

PERTH AND KINROSS COUNCIL**Environment Committee
1 June 2016****Enterprise & Infrastructure Committee
1 June 2016****Community Safety Committee
8 June 2016****Scrutiny Committee
15 June 2016****The Environment Service
Joint Business Management & Improvement Plan
And Annual Performance Report****Report by Director (Environment)**

This report presents the Joint Business Management and Improvement Plan 2016/17 and Annual Performance Report 2015/16 for the Environment Service.

1. BACKGROUND/MAIN ISSUES

- 1.1 Service Business Management and Improvement Plans and Annual Performance Reports are a core element of the Council's Service Planning Framework.
- 1.2 This report presents the Environment Service Annual Performance Report for the period 2015/16 and the Business Management and Improvement Plan for the period 2016/17.
- 1.3 The Environment Service's Business Management and Improvement Plan 2016/17 sets out the key Service actions which contribute to the delivery of the Council's five strategic objectives and key local outcomes as set out in the Perth and Kinross Corporate Plan 2013/18.
- 1.4 The Environment Service's Annual Performance Report 2015/16 reviews Service progress over the past year in meeting the targets and commitments set out in the Environment Service's Business Management and Improvement Plan 2015/16.

2. PROPOSALS

2.1 Our Service objectives remain:

1. To promote sustainable development
2. To develop and support a thriving and inclusive economy and promote Perth and Kinross as a place to live, work and visit
3. To manage, maintain and enhance the public realm and provide safe and convenient access to all users.
4. To protect and promote the health, safety and wellbeing of communities and staff
5. To provide efficient and effective service delivery

2.2 In order to meet these Service objectives, our priorities for the coming year will be:-

- Economic development
- Infrastructure
- Performance and Benchmarking
- Customer focus and feedback
- Workforce planning
- Collaborative working
- Commitment to delivering outcomes

2.3 Our challenge is in ensuring that we deliver these priorities while maximising our partnering opportunities and providing tangible results for local communities, within the resources allocated to the Service.

2.4 The Council's approved budget for 2016/17 includes continuing funding to support roads, economic development, business growth and transformation. This is given a context by the new Local Development Plan and its supporting policies.

2.5 To ensure that we continue to improve outcomes and respond effectively within a challenging financial environment the Service's Business Management and Improvement Plan 2016/17 sets out an ambitious change and improvement programme, including a number of Transformation reviews.

2.6 The Environment Service had a successful year in 2015/16 and achieved significant progress across a range of services which provided positive outcomes for citizens and communities.

2.7 Our continued commitment to delivering positive outcomes is evidenced by changing approaches to further improve recycling rates; increased use of benchmarking to understand how well we compare against others and what changes we can make as a result; the lessons we learn from complaints; improvements in planning performance and the delivery of new infrastructure such as our new schools and the A9/A85.

The Perth City Plan and the new Economic Development Strategy and Action Plan will be key documents which detail our aims and commitments in respect of the local economy and aim to build on successes in 2015/16 with employment rates ahead of neighbouring Councils and occupation rates in Perth City centre higher than the Scottish average.

3. CONCLUSION AND RECOMMENDATION

- 3.1 The Joint Business Management and Improvement Plan and Annual Performance Report details progress against the Service's targets and improvement actions over the last year and sets out how the Service will take forward the strategic objectives and local outcomes set out within the Corporate Plan 2013/18.
- 3.2 It is recommended that the Community Safety, Environment, and Enterprise & Infrastructure Committees approve, for their specific area of interest, the Environment Service's Joint Business Management and Improvement Plan 2016/17 and Annual Performance Report 2015/16.
- 3.3 It is recommended that the Scrutiny Committee scrutinises and comments as appropriate on the Environment Service's Joint Business Management and Improvement Plan 2016/17 and Annual Performance Report 2015/16.

Authors

Name	Designation	Contact Details
Hunter Hope	Performance & Support Manager	Ext 76450 hhope@pkc.gov.uk
Connor Wilson	Performance and Support Team Leader	Ext 76486 ConnorWilson@pkc.gov.uk

Approved

Name	Designation	Date
Barbara Renton	Director (Environment)	9 May 2016

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	
Community Plan / Single Outcome Agreement	Yes
Corporate Plan	Yes
Resource Implications	
Financial	None
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	None
Strategic Environmental Assessment	None
Sustainability (community, economic, environmental)	None
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic implications

Community Plan / Single Outcome Agreement

- 1.1 The Perth and Kinross Community Planning Partnership (CPP) brings together organisations to plan and deliver services for the people of Perth and Kinross. Together the CPP has developed the Perth and Kinross Community Plan which outlines the key things we think are important for Perth and Kinross:-
- (i) Giving every child the best start in life
 - (ii) Developing educated, responsible and informed citizens
 - (iii) Promoting a prosperous, inclusive and sustainable economy
 - (iv) Supporting people to lead independent, healthy and active lives
 - (v) Creating a safe and sustainable place for the future
- 1.2 It is considered that the actions contained within this report contribute to all of the above objectives.

Corporate Plan

- 1.3 The Council's Corporate Plan 2013-2018 outlines the same five Objectives as those detailed above in the Community Plan. These objectives provide a clear strategic direction, inform decisions at a corporate and service level and shape resource allocation. It is considered that the actions contained in the report contribute to all objectives as outlined in paragraph 1.1 above.

3. RESOURCE IMPLICATIONS

- 3.1 The financial and workforce resources required to deliver The Environment Service Business Management and Improvement Plan 2016/17 are reflected within the approved Resource and Capital budgets for the Service.

4. ASSESSMENTS

Equality Impact Assessment

- 4.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 4.2 This section should reflect that the proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:
- (i) Assessed as **not relevant** for the purposes of EqIA.

Strategic Environmental Assessment

- 4.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The proposals have been considered under the Act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

Sustainability

- 4.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 4.5 The proposals contained within the report are assessed to have a positive impact on sustainability, particularly with regard to encouraging sustainable modes of travel.

5. APPENDICES

Appendix 1 - The Environment Service's Joint Business Management and Improvement Plan 2016/17 and Annual Performance Report 2015/16.

