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Council Building
2 High Street
Perth
PH1 5PH

20/05/2022

Attached is a supplementary agenda for the statutory meeting of **Perth and Kinross Council** being held virtually on **Wednesday, 25 May 2022 at 13:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

THOMAS GLEN
Chief Executive

Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.

Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.

Members:

All Councillors

Perth and Kinross Council

Wednesday, 25 May 2022

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

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|---|---|---------|
| 2 | NOTIFICATION OF MEMBERS ELECTED
Report by Returning Officer (copy herewith 22/109) | 5 - 8 |
| 6 | POLITICAL DECISION-MAKING STRUCTURES
Report by Chief Executive (copy herewith 22/110) | 9 - 28 |
| 7 | APPOINTMENT OF REPRESENTATIVES TO PARTNER ORGANISATIONS/OUTSIDE BODIES | 29 - 34 |

NOTE:

The Council is asked to consider the appointment of representatives to a range of partner organisations and outside bodies on which the Council is entitled to be represented.

These organisations / bodies are at national, regional and local levels and range from the Convention of Scottish Local Authorities (COSLA) through joint boards, joint committees, companies and trusts. The relationship that the Council has with these organisations / bodies is vital to the delivery of outcomes and it is therefore important that the Council considers very carefully the question of representation, and has regard to any particular requirements for specific skills, experience etc.

It is recommended that the Council consider the appointment of representatives to partner organisations and external bodies as set out in the attached list (copy herewith)

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PERTH AND KINROSS COUNCIL

25 May 2022

NOTIFICATION OF MEMBERS ELECTED

Report by Returning Officer
(Report No 22/109)

PURPOSE OF REPORT

This report informs the Council of the results of the Scottish Local Government Elections in the twelve electoral wards of Perth and Kinross Council.

1. BACKGROUND

- 1.1 Scottish local government elections were held on Thursday 5 May 2022 for the return of 40 councillors to represent the twelve multi-member wards in Perth and Kinross.

2. CURRENT POSITION

- 2.1 After the counting of votes cast for each candidate on Friday 6 May 2022, the following persons have been duly elected to serve as councillors:

Ward 1 – Carse of Gowrie (3 Members)	
Name	Party
Alasdair Bailey	Scottish Labour Party
Angus Forbes	Scottish Conservative and Unionist
Ken Harvey	Scottish National Party (SNP)

Ward 2 - Strathmore (4 Members)	
Name	Party
Hugh Anderson	Scottish Conservative and Unionist
Colin Stewart	Independent
Grant Stewart	Scottish National Party (SNP)
Jack Welch	Scottish National Party (SNP)

Ward 3 – Blairgowrie & Glens (3 Members)	
Name	Party
Bob Brawn	Scottish Conservative and Unionist
Tom McEwan	Scottish National Party (SNP)
Caroline Shiers	Scottish Conservative and Unionist

Ward 4 - Highland (3 Members)	
Name	Party
John Duff	Scottish Conservative and Unionist
Xander McDade	Independent
Mike Williamson	Scottish National Party (SNP)

Ward 5 - Strathtay (3 Members)	
Name	Party
Ian James	Scottish Conservative and Unionist
Grant Laing	Scottish National Party (SNP)
Claire McLaren	Scottish Liberal Democrats

Ward 6 - Strathearn (3 Members)	
Name	Party
Rhona Brock	Independent
Stewart Donaldson	Scottish National Party (SNP)
Noah Khogali	Scottish Conservative and Unionist

Ward 7 - Strathallan (3 Members)	
Name	Party
Keith Allan	Scottish Conservative and Unionist
Steven Carr	Scottish National Party (SNP)
Crawford Reid	Scottish Conservative and Unionist

Ward 8 – Kinross-shire (4 Members)	
Name	Party
Dave Cuthbert	Independent
Neil Freshwater	Scottish Conservative and Unionist
Willie Robertson	Scottish Liberal Democrats
Richard Watters	Scottish National Party (SNP)

Ward 9 – Almond and Earn (3 Members)	
Name	Party
Michelle Frampton	Scottish National Party (SNP)
David Illingworth	Scottish Conservative and Unionist
Frank Smith	Scottish Conservative and Unionist

