

Appendix 5

Homeless Debt Written Off in financial year 2023/24 by year and reason

YEAR	GONE AWAY	NO FUNDS	UNECONOMICAL TO COLLECT	DECEASED	SEQ/LIQ OR REC	DEBT PRESCRIBED	TOTAL DEBT
2017/18						£71,655.01	£71,655.01
2018/19						£19,571.60	£19,571.60
2019/20	£5,283.85	£400.67	£117.18				£5,801.70
2020/21	£3,281.57	£2,323.31					£5,604.88
2021/22	£2,967.19	£2,811.73	£8,760.75	£1,001.70			£15,541.37
2022/23	£4,654.73	£10,305.25	£12,415.10	£613.21			£27,988.29
2023/24	£3,845.23	£2,425.22	£12,732.92				£19,003.37
TOTAL	£20,032.57	£18,266.18	£34,025.95	£1,614.91	£0.00	£91,226.61	£165,166.22

Homeless Debt Recovery Process

Day 14 - Arrears reminder letter sent

If not paid, Day 21 - Attempt Contact with tenant

If not paid, Day 28 - Further investigation either 7 day non-occupation letter or Pre Notice of Proceedings letter sent

If not paid, Day 35 - Notice of Proceedings served by Sheriff Officer

If not paid, Day 42 - Visit to tenant

If not paid, Day 49 - Warning Letter Generated with effective date of Notice of Proceedings and possible court action

If not paid, Day 56 - Taken to Eviction Prevention Panel and authorisation for Court Action sought