



This work plan outlines the major items the Integration Joint Board has to consider as part of its schedule of work for the year. This plan will continue to be kept under review throughout the year.

Item	Standing Item	Non Standing Item	Responsibility	15 Feb 2023	9 Mar 2023	30 May 2023 ¹	21 June 2023	20 Sept 2023	27 Oct 2023 ²	29 Nov 2023	14 Feb 2024	20 Mar 2024 ³	Comments
Minute of Meeting	✓		Chief Officer	✓	✓		✓	✓		✓	✓		
Action Points Update	✓		Chief Officer	✓	✓		✓	✓		✓	✓		
Matters Arising	✓		All	✓	✓		✓	✓		✓	✓		
Membership Update		✓	Clerk to the Board	✓				✓					
Delivering on Strategic Objectives													
Strategic Update	✓		Chief Officer	✓	✓		✓	✓		✓	✓		
Mental Health Services Improvement Plan		✓	Chief Officer		✓								For approval
Mental Health Services Update	✓		Chief Officer	✓	✓		✓	✓		✓	✓		
Older People's Strategic Delivery Plan		✓	Head of Health					✓					
Learning Disabilities & Autism Strategic Delivery Plan		✓	Head of Adult Social Work Operations	✓							✓		
Primary Care Strategic Delivery Plan		✓	Associate Medical Director				✓						For approval
Primary Care Premises Strategy		✓	Associate Medical Director				✓						For approval
Revised Carers Strategy		✓	Chief Officer				✓						For approval
Redesign of Substance Use Services		✓	Head of Adult Social Work Operations	✓				✓					
Strategic Planning Group Update	✓		Head of Adult Social Work Commissioning	✓	✓		✓	✓		✓	✓		
Community Adult Mental Health Services in P&K		✓	Senior Service Manager							✓			
Workforce Plan		✓	Head of Adult Social Work Operations		✓						✓		
Strategic Commissioning Plan Progress		✓	Head of Adult Social Work Commissioning							✓	✓		For approval Feb 24
Participation & Engagement Strategy		✓	Chief Officer								✓		For approval
Chief Social Work Officer Annual Report		✓	Chief Social Work Officer	✓							✓		For noting
Delivery of GMS at Invergowrie Medical Practice		✓	Chief Officer			✓							
Winter Planning Across Perth & Kinross 2023-24		✓	Chief Officer						✓				For approval
Methven Surgery Update		✓	Chief Officer							✓			
Director of Public Health Annual Report 2023		✓	Chief Officer							✓			
Adult Protection Committee Annual Report		✓	Chief Officer								✓		
Tayside Primary Care Strategy 2024-2029		✓	Chief Officer							✓	✓		Progress update Nov 23, Approval Feb 24
Finance / Audit and Performance													
Budget Setting		✓	Interim Chief Finance Officer		✓							✓	For approval
Audit and Performance Committee Update		✓	Chair of A&PC	✓	✓	✓		✓			✓		
Audit and Performance Committee Annual Report		✓	Chair of A&PC					✓					
Governance													
Review of Standing Orders		✓	Clerk to the Board	✓							✓		
Direction Policy		✓	Chief Officer					✓					
IJB Reserve Policy		✓	Interim Chief Finance Officer								✓		For approval
Financial Regulations		✓	Interim Chief Finance Officer								✓		For approval
Public Sector Equalities Duty		✓	Chief Officer								✓		
Appointment of Chief Finance Officer		✓	Chief Officer							✓			
For Information													
Future Meeting Dates	✓		For information	✓	✓		✓	✓		✓	✓		
Future Development Sessions	✓		For information	✓	✓		✓	✓		✓	✓		
Forward Planner	✓		For information	✓	✓		✓						
Work Plan	✓		For information					✓		✓	✓		
Annual Performance Report		✓	For information					✓					
Tayside Winter Planning Report 2023-24		✓	Chief Officer							✓			
Audited Annual Accounts		✓	For information							✓			

¹ Special Meeting
² Extraordinary Meeting
³ Single Item Agenda