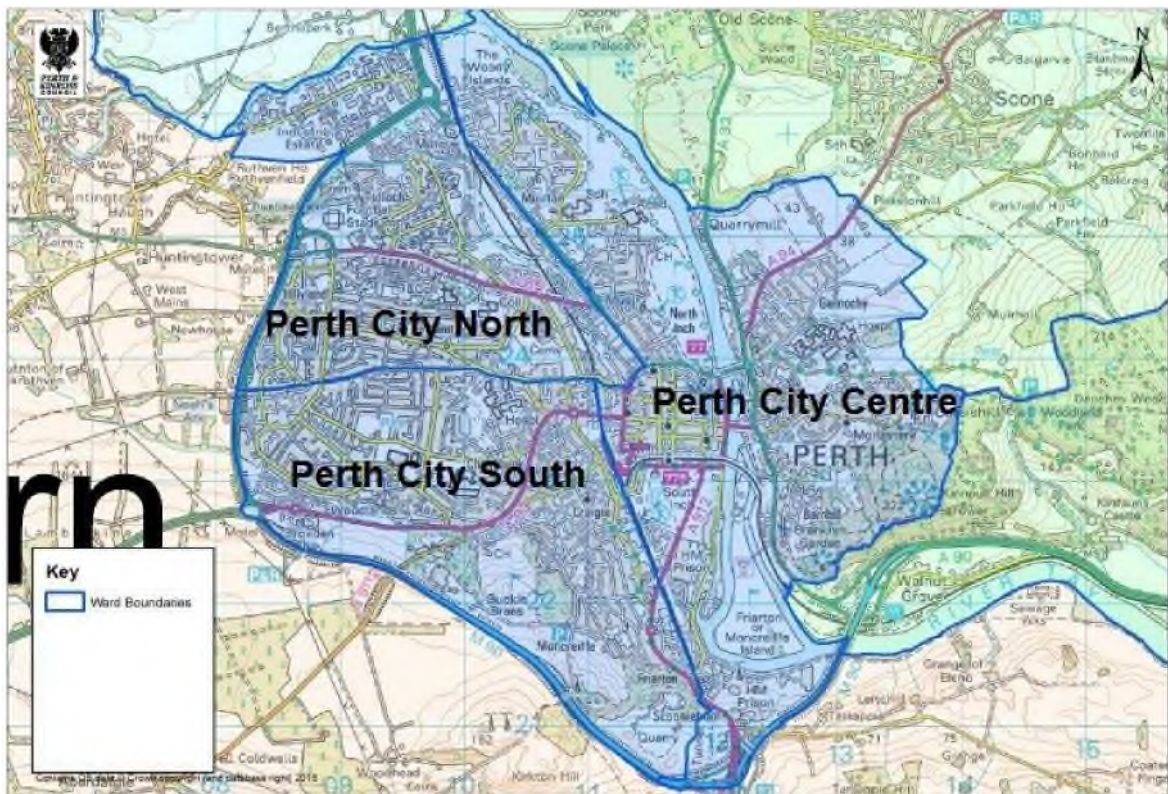
6. BACKGROUND PAPERS

- 6.1 Perth Common Good Fund Application papers.

Appendix 1

**PERTH COMMON GOOD FUND
REVISED FINANCIAL ASSISTANCE CRITERIA**

1. All grants are awarded at the discretion of the Perth Common Good Fund Committee.
2. Within the boundary of the Perth Common Good area and if funding is available, applications will be considered from individuals and groups for projects or activities which demonstrate benefit to the residents of the City of Perth.
3. The Perth Common Good area is restricted to Elected Member Ward 10 Perth City South, Ward 11 Perth City North, and Ward 12 Perth City Centre. Applications for financial assistance from individuals residing or groups operating outwith the boundary of the Perth Common Good area must clearly demonstrate that the project or activity to be undertaken will provide benefit to the residents of the City of Perth.



4. Applications for financial assistance from schools and school groups (e.g. Parent Councils) within the Perth Common Good area will be considered regardless of where participating pupils reside.
5. The Financial Year for the Perth Common Good Fund covers the period 1 April to 31 March. The Perth Common Good Fund Committee meets five times per year to consider applications for financial assistance and other business matters; Committee meeting and application deadline dates are

available on the Council's Community Grants webpage via the following link:
<http://www.pkc.gov.uk/pkgrantsdirect>.