Ward 10 – Perth City South (4 Members)	
Name	Party
Liz Barrett	Scottish Liberal Democrats
Andy Chan	Scottish Conservative and Unionist
Iain MacPherson	Scottish National Party (SNP)
Sheila McCole	Scottish National Party (SNP)

Ward 11 – Perth City North (3 Members)	
Name	Party
Brian Leishman	Scottish Labour Party
Ian Massie	Scottish National Party (SNP)
John Rebbeck	Scottish National Party (SNP)

Ward 12 – Perth City Centre (4 Members)	
Name	Party
Chris Ahern	Scottish Conservative and Unionist
Peter Barrett	Scottish Liberal Democrats
Eric Drysdale	Scottish National Party (SNP)
Andrew Parrott	Scottish National Party (SNP)

- 2.2 A full breakdown of results for each ward along with the suite of reports which the Returning Officer has been directed to publish by the Convenor of the Electoral Management Board for Scotland are available to download from the Council's website <https://www.pkc.gov.uk/article/22625/Local-Government-Election-Results-in-2022>.

3. RECOMMENDATION

- 3.1 It is recommended that the Council note the results of the Scottish Local Government Elections in the Perth and Kinross local government area.

Author

Name	Designation	Contact Details
Thomas Glen	Returning Officer	committee@pkc.gov.uk

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PERTH & KINROSS COUNCIL

25 MAY 2022

POLITICAL DECISION-MAKING STRUCTURES

Report by Chief Executive
(Report No 22/110)

1. PURPOSE

- 1.1 This report brings forward proposals for a political decision-making structure for Perth & Kinross Council following the local government elections of 5 May 2022.

2.	RECOMMENDATION
2.1	<p>It is recommended:</p> <ul style="list-style-type: none"> • that Council consider the proposals for a decision-making structure, as outlined in sections 5 and 6 of the report, and agree a model. • if Council agree to continue with the existing committee structure model, it shall: - <ul style="list-style-type: none"> ➤ appoint members to and conveners / vice-conveners of the existing Committees, in line with Appendix 1 of the report ➤ determine proposals for councillors' remuneration, in accordance with Appendix 2 of the report ➤ determine the positions of non-elected members on both the Lifelong Learning Committee and Housing & Communities Committee, in line with sections 6.4 - 6.6 of the report. ➤ determine the position in relation to Member/Officer Working Groups, as set out in sections 6.9-6.11 of the report. ➤ agree the timetable of meetings for the remainder of the calendar year, as set out in Appendix 3 • if Council is minded to adapt the existing structure or adopt a different model of decision-making, it shall: - <ul style="list-style-type: none"> ➤ determine the structure ➤ determine membership, roles and responsibilities and appoint accordingly ➤ determine the model for any additional remuneration ➤ ask the Head of Legal & Governance Services to make any necessary adjustments to the Scheme of Administration and to draw up a revised timetable of meetings for consideration and approval by Council in June 2022.

3. STRUCTURE OF REPORT

3.1 This report is structured over the following sections:

- Section 4: Background
- Section 5: Models of Decision Making
- Section 6: Further Considerations
- Appendices

4. BACKGROUND

4.1 The Council's present decision-making structure was agreed following the Local Government Elections of May 2017. It was also agreed recently to pilot a Kinross-shire Local Committee.

4.2 In line with sound governance arrangements, it is appropriate for the Council to keep under review its decision-making processes and structures to ensure that they reflect changing circumstances and that they continue to be effective.

5. MODELS OF DECISION MAKING

5.1 There are different models of decision-making which the Council could adopt. The key consideration is that the model supports: -

- Informed decision-making
- Community and Corporate Leadership
- Prudent financial stewardship
- Legal compliance
- Effective audit function and risk management
- Effective scrutiny of policy and performance
- Openness, transparency, and accountability

5.2 There is a certain amount of business which must be determined by full Council in terms of legislation; however, any matter of competent business delegated to committee can be considered by Council, presenting options and opportunities to revise the decision-making structure to better reflect current strategic priorities or to streamline processes.

5.3 Set out below are potential decision-making models for consideration.

Option 1 – Existing Decision-Making Structure

5.4 The present decision-making structure has a mix of governance related committees (such as Audit, Scrutiny, Strategic Policy & Resources) and other thematic committees focussing on education and learning, environment and infrastructure, housing and communities.

