

## **STRATEGIC POLICY AND RESOURCES COMMITTEE**

Minute of meeting of the Strategic Policy and Resources Committee held in the Council Chamber, Council Building, 2 High Street, Perth on Wednesday 17 April 2019 at 9.30am.

Present: Councillors M Lyle, P Barrett, C Stewart, K Baird (substituting for C Shiers), S Donaldson, D Doogan, J Duff, A Forbes, G Laing, R McCall, S McColl, X McDade (substituting for A Bailey), T McEwan (substituting for B Band), A Parrott and C Purves.

In Attendance: K Reid, Chief Executive; J Valentine, Depute Chief Executive and Chief Operating Officer; K Donaldson, L Haxton, C Irons, S Mackenzie, M Mahmood, C Mackie, S McLeod, L Potter, K Rebbeck, F Robertson, L Simpson, D Stokoe and S Walker (all Corporate and Democratic Services); S Devlin and G Boland (both Education and Children's Services); B Renton, F Crofts, K McNamara and B Murray (all Housing and Environment) and G Paterson and J Smith, Perth and Kinross Health and Social Care Partnership.

Apologies: Councillors A Bailey, B Band and C Shiers.

Councillor M Lyle, Convener, Presiding.

The Convener led discussion on Arts. 181-188 & 193; Vice-Convener P Barrett led discussion on Arts. 190 & 194 and Vice-Convener C Stewart led discussion on Arts. 189, 191 & 192.

### **181. WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting. The Convener introduced G Paterson, Chief Officer, Perth and Kinross Health and Social Care Partnership and welcomed him to his first meeting of the Committee. Apologies and substitutions were noted as above.

### **182. DECLARATIONS OF INTEREST**

In terms of the Councillors' Code of Conduct, Councillors K Baird and A Parrott declared a non-financial interest in Art. 188.

### **183. URGENT ITEM OF BUSINESS**

#### **Instrumental Music Service Fees**

The Convener advised that in terms of Standing Order 29 (b) an urgent motion on Instrumental Music Service fees should be considered in respect of an increase of fees due to be implemented from 21 August 2019.

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The Convener advised that in order to consider the item it was necessary to suspend Standing Order 4 with a two-thirds majority of members present today.

The Head of Finance clarified that an increase in charges for the Instrumental Music Service had been included in the 2019/20 provisional Revenue Budget. The financial implications of the increase within 2019/20 was £50,000 and if the increase was not to be implemented then the shortfall would require to be funded from Reserves.

THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 10.05AM.

The Convener proposed that the motion be withdrawn from today's agenda and considered by full Council at the first opportunity.

**Resolved:**

In terms of Standing Order 68, it was agreed by simple majority to consider the motion in relation to Instrumental Music Service fees at the next meeting of full Council.

**184. MINUTES OF PREVIOUS MEETINGS**

**(i) Strategic Policy and Resources Committee**

The minute of meeting of the Strategic Policy and Resources Committee of 6 February 2019 (Arts.59-65) was submitted, approved as a correct record and authorised for signature.

**(ii) Property Sub-Committee of the Strategic Policy and Resources Committee**

The minute of meeting of the Property Sub-Committee of 22 October 2018 was submitted and noted. **(Appendix I)**

**(iii) Property Sub-Committee of the Strategic Policy and Resources Committee**

The minute of the Special meeting of the Property Sub-Committee of 18 December 2018 was submitted and noted. **(Appendix II)**

**(iv) Perth and Kinross Integration Joint Board**

The minute of meeting of the Integration Joint Board of 30 November 2018 was submitted and noted. **(Appendix III)**

**(v) Corporate Health, Safety and Wellbeing Consultative Committee**

The minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 10 December 2018 was submitted and noted. **(Appendix IV)**

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**(vi) Employees Joint Consultative Committee**

The minute of meeting of the Employees Joint Consultative Committee of 22 November 2018 was submitted and noted. **(Appendix V)**

**(vii) Tay Cities Region Joint Committee**

The minute of meeting of the Tay Cities Region Joint Committee of 9 November 2018 was submitted and noted. **(Appendix VI)**

**185. REVENUE BUDGET 2018/19 – MONITORING REPORT NUMBER 4**

There was submitted a report by the Head of Finance (19/110), providing an update (1) on progress with the 2018/19 General Fund Revenue Budget based on the January 2019 ledger, updated for subsequent known material movements; and (2) on the projected financial position of the Housing Revenue Account.

