

# STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of meeting of the Strategic Policy and Resources Committee held virtually on Wednesday 24 November 2021 at 9.30am.

Present: Councillors J Duff, M Lyle, C Ahern, A Bailey, K Baird (substituting for C Shiers), P Barrett, B Brawn (substituting for A Forbes), S Donaldson, E Drysdale, G Laing, R McCall, T McEwan, A Parrott, C Stewart and W Wilson.

In Attendance: T Glen, Chief Executive; B Renton, Executive Director (Communities), S Best, M Butterworth, S Crawford, F Crofts, C France, C Guild, S Merone, B Murray, B Nichol, M Dow, L Haxton, D Littlejohn, C Mailer, F Robertson, and D Stokoe (all Communities); S Devlin, Executive Director (Education and Children's Services); G Boland, Education and Children's Services; K Donaldson, Chief Operating Officer; L Brady, L Harris, C Irons, P Johnstone, D McPhee, P Nicoll, S Nicoll, S Walker, S Mackenzie, L Simpson, L Stewart, V Robertson, A Brown, M Pasternak, D Adams, B Parker and A McMeekin (all Corporate and Democratic Services).

Councillor J Duff, Convener, Presiding.

Apologies for Absence: Councillors Forbes and Shiers.

## 1. WELCOME AND APOLOGIES

The Convener welcomed all those present to the meeting. Apologies and substitutions were noted as above.

## 2. DECLARATIONS OF INTEREST

In terms of the Councillors Code of Conduct, Councillors B Brawn and S Donaldson declared a non-financial interest in Item 4 (Revenue Budget 2021/22 – Update No.3), A Bailey declared a non-financial interest in Item 5 (Composite Capital Budget 2021/29 & Housing Investment Programme 2021/26 – Monitoring report No 2), A Parrott declared a non-financial interest in Item 11 (Rural Perth & Kinross Micro Credit Loan Fund Update and Entrepreneurial Activities) and C Ahern declared a non-financial interest in Item 14 (Armed Forces Covenant – Annual Progress Report).

## 3. MINUTES OF PREVIOUS MEETINGS

### (i) Strategic Policy and Resources Committee

The minute of meeting of the Strategic Policy and Resources Committee of 1 September 2021 was submitted and approved.

**(ii) Property Sub Committee**

The minute of meeting of the Property Sub-Committee of 23 August 2021 was submitted and noted.

**(iii) Employees Joint Consultative Committee**

The minute of meeting of the Employees Joint Consultative Committee of 27 May 2021 was submitted and noted.

**(iv) Corporate Health, Safety and Wellbeing Consultative Committee**

The minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 7 June 2021 was submitted and noted.

**(v) Perth and Kinross Integration Joint Board**

The minute of meeting of the Perth and Kinross Integration Joint Board of 30 June 2021 was submitted and noted.

**(vi) Tay Cities Region Joint Committee**

The minute of meeting of the Tay Cities Region Joint Committee of 18 June 2021 was submitted and noted.

**4. REVENUE BUDGET 2021/22 – UPDATE NO.3**

There was submitted a report by the Head of Finance (21/214) providing (1) an update on progress with the 2021/22 General Fund Revenue Budget based upon the August 2021 ledger, and updated for any subsequent known material movements, and (2) the projected financial position of the Housing Revenue Account.

**Resolved:**

- (i) The contents of the report, be noted;
- (ii) The adjustments to the 2021/22 Management Revenue Budget detailed in Appendices 1 to 6 and Sections 2 to 7 be approved;
- (iii) 2021/22 Service virements summarised in Appendices 2 and 4 be approved;
- (iv) The Health & Social Care projected outturn summarised in paragraph 3.1 and Appendix 3 be noted;
- (v) The Housing Revenue Account projected outturn summarised in Section 4 and Appendix 4 be noted;
- (vi) The creation of an earmarked reserve for property maintenance as detailed in paragraph 7.4, be approved.
- (vii) The final underspends on property maintenance be transferred to the earmarked reserve for property maintenance to be drawn down in future years as detailed in paragraph 7.6 of the report, be approved.

## **5. COMPOSITE CAPITAL BUDGET 2021/29 & HOUSING INVESTMENT PROGRAMME 2021/26 – MONITORING REPORT No.2**

There was submitted a report by the Head of Finance (21/215), (1) providing a summary position to date for the 8-year Composite Capital Budget for 2021/22 to 2028/29 and the 5-year Housing Investment Programme 2021/22 to 2025/26, and (2) seeking approval for adjustments to the programmes.

### **Resolved:**

- (i) The contents of the report be noted;
- (ii) The proposed budget adjustments to the eight-year Composite Capital Budget 2021/22 to 2028/29 as set out in Sections 2 and 3 of the report, and summarised at Appendices I and II, be approved
- (iii) The proposed budget adjustments to the Housing Investment Programme Budget 2021/22 to 2025/26 set out in Section 4 of the report, and summarised at Appendix III, be approved.