6. Applications for financial assistance must be submitted to the Perth Common Good Fund Committee in advance of the project or activity taking place. Retrospective applications where expenditure is incurred during the time between the application submission deadline date and the date of the Committee meeting will be considered however the applicant must be aware that funding may not be approved by Committee.
7. A separate Capital Grants fund will be maintained to support applications for financial assistance towards the funding of building improvement works, and the acquisition of equipment. Applications for Capital Grant funding assistance should be submitted to the first Perth Common Good Fund Committee meeting of the new financial year, which normally takes place during April or May. The Capital Grants fund will normally close until commencement of the next financial year, however the Committee may consider late applications if Capital Grant funding remains available.
8. The following conditions shall apply to all applications for financial assistance:
 - 8.1 The application for financial assistance must demonstrate that the funding will provide benefit to the residents of the City of Perth. The Perth Common Good Fund Committee must be satisfied that all disbursements from the fund meet this requirement and the Committee decision in this regard is full and final.
 - 8.2 The Perth Common Good Fund should not be viewed as a resource to supplement the funding of Council services; applications for financial assistance from Council services are therefore not encouraged. Any application submitted by a Council service will be considered by the Perth Common Good Fund Committee on its own merits.
 - 8.3 Applicants who are seeking funds to purchase resources, or undertake capital projects are asked to demonstrate that they are sourcing these from local providers where these can reasonably meet their needs.
 - 8.4 All awards of £400 or less will be paid in advance, but recipients must complete an end of grant monitoring form and provide evidence of spend based on their initial application Awards greater than £400 must be claimed on completion of the project and within three months of the activity taking place. The claim should include an end of grant monitoring form and evidence of spend, based on the initial application. Funding for awards not claimed will be returned to the Fund.
9. Small Grants:
 - 9.1 Applications for financial assistance will be considered by the Perth Common Good Fund Committee in line with the criteria below: -

- 9.2 Organisation of events/games/festivals including prize awards: -
- a) No entry fee payable by the public: up to maximum of 40% of the total actual costs.
 - b) Entry fee payable by the public (commercial event): up to a maximum of 20% of the total actual costs subject to the submission of an evidenced Income & Expenditure account for the event.
 - c) In the event, that the Common Good funding of a commercial event results in a profit, the level of funding award will be reduced accordingly.
 - d) In the event, that the commercial event is loss making, the Common Good funding may be used to underwrite the loss, subject to the level of funding approved by Committee.
 - e) Grants will not be paid for any event/games/festival which are cancelled following the approval of funding by Committee.
- 9.3 Hire of hall and provision of prizes for school prize giving ceremonies – up to a maximum of 40% of total costs.
- 9.4 Voluntary work overseas by individuals: -
- 6 months or more: up to £400 per individual
 - Up to 6 months: up to £250 per individual
- 9.5 Attendance at summer schools/events by individuals or groups of up to 5:
- More than 2 weeks: up to £150 per individual
 - One to two weeks: up to £100 per individual
- 9.6 Excursions/Parties (up to two applications per year per group): -
- Contribution of up to 50% towards the actual costs. Each organisation is permitted a maximum of two applications during the course of a financial year. Overall grant to be capped at £10 per individual with an overall maximum grant of up to £1,000.
- 9.7 Visits or trips by and from School/Youth/Sport/Music groups: -
- For groups of between 6 and 10 people, a flat contribution of £500.
 - For groups of 11 or more; a contribution of £50 per person to a maximum of £1,000 for youth groups, senior citizen or vulnerable groups for activities of one week or more.
- 9.8 Any other purpose where it can be demonstrated that there is a benefit to the residents of the City of Perth.
10. Capital Grants: -
- 10.1 The funding of applications for Capital Grant funding will be restricted to the available annual budget.

- 10.2 It is expected that the total funding available will be fully committed at the first meeting of the Perth Common Good Fund Committee at the start of the new financial year. In the event, that funding is not fully committed, the Common Good Fund Committee may choose to either roll forward the unallocated funding to the next financial year or consider further applications during the year.
- 10.3 Acquisition of equipment and uniforms - consideration on merits up to a maximum of 25% of total cost, subject to the budget available.
- 10.4 Provision and improvement of buildings - consideration on merits up to a maximum of 25% of total cost and up to £50,000, subject to the budget available. Note that the facilities must be available to the general public.
- 11. Expenditure which is not eligible for funding awards:
 - 11.1 Assistance with further or higher education fees
 - 11.2 Charity fundraising e.g. sponsored walk/cycle/bungee etc.
 - 11.3 Town twinning activities
 - 11.4 Organisations with religious or political associations where there are restrictions on usage or availability
 - 11.5 Core funding of the voluntary sector
 - 11.6 Assistance with day to day running costs e.g. the rental of premises, employee costs etc.