- 5.5 The present decision-making structure also includes ten Common Good Fund Committees and a number of Sub-Committees, including the Property Sub-Committee, and Provost's Sub-Committee.
- 5.6 **If the Council is minded to agree to continue with the existing committee structure, it will require to appoint members to and conveners/vice-conveners of the existing Committees, in line with Appendix 1 of the report.**
- 5.7 Given the importance of the democratic aspect of decision-making, it is recognised good practice to try to achieve political balance, where possible. In other parts of the UK, this is enshrined in legislation which has not yet been enacted in Scotland. Accordingly, Standing Order 6.1 provides that, in appointing members to Committees and Sub-Committees, the Council shall, so far as possible, give effect to the principles regarding political balance set out in the Local Government and Housing Act 1989. **Appendix 1** sets out the current make-up of the Council's committees and provides a guide to political balance using the method that was previously agreed by Council.
- 5.8 Council may, however, wish to take the opportunity to re-brand committees to incorporate a different strategic focus or to better reflect the nature of the business which is transacted. For example, "Audit & Risk" would better reflect the business undertaken currently by Audit Committee and "Scrutiny and Performance" would better reflect the current remit of the Scrutiny Committee. If this is the case, Council will require to make any necessary changes to committee remits and the Scheme of Administration, and this could be done through the Governance Member/Officer Working Group (see sections 6.9-6.11). Thereafter, the Head of Legal and Governance Services can bring back a revised Scheme of Administration for consideration and approval by Council in June.

Option 2 – Cabinet Model

- 5.9 A number of Councils adopt a cabinet model as opposed to a traditional committee structure. This would see the majority of decisions (with the exception of those matters reserved to Council or where Council has chosen to have those dealt with by a committee or sub-committee, quasi-judicial/regulatory committees, and the audit and scrutiny functions) being considered by an executive/cabinet. Membership of such, is varied - usually dependent upon the numbers of the political group/groups forming the administration. Some models are, however, reflective of political balance; it is for Council to determine. Education policy is determined by the local authority sitting as the "Education Authority" therefore an education executive or committee would be required to consider educational matters, or these could rest with full Council for determination. Certain members may then be given portfolio responsibility for different areas / themes within the Council. Portfolio holders could attract the senior councillor allowance which is usually given to conveners, subject to the restrictions on numbers and the maximum permitted funding in terms of the remuneration regulations.

Option 3 – Streamlined Committee Structure

- 5.10 Another option would be to combine or reduce the number of committees, optimising use of full Council for democratic decision-making but introducing the concept of portfolio holders, as with the cabinet model described above. Council would be advised to retain a distinct Audit & Risk Committee, Scrutiny & Performance Committee, quasi judicial/regulatory committees and a committee similar to SP&R which would deal with financial and other resource management and monitoring. All other business would be dealt with by Council sitting more frequently (e.g. monthly). Council could designate thematic portfolio leads (e.g. for Education, Climate Change, Housing, Health & wellbeing, economic regeneration etc etc). These portfolio holders would attract an additional allowance (subject to the prescribed limits in terms of funding and costs as per the remuneration regulations).
- 5.11 The portfolio holders would be the political lead/spokesperson and could present any papers/motions etc to Council. They would engage with officers as conveners do now in terms of business to be transacted at the Council meeting. In terms of education business, this would be a designated part of the Council agenda, sitting as Education Authority and it would consider all policy matters reserved to it.
- 5.12 This proposed streamlined model could create more time and opportunity for elected member training and development, focus group activity, member briefings, etc.

6. FURTHER CONSIDERATIONS

Remuneration Arrangements

- 6.1 The Local Governance (Scotland) Act 2004 (Remuneration) Regulations 2007 provides for the remuneration of elected members. The 2022 Regulations, which will be effective from 6 May 2022, provide for all councillors to receive a basic salary of £19,571. They also provide for this Council to have remunerated positions for a civic head/Provost, a leader and up to 14 senior councillors – the latter with a maximum individual sum payable of £29,361 and within a total budget of £342,524 as set out in **Appendix 2** to this paper.
- 6.3 **If Council is minded to agree with the proposals in section 5 above, it will require to consider proposals for councillors' remuneration, in accordance with Appendix 2 to this report.**

Non-Elected Members of Committees

- 6.4 The Lifelong Learning Committee currently includes non-elected members made up of religious representatives, teacher representatives, parent council representatives and youth representatives. The Housing & Communities Committee currently includes representatives from the Tenants and Residents' Association when considering housing matters.