## **6. TREASURY ACTIVITY AND COMPLIANCE REPORT 2021/22 QUARTER 2**

There was submitted a report by the Head of Finance (21/216) providing (1) an update on Treasury activity for the quarter ending 30 September 2021 and (2) information on compliance with the Council's Treasury Management Policy Statement (TMPS), Treasury Management Practices (TMPs), the Investment Strategy and the Prudential Indicators for the same period.

### **Resolved:**

The Treasury Activity and Compliance report 2021/22 for quarter 2, submitted in accordance with the Council's Treasury Management Practices, be noted.

## **7. PROCUREMENT UPDATE**

There was submitted a report by the Head of Finance (21/217) (1) providing an update on the Council's procurement activity and (2) proposing a Procurement Strategy for 2021-2023.

### **Resolved:**

- (i) The Procurement Annual report for 2020/21, be approved.
- (ii) The record of tenders accepted and payments made in 2020/21 under the Council's Scheme of Administration, be noted.
- (iii) The proposed Procurement Strategy for 2021-2023, be approved.

**8. CORPORATE AND DEMOCRATIC SERVICES BUSINESS MANAGEMENT AND IMPROVEMENT PLAN 2021/22**

There was submitted a report by The Chief Operating Officer (21/218) on the Business Management and Improvement Pan (BMIP) for 2021/22 for Corporate and Democratic Services.

**Resolved:**

The Corporate and Democratic Services Business Management and Improvement Plan for 2021/22, be approved.

THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 11.35AM.

**9. PERTH AND KINROSS LOCAL DEVELOPMENT PLAN (LDP3) DEVELOPMENT PLAN SCHEME**

There was submitted a report by the Executive Director (Communities) (21/219) seeking approval for the update of the Development Plan Scheme (DPS) in preparation of the next Perth and Kinross Local Development Plan (LDP3).

**Resolved:**

- (i) The proposed Development Plan Scheme be approved for submission to the Scottish Ministers.
- (ii) It be remitted to the Executive Director (Communities) to submit an annual progress report to this Committee detailing any changes to the Development Plan Scheme.

**10. ANCILLARY AND ANNEX ACCOMMODATION NON-STATUTORY SUPPLEMENTARY GUIDANCE**

There was submitted a report by the Head of Planning & Development (21/220) (1) summarising comments received on the Ancillary and Annex Accommodation non-statutory supplementary guidance published for consultation in May 2021 and (2) seeking consent to finalise and adopt the Guidance to support the Local Development Plan (adopted November 2019) as non-statutory Supplementary Guidance.

**Resolved:**

The Ancillary and Annex Non-Statutory Guidance document to support the Local Development Plan Placemaking Policy implementation through clear advice for Development Management and applicants, be approved.

**11. RURAL PERTH & KINROSS MICRO CREDIT LOAN FUND UPDATE AND ENTREPRENEURIAL ACTIVITIES**

There was submitted a report by the Head of Planning & Development (21/221) (1) updating the Committee on the Rural Micro Credit Loan Fund and (2) proposing that a grant be paid to Growbiz.

**Resolved:**

- (i) The position in relation to the Perth and Kinross Credit Union in terms of the administration of the Micro Loan Fund and as detailed in the report, be noted.
- (ii) Not to proceed with the distribution of the loans fund under the Service Level Agreement and recovery of the sum previously provided to the Credit Union, be approved.
- (iii) A grant of £100,000 to Growbiz, be approved, to be paid between years 2021/22 and 2022/23 to provide support for rural young entrepreneurs and increased diversity across the rural entrepreneurial base, be approved.

**12. COMMUNITY INVESTMENT FUND 2021/22**

There was submitted a report by the Head of Culture & Community Services (21/222) on (1) Community Investment Funding grants awarded to community groups by ward panels and (2) potential improvements to the fund for 2022/23.

**Resolved:**

- (i) Payment of Community Investment Fund grants paid in 2021/22, be noted.
- (ii) That a further round of payments from the Community Investment Fund will be organised for the seven ward panels for the period between January and March 2022, be noted.
- (iii) That remaining underspend following the second round of funding to be added to allocations for 2022/23, be noted.
- (iv) A report be submitted to this Committee in the first quarter of 2022 outlining proposals for the 2022/23 funding, be noted.

**13. EQUALITIES PERFORMANCE REPORT 2020/21**

There was submitted a report by the Head of Innovation (21/223) on the Annual Equalities Performance report 2020/21 which provides an overview of how the Council has performed in relation to equalities outcomes and obligations to the Public Sector Equality Duty for the period 1 April 2020 to 31 March 2021.

**Resolved:**

The Annual Equalities Performance report 2020/21, be approved.

**14. ARMED FORCES COVENANT – ANNUAL PROGRESS REPORT**

There was submitted a report by the Chief Operating Officer (21/224) advising of progress in relation to the Council's commitment under the Armed Forces Covenant and advising of the recent successful Gold Award status under the Employer Recognition Scheme.

**Resolved:**

The Armed Forces Covenant Annual Progress Report, be noted.

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