



## **COMMUNITY PLANNING COMMUNITY SAFETY and ENVIRONMENT GROUP**

Minute of meeting of the Community Planning Community Safety and Environment group held in the Committee Room, Fourth Floor, Council Building, 2 High Street, Perth on Monday 9 December 2013 at 9:30am.

**Present:** Councillors A Grant, M Lyle and D Pover, (all Perth and Kinross Council); E Guthrie, (TACTRAN); R Middlemiss, (Scottish Fire and Rescue); N Morris, (Perth and Kinross Association of Voluntary Services); B Nicoll, (Perth and Kinross Community Health Partnership); J Robertson, (Police Scotland) and M Strachan, (Forestry Commission).

**In Attendance:** G Esson, J Gilruth, P Graham, C Irons, J Irons, K McNamara, J Valentine and J Walker (all Perth and Kinross Council)

**Apologies for Absence:** D Bale, (Scottish National Heritage) and C Harris (Procurator Fiscal)

### **1. WELCOME AND INTRODUCTIONS**

J Walker, Executive Director (Housing and Community Care) welcomed members to the first meeting of the group and everyone introduced themselves.

### **2. ELECTION OF CONVENER**

Nominations were sought for the election of Convener and Councillor Douglas Pover was unanimously elected.

Councillor D Pover took the chair

### **3. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the relevant Codes of Conduct.

### **4. ESTABLISHMENT OF THE COMMUNITY SAFETY AND ENVIRONMENT GROUP**

P Graham, Senior Corporate Strategy Manager, Perth and Kinross Council, gave a presentation to members on the background to establishing the Community Safety and Environment Group.

A copy of the Community Plan/Single Outcome Agreement 2013 – 2023 was tabled to all members and it was noted that it was also available on each Community Planning Partners website.

P Graham outlined the background to the Community Plan/Single Outcome Agreement which had been held up as an example of good practice by the Scottish Government with the focus of the plan being the delivery of outcomes. This focus had led to the formation of four outcome delivery groups which would work to develop outcomes for delivery by the Community Planning Partners.

P Graham referred to the context of the plan which would be focussed on the Scottish Government's change agenda and include the following five strategic objectives:-

- (i) Giving every child the best start in life
- (ii) Developing educated, responsible and informed citizens
- (iii) Promoting a prosperous, inclusive and sustainable economy
- (iv) Supporting people to lead independent, healthy and active lives
- (v) Creating a safe and sustainable place for future generations

These five objectives lead to a number of local outcomes which have common themes for reference by the Outcome Delivery Groups when developing actions relevant to each group.

P Graham highlighted the governance framework in which this group would be accountable to the Community Planning Partnership with 6-monthly performance reports to the Community Planning Partnership Board.

With regard to the Community Safety and Environment Group it was noted that the group would have lead responsibility for creating a safe and sustainable place for future generations and to ensure delivery of the local outcomes : attractive, welcoming environment; resilient, responsible and safe communities; people in vulnerable circumstances are protected.

P Graham outlined the group's key tasks and role in relation to producing outcome delivery plans which required to be submitted to the Community Planning Partnership Board meeting on 23 May 2014.

B Nicoll requested confirmation of the role of the private sector and P Graham advised that COSLA published a document around eighteen months ago stating the private sector and voluntary organisations should be involved in delivering the Community Plan/Single Outcome Agreement and there was a further publication on joint resourcing, joint working and pulling together of core budgets to deliver local outcomes. The intention was to target joint resources as a Partnership and an initial response had been made to the Scottish Government on action being taken in Perth and Kinross but it was noted that action had to be built on and although the process would take time it would be done jointly rather than individually.

J Walker stated that there was a learning process but resources had to be identified to be aligned within the action plan. Consideration had to be given not to what is already being delivered but to what could be delivered jointly.

J Gilruth referred to the smart group overseeing tasking groups and pulling partners together.

J Irons advised the smart group was now seen as an enabling group which would focus on community engagement, keeping communities advised of action being taken. Although budgets were stretched, it was hoped that action could be taken to make a difference in communities and in looking at identified areas; added value could be shown through working together.

J Gilruth added that direct reference should be made to the Community Plan in working together and he advised the first meeting of the smart group had given consideration to alcohol related crime and a number of agencies had pulled together to identify initiatives to undertake jointly and which would be reported here.

People in vulnerable circumstances to be protected would include the following categories:

- Adult Protection
- Child Protection
- Hate Crime
- Learning Disabilities
- Road Safety
- Drugs related crime
- Scams ( a national list included 130 people on Perth & Kinross regularly targeted by scams)

R Middlemiss advised the development of emergency local plans was being addressed by the Community Resilience Group. The group, involving various agencies, was supporting communities in making people aware of support in times of severe weather and other emergencies.

R Middlemiss also advised that there was to be a Home Safety Partnership which had a more holistic approach covering home safety; a falls assessment, care and repair as well as fire safety. Early next year trial visits would be undertaken and quality assurance would be included.

J Gilruth advised the smart group would commit to bringing sixteen reports to this group over the course of next year, two on each of the eight areas which would build on the work already completed and provide initiatives.

There followed discussion on the two aspects of the group: Community Safety and Environment. It was noted that there would be different audiences for the two aspects and the relevant section (pages 34-40) of the Community Plan/Single Outcome Agreement was referred to for key milestones to be tackled by the group.

J Walker stated there was a maturity in respect of Community Safety that could now be developed across the Environment aspect therefore the plan would be developed for Environment, identifying key actions and bringing them back to this group for discussion.

J Walker stressed that shared resources would enable joint action to be delivered and he suggested the finance officer in his service contact all partners regarding resources.

J Valentine referred to “Safer by Design” which gave consideration to planning regulations and building materials but also the design and layout of developments in consultation with the Police and Fire Services.

A Grant stated there were a lot of such links below the horizon to consider and it was necessary to make people aware of action being taken.

The discussion concluded that a lot of work was required regarding outcome delivery and joint resourcing was necessary to take forward the Community Plan/Single Outcome Agreement. A development programme was required for the Outcome Delivery Group to make progress and where worthwhile objectives were identified, a strategic assessment should be brought back to this group.

It was agreed that meetings be arranged of the smart group to progress both the Community Safety and Environment aspects and to report back to the next meeting of this group.

Councillor Grant, J Valentine and J Walker left the meeting at this point.

## **5. 2014 TIMETABLE OF MEETINGS**

There was submitted a timetable of proposed meeting dates for 2014.

### **Resolved**

- (i) Following discussion it was agreed the group would meet on the undernoted dates and times:-

Friday 7 February 2014 at 2.00pm  
Friday 16 May 2014 at 10.00am  
Friday 15 August 2014 at 10.00am  
Friday 21 November 2014 at 10.00am

- (ii) Agreement of agenda items for future meetings be discussed at the meeting on 7 February 2014 to allow all partners the opportunity to contribute to the agenda and also the opportunity to discuss matters within their own organisations.
- (iii) It be noted that officer groups would also meet to progress an Outcome Delivery Plan to be submitted to the Community Planning Partnership on 23 May 2014 for approval.

P GRAHAM LEFT DURING DISCUSSION OF THE ABOVE ITEM.

**6. ANY OTHER COMPETENT BUSINESS**

There were no other items of business to be discussed.

**7. DATE OF NEXT MEETING**

It was noted that the next meeting of the Group will take place on 7 February 2014 at 2.00pm.