6.5 There is a requirement under the Local Government (Scotland) Act 1973 that religious representatives be members of Education Authorities when they are considering educational matters. It is a matter for local authorities to determine whether these members also have voting rights. In Perth and Kinross, it is the case that religious representatives do not have voting rights.

6.6 **Council is asked to consider this matter and determine the continued positions of other non-elected members on both these committees.**

Appointments to Partner Organisations / Outside Bodies

6.7 There are a number of partner organisations/outside bodies on which the Council is entitled to be represented. These organisations/bodies are at national, regional and local levels and range from the Convention of Scottish Local Authorities (COSLA) through joint boards, joint committees, companies and trusts. A separate item on the agenda brings forward the vacancies for Council to make appointments to outside bodies.

6.8 The relationship that the Council has with these organisations / bodies is vital to the delivery of outcomes. It is, therefore, important that the Council considers very carefully the question of appropriate representation on these organisations / bodies.

Member/Officer Working Groups

6.9 The Council has previously operated a number of Member / Officer Working Groups to allow members to work with relevant officers to draft policy, monitor a particular activity, or for another reason.

6.10 The current groups that are set up are based on the following areas of the Council:

- Governance
- The Perth and Kinross Offer
- Affordable Housing
- Planning Policy, Practice and Improvement.

6.11 **Council is asked to determine whether these groups are to continue based on existing arrangements.**

Governance Documents

6.12 The Council's decision-making processes and structures must be supported by robust Standing Orders governing the proceedings at meetings and a Scheme of Administration detailing the levels of delegation both to members acting collectively and to officers.

- 6.13 The current Standing Orders were recently reviewed through the Governance Member/Officer Working Group and full Council and the Scheme of Administration is regularly updated to take account of any updated legislative requirements or decision-making arrangements. If Council is minded to review the decision-making processes and structures, this could be considered initially by the Governance Member/Officer Working Group (see sections 6.9 - 6.11 above).

Perth and Kinross Community Planning Partnership

- 6.14 The statutory appointments for the Council in relation to Community Planning are included for consideration within **Appendix 1**.
- 6.15 Council is also asked to note that the Community Planning Partnership is currently reviewing and updating the Local Outcomes Improvement Plan, including the current delivery structures and Outcome Delivery Groups.

Timetable of Meetings

- 6.16 The existing timetable of Council meetings provides for an eight-weekly cycle of meetings for the Council and Committees, apart from the Development Management Committee and the Licensing Committee which meet on a four-weekly and six-weekly basis respectively. The existing timetable also takes account of fixed recess periods at Easter, Summer and October holiday periods.
- 6.17 If the Council is minded to retain the current decision-making structure, it will require to agree a timetable of meetings for the remainder of the calendar year.
- 6.18 **A proposed timetable based on the existing structure is attached at Appendix 3 to this report for approval.**
- 6.19 Should the Council wish to adopt a different model of decision-making, then a revised timetable for the calendar year will be developed and presented to council for approval in June. In the interim, we will continue to follow the agreed timetable for Audit and Scrutiny Committees to ensure that the business of approving the draft Final Accounts can be managed. It is also proposed the current timetable be followed in the interim to deal with quasi-judicial/ regulatory business

Committee Report Template

- 6.20 It is proposed that a revised committee report template to assist members in their decision making is considered by the Governance Member / Officer Working Group (if Council is minded to agree to re-establish the working group) which will then be submitted to the Council meeting in June for approval.