2024 Budget

**Perthshire Musical (Competition) Festival Association -
known locally as "Perform in Perth"****2024 Festival Dates - 4 to 6 March 2024**

Year ended 31 July	Approved 2024 Budget £	Comments
Income		
Patrons' Subs & Donations	£2,650	
Grants Target	£10,000	
Jimmie Cairncross Trust Pledge – Centenary Exhibition	£1,350	
Anticipated Annual Charitable Grants	£2,300	Forteviot Trust, Thomson Trust
Entry Fees	£8,450	
Admissions	£5,200	
Gift Aid Recovered	£480	
Bank Interest	£280	
Fundraising Income	£710	
Programme Sales	£780	
Advertising	£880	
Sponsorship	£0	
Award Income	£0	
Other Income	£90	
Total Income	£33,170	
Expenditure		
Facility Hire	£11,010	
Streaming/IT Licences	£1,430	
Adjudicators/Accompanists Fees	£7,840	
Printing/Stationery/Advertising	£990	
Sheet Music	£225	
Piano Hire/Tuning	£115	
Postage/Sundries/Expenses	£2,605	
Federation Subscription	£320	
Honoraria	£4,096	
Insurance Costs	£765	
Programme Costs	£780	
Syllabus Costs	£155	
Fundraising Expenses	£0	
Travel Subsidies	£0	
Award Expenditure	£40	
Audit Fees	£110	
Centenary Exhibition	£2,255	
Other Expenditure	£295	
Total Expenditure	£33,031	
Net Surplus/(Deficit)	£139	

Y CENTRE FUNDRAISING SUMMARY		06/07/2023	
Income			
Funder	Amount	Notes	
PKC Loan / Flats 80,000		Received. 7 year interest free / 952.00 per month	
PKC Feasibility - 8,640 & 23,375		Received 23/04/19 & Received 18/12/20	
Perth Heritage (AHF)	£ 10,000.00	Received Various	
The Gannochy Trust Initial	£ 106,563.00	Received 28/10/20	
The Gannochy Trust	£ 16,000.00	Received 24/04/20. For Flats purchase	
The Gannochy Trust	£ 877,437.00	Received 12/05/2022.	
The Robertson Trust	£ 250,000.00	Received 12/08/21	
The Northwood Charitable Trust	£ 304,500.00	Received £125,000 05/11/20 & £125,000 16/09/21 & £54,500 21/10/22	
PKC Heritage Trust	£ 145,000.00	145,000 confirmed (Still to be claimed)	
PKC City Regeneration Fund	£ 75,000.00	Received	
PKC Town Centre Fund	£ 25,000.00	Received 18/05/21	
Scottish Government Capital Regeneration Fund	£ 1,750,000.00	Awarded Jan 2021. Claimed from PKC in arrears.	
The Forteviot Charitable Trust	£ 300,000.00	Draw down at end of project. Charge over building for 10 years if sold	
PKC 2022	£ 50,000.00	Received Aug 2022	
PKC City Centre Recovery Fund	£ 284,000.00	Received Aug 2022	
PKC Heritage Trust - Roof 50%	£ 108,000.00	Confirmed- Claim once roof work complete	
PKC Adapt Your Property	£ 50,000.00	Confirmed	
Let's Do Net Zero 80%	£ 80,000.00	Confirmed	
Green Recovery 50%	£ 25,000.00	Confirmed	
Shared Prosperity Fund	£ 150,000.00	Confirmed	
PrivateTrust Fund	£ 15,000.00	Confirmed and Received	
Anonymous Donation	£ 30,000.00	Confirmed and Received	
YMCA Individual Giving	£ 10,760.00	Ongoing fundraising. Received at regular intervals	
UK Community Ownership Fund	£ 250,000.00	Confirmed Jul 2023	
	£ 4,912,260.00		
Expenditure			
Item	Amount	Notes	
Construction Costs (Taylor & Fraser)	£ 4,440,000.00	Updated Contractor Fee inc Roof repairs and delay 8 months	
Strip Out Works & Enabling Construction	£ 173,588.77	Strip out works completed. Costs including: Project Management; Architects; Engineering; Quantity	
Design Team Costs / Surveys & Other Professional Fees	£ 792,139.00	Surveyor; Planning Fees; Environmental Work; Various Surveys; etc.	
Additional Design Fees x 8 months for delay	£ 85,810.00		
Purchase of Flats - 80,000		North William Street Flats	
	£ 5,491,537.77		
Current Cosntruction Shortfall	-£ 579,277.77		
Fundraising towards Cost of Construction			
Item	Amount	Notes	
SG Regeneration	£ 379,000.00	Awaiting notification	
Place Based Fund	£ 200,000.00	Submitted 30/06/23 - Sep 23	
Heritage Lottery	£ 30,000.00	In progress - end Aug 23 (part of an activity application)	
SSE Renewables	£ 60,000.00	Submitted - Oct 23	
Common Good Capital	£ 20,000.00	Deadline 19 July - Notification Sep 23	
	£ 689,000.00		

