

FINANCE AND RESOURCES COMMITTEE

Minute of hybrid meeting of the Finance and Resources Committee held in the Council Chamber, 2 Hight Street, Perth on Wednesday 31 January 2024 at 2.00pm.

Present: Councillors S Donaldson and G Laing, Bailie C Ahern and Bailie A Bailey, Provost X McDade, Depute Provost Parrott, and P Barrett, A Chan, D Cuthbert, E Drysdale, J Duff, D Illingworth, T McEwan, J Rebbeck, C Shiers and C Stewart.

In Attendance: T Glen, Chief Executive; K Donaldson, Chief Operating Officer; C Mailer, Director (Strategy, People and Resources); S Devlin, Executive Director (Education and Children's Services); M Butterworth, F Crofts, C France, E Ritchie, S Coyle, J Ferguson and F Robertson (Communities); G Boland and C Palmer (Education and Children's Services); L Simpson, S MacKenzie, S Walker, P Johnstone, L Stewart, V Robertson, K Molley, A Brown and R Ramsay (all Corporate and Democratic Services); H Smout, Culture PK.

Councillor S Donaldson, Convener, Presiding.

1. WELCOME AND APOLOGIES

The Convener welcomed all those present to the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations made in terms of the Councillors' Code of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Finance and Resources Committee of 22 November 2023 was submitted and approved as a correct record.

4. OUTSTANDING BUSINESS STATEMENT

Resolved:

The status of action in the Outstanding Business Statement (24/38) be noted and completed actions removed accordingly.

IN TERMS OF STANDING ORDER 11, THE COMMITTEE AGREED TO VARY THE ORDER OF BUSINESS.

5. PROCUREMENT UPDATE

There was submitted a report by the Strategic Lead – Legal and Governance (24/39) setting out (1) the Annual Procurement Report for financial year 2022/23; and (2) the planned procurement activity for future years.

Resolved:

- (i) The publication of the Procurement Annual Report 2022/23 be approved.
- (ii) The record of tenders accepted during 2022/23 under the Council's scheme of delegation be noted.
- (iii) The planned procurement activity, as far as known for future years, be noted.

- (iv) The monies provided to third parties under the Code of Guidance for Following the Public Pound during 2022/23 be noted.

6. FLEXIBLE WORKING FRAMEWORK

There was submitted a report by the Corporate Human Resources Manager (24/42) (1) seeking approval of the Framework to formalise hybrid working as a workstyle and ensure a fair and consistent approach that is focussed on operational and customer need; and (2) asking the Committee to note that the Framework, and associated operation guidance, will continue to be updated to reflect new employee rights which are at different stages of the UK parliamentary approval process.

Resolved:

- (i) The core Flexible Working Framework, as set out in Appendix 1 to Report 24/42, which will be supported by operational guidance, be approved.
- (ii) It be noted that with effect from 1 April 2024 a revised Hybrid working approach will establish the requirement for a minimum level of attendance in a workplace of normally 2 days per week.

THE VICE-CONVENER LED ON THE FOLLOWING ITEM.

7. REVENUE BUDGET 2023/24 – UPDATE NO. 3

There was submitted a report by Strategic Lead – Finance & Business Support (24/40) providing an update on progress with the 2023/24 General Fund Revenue Budget based upon the October 2023 ledger, updated for any subsequent known material movements; and the projected financial position of the Housing Revenue Account.

Resolved:

- (i) The contents of the Report 24/40, be noted.
- (ii) The projected outturn for General Fund Services, set out in Section 5 and Appendix 1 and 2 of Report 24/40, be noted.
- (iii) The projected outturn for Corporate Budgets and Perth and Kinross Integration Joint Board, set out in Section 6 of Report 24/40, be noted.
- (iv) The funding update provided in Section 7 of Report 24/40, be noted.
- (v) The projected outturn for the Housing Revenue Account, which is summarised in Section 8 and Appendix 4 of Report 24/40, be noted.
- (vi) The adjustments to the 2023/24 Management Revenue Budget, detailed in Sections 8, 9, 10 & 11 and Appendices 1, 2, 4, 5, 6 and 7 of Report 24/40, be approved.
- (vii) The financial risks, set out in Section 12 and Appendix 8 of Report 24/40, be noted.

THE CONVENER LED ON THE FOLLOWING ITEM.

8. COMPOSITE CAPITAL BUDGET 2023/28 & HOUSING INVESTMENT PROGRAMME 2023/28 – MONITORING REPORT No.3

There was submitted a report by Head of Finance (24/41) (1) providing a summary position to date for the 5-year Composite Capital Budget and the 5-year

Housing Investment Programme for 2023/24 to 2027/28 and; (2) seeking approval for adjustments to the programmes.

Resolved:

- (i) The contents of Report 24/41, be noted.
- (ii) The proposed adjustments to the five-year Composite Capital Budget 2023/24 to 2027/28, as set out in Sections 5 and 6 of Report 24/41 and summarised in Appendices I and II to Report 24/41, be approved.
- (iii) The proposed adjustments to the Housing Investment Programme Budget 2023/24 to 2027/28, as set out in Section 7 of Report 24/41 and summarised in Appendix III to Report 24/41, be approved.

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