Authors

Name	Designation	Contact Details
Scott Hendry Lisa Simpson	Acting Democratic Services Manager Head of Legal and Governance Services	committee@pkc.gov.uk

Approved

Name	Designation	Date
Karen Donaldson	Chief Operating Officer	20 May 2022

APPENDICES

- Appendix 1 Membership of Committees / Sub-Committees / Other Bodies
- Appendix 2 Remuneration Arrangements
- Appendix 3 Proposed Timetable of Meetings May-December 2022

PERTH AND KINROSS COUNCIL – GUIDE TO POLITICAL BALANCE – 6 MAY 2022

Committees / Sub-Committees / Groups	SNP	Con	Lib Dem	Ind	Lab
	40%	35%	10%	10%	5%
15 member (+ Provost on SP&R)	6	5	1 or 2	1 or 2	1
13 member	5	5	1	1	1
9 member	4	3	1	1	0
7 member	3	2	1	1	0
5 member	2	2	0 or 1	0 or 1	0
3 member	1	1	0 or 1	0 or 1	0
Overall	16/40	14/40	4/40	4/40	2/40

Standing Order 6.1 - In appointing members to Committees and Sub-Committees, the Council shall, so far as possible, give effect to the principles regarding political balance set out in the Local Government and Housing Act 1989.

MEMBERSHIP OF COMMITTEES / SUB COMMITTEES / OTHER BODIES

MEMBERSHIP OF LIFELONG LEARNING COMMITTEE

1	Convener	
2	Vice-Convener	
3	Opposition Spokesperson	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	
8	Councillor	
9	Councillor	
10	Councillor	
11	Councillor	
12	Councillor	
13	Councillor	

MEMBERSHIP OF HOUSING AND COMMUNITIES COMMITTEE

1	Convener	
2	Vice-Convener	
3	Opposition Spokesperson	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	
8	Councillor	
9	Councillor	
10	Councillor	
11	Councillor	
12	Councillor	
13	Councillor	

MEMBERSHIP OF ENVIRONMENT AND INFRASTRUCTURE COMMITTEE

1	Convener	
2	Vice-Convener	
3	Opposition Spokesperson	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	
8	Councillor	
9	Councillor	
10	Councillor	
11	Councillor	
12	Councillor	
13	Councillor	
14	Councillor	
15	Councillor	

MEMBERSHIP OF DEVELOPMENT MANAGEMENT COMMITTEE

1	Convener	
2	Vice-Convener	
3	Councillor	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	
8	Councillor	
9	Councillor	
10	Councillor	
11	Councillor	
12	Councillor	
13	Councillor	

MEMBERSHIP OF LICENSING COMMITTEE

1	Convener	
2	Vice-Convener	
3	Councillor	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	
8	Councillor	
9	Councillor	
10	Councillor	
11	Councillor	
12	Councillor	
13	Councillor	

MEMBERSHIP OF SCRUTINY COMMITTEE

1	Convener	
2	Vice-Convener	
3	Councillor	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	
8	Councillor	
9	Councillor	
10	Councillor	
11	Councillor	
12	Councillor	
13	Councillor	

MEMBERSHIP OF AUDIT COMMITTEE

1	Convener	
2	Vice-Convener	
3	Councillor	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	

MEMBERSHIP OF STRATEGIC POLICY AND RESOURCES COMMITTEE

1	Convener	
2	Vice-Convener	
3	Councillor	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	
8	Councillor	
9	Councillor	
10	Councillor	
11	Councillor	
12	Councillor	
13	Councillor	
14	Councillor	
15	Councillor	
16	Provost	

MEMBERSHIP OF PROPERTY SUB-COMMITTEE

1	Convener	
2	Vice-Convener	
3	Councillor	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	

LOCAL REVIEW BODY

1	Convener	
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KINROSS-SHIRE LOCAL COMMITTEE

1	Convener	
2	Vice-Convener	

MEMBERSHIP OF LICENSING BOARD

1	Councillor	
2	Councillor	
3	Councillor	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	
8	Councillor	
9	Councillor	
10	Councillor	

JOINT NEGOTIATING COMMITTEE FOR TEACHING STAFF

1	Councillor	
2	Councillor	
3	Councillor	

EMPLOYEES JOINT CONSULTATIVE COMMITTEE

1	Councillor	
2	Councillor	
3	Councillor	
4	Councillor	
5	Councillor	
6	Councillor	
7	Councillor	

COMMUNITY PLANNING PARTNERSHIP BOARD

1	Councillor	
2	Councillor	
3	Councillor	

CHILDREN, YOUNG PEOPLE AND FAMILIES PARTNERSHIP

1	Councillor	
2	Councillor	
3	Councillor	

COMMUNITY SAFETY AND JUSTICE PARTNERSHIP

1	Councillor	
2	Councillor	
3	Councillor	
4	Councillor	

PERTH AND KINROSS COUNCIL**COUNCILLORS' REMUNERATION ARRANGEMENTS**

(based on levels w.e.f. 6 May 2022)