**Resolved:**

- (i) The contents of Report 19/110 be noted.
- (ii) The adjustments to the 2018/19 Management Revenue Budget, as detailed in Appendices 1 to 4 and 6 to and Sections 2, 3 and 4 of Report 19/110, be approved.
- (iii) The 2018/19 service virements, as summarised in Appendices 2, 5 and 6 to Report 19/110, be approved.
- (iv) The Health and Social Care projected outturn, as summarised in Paragraphs 3.1 to 3.5 of and Appendix 5 to Report 19/110, be noted.
- (v) The Housing Revenue Account projected outturn summarised in Section 4 of and Appendix 6 to Report 19/110, be noted.
- (vi) The adjustments to the 2019/20 Revenue Budget summarised in Appendices 7, 8 and 9, be approved.

**186. COMPOSITE CAPITAL BUDGET 2018/28 AND HOUSING REVENUE ACCOUNT CAPITAL INVESTMENT PROGRAMME 2018/23 – MONITORING REPORT NUMBER 4**

There was submitted a report by the Head of Finance (19/111) (1) providing a summary position to date for the 10 year Composite Capital Programme for 2018/19 to 2027/28 and the 5 year Housing Revenue Account (HRA) Capital Investment Programme 2018/19 to 2022/23; and (2) seeking approval for adjustments to the programmes.

**Resolved:**

- (i) The contents of Report 19/111, be noted.
- (ii) The proposed budget adjustments to the 10 year Composite Capital Budget 2018/19 to 2027/28, as set out in sections 2 and 3 of and summarised at Appendices I and II to Report 19/111, be approved.
- (iii) The proposed budget adjustments to the HRA Capital Investment Programme Budget 2018/19 to 2022/23, as set out in section 4 of and summarised at Appendix III to Report 19/111, be approved.

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- (iv) The position for individual projects reported in sections 3 and 4 of and summarised in Appendix IV to Report 19/111, be noted.

**187. UPDATE ON PROGRESS WITH THE PREPARATION OF SUPPLEMENTARY GUIDANCE TO SUPPORT THE LOCAL DEVELOPMENT PLAN**

There was submitted a report by the Executive Director (Housing and Environment) (19/112) on (1) the proposed programme and priorities for preparing supplementary guidance to support the Local Development Plan review process and (2) providing an update in respect of progress on the preparation of the Statutory Supplementary Guidance and the non-statutory guidance work programme.

**Resolved:**

- (i) Progress made on the programme for the planning policy framework attached as appendix 1 to Report 19/112, be noted.
- (ii) The priorities for preparing the Local Development Plan Supplementary Guidance as detailed in Report 19/112, be approved.
- (iii) The Executive Director (Housing and Environment) be requested to arrange briefing sessions for elected members prior to any consultation, where substantial changes were proposed.
- (iv) The Executive Director (Housing and Environment) report annually to the Strategic Policy and Resources Committee on progress with the preparation of Supplementary Guidance to support the Local Development Plan.
- (v) Authority be delegated to the Executive Director (Housing and Environment) to approve non-statutory guidance where minor technical changes are required.
- (vi) The Supplementary Guidance to support the Local Development Plan be submitted to a future Scrutiny Committee.

**188. CULTURAL TRUSTS TRANSFORMATION PROJECT: FINDINGS AND RECOMMENDATIONS**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/118) on key steps to put in place a new delivery model for culture to make services sustainable in the long term and maximise economic, social and tourism benefits from culture for Perth and Kinross.

**Motion (Councillors M Lyle and P Barrett)**

- (i) That the Chief Executive has put recovery measures in place for Horsecross Arts by exercising Sole Member Company powers as set out in the Articles of Association and Memorandum of Understanding between Horsecross Arts and the Council, be noted.
- (ii) Officers be directed to commission an independent business assessment of Perth City Centre culture venues and proposed operating model to maximise the economic impact and minimise operating costs of all five venues.