PERTH COMMON GOOD FUND COMMITTEE

18 SEPTEMBER 2023

2023/24 FINANCIAL STATEMENT

**Report by Head of Finance
(Report No. 23/250)**

1. PURPOSE OF REPORT

- 1.1 This report provides details of the Income and Expenditure to 31 July 2023 and the projected outturn for Financial Year 2023/24 for the Perth Common Good Fund.

2. RECOMMENDATIONS

- 2.1 The Committee is requested to:
- (i) Note the projected Income and Expenditure to 31 March 2024 for the Perth Common Good Fund, as set out in Appendix 1 to the report.

3. BACKGROUND / MAIN ISSUES

- 3.1 The budget for Financial Year 2023/24 was approved by the Committee on 6 February 2023 (Report 23/37 refers). The Committee received a financial monitoring update at the meeting on 22 May 2023 (Report 23/145 refers).
- 3.2 This report provides an update on the projected outturn for Financial Year 2023/24.

4. PROPOSALS

Financial Statement 2023/24

- 4.1 Appendix 1 provides the 2023/24 Financial Statement which includes the Budget approved by Committee on 6 February 2023 (Report 23/37 refers).
- 4.2 Section 102 of the Community Empowerment (Scotland) Act 2015 requires the Council to establish and maintain a register of property which is held by the authority as part of the Common Good and to publish a list of property that it proposes to include in the register.
- 4.3 The review of titles is complex and, in some cases, has required the involvement of other external legal practitioners. The work on compiling a register of Common Good land and buildings is complete. However, we are also required to collate and categorise the moveable Common Good property, such as the regalia and any furniture. It is anticipated that additional costs will be incurred to complete this task and a £2,000 estimate for legal costs is

included in Appendix 1. It is anticipated that the cost can be managed from other budgets and a corresponding adjustment is recorded against Repairs & Maintenance.

- 4.4 The projected deficit for 2023/24 is unchanged from the previously reported position at £15,800. The estimated Fund balance at 31 March 2024 is now projected at £1,929,548, a movement of £12,279. £11,780 of this increase in surplus was due to increased interest on investments in the financial year 2022/23.

Author(s)

Name	Designation	Contact Details
Fiona Lambie	Accountant	CHXFinance@pkc.gov.uk

Approved

Name	Designation	Date
Scott Walker	Chief Accountant	17 August 2023
Karen Donaldson	Chief Operating Officer	17 August 2023

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ANNEX

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	None
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

Corporate Plan

1.1 The Council's Corporate Plan 2022 – 2027 lays out seven outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- Tackling poverty
- Tackling climate change and supporting sustainable places
- Growing a sustainable and inclusive local economy
- Enabling our children and young people to achieve their full potential
- Protecting and caring for our most vulnerable people
- Supporting and promoting physical and mental wellbeing
- Placing communities at the heart of how we work

1.2 This report relates to all objectives.

2. Resource Implications

Financial

- 2.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

3. Assessments

Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

4. Consultation

Internal

- 4.1 The Chief Operating Officer has been consulted in the preparation of this report.