NOTES:- The following are set out in legislation:-
 Maximum sums payable to Leader (£39,148) and Civic Head/Provost (£29,361 (75% of Leader salary))
 Maximum number of 14 Senior Councillors
 Maximum sum of 75% of Leader salary payable to Senior Councillor (£29,361)
 Maximum total budget of £342,524 for Senior Councillors
 Sum payable to Councillor (£19,571)

Position	Level of Remuneration - £	Total Remuneration - £
Leader	£39,148	£39,148
Civic Head	£29,361 (<i>maximum</i>)	£29,361
Senior Councillors (14 maximum)	£29,361 (<i>maximum for an individual senior cllr</i>)	£342,524 (<i>maximum in total</i>)
24 Councillors	£19,571	£469,704
<u>TOTAL</u>		<u>£880,737</u>

	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri
May	2	3	4	5 Scottish Local Gov Elections	6	9	10	11	12	13	16	17	18	19	20	23	24	25 Statutory Council Meeting (provisional) (1.00pm)	26	27	30	31			
June			1 DM (10.00am)	2	3	6 Audit (10.00am) JCC (2.00pm)	7 LRB (10.30am)	8 Scrutiny (10.00am)	9	10	13 E&I (10.00am)	14 JNCT (2.30pm)	15 SP&R (10.00am) H&C (2.30pm)	16 Licensing (10.00am)	17	20 TCJC (10.00am) TVJB (11.00am)	21 Property Sub (10.00am)	22 LL (10.00am) Common Goods (2.00pm)	23	24	27 IJB (10.30am)	28 DM (10.00am) Special Audit (2.00pm)	29 Council (10.00am)	30 Licensing Board (10.00am) Kinross- shire LC (5.00pm)	
July					1	4	5 LRB (10.30am)	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27 DM (10.00am)	28	29
August	1	2 LRB (10.30am)	3	4 Licensing (10.00am)	5	8 IJB A+P (9.30am)	9	10	11 Licensing Board (10.00am)	12	15	16	17 E&I (10.00am)	18 Kinross- shire LC (5.00pm)	19	22 Property Sub (10.00am)	23	24 DM (10.00am)	25	26	29 LL Inspection (10.00am) TCJC (10.00am) TVJB (11.00am)	30 LRB (10.30am)	31 LL (10.00am) IJB (2.00pm)		
September				1	2	5 H&C (10.00am)	6 Educational Trust (2.00pm)	7 SP&R (10.00am)	8 Licensing (10.00am)	9	12 JCC (10.00am)	13	14 Scrutiny (10.00am)	15	16	19 Audit (10.00am)	20 JNCT (2.30pm)	21 DM (10.00am)	22 Licensing Board (10.00am)	23	26 IJB A+P (9.30am) Attendance Sub (10.00am)	27 LRB (10.30am)	28	29	30
October	3 Common Goods (10.00am)	4	5 Council (10.00am)	6	7	10	11	12	13 Licensing (10.00am)	14	17	18	19 DM (10.00am)	20	21	24	25 LRB (10.30am)	26 IJB (2.00pm)	27 Kinross- shire LC (5.00pm)	28	31 Property Sub (10.00am)				
November		1	2 Scrutiny (10.00am) LL Inspection (2.00pm)	3 Licensing Board (10.00am)	4	7 E&I (10.00am)	8	9 LL (10.00am)	10	11	14 H&C (10.00am)	15	16 DM (10.00am)	17	18	21 Attendance Sub (10.00am) TCJC (10.00am) TVJB (11.00am)	22 LRB (10.30am)	23 SP&R (10.00am)	24	25	28 IJB A+P (9.30am)	29	30		
December				1 Licensing (10.00am)	2	5 JCC (10.00am)	6	7 Audit (10.00am)	8 Licensing Board (10.00am)	9	12 Common Goods (10.00am)	13 DM (10.00am) JNCT (2.30pm)	14 Council (10.00am) IJB (2.00pm)	15 Kinross- shire LC (5.00pm)	16	19	20 LRB (10.30am)	21	22	23	26	27	28	29	30

Recess Periods (all inclusive)