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- (iii) **Officers be directed to complete full business case and timeline for a single delivery model for further consideration by the Council.**
- (iv) **A further report be submitted by the Depute Chief Executive and Chief Operating Officer to Council in April 2020.**

Amendment (Councillors S Donaldson and S McCole)

- (i) That the Chief Executive has put recovery measures in place for Horsecross Arts by exercising Sole Member Company powers as set out in the Articles of Association and Memorandum of Understanding between Horsecross Arts and the Council, be noted
- (ii) Officers be directed to commission an independent business assessment of Perth City Centre culture venues and proposed operating model to maximise the economic impact and minimise operating costs of all five venues.
- (iii) A further report be submitted by the Depute Chief Executive and Chief Operating Officer to Council in April 2020.

In terms of Standing Order, 58, a roll call vote was taken.

7 members voted for the Motion as follows:

Councillors P Barrett, J Duff, A Forbes, M Lyle, R McCall, C Purves and C Stewart.

7 members voted for the Amendment as follows:

Councillors S Donaldson, D Doogan, G Laing, S McCole, X McDade, T McEwan and A Parrott.

1 member abstained as follows:

Councillor K Baird.

In terms of Standing Order 56, the Convener exercised a casting vote in favour of the Motion.

**Resolved:**

In accordance with the Motion.

THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 11.45AM.

**189. TRANSFORMATION PROGRAMME 2015-2020**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/113) providing (1) an update on phase four of the Transformation Programme approved by Council on 1 July 2015 and (2) providing an overview of progress on the current projects.

**Resolved:**

- (i) The progress related to the Transformation Programme, as detailed in Appendices 1 and 2 to Report 19/113, be noted.

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- (ii) A report on the Review of Catering Services be submitted to a future meeting of the full Council.

**190. COMMUNITY INVESTMENT FUND**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/109) making recommendations for the 2019/20 Community Investment Fund building on experience from Year 1 and seeking approval of the process and launch of Year 2 in May 2019.

A presentation was also given on Years 1 and 2 of the Fund by F Robertson, Head of Service.

**Resolved:**

- (i) Option 1 to retain the current process for consideration of applications to the Community Investment Fund be approved.
- (ii) Improvements to the application process, as outlined in paragraph 2.2 of Report 19/109, be approved.

**191. MANAGING UNREASONABLE DEMANDS POLICY**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/114) on a policy to manage customer expectation and support staff in dealing with unreasonable demands by the Council's customers and service users.

**Resolved:**

- (i) The Managing Unreasonable Demands Policy attached as Appendix 1 to Report 19/ 114, with provision added regarding interacting with people with vulnerabilities, be approved.
- (ii) An annual report be submitted to the Scrutiny Committee on the use of the Policy.

**192. PROPOSED HEALTH AND WELLBEING FRAMEWORK**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/115) on a new Health and Wellbeing Framework for all employees of Perth and Kinross Council.

**Resolved:**

- (i) The Health and Wellbeing Framework attached as Appendix 1 to Report 19/115, be approved.
- (ii) Authority be delegated to the Depute Chief Executive and Chief Operating Officer to make arrangements for the implementation of the new Framework.

**193. RETIREMENT SCHEME**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/116) on proposed changes to the Council's Retirement

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Scheme to ensure it complies with Local Government Pension Scheme Regulations and remains fit for purpose in supporting business change and organisational transformation.

**Resolved:**

The revised Retirement Scheme attached as appendix 1 to Report 19/116, be approved.

**194. POLICY AND FRAMEWORK FOR DELIVERY OF SUCCESSFUL ENGAGEMENT IN HOUSING AND ENVIRONMENT**

There was submitted a report by the Depute Director (Housing and Environment) (19/117) on an integrated and refreshed approach to how Housing and Environment will inform, consult and engage with its customers and other stakeholders.

**Resolved:**

- (i) The Policy and Framework for Successful Engagement in Housing and Environment attached as appendices 1 and 2 to Report 19/117, be approved.
- (ii) The Depute Director (Housing and Environment) be requested to report back to this committee on the first year of implementation of the Policy and Framework.

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