



Council Building  
2 High Street  
Perth  
PH1 5PH

24 November 2020

A Virtual Meeting of the **Audit and Performance Committee of the Perth and Kinross Integration Joint Board** will be held via Microsoft Teams on **Monday, 30 November 2020** at **09:30**.

If you have any queries please contact Committee Services - [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**Gordon Paterson**  
Chief Officer/Director – Integrated Health & Social Care

***Please note that the meeting will be streamed live via Microsoft Teams, a link to the Broadcast can be found via the Perth and Kinross Council website. A recording will also be made publicly available on the Integration Joint Board pages of the Perth and Kinross Council website following the meeting.***

### **Members**

Councillor Callum Purves, Perth and Kinross Council (Chair)  
Councillor John Duff, Perth and Kinross Council  
Pat Kilpatrick, Tayside NHS Board  
Ronnie Erskine, Tayside NHS Board  
Bernie Campbell, Carer Public Partner



**Audit and Performance Committee of the Perth and Kinross Integration Joint  
Board**  
**Monday, 30 November 2020**

**AGENDA**

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF PREVIOUS MEETING**
- 3.1 MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 14 SEPTEMBER 2020** **5 - 12**  
(copy herewith)
- 3.2 ACTION POINTS UPDATE** **13 - 16**  
(copy herewith)
- 3.3 MATTERS ARISING**
- 4 GOVERNANCE & ASSURANCE**
- 4.1 AUDIT RECOMMENDATIONS UPDATE** **17 - 30**  
Report by Chief Financial Officer (copy herewith G/20/128)
- 4.2 INTERNAL AUDIT PROGRESS REPORT** **31 - 34**  
Report by Chief Internal Auditor (copy herewith G/20/129)
- 4.3 INTERNAL AUDIT COMMON DEFINITIONS** **35 - 50**  
Report by Chief Internal Auditor (copy herewith G/20/130)
- 4.4 STRATEGIC RISK MANAGEMENT UPDATE** **51 - 58**  
Report by Chief Officer (copy herewith G/20/131)
- 4.5 JOINT INSPECTION PLAN UPDATE**  
Report by Chief Officer (copy to follow)
- 4.6 EXTENSION OF EXTERNAL AUDIT APPOINTMENT** **59 - 60**  
Report by Chief Finance Officer (copy herewith G/20/133)
- 5 PERFORMANCE**

<b>5.1</b>	<b>2020/21 FINANCIAL POSITION</b> Report by Chief Financial Officer (copy herewith G/20/134)	<b>61 - 76</b>
<b>5.2</b>	<b>CARE AND PROFESSIONAL GOVERNANCE FORUM ANNUAL REPORT 2019/2020</b> Report by Associate Medical Director & Chief Social Work Officer (copy herewith G/20/135)	<b>77 - 88</b>
<b>5.3</b>	<b>PERFORMANCE REPORT FOR SIX MONTHS TO 30 SEPTEMBER 2020</b> Report by Chief Officer (copy herewith G/20/136)	<b>89 - 120</b>
<b>5.4</b>	<b>LOCALITY UPDATE SOUTH LOCALITY</b> Verbal update by South Perthshire and Kinross Locality Manager and Service Manager South Locality	
<b>6</b>	<b>FOR INFORMATION</b>	
<b>6.1</b>	<b>AUDIT AND PERFORMANCE COMMITTEE WORK PLAN 2020/21</b> (copy herewith G/20/137)	<b>121 - 122</b>
<b>6.2</b>	<b>AUDIT AND PERFORMANCE COMMITTEE RECORD OF ATTENDANCE 2020/21</b> (copy herewith G/20/138)	<b>123 - 124</b>
<b>7</b>	<b>PRIVATE DISCUSSION</b>	
<b>8</b>	<b>DATE OF NEXT MEETING</b> 15 February 2021 at 9.30am	