End of Cycle

E&I	= Environment & Infrastructure Committee
DM	= Development Management Committee
H&C	= Housing & Communities Committee
LL	= Lifelong Learning Committee
SP&R	= Strategic Policy and Resources Committee
LRB	= Local Review Body
JCC	= Employees Joint Consultative Committee
JNC	= Joint Negotiating Committee for Teaching Staff
LL Insp	= Lifelong Learning Executive Sub-Committee
IJB	= Perth and Kinross Integration Joint Board
IJB A+P	= Audit and Performance Committee of Perth and Kinross Integration Joint Board
Licensing	= Licensing Committee
TCJC	= Tayside Contracts Joint Committee
TVJB	= Tayside Valuation Joint Board

Note: Meetings of the Attendance Sub-Committee are indicative dates. Meetings in italics are for information.

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Body	Requirements	Appointments	1st Meeting After Election
Cairngorms National Park Authority Board	Nominate 1 Member to Scottish Ministers (Nominees are entitled to receive daily attendance allowance from the Board)	Councillor	
Loch Lomond and the Trossachs National Park Authority Board	Nominate 1 Member to Scottish Ministers (Nominees are entitled to receive daily attendance allowance from the Board)	Councillor	
NHS Tayside - Nominee remunerated by Scottish Government	Nominate 1 Member to Scottish Ministers As a Non Executive Board Member, membership is required of other Standing Committees and a Trustee of the Tayside NHS Board Endowment Fund	Councillor	
Perth and Kinross Integration Joint Board	4 Council Members (1 being Vice-Chair until October 2023) & 4 Proxy Council Members	Councillors	
Strategic Development Plan Authority Joint Committee (TAYplan)	3 Council Members	Councillors	
Tayside & Central Scotland Transport Partnership (TACTRAN)	3 Council Members	Councillors	
Tayside Area Support Team for the Children's Hearings System	2 Council Members	Councillors	
Tayside Pension Fund - Local Pension Board	1 Council Member	Councillor	
Tayside Valuation Joint Board - Offices of Convener and Vice Convener remunerated	5 Council Members - 1 to be nominated to serve as Vice-Convener	Councillors	

Body	Requirements	Appointments	1st Meeting after Election
CoSLA Convention	4 Council Members to reflect political balance on Council	Councillors	
CoSLA Boards - Community Wellbeing - Education and Children - Health and Social Care - Environment and Economy	 1 Council Member 1 Council Member 1 Council Member 1 Council Member	 Councillor Councillor Councillor Councillor	
Scotland Excel Joint Committee	1 Council Member	Councillor	17 June 2022, 10.45am
Scots Language Centre Association Limited - Executive Committee	2 Council Members	Councillors	
Scotland Malawi Partnership	1 Council Member	Councillor	
Scottish Councils' Committee on Radioactive Substances (SCCORS)	1 Council Member	Councillor	
Scottish National War Memorial	1 Council Member	Councillor	
Veterans Assist Scotland (Armed Forces & Veteran Champion)	1 Council Member (Armed Forces and Veterans Champion for PKC)	Councillor	