5. BACKGROUND PAPERS

- 5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

6. APPENDICES

- Appendix 1 – Perth Common Good Fund - Financial Statement for the period to 31 July 2023 for Financial Year 2023/24

PERTH COMMON GOOD FUND
FINANCIAL STATEMENT FOR FINANCIAL YEAR 2023/24 AS AT 31 JULY 2023

	<u>2023/24</u> <u>Budget</u>	<u>Actual</u> <u>to date</u>	<u>Committed</u> <u>and Under</u> <u>Consideration</u>	<u>Projected</u> <u>Outturn</u>	<u>Projection</u> <u>Over/(Under)</u> <u>Spend</u>
	£	£	£	£	£
<u>Expenditure</u>					
<u>Property Costs</u>					
Rent & Rates	1,300	120	-	1,300	-
Repairs and Maintenance - General	13,000	-	-	13,000	-
Depreciation & Impairment	3,400	-	-	3,400	-
	17,700	120	-	17,700	-
<u>Supplies and Services</u>					
Financial Assistance - St Johns Kirk Carillon	2,000	-	-	2,000	-
Financial Assistance - Perth & Strathearn Round Table	20,000	-	25,201	25,201	5,201
Financial Assistance - Small Grants	75,000	19,970	26,580	69,799	(5,201)
Financial Assistance - Capital Grants	50,000	-	45,220	50,000	-
Financial Assistance - Cost of Living	69,500	-	10,520	69,500	-
Administration Charges	15,000	-	-	15,000	-
Legal Fees	2,000	-	-	2,000	-
Printing, Stationery, Advertising and Postages	500	-	-	500	-
	234,000	19,970	107,521	234,000	-
<u>Christmas Events</u>					
Rent, Rates & other property costs (storage for Christmas lights)	15,000	491	-	15,000	-
Erect, Dismantle and Maintain Christmas Lights	20,000	-	-	20,000	-
Switch on Ceremony	40,000	-	-	40,000	-
	75,000	491	-	75,000	-
Total Expenditure	326,700	20,581	107,521	326,700	-
<u>Income</u>					
Rents, Fees & Charges	250,000	104,635	-	250,000	-
Interest on Investments	60,000	-	-	60,000	-
Fishing Permits	900	265	-	900	-
Total Income	310,900	104,900	-	310,900	-
Surplus / (Deficit)	(15,800)	84,319	(107,521)	(15,800)	-
Estimated Opening Balance 01/04/23	1,945,348			1,945,348	
Surplus / (Deficit)	(15,800)			(15,800)	
Projected Common Good Fund Balance at 31 March 2024	1,929,548			1,929,548	
Earmarked in Reserves:-					
Minimum Revenue Account Balance	(1,500,000)			(1,500,000)	
Repair and Renewal Reserve	(120,000)			(120,000)	
Projected Uncommitted Closing Balance at 31 March 2024	309,548			309,548	

PERTH COMMON GOOD FUND
FINANCIAL STATEMENT FOR FINANCIAL YEAR 2023/24 AS AT 31 JULY 2023

Grants			
	<u>Small Grants</u>	<u>Capital Grants</u>	<u>Meeting</u>
<u>Paid</u>			
World Challenge Trip to Ecuador	£ 250.00		22/05/2023
Friends of Letham Primary Parent Council	£ 680.00		22/05/2023
Perth Minorities Association - Mela Festival	£ 19,040.00		22/05/2023
Total Paid	£ 19,970	£ -	
<u>Committed</u>			
Perth Minorities Association - Mela Festival	£ 960.00		22/05/2023
Perth Fundraisers of Inspire Dance Studios	£ 450.00		22/05/2023
Cost of Living - VitalityMe CIC	£ 10,520.00		22/05/2023
Black Watch Regimental Trust	£ 4,550.00		22/05/2023
Perth Working Men's Garden Association		£ 2,850.00	22/05/2023
Perth Bridge Club		£ 2,500.00	22/05/2023
Total Committed	£ 16,480	£ 5,350	
<u>Under Consideration</u>			
Perth Strathearn Round Table - Perth Fireworks Display 2023	£ 5,201		18/09/2023
SSAFA Armed Forces Charity Training	£ 2,000		18/09/2023
Perform in Perth Festival 2024	£ 6,610		18/09/2023
Polish Scouting Association (a) Junior Leaders	£ 1,000		18/09/2023
Polish Scouting Association (b) Stonoga Scout Rally	£ 500		18/09/2023
Polish Scouting Association (c) Butterfly & Insect World	£ 500		18/09/2023
Adventure Circus - The Legend of Kinnoull Hill Dragon	£ 8,400		18/09/2023
Kinnoull Parish Church - Phoenix Youth Project	£ 805		18/09/2023
Craigie & Moncreiffe Parish Church	£ 805		18/09/2023
Friends of St John's Kirk - Kirk Spire		£ 2,870	18/09/2023
PKAVS - Walled Garden		£ 17,000	18/09/2023
YMCA Tayside		£ 20,000	18/09/2023
Total Under Consideration	£ 25,821	£ 39,870	
Total	£ 62,271	£ 45,220	