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Council Building
2 High Street
Perth
PH1 5PH

22/04/2024

A hybrid meeting of the **Aberfeldy Common Good Fund Committee** will be held in the **Council Chamber** on **Monday, 29 April 2024** at **13:45**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

THOMAS GLEN
Chief Executive

Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.

Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.

Members:

Councillor Stewart Donaldson
Councillor John Duff
Councillor Grant Laing
Provost Xander McDade
Bailie Mike Williamson

Aberfeldy Common Good Fund Committee

Monday, 29 April 2024

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE ABERFELDY COMMON GOOD FUND COMMITTEE OF 29 JANUARY 2024 FOR APPROVAL (copy herewith) 5 - 6**
- 4 MATTERS ARISING**
- 5 APPLICATION FOR FINANCIAL ASSISTANCE 7 - 12**
Report by Strategic Lead - Housing and Communities (copy herewith 24/137)
- 6 2023/24 & 2024/25 FINANCIAL STATEMENTS 13 - 22**
Report by Strategic Lead - Finance and Business Support (copy herewith 24/138)

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ABERFELDY COMMON GOOD FUND COMMITTEE

Minute of meeting of the Aberfeldy Common Good Fund Committee held hybrid in the Council Chambers, 2 High Street, Perth on Wednesday, 29 January 2024 at 1:30pm.

Present: Provost X McDade, Councillors S Donaldson, J Duff and Bailie M Williamson.

In Attendance: D Coyne, F Lambie, R Ramsay, D Williams and M Pasternak (Corporate and Democratic Services); J Dudgeon (Communities) and C MacLeod (Legal).

Apologies: Councillor G Laing

Councillor J Duff, Convener

1. WELCOME AND APOLOGIES

Councillor J Duff welcomed all those present to the meeting and apologies were noted as above.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made in terms of the Councillors' Code of Conduct.

3. MINUTE OF MINUTE OF 22 JUNE 2022 FOR APPROVAL

The minute of meeting of the Aberfeldy Common Good Fund Committee of 22 June 2022 was submitted and approved as a correct record.

4. MATTERS ARISING

There were no matters arising.

5. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by the Head of Cultural and Communities Services (24/30) asking Aberfeldy Common Good Fund Committee for consideration on one small grant application.

Resolved:

(i) FeldyRoo Aberfeldy parkrun

An individual on behalf FeldyRoo be awarded £3400, this will provide support for setting up and registration of a parkrun in Aberfeldy, which is part of a worldwide scheme to get people of all ages more physically active.

6. 2022/23 AND 2023/24 FINANCIAL STATEMENTS

There was submitted a report by the Head of Finance (24/31) Providing a statement of the audited Income and Expenditure for financial Year 2022/23 alongside a projection of the Income and Expenditure for Financial Year 2023/24 for the Aberfeldy Common Good Fund.

Resolved:

The contents of the report (24/31) to be noted.

DRAFT

ABERFELDY COMMON GOOD FUND COMMITTEE

29 April 2024

APPLICATION FOR FINANCIAL ASSISTANCE

Report by Strategic Lead – Housing and Communities
(Report No. 24/137)

1. PURPOSE

- 1.1 The report asks Aberfeldy Common Good Fund Committee to consider one small grant application.

2. RECOMMENDATION

- 2.1 It is recommended that Committee:
- consider the grant application and agree any financial assistance to be awarded.

3. STRUCTURE OF REPORT

- 3.1 This report is structured over the following sections:

- Section 4: Background / Main Issues
- Section 5: Proposals: Small Grants
- Section 6: Consideration and Conclusion
- Appendices

4. BACKGROUND / MAIN ISSUES

- 4.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property "having regard to the interests of the inhabitants" of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 4.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grants. These grant awards allow individuals and local organisations to carry out a wide range of community-based activities.
- 4.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. This report is for the Aberfeldy Common Good Fund.

- 4.4 The estimated income for financial year 2024/25, and the value of the application to be considered at this meeting, is summarised below:

| | |
|---|--------|
| Estimated income for 2024/25 | £5,700 |
| Value of grants paid and committed | £0 |
| Income remaining available for distribution | £5,700 |
| Value of funding requested and under consideration | £500 |

5. PROPOSALS – SMALL GRANTS

Breadalbane Academy

- 5.1 A grant of £500 has been requested from Breadalbane Academy. The grant will help to support a group pupils undertake an excursion to Poland, to learn about the history and legacy of the Holocaust. The excursion will visit the location of the Krakow Ghetto, the location of Oscar Schindler’s factory, and Auschwitz Concentration Camp. There would also be the opportunity to meet and talk to a first-generation Holocaust survivor. The excursion is taking place from 1-4 June 2024, and it is estimated that 10 young people from the Common Good Area will benefit from this project, along with 14 young people from elsewhere in Perth & Kinross.
- 5.2 The total cost for this project estimated at £15,312. This is based on a package quote for the entire trip. The group are requesting £500 from Aberfeldy Common Good Fund. They have received funding of £5,000 from the Basil Death Fund and Taymouth Castle. The remaining costs will be met by school fundraising and pupil contributions A full breakdown of the total costs is provided below.