Body	Requirements	Appointments	1st Meeting after Election
Tayside Contracts Joint Committee	7 Council Members - 1 to be nominated as Vice-Convener of the Committee	Councillors	
Culture Perth and Kinross	3 Council Members	Councillors	30 June 2022 (evening) and 1 July 2022 (Extended board Meeting 9am-4pm, includes lunch) In person - AK Bell Library, Perth Museum or Art Gallery
Horsecross Arts Limited	3 Council Members as Directors We may ask members to participate on our sub-committees, subject to discussion with the Chair of our board. Sub-committees take place online. Full board meetings are in person. An interest in the performing arts would be a useful addition for those being considered as members of our board given our request to attend performances across the programme.	Councillors	23 June 2022 In person - Perth Concert Hall or Perth Theatre
Live Active Leisure Limited	3 Council Members as Directors	Councillors	
Friends of Aschaffenburg - Management Committee	1 Council Member in ex-officio capacity. Provost is Honorary President in ex-officio capacity	Provost and Councillor	In person during June
Friends of Bydgoszcz - Management Committee	1 Council Member in ex-officio capacity. Provost is Honorary President in ex-officio capacity	Provost and Councillor	Wednesday 22 June 2022 In person - The Royal George Hotel
Friends of Cognac - Management Committee	1 Council Member in ex-officio capacity. Provost is Honorary President in ex-officio capacity	Provost and Councillor	20 May 2022 - AGM In person - Pitcairngreen Village Hall
Friends of Haikou - Management Committee	1 Council Member in ex-officio capacity. Provost is Honorary President in ex-officio capacity	Provost and Councillor	
Highland Reserve Forces and Cadets Association	1 Council Member	Councillor	
Morrison's Academy Board	1 Council Member (with experience and interest in the field of Education)	Councillor	
Perth and Kinross Countryside Trust - Executive Committee	2 Council Members as Directors	Councillors	10 June 2022 In person - Gannochy Trust Office
Perth and Kinross Heritage Trust - Board of Trustees	2 Council Members as Directors	Councillors	24 June 2022 Lower City Mills, West Mill Street, Perth
Perth and Kinross Outdoor Access Forum	1 Council Member	Councillor	
Perth and Kinross Society for the Blind - Board of Trustees	1 Council Member in Observer capacity	Councillor	
Perth and Kinross Sports Council	Provost in ex-officio capacity A representative from each Political Party with an interest in Sports	Provost and Councillors	
Perth Airport Consultative Committee	2 Council Members	Councillors	7 September 2022 at 6.00pm In person - Control Tower, Perth Airport
Perth Festival of the Arts	2 Council Members	Councillors	
Perth Citizens Advice Bureau - Management Committee	1 Council Member	Councillor	
Perth City Leadership Forum	2 Council Members in a non-voting capacity	Councillors	
Perthshire Tourism Partnership	3 Council Members (preferably from E&I Committee)	Councillors	29 June 2022 In person - Birnam Arts and Conference Centre
SEEMis Board of Management - Elected Member Representatives	1 Council Member	Councillor	
Tay Cities Joint Committee	3 Council Members	Councillors	17 June 2022 Virtual
Tay and Earn Trust	1 Council Member	Councillor	Tuesday 14 June 2022, 10am In person - Willowgate Activity Centre
Tay District Salmon Fisheries Board	Council through Perth Common Good Fund Committee is member as registered proprietor - representative is nominated mandatory - elected by Board at triennial elections - currently only an observer capacity - traditionally representative has been Convener of Perth Common Good Fund Committee	Councillor	7th June 2022 at 7pm Virtually & In Person (Almondbank Hatchery, PH1 3LW)
Tay Estuary Forum	1 Council Member	Councillor	
Tay River Trust	Provost or Nominee	Councillor	TBC Virtually & In Person (Almondbank Hatchery, PH1 3LW)
University of the Highlands and Islands Foundation	1 Council Member	Councillor	

Body	Requirements	Appointments	1st Meeting after Election
Blair Atholl and Struan Initiative	1 Council Member	Councillor	
Blair Atholl Village Hall	1 Council Member (from Ward 4)	Councillor	
Comrie War Memorial Institute	Local Member as ex-officio Trustee	Councillor	
Hope Park Trust	4 Council Members - representing Blairgowrie and Rattray (3 from Ward 3 and 1 from Ward 2 (Coupar Angus area))	Councillors	24 May 2022, 2pm In person - Hope Park Home, Blairgowrie
Innerpeffray Library	1 Council Member as Governor 1 representative from Auchterarder or Crieff or surrounding rural area	Councillor	Wednesday 18 May 2022, 11.30am In person - Innerpeffray Library or Schoolroom, near Crieff
Kinloch Rannoch Village Hall	1 Council Member (from Ward 4)	Councillor	
Moulin Kirk Trust	1 Council Member	Councillor	
Perth Academy War Memorial Bursary Trust	1 Council Member	Councillor	
Perth Civic Trust - Executive Committee	2 Council Members in a non-voting capacity	Councillors	

Body	Requirements	Appointments	1st Meeting after Election
City Centre Action Group	Party Leaders	Councillors	
Culture Transformation Programme Board	3 Council Members (1 to be Leader)	Councillors	
Perth Harbour Board	6 Council Members	Councillors	
PH20 Project Board	3 Council Members (1 to be Leader)	Councillors	
Licensing Board	10 Council Members	Councillors	

