

AUDIT AND PERFORMANCE COMMITTEE OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of hybrid meeting of the Audit and Performance Committee of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers on Monday 28 November 2022 at 9.30am.

Present: B Hamilton (Chair), Councillors D Illingworth and S McCole (both Perth and Kinross Council), B Campbell (Carer Public Partner) and S Watts (Third Sector Forum).

In Attendance: J Pepper, Chief Officer – Health and Social Care Partnership, J Smith, Head of Finance and Corporate Services, C Jolly, M Grant, K Ogilvy, Z Robertson, H Dougall and P Jerrard (all Perth and Kinross Health and Social Care Partnership); J Clark, Chief Internal Auditor; and S Hendry, D Williams, M Pasternak and A Brown, Corporate and Democratic Services (Perth and Kinross Council).

B Hamilton, Chair.

1. WELCOME AND APOLOGIES

B Hamilton welcomed all those present to the meeting.

B Hamilton advised those present that D McPherson (NHS Tayside Board) had left his role on the Audit and Performance Committee of the Perth and Kinross Integration Joint Board, and a replacement would be confirmed at the next meeting of the Committee.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTE OF PREVIOUS MEETING

3.1 MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 7 MARCH 2022

The minute of meeting of the Audit and Performance Committee of the Perth and Kinross Integration Joint Board of 28 September 2022 was submitted and approved as a correct record.

3.2 ACTION POINTS UPDATE

The Action Points Update (Report G/22/165) were submitted, and updates provided thereon.

3.3 MATTERS ARISING

There were no matters arising.

4. PERFORMANCE

4.1 2022/23 FINANCIAL POSITION – MONTH 6

There was submitted a report by the Head of Finance and Corporate Services (G/22/166) providing an update on the 2022/23 projected year-end out-turn based on financial performance for the six months to 30 September 2022.

Resolved:

- (i) The overall projected out-turn of £0.4m overspend with a requirement for use of General Reserves to deliver financial balance, be noted.
- (ii) The forecasted £4.8m Covid-19 costs funded in full by the IJB Covid-19 Reserve, be noted.
- (iii) The update regarding the IJB reserves position for 2022/23, be noted.
- (iv) The financial risks that may still impact on the financial out-turn in 2022/23, be noted.

4.2 PROGRESS REPORT – KEY NATIONAL INDICATOR SET

There was submitted a report by the Chief Officer (G/22/166) providing the Audit and Performance Committee with an update on performance against the core set of integration indicators for the latest period available.

Resolved:

The Health and Social Care Partnership's performance to date against key strategic indicators, be noted.

5. GOVERNANCE AND ASSURANCE

5.1 STRATEGIC RISK MANAGEMENT UPDATE

There was submitted a report by the Chief Officer (G/22/168) providing updates on (1) the Integration Joint Board Strategic Risk Register; (2) the progress of the improvement actions being taken to improve the overall control environment to further mitigate risk; and (3) on new or emerging risks and any material changes to existing risks.

Resolved:

- (i) The IJB's Strategic Risk Register and Strategic Risk Improvement Plan as detailed in Report G/22/168, be noted.
- (ii) The current position of the IJB's strategic risk exposure scores as detailed at Section 3 of Report G/22/168, be noted.

5.2 INTERNAL AUDIT REPORT – PRIMARY CARE

There was submitted a report by the Chief Officer (G/22/170) providing the Audit and Performance Committee with an update on progress with finalising the report relating to Perth and Kinross' Primary Care Improvement Plan.

Resolved:

- (i) The contents of the draft final report for the wider review of the strategic risks relating to Primary Care, which incorporates the review of Perth and Kinross' Primary Care Improvement Plan, be noted.
- (ii) That the final report will be shared with members of this Committee at the earliest opportunity, be noted.
- (iii) That any significant amendments to this report and action plan will be reported to the next meeting of the Audit and Performance Committee, be noted.

5.3 INTERNAL AUDIT PROGRESS REPORT

There was submitted a report by the Chief Internal Auditor (G/22/169) providing an update on progress in relation to Internal Audit's planned activity.

Resolved:

The progress made with the delivery of the 2021/22 and 2022/23 plans as detailed in Appendix 1 of Report G/22/169, be noted.

6. CLINICAL CARE GOVERNANCE

6.1 CLINICAL AND CARE GOVERNANCE ASSURANCE

There was submitted a report by the Chief Officer (G/22/171) providing assurance to the Perth and Kinross Audit and Performance Committee in respect of Clinical, Care and Professional Governance arrangements in place for delegated and hosted services managed by Perth and Kinross Health and Social Care Partnership.

Resolved:

- (i) The responsibilities of Perth and Kinross Integration Joint Board in respect of Clinical, Care and Professional Governance and those of the IJB's partners, be noted.
- (ii) The arrangements in place for providing the IJB with assurance that effective and robust systems of Clinical, Care and Professional Governance are in place, be noted.
- (iii) That the Chief Officer confirms the effectiveness of the above systems in place in the IJB's partner organisations, be noted.

7. FOR INFORMATION

7.1 PERTH AND KINROSS IJB AUDIT AND PERFORMANCE COMMITTEE WORK PLAN 2022/23

7.2 PERTH AND KINROSS IJB AUDIT AND PERFORMANCE RECORD OF ATTENDANCE 2022/23

8. PRIVATE DISCUSSION

There was no private discussion between members of the Committee and the Chief Internal Auditor or External Auditor.

9. DATE OF NEXT MEETINGS

Monday 13 March 2023 at 9.30am

10. VALEDICTORY

The Chair advised members that this was J Smith's final meeting before moving on to a new role outwith the Health and Social Care Partnership. The Chair thanked J Smith, paying tribute to her work with the Partnership and wishing her all the best for the future, sentiments that were echoed by J Pepper, and Councillors Illingworth and McCole.

J Smith expressed thanks for those kind words, and paid tribute and expressed thanks to her team and those she had worked with on the Audit and Performance Committee over a number of years.

DRAFT