| | |
|--|----------------|
| Total proposed expenditure | £15,312 |
| Basil Death Fund (Approved) | £3,000 |
| Taymouth Castle (Approved) | £2,000 |
| Maximum contribution from participants (£400pp) | £9,600 |
| Funding requested | £500 |

6. CONSIDERATION AND CONCLUSION

- 6.1 The Committee is asked to consider the applications for funding and agree any financial assistance to be awarded.

Authors

| Name | Designation | Contact Details |
|---------------|---------------------------------------|--|
| Jacob Dudgeon | Community Planning & Projects Officer | (01738) 475000 ComCommitteeReports@pkc.gov.uk |
| Lee Haxton | Community Planning Team Leader | |

Approved

| Name | Designation | Date |
|----------------|---------------------------------------|--------------|
| Elaine Ritchie | Strategic Lead, Housing & Communities | 9 April 2024 |

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1. IMPLICATIONS, ASSESSMENTS, CONSULTATION, AND COMMUNICATION

| Strategic Implications | Yes / None |
|---|-------------------|
| Community Plan / Single Outcome Agreement | Yes |
| Corporate Plan | Yes |
| Resource Implications | |
| Financial | Yes |
| Workforce | None |
| Asset Management (land, property, IST) | None |
| Assessments | |
| Equality Impact Assessment | None |
| Strategic Environmental Assessment | None |
| Sustainability (community, economic, environmental) | None |
| Legal and Governance | None |
| Risk | None |
| Consultation | |
| Internal | Yes |
| External | None |
| Communication | |
| Communications Plan | None |

1. Strategic Implications

Community Plan

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life.

Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work.

2. Resource Implications

Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2023/24 Financial Assistance budgets.

Workforce

- 2.2 Not applicable.

Asset Management (land, property, IT)

2.3 Not applicable.

3. Assessments

Equality Impact Assessment

3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.2 This section should reflect that the proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: Assessed as **not relevant** for the purposes of EqIA.

Strategic Environmental Assessment

3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.4 However, no action is required as the Act does not apply to the matters presented in this report. This is because the Committee are requested to note the contents of the report only and the Committee are not being requested to approve, adopt or agree to an action or to set the framework for future decisions.

Sustainability

3.5 Not applicable.

Legal and Governance

3.6 Not applicable.

Risk

3.7 Not applicable.

4. Consultation

Internal

4.1 The Strategic Leads of Finance and Legal and Governance have been consulted.

External

4.2 Not applicable.

5. Communication

5.1 Not applicable.

2. BACKGROUND PAPERS

2.1 Aberfeldy Common Good Fund Application papers.

ABERFELDY COMMON GOOD FUND COMMITTEE

29 APRIL 2024

2023/24 AND 2024/25 FINANCIAL STATEMENTS

Report by Strategic Lead – Finance and Business Support (Report No. 24/138)

1. PURPOSE OF REPORT

This report provides the projected outturn for Financial Year 2023/24, and the estimated income and expenditure for Financial Year 2024/25.

2. RECOMMENDATIONS

The Committee is requested to:

- (i) Note the projected Income and Expenditure to the 29 February 2024 for the Aberfeldy Common Good Fund for the 2023/24 Financial Year, as set out in Appendix 1 to the report.
- (ii) Note the estimated income and expenditure for the Aberfeldy Common Good Fund for the 2024/25 Financial Year, as set out Appendix 2 to the report.

3. BACKGROUND / MAIN ISSUES

- 3.1 This report provides an update on the projected outturn for Financial Year 2023/24, and the estimated income and expenditure for Financial Year 2024/25.

4. PROPOSALS

Financial Statement 2023/24

- 4.1 As detailed in Appendix 1, there is a projected surplus of £1,500 for Financial Year 2023/24, and the estimated Fund balance at 31 March 2024 is £125,600.

Financial Statement 2024/25

- 4.2 The estimated interest to be received by the Fund in 2024/25 is £5,700. The increase from 2023/24 is due to the fixed term deposit securing a higher interest rate, together with an increase in the amount invested.
- 4.3 There is one application for financial assistance to be considered at this meeting, and it is assumed that the funding approved by the Committee will be contained within the level of income to be received for the year.

Author(s)

| Name | Designation | Contact Details |
|--------------|--------------------|------------------------|
| Fiona Lambie | Accountant | CHXFinance@pkc.gov.uk |

Approved

| Name | Designation | Date |
|--------------|---------------------------------------|---------------|
| Scott Walker | Chief Financial Officer | 9 April 2024 |
| Clare Mailer | Director Strategy, People & Resources | 10 April 2024 |

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1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| Strategic Implications | Yes / None |
|---|-------------------|
| Community Plan / Single Outcome Agreement | None |
| Corporate Plan | Yes |
| Resource Implications | |
| Financial | Yes |
| Workforce | None |
| Asset Management (land, property, IST) | None |
| Assessments | |
| Equality Impact Assessment | Yes |
| Strategic Environmental Assessment | Yes |
| Sustainability (community, economic, environmental) | Yes |
| Legal and Governance | None |
| Risk | None |
| Consultation | |
| Internal | Yes |
| External | None |
| Communication | |
| Communications Plan | None |

1. Strategic Implications

Corporate Plan

1.1 The Council's Corporate Plan 2022 – 2027 lays out seven outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- Tackling poverty
- Tackling climate change and supporting sustainable places
- Growing a sustainable and inclusive local economy
- Enabling our children and young people to achieve their full potential
- Protecting and caring for our most vulnerable people
- Supporting and promoting physical and mental wellbeing
- Placing communities at the heart of how we work

1.2 This report relates to all objectives.

2. Resource Implications

Financial

2.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

3. Assessments

Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6. The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

4. Consultation

Internal

- 4.1 The Director Strategy, People and Resources has been consulted in the preparation of this report.

2. BACKGROUND PAPERS

- 2.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

3. APPENDICES

- Appendix 1 – Aberfeldy Common Good Fund Financial Statement for period to 29 February 2024 for Financial Year 2023/24.
- Appendix 2 – Aberfeldy Common Good Fund Financial Statement for Financial Year 2024/25.

ABERFELDY COMMON GOOD FUND**FINANCIAL STATEMENT FOR PERIOD TO 29 FEBRUARY 2024 FOR FINANCIAL YEAR 2023/24**

| | <u>Actual to</u> <u>29-Feb-24</u> £ | <u>Committed</u> <u>Expenditure to</u> <u>31-Mar-24</u> £ | <u>Projected</u> <u>Outturn to</u> <u>31-Mar-24</u> £ |
|--|---|--|--|
| <u>EXPENDITURE</u> | | | |
| OTHER SUPPLIES & SERVICES | | | |
| Financial Assistance | 0 | 3,400 | 3,400 |
| Total Expenditure | 0 | 3,400 | 3,400 |
| <u>INCOME</u> | | | |
| Interest earned | 4,260 | 0 | 4,900 |
| Total Income | 4,260 | 0 | 4,900 |
| Surplus / (Deficit) for Year | 4,260 | (3,400) | 1,500 |
| Revenue Balance at 1 April 2023 | 124,100 | | 124,100 |
| Surplus for the Year | 4,260 | | 1,500 |
| Projected Fund Balance at 31 March 2024 | 128,359 | | 125,600 |

| <u>Financial Assistance</u> | | |
|------------------------------------|-------------------|----------------|
| <u>Actual</u> | <u>Amount (£)</u> | <u>Meeting</u> |
| | £ - | |
| | | |
| <u>Committed</u> | <u>Amount (£)</u> | <u>Meeting</u> |
| Feldy Roo Aberfeldy Parkrun | £ 3,400.00 | 29/01/2024 |
| | £ 3,400.00 | |
| | | |
| Total Actual plus Committed | <u>£ 3,400.00</u> | |

ABERFELDY COMMON GOOD FUND
FINANCIAL STATEMENT FOR FINANCIAL YEAR 2024/25

| | <u>Estimated Income to 31-Mar-25</u> £ | <u>Expenditure Under Consideration 29-Apr-24</u> £ | <u>Projected Outturn to 31-Mar-25</u> £ |
|--|--|--|---|
| <u>EXPENDITURE</u> | | | |
| OTHER SUPPLIES & SERVICES | | | |
| Financial Assistance | 0 | 500 | 500 |
| Total Expenditure | 0 | 500 | 500 |
| <u>INCOME</u> | | | |
| Interest earned | 5,700 | 0 | 5,700 |
| Total Income | 5,700 | 0 | 5,700 |
| Surplus / (Deficit) for Year | 5,700 | (500) | 5,200 |
| Estimated Revenue Balance at 1 April 2024 | 125,600 | | 125,600 |
| Surplus for the Year | 5,700 | | 5,200 |
| Projected Fund Balance at 31 March 2024 | 131,300 | | 130,800 |

| <u>Financial Assistance</u> | | |
|--|-------------------|-------------------------------|
| <u>Under Consideration</u> | <u>Amount (£)</u> | <u>Meeting 29/04/2024</u> |
| Breadalbane Academy - Trip to Krakow June 2024 | £ 500.00 | |
| | £ 500.00 